



Minutes - Regular Meeting

February 13, 2023 – 5:00 pm

President's Boardroom
100 College Drive
North Bay ON P1B8K9

Meeting Attendance

Present

Jacob Baisley – *Chair, Faculty*
Alison Johnston – *Support Staff*
Jean Griffin – *Faculty*
Ginette Gagnon – *Support Staff*
Gavin Park – *Faculty*
Alex Mathew – *Student*
Michael Brown – *Administration*
Melissa Whalen – *Administration*
Caroline Corbett – *Administration*
Aamir Taiyeb – *Administration*
Sarah Moore – *Administration*

Regrets

Elizabeth Harris – *Faculty*
Julia Tignanelli – *Faculty*
Jessica Crook – *Student*

Absent

1.0 Call to Order – at 5:14 pm by Jacob.

2.0 Approval of the Agenda

Approved with additions (Gavin/Mike)

MOTION CARRIED

3.0 Approval of the previous Minutes

- Approved as presented (Ginette/Jean)

MOTION CARRIED

4.0 Survey Update

- As a group we reviewed the survey questions and response types, in which we discussed the framing of questions and determined we would like to capture feedback that includes areas upon which we can improve. The group also discussed including demographic information.
- The introduction and closing of the survey is still being crafted by the subgroup.
- There was discussion about how responses will be collected and organized. Mike advised that ETS would be able to provide us with assistance with this as they have an official account.

5.0 Update on Previous Action Items

- Confirmed that Student Success Services does not currently have training on technology for students such as the “NUT100” but they are aware of the need and will be working towards this. They will provide an update once completed. We also confirmed that the First Peoples’ Centre does host tutorials for students on the use of Zoom and PowerPoint.
- We confirmed that the College Council does not have a budget. This was in reference to potentially providing swag or snacks during events that we attend to promote the College Council. We confirmed that we may potentially have access to \$200 but would require approval from the president’s office.
- We confirmed that all tables for events should be booked through security.
- Open house will be taking place on April 15, there was discussion about having a table and members volunteering to represent the council throughout the event. There will be a call out for volunteers if you are interested in participating.

6.0 Report on Standing List of Issues

6.1 CSC Activity Report (Student Representative)

- No new concerns were brought forward via student representatives.

6.2 Health & Safety Update

- Health & Safety meeting has been set, there has been confirmation that workplace inspections will now restart having been suspended due to the pandemic.

6.3 Contract faculty – accelerating process of getting new staff into banner

- No updates – the improved process appears to be working more efficiently.

6.4 Covid-related issues and challenges

- Concerns with the number of masks available at the Village entrance and confirmed that funding for masks are ending. GAVIN ACTION ITEM – Bring this feedback to the Health & Safety Committee

6.5 Sustainability/Technology/ Strategic Direction

- Technology/Strategic direction was discussed at length as it relates to the survey.

6.6 How to Better Support International Students

- In addressing the concerns brought forward by our two students Naveen and Saga, we discussed tuition communication and brainstormed potential solutions to strengthen communication which included a student town hall and CRM notifications. It was determined that we need more information before we make a formal recommendation. JACOB ACTION ITEM – Reach out to Jeanette to confirm timelines in which changes in tuition fees are being communicated to students.
- There were items that were brought forward that the Council had previously discussed such as housing concerns which are being reviewed by a dedicated committee.
- The item of opting out of health insurance was discussed – we were able to confirm that this option was restricted due to the pandemic however options are being explored to potentially make this option available.

- The item of hard copies of student cards, as it pertains to access the bus pass has been addressed with the bus line. We were able to confirm that the plan continues to be no physical student cards.
- The last item brought forward was in regard to students failing course that are not available the following semester. While we cannot feasibility offer every course, each semester, we encourage students to meet with their program coordinators early in the semester. Our additional recommendation is to review when the course is offered next the beginning of the semester.

7.0 New Business

- We have created a Microsoft Teams group to easily communicate and share ideas between monthly meetings
- Resource – Gavin will be providing information on Artificial Intelligence in our Microsoft Teams group

8.0 Adjournment at 6:59 pm by Jacob

Next Meeting: March 23, 2023