

**The Royal Canadian Legion Branch 23  
P.O. Box 1153, North Bay, Ontario P1B 8K4**

**Annual Bursary Program**

**Part A: General**

The Royal Canadian Legion Branch 23 Bursaries Program is designed to assist students entering or continuing post- secondary education at a community college or university level, including courses and programs of a technical, trade or vocational nature outside of the secondary school level.

Eligibility is based on enrollment in educational institutions or programs that are designated by the Province of Ontario as being eligible under the Ontario Student Assistance Program (OSAP) or a course approved by the Ministry of Training, Colleges and Universities. Applications for out-of-province educational institutions will be considered on their own merit.

Depending on the bursary being applied for, both part-time and full-time education programs may be considered. However applications for students enrolled in correspondence or 'distance' education programs will not be considered.

The general criteria for eligibility are based on one or more of the following:

- Acceptable admission status to a recognized post -secondary level educational institution or program,
- Current enrollment and successful completion of a prerequisite number of courses and/or semesters leading to a recognized degree, diploma or certificate from a recognized post -secondary educational institution,
- Documented financial need

The review of applications on the basis of need will give consideration, among other things, to the gross family income, the applicant's gross income, the number of dependents residing at home and/or attending a post-secondary educational institution, any special circumstances, tuition, accommodation and transportation costs, and any other factor having merit. Applications from mature students will be judged on their own merit in terms of financial need.

The Royal Canadian Legion Branch 23 and its Bursary Selection Committee reserves the right to authenticate all information pertaining to the application prior to any decision being given.

The responsibility for the completed form rests with the applicant. If the application form is presented for consideration without the proper information and endorsements, no consideration will be given to the application.

Applicants will be notified as to the decision of the Bursary Selection Committee and this decision will be final. Application forms are available at the Royal Canadian Legion Branch 23 office at the above address, at local secondary school guidance offices and at local post- secondary institution student affairs or registrar's offices.

**Part B- General Eligibility**

All applications that meet the criteria and standards set out in 'Part A, General' of this document will be considered. However, specific bursaries may carry their own unique eligibility criteria that may also need to be met. Applicants should refer to the description of specific bursaries outlined in 'Part C' of this document.

## **Part C - Specific Bursary Description**

### **The Colonel Milne Memorial Bursary**

Two Colonel Milne Memorial Bursaries, each in the amount of \$500.00 are awarded annually to two students of Canadore College who, along with meeting any necessary general criteria established by the Royal Canadian Legion Branch 23, also meet the following criteria:

- Has completed successfully a minimum of three (3) full courses or their equivalent at Canadore College within the previous twelve (12) months of the date of bursary application
- Is continuing to be registered and attending as a student at Canadore College, and
- Is in good academic standing

### **The Veterans Memorial Bursary**

Two (2) Veteran's Memorial Bursaries, each in the amount of \$500.00 are awarded annually to two (2) students of Nipissing University who, along with meeting the general bursary criteria, also meet the following criteria:

- Has completed successfully a minimum of eighteen credits (18) at Nipissing University within the previous twelve (12) months of the date of bursary application
- Is continuing to be registered and attending as a student at Nipissing University, and
- Is in good academic standing

### **The President's Bursary**

The President's Bursary in the amount of \$500.00 is awarded semi-annually (spring and fall) to one mature student who, along with meeting any necessary general bursary criteria, also meets the following criteria:

- Demonstrates their intent to achieve a higher level of educational or vocational qualification in a vocational or trade related program at Canadore College in order to enhance employment or career opportunities, and who has not been enrolled in a school, college or university program for a minimum of two (2) years, and who will attend a recognized course of study.

### **The St. Lawrence Bursary**

Two (2) St Lawrence Bursaries, each in the amount of \$500.00 are awarded annually to two students upon successful completion of Secondary School, who in the opinion of the Bursary Committee would benefit most from such an award and merit this assistance by achieving academic standing that would qualify him or her for entrance requirements at a recognized university or equivalent institution. The bursaries will be presented to the successful applicants upon supplying satisfactory documentation confirming enrollment in a university or equivalent program for the fall semester following this application.

