



Student Handbook
2023-2024



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Land Acknowledgement

Canadore College resides on the traditional territory of the Anishinaabeg and within lands protected by the Robinson Huron Treaty of 1850. This land is occupied by the people of Nipissing First Nation, Treaty #10 in the Robinson Huron Treaty of 1850 since time immemorial.



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Welcome

On behalf of Canadore College, it is my pleasure to welcome you and to let you know that we are happy to have you here. At Canadore, we will help you maximize your potential and acquire skills you will need for employment.

For more than 50 years, Canadore has been the college of choice for students in Ontario, Canada, and around the world. Canadore is built on five strong pillars – student success, program and service excellence, connection to community, sustainability, and innovation and entrepreneurship. The five guiding pillars act as Canadore’s operations decision filters to our actions and to evaluate future initiatives so we can provide the best education possible to our students.

This handbook is a valuable tool for you. It will help guide you through the programs and services Canadore offers to help you in your studies and keep you safe and healthy on campus. Please keep it handy.

Welcome to Canadore. Great Things Happen Here!



George Burton
(he/him)
President and CEO



College/Campus Information



Campus Locations

[Campus Locations - Canadore College](#)

Hours of Operation and After Hours Access

Regular hours of operation at all Canadore campuses are 8:30 a.m. to 4:30 p.m., Monday to Friday. Hours of operation are subject to change without notice. Full-time courses at Canadore are typically delivered 7:30 a.m. to 10:00 p.m., Monday to Friday.

Campus closures, which include statutory holidays, are listed on the college website here: [Important Dates and Deadlines](#). Please note that a closed campus means no entry permitted to students as well as the public. For information regarding campus closures or access to facilities outside regular hours of operation, please contact Security Services at 705.474.7600 ext. 5555.

College/Campus Closure Practices

As a public institution, Canadore attempts to remain officially open at all scheduled times. In the event of cancellations resulting from inclement weather or emergency situations, an announcement will be posted to the iLearn home page news with information pertaining to the closure.

Closure information will also be broadcast through Canadore's official social media channels, including Facebook and Twitter. Local radio stations will also be advised of campus closures resulting from inclement weather or emergency situations. Any notice regarding closures will specify the college location(s) affected.

If you are a student on clinical experience and classes are cancelled, it is your responsibility to notify your clinical supervisor.

Safe Campuses



Canadore Safe App

Download the Canadore Safe App Today!

App Features Include:

- Alert Status
- Emergency Contacts
- Friend Walk
- Virtual Walkhome
- Report a Tip
- Campus Maps
- Emergency Plans
- Support Resources

[Canadore Safe on the App Store \(apple.com\)](#)

[Canadore Safe - Apps on Google Play](#)

Campus Walk Program

Canadore College, in cooperation with Nipissing University, offers a Campus Safety Walk Service that runs from September to April at the College Drive Campus:

PH: 705.494.9192

Monday – Friday

6:00 p.m. – 10:45 p.m.

Outside of set hours call 705.474.7600 ext. 5505 or 705.498.7244

Help Alarm Buttons

College Drive Gymnasium

There are three (3) Help Alarm Buttons in the women's change room:
one (1) in the showers,
one (1) in the washroom, and
one (1) in the locker area.

There is one (1) button in the men's change room.

Aviation Campus

There is one (1) Help Alarm Button each in the following areas: cafeteria, men's & women's bathroom.
there are two (2) Help Alarm Buttons in the hangar, west and east walls, and men's & women's change rooms on second floor.

Internal Emergency Phones

College Drive Campus

There are three (3) Internal Emergency Phones located in Canadore's Hewgill Hall on the first, second and third floors beside rooms D120, D231 & D340.

Three (3) Internal Emergency Phones are located across from the elevators in the Nipissing University "A" block on the first, second and third floors.

Four (4) Internal Emergency Phones are located across from the elevators in the Nipissing University "H" block on the basement, first, second and third floors.

Commerce Court Campus

Two (2) Internal Emergency Phones are located at Commerce Court Campus on the first floor near E132, and one on the second floor near E228.

First Aid & Automated External Defