



## **EMPLOYMENT OPPORTUNITY**

The Canadian Opera Company is now accepting applications for the position of **Hair & Makeup Supervisor**.

### **PURPOSE OF ROLE**

The Canadian Opera Company (COC) creates transformative and unparalleled opera experiences for local, national, and global audience every day of the year. We love what we do and sharing the art form as far and wide as possible begins with great communications and engaging content.

The COC is currently looking for a Supervisor of Hair & Makeup to join our team, to lead our hair & makeup department.

Reporting to the Production Manager, the Hair & Makeup Supervisor collaborates closely with the creative teams for each production as well as the costume department, and the performers to create and execute the hair and makeup needs of each production.

### **KEY RESPONSIBILITIES**

- Hires and oversees unionised head of hair and makeup and makeup attendants for all productions
- Negotiates and administers all wig and prosthetic building contracts within established budgets
- Administers budgets, tracks spending, identifies budget issues, and reports to the Production Manager
- Works with the Production Manager to plan needs for future seasons
- Identifies hair and makeup needs for each production and orders supplies as needed
- Works with creative teams to effectively execute hair and makeup requirements for each production
- Maintains hair, makeup, and wig inventories, overseeing and participating in their maintenance
- Coordinates fittings and consultations with performers and designers
- Designs the look of makeup for each production including the development of makeup charts for performers as necessary
- Makes, adapts, and styles wigs, and styles hair for use in all productions
- Cuts, colours, and perms hair including facial hair.

### **KEY REQUIREMENTS**

- University degree, community college diploma, or equivalent work experience related to theatre production with an emphasis on hair and makeup
- Hairstylist license
- A minimum of five years experience in wigs, hair and makeup within a theatrical environment
- A thorough understanding of Microsoft Office Suite
- Strategic planner and thinker, creative and flexible problem solver, and highly organized
- Independent self-starter with negotiation skills and high initiative
- People skills, able to build and maintain patron relationships, and problem solve with diplomacy and tact

This is a full-time position with benefits. Salary range is between \$70 and \$75K per year.

## **ABOUT THE CANADIAN OPERA COMPANY**

Based in Toronto, the Canadian Opera Company is the largest producer of opera in Canada and one of the largest in North America. General Director David C. Ferguson joined the company in 2024, forming a leadership team with Music Director Johannes Debus and Deputy General Director Christie Darville. The COC enjoys a loyal audience, including a dedicated base of subscribers, and has an international reputation for artistic excellence and creative innovation. Its diverse repertoire includes new commissions and productions, local and international collaborations with leading opera companies and festivals, and attracts the world's foremost Canadian and international artists. The COC Academy is an incubator for the future of the art form, nurturing Canada's new wave of opera creators with customized training and support. The COC performs in its own opera house, the Four Seasons Centre for the Performing Arts, hailed internationally as one of the finest in the world. For more information, visit [coc.ca](http://coc.ca).

## **APPLICATION PROCESS**

Interested persons are invited to submit their resume and cover letter via e-mail, stating salary expectations, no later than August 18, 2024 to: **[applications@coc.ca](mailto:applications@coc.ca)**

As Canada's largest opera company, the COC deeply values equity and diversity across all levels of the organization and believes in fostering an inclusive, discrimination-free environment that fully supports our team's personal and collective success. We are committed to building a workforce that reflects our community, our city, and our country and, in turn, the COC welcomes applicants from all backgrounds and abilities who share and embrace these values.

The COC is committed to providing accommodations for people with disabilities in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) in all parts of the hiring process. If you require an accommodation, please let us know and we will work with you to meet your needs.

The Canadian Opera Company thanks all applicants in advance, however, only those considered for an interview will be contacted. No phone calls or agencies please.