



## Minutes - Regular Meeting

January 16, 2023 – 5:00 pm

President's Boardroom  
100 College Drive  
North Bay ON P1B8K9

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### Meeting Attendance

#### Present

George Burton - *President*  
Jacob Baisley – *Chair, Faculty*  
Jean Griffin – *Faculty*  
Julia Tignanelli – *Faculty*  
Gavin Park – *Faculty*  
Ginette Gagnon – *Support Staff*  
Alex Mathew – *Student*  
Melissa Whalen – *Administration*  
Caroline Corbett – *Administration*  
Aamir Taiyeb – *Administration*  
Jessica Crook – *Student*  
Sarah Moore – *Administration*  
Michael Brown – *Administration*

#### Regrets

Elizabeth Harris – *Faculty*  
Alison Johnston – *Support Staff*

#### Absent

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**1.0 Call to Order** – at 5:05 pm by Jacob.

**2.0 Approval of the Agenda**

Approved with additions (Caroline/Ginette)

MOTION CARRIED

### **3.0 Approval of the previous Minutes**

- Approved as presented (Caroline)

MOTION CARRIED

### **4.0 Survey Update**

- George provided some additional feedback on the survey about the future of technology and recommended adding demographic questions that will be voluntary.
- Through this conversation surrounding the survey there was a question about Office 365 suite training for students – reach out to Student Success Services to see if there is anything available i.e., NUT100 for students – MELISSA ACTION ITEM
- Survey Subgroup was created to move the survey forward – Jacob, Caroline, and Gavin – Recommended including a describer for a survey around the College Council mandate and introduction to AI to better inform survey participants. Review with ITS, ACE and Sustainability departments before we deploy the final survey.

### **5.0 Update on Previous Action Items**

- Joined by George Burton who provided updates on previous action items/recommendations brought forward.
  - Water Stations/fill stations to be replaced within 12-24 months.
  - Gender-free washrooms – Currently in process, confirmed that Commerce Court and Aviation are a priority.
  - Sanitary Napkin Supplies – Are currently being provided as requested and will be provided freely, ensuring they have quality products to be offered, in the process of finding a supplier, recognizing there have been supply chain issues.

### **5.1 College Council Exposure**

- Council members continue to discuss potential ideas for increasing the exposure of the College Council
  - Open House
  - During Spring PD Sessions
  - Orientations – students and faculty (currently in NEO online training)
  - Questions surrounding budget in terms of promotional items – CAROLINE ACTION ITEM
  - Table of Valentine's Day

- Reach out to Access and Inclusion (Erin) about how she brings people to tables (i.e., spin wheel) – CAROLINE ACTION ITEM
- Jessica advised when we do have events, she can promote them on the student council's social media sites.

## **5.2 Food Waste & Recycling Bins**

- Reduce the College Council's food waste for meetings by reducing ordered portions in place.
- We were able to confirm that the small recycling bins in individual office areas are not recycled. The sustainability department encourages individuals to walk their bins to the larger recycling areas for their items to be recycled.

## **6.0 Report on Standing List of Issues**

### **6.1 CSC Activity Report (Student Representative)**

- No new concerns were brought forward via student representatives, we were however joined by two international students who brought forward concerns for the committee to review (See 7.5 and attached documentation)

### **6.2 Health & Safety Update**

- No updates – No new Health & Safety meeting has occurred.

### **6.3 Contract faculty – accelerating process of getting new staff into banner**

- No updates – the improved process appears to be working more efficiently.

### **6.4 Covid-related issues and challenges**

- No new challenges have been presented.

### **6.5 Sustainability/Technology/ Strategic Direction**

- Technology/Strategic direction was discussed at length as it relates to the survey.

## **6.6 How to Better Support International Students**

- We were joined by two students Naveen and Saga who brought forward concerns and barriers encountered by international students (See attached)
- Committee members are asked to review the issues brought forward to discuss potential recommendations at the next meeting.

## **7.0 New Business**

- No new business was brought forward.

## **7.1 Academic Strategy 2022 – 2026**

- VPA has requested the College Council's feedback on the recent Academic Strategy survey that was recently sent out.
- Committee members are to provide any feedback to Jacob by January 31, and he will collate responses to send to the VPA Office.

## **8.0 Adjournment at 6:51 pm by Jacob**

**Next Meeting: February 13, 2023**