



Minutes - Regular Meeting

November 22, 2022 – 5:00 pm

President's Boardroom
100 College Drive
North Bay ON P1B8K9

Meeting Attendance

Present

Jacob Baisley – *Chair, Faculty*
Gavin Park – *Faculty*
Jean Griffin – *Faculty*
Elizabeth Harris – *Faculty*
Ginette Gagnon – *Support Staff*
Alison Johnston – *Support Staff*
Sarah Moore – *Administration*
Melissa Whalen – *Administration*
Michael Brown – *Administration*
Caroline Corbett – *Administration*
Aamir Taiyeb – *Administration*

Regrets

Jessica Crook – *Student*
Julia Tignanelli – *Faculty*
Alex Mathew – *Student*

Absent

1.0 Call to Order – at 5:06 pm by Jacob

2.0 Approval of the Agenda

- Added to agenda – New Business – Defibrillator location in the Village
Approved after addition (Ginette/Sarah)

MOTION CARRIED

3.0 Approval of the previous Minutes

- Approved as presented (Gavin/Ginette)

MOTION CARRIED

4.0 Update on Previous Action Items

Edits to the website

- The decision was made that the College Council website undergo heavy revisions. The following edits were discussed and actioned:
 - Gavin provided a draft write-up for the College Council website for review. Reviewed by the council and approved and to be submitted to George for review and final approval to go out as a joint message – **ACTION ITEM JACOB**
 - Creation of the College Council email was completed (ask.collegecouncil@canadorecollege.ca) and it was decided that executive members would have access to the email (Jacob, Gavin & Melissa)
 - Member list to be updated once revisions are approved to be sent to Marketing – **ACTION ITEM JACOB**
- The above recommendations were put to a vote (Unanimous)

MOTION CARRIED

Accessible/Safe Space Washrooms

- Confirmed with George that concerns are being addressed and things are on their way
- Confirmed that signage has been created and is pending approval

Provision of sanitary products in Canadore bathrooms

- Council will make a formal recommendation to the Board of Governors to provide sanitary products to further support the effort
- Confirmed that this is currently in the process of being reviewed between various student service departments. In the interim, any students that require sanitary products can reach out to student services for assistance

Option to opt-out of bus pass fees

- After investigating it was determined that it is not possible to opt out of the bus pass due to bulk purchasing for reduced pricing

5.0 College Council Workload Recommendations

- Council members revisited the discussion surrounding incentives for College Council members to encourage involvement and participation and decided on the following:
 - Continued concern around optics and the nature of the position as voluntary and fairness and equity of the monetary compensation as it relates to different worker categories and collective agreements were discussed
 - Suggestion to see what other Colleges are doing for recognition – **ACTION ITEM MELISSA**
 - Decision to forgo the discussion around monetary compensation in future meetings
- The above recommendations were put to a vote (Unanimous)

6.0 How to Better Support International Students

- Revisited this topic with additional council members who were able to provide insight to the rest of the council members regarding current international needs and support available. Additionally, the council members were provided with an overview of the future strategic plans for international enrollment and recruitment. Recognizing that there will be a larger physical presence of international students in Fall 2023. Council discussion and recommendations included:
 - General education courses
 - Language supports – a drop-in center opposed to the current booking system which may be a barrier – Caroline advised more to come surrounding a new model for the ESL lab for the College Drive Campus
 - Having students arrive earlier in the semester to offer language services to assist with the climatization of a new environment before the start of the semester
 - Having an immigration lawyer service available

- From our previous meeting we have since confirmed that international students can be peer tutors
- The committee put forward to add this to the “standing items” list to be discussed at each meeting if the council members think of new ideas for increasing the support to international students
- The above recommendation was put to a vote (Unanimous)

MOTION CARRIED

7.0 Report on Standing List of Issues

7.1 CSC Activity Report (Student Representative)

- No student representative was able to attend this meeting – will receive an update at the next meeting

7.2 Health & Safety Update

- Gavin had one Health and Safety committee meeting and was able to update us on the upcoming lockdown drills
- Council members to provide health and safety concerns to Gavin to bring back to the Health & Safety meetings. The following was recommended:
 - Concern with accessibility for the Village participants with limited mobility and those who use mobility equipment
 - Concern with Zen Garden fencing obstructing visibility for crossing the walkway
 - Request for a list of all defibrillator locations on campuses

ACTION ITEMS GAVIN

- Jacob reached out to determine whether the College Council chair is an ex-officio on the Health and Safety committee as the previous chair may have served as an independent representative. Will check in with Kim –

ACTION ITEM JACOB

7.3 Contract faculty – accelerating process of getting new staff into banner

- No updates – improved process appears to be working more efficiently

7.4 Covid-related issues and challenges

- No new challenges have been presented
- Update that quarantine plans are being removed as a mandatory requirement for international students

7.5 Sustainability/Technology/ Strategic Direction

- Council would like more clarification from President on what is being requested
- Recommendation to send out a survey College-wide for feedback. Jacob to draft questions to propose and review at the next meeting - **ACTION**

ITEM JACOB

8.0 New Business

8.1 Drop-in Sessions/ More Exposure for College Council

- Recommended that College Council consider hosting a live drop-in session to coincide with the email (and be advertised in it) so community members can meet council members face-to-face
- The idea of semi-regular drop-ins was also discussed

9.0 Adjournment at 6:53 pm by Jacob

* Note after adjournment council member mentioned excess food from events at the Village to be discussed in new business next meeting

Next Meeting: December 13, 2022