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All materials submitted to *Applied Radiology* must be original work, not previously published elsewhere. Submissions should be review articles geared to the general radiologist and should reflect practical everyday clinical applications, **rather than research activity**. Articles may pertain to clinical management, applications of a particular imaging modality, imaging of specific anatomic or disease states, as well as administration, fiscal, technical, and/or medicolegal issues. We do not publish scientific articles or case reports with literature reviews.

Articles should be sent to:

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Submission Requirements

Title Page The title page should include the full title of the article as well as the following information:

Author Information All authors should be listed, including full names, degrees, and current affiliations (department, institution/company, city and state). For the corresponding author, provide full contact information: mailing address, phone and fax numbers, and an e-mail address at which he or she can always be reached. If any of this information changes before publication, kindly let us know (linda@appliedradiology.com).

Conflict of interest/author disclaimer Any actual, potential, or apparent conflicts of interest must be stated on the title page. All sources of financial support for any study presented or any author relationships with manufacturers of any products mentioned in the article must be stated.

Prior publication/presentation If any part or portion of the article has been published or presented in another form previously (eg, published as an abstract or presented at a meeting), the original presentation must be identified with a complete citation following AMA style.

Manuscript Articles should run approximately 1,500 to 2,500 words in length. Four or five key words reflecting the article topic should be placed at the bottom of the title page.

Manuscripts should be sent by e-mail to: stuart@appliedradiology.com.

The title page, body of the manuscript, figure legends and references should each be in a separate file.

Images may be sent either on a CD-ROM to the address above (see below for image preparation) or electronically as a zipped file with the text files. If your file is too large to email, you may upload your zipped materials to our upload link at: <https://www.hightail.com/u/Applied-Radiology>.

References As appropriate, information in the article should be referenced to the literature. Accuracy of all reference material is the responsibility of the authors. In general, authors should follow the AMA Manual of Style, 10th Edition with respect to citing and listing of references. Note the following requirements specific to *Applied Radiology*:

- Do not place reference citations in the text inside brackets or parentheses. Instead, references should be numbered sequentially and superscripted, in order of first appearance in the text. Superscripts should be placed **outside** of the punctuation immediately preceding the citation.
- Do not list references alphabetically. They should be listed numerically, in order, at the end of the article.

- Reference numbers may be cited repeatedly in the text; all references must be cited at least once.
- Personal communications, articles not yet accepted for publication, and unpublished data should be cited parenthetically in the text, not in the numbered reference list.
- References cited in tables or figures must be numbered according to the citation of the table or figure in the text.
- Each journal reference must include: names of all authors (if there are more than 3 authors, list the first 3 and then add "et al"), complete article title, abbreviated name of journal, volume number, issue number, and full inclusive page range. Use the reference style of *Applied Radiology* (examples below; for further examples, consult the *AMA Manual of Style*, 10th Edition).
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Journal Article Reference Listing Example

1. Sanders BM, West KW, Gingalewski C, et al. Inflammatory pseudotumor of the alimentary tract: clinical and surgical experience. *J Pediatr Surg*. 2001;36(8):169-173.
2. Balchandani P, Qiu D. Semi-adiabatic Shinnar-Le Roux pulses and their application to diffusion tensor imaging of humans at 7T. *Magn Reson Imaging*. 2014;32(7):804-812.

Book Chapter Reference Listing Example

Crues JV, Maji SA, Shellock FG. Knee. In: Stark DD, Bradley WG, eds. *Magnetic Resonance Imaging*. 3rd ed. St. Louis, MO: Mosby; 1999:811-871.

Internet Document Reference Listing Example

American Cancer Society. Cancer Facts & Figures 2003.
<http://www.cancer.org/downloads/STT/CAFF2003PWSecured.pdf>. Accessed March 3, 2003.

Electronic Journal article (doi):

Gage BF, Fihn SD, White RH. Management and dosing of warfarin therapy. *The American Journal of Medicine*. 2000; 109(6):481-488. Doi:10.1016/S0002-9343(00)00545-3

Electronic Journal article (no doi):

Aggleton JP. Understanding anterograde amnesia. *Q J Exp Psychol*. 2008; 61(10): 1441-1471.
<http://search.ebscohost.com/login.aspx?direct=true&db=pbh&AN=34168185&site=ehost-live>
 Accessed March 18 2010.

Figures Articles should include no more than 20 individual images. All figures must be cited in text, numbered in order of first appearance in the article (Figure 1, Figure 2A, Figure 2B, etc.). Please annotate images appropriately to point out key areas and cite annotations of the figures (arrow, circle, etc.) in the legend.

Digital images Submit images in TIF, JPG, or PNG format at high resolution (300 dpi resolution at 5 inches wide is ideal). Each image should be named by figure number and the corresponding author name before the ".tif" or ".jpg" or ".png." ending (eg, "Smith_figure01A.tif"). **Do not** supply images taken from websites as these will not provide publication-quality images. Also, **do not** embed images in Word or PowerPoint documents. They cannot be used that way. If your images are too large to email, you may ZIP them and upload them to: <https://www.hightail.com/u/Applied-Radiology>. Be sure to include the corresponding author's name and the article title in your message to us. For any additional questions regarding electronic submissions, contact Art Director Barbara Shopiro: barbara@appliedradiology.com.

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Tables All tables must be cited in text, numbered in order of first appearance in the article (Table 1, Table 2, etc.). All tables should be submitted in a separate file from the rest of the manuscript. Indicate appropriate table title and define all abbreviations, symbols, and footnotes used.

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