

Minutes - Regular Meeting

November 2023 – 5:00 pm

President’s Boardroom

100 College Drive

North Bay ON P1B8K9

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| **Meeting Attendance** | | |
| **Present** |  | **Regrets** |
| Jacob Baisley – Chair, Faculty | Zach Lebel – Student |
| Gavin Park – Vice Chair, Faculty | Michael Brown – Administration |
| Melissa Whalen – Administration | Julia Tignanelli – Faculty |
| Jessica Crook – Student | Jean Griffin – Faculty |
| Sarah Moore – Administration |  |
| Alex Mathew – Student |  |
| Aamir Taiyeb – Administration |  |
| Ginette Gagnon – Support Staff |  |

1. **Call to Order** – at 5:08 pm by Jacob
2. **Approval of the Agenda**

* Ginette/Gavin

MOTION CARRIED

1. **Approval of the Previous Minutes**

* Approved after amended – Ginette Gagnon missing from previous minutes (Gavin/Ginette)

MOTION CARRIED

**4.0 Update on Previous Action Items**

* Jacob connected with Shawn who will be addressing concerns brought forward by the Committee one by one with the appropriate departments and stakeholders
* North Bay Transit will be at each campus to get feedback, they are providing feedback sheets for students to voice their concerns – Council discussed the possibility of sessions to discuss live (i.e. – Town hall style)
* Health and Safety Update – Masks will continue to be provided by the College, if you require a box of masks please reach out to Kim Forsyth
* **GAVIN ACTION ITEM –** Provide Survey update at the next meeting
* Jacob has reached out to George to set up a meeting around the survey and any focus points for the Committee
* The committee also discussed what information is mass communicated to students addressing current world events and/or information that may have an impact on them (additional stress for students) and how might we better promote our support services – **JACOB ACTION ITEM –** Reach out to President’s Office to see what protocol is for these types of communications
* Jacob has set up a meeting with the sustainability department to discuss food waste and food rescue possibilities.

1. **Report on Standing List of Issues**

**5.1 CSC Activity Report (Student Representative)**

* + - Student lounge areas at Commerce Court are being created to provide more quiet study space in the cafeteria and on the second floor
    - College Clubs are increasing in applications – Recommendation from the Committee to have more guidelines around how/which clubs get approved
    - Brought forward issues with the cafeteria continue as hours have not yet changed and there is a lack of vegetarian options specifically at Commerce Court
    - Discussion around bus pass opt-out for non-local students who cannot access the service
    - Update – Sanitary products have been donated to the CSC and bins have been put out and monitored – looking for someone to volunteer at Commerce Court Campus

**5.2 Health & Safety Update**

* + - Winter is coming! Wear appropriate footwear
    - Lockdown practice will be happening in the coming months and will be communicated once we are close to the date
    - Concerns brought forward to Health and Safety about doors that can’t be locked – ensuring those who are in that area have keys in the event of a lockdown

**5.3 Sustainability/Technology/ Strategic Direction**

* Reminder to look at sustainability goals with other lenses than strictly environmental

**5.4 How to Better Support International Students**

* The committee discussed volunteering opportunities both on and off campus and ensuring we understand the needs of the volunteering experience to match students with meaningful opportunities

**6.0 New Business**

* With the resignation of a few members, we do have two faculty positions and two to three support staff – JACOB ACTION ITEM/MELISSA ACTION ITEM – Reach out to union presidents and advise of vacant positions

**7.0 Adjournment** at 6:35 pm by Jacob

**Next Meeting: December 4, 2023**