### **The Nipissing Bursary**

Two (2) Nipissing Bursaries, each in the amount of \$500.00 are awarded annually to two students on successful completion of four years of secondary school education and who, in the opinion of the Bursary Committee, would benefit most from such an award and who merits this assistance by achieving academic standing that would qualify him or her for entrance to a recognized college of Applied Arts & Technology or equivalent institution. The Bursaries will be presented to the successful applicants upon supplying satisfactory documentation, confirming enrollment, in a community college or applied arts and technology for the fall semester following this application.

**Special Bursary:****Master Corporal Stephen Smith Memorial Bursary**

One (1) Special Bursary in the amount of \$500.00 to be awarded to one student who has successful completion of Secondary School or to one student from Nipissing University or Canadore College who are in at least their first year. Qualifying students must meet any necessary general bursary criteria established by Royal Canadian Legion Branch 23.

**Michael Robert Charles Smith Memorial Bursary**

One (1) Special Bursary in the amount of \$500.00 to be awarded to one student who has successful completion of Secondary School or to one student from Nipissing University or Canadore College who are in at least their first year. Qualifying students must meet any necessary general bursary criteria established by Royal Canadian Legion Branch 23.

Notwithstanding the above, and in consideration that the Royal Canadian Legion Branch 23 holds in high regard the interests and well-being of Veterans and Branch members and their families, priority and preference in consideration of an application will also be given if the applicant's family circumstances places them in either of the following categories:

- War veterans and their dependents
- Ordinary and Associate members of Branch 23 and their dependents

Bursaries will be awarded upon satisfactory documentation of acceptance in the intended educational institution or program. Such documentation need not necessarily be submitted with the bursary application. Applications must be submitted in the original copy only. A brief letter accompanying the application and outlining the applicant's educational goals, personal interests and description of any volunteer or community involvement would be welcomed.

**Application deadlines: April 30<sup>th</sup> each year or enquire at the RoyalCanadian Legion Branch 23 office at (705) 477-0877 or [branch23legion@gmail.com](mailto:branch23legion@gmail.com)**

**The Royal Canadian Legion Branch 23**  
**P.O. Box 1153, North Bay, Ontario P1B 8K4**

**Bursary Program Application**

All information provided in this application is confidential and is used solely for the purposes of determining eligibility to receive a bursary.

**Part A**

Applicant's name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Applicant's address & phone number:  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate the bursary that you are applying for:

- The Colonel Milne Memorial Bursary
- The Veteran's Memorial Bursary
- The President's Bursary
- The St. Lawrence Bursary
- The Nipissing Bursary
- The Master Corporal Stephen Smith Memorial Bursary
- The Michael Robert Charles Smith Memorial Bursary

Are you applying as a mature student?

- Yes
- No

Are you included in any of the following categories?

- War Veterans, their dependents, grandchild
- Ordinary or Associate members of RCL Br 23, their dependents, grandchild
- If yes, please provide specific information

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## **Part B**

Name of current school \_\_\_\_\_

Post- secondary course applied for \_\_\_\_\_

Colleges/Universities applied to:

1<sup>st</sup> Choice \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

3<sup>rd</sup> Choice \_\_\_\_\_

Total annual tuition fees (estimate) \_\_\_\_\_

Other related expenses eg: books, computer etc. \_\_\_\_\_

Anticipated expenses for accommodation, food, travel etc \_\_\_\_\_

## **Part C**

### **Personal and family financial information**

Applicant's annual gross income \_\_\_\_\_

Parent's address and phone number \_\_\_\_\_

Number of dependents excluding applicant \_\_\_\_\_

Estimate of total family income (excluding applicant's) \_\_\_\_\_

Please include a brief description of any other circumstance that might relate to your ability or your family's ability to contribute to the cost of your education that you would like the Bursary Committee to know about.

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I hereby declare that to the best of my knowledge the information provided on this application form is correct.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent \_\_\_\_\_ Date \_\_\_\_\_

Please attach required academic information as required (see Bursary Criteria description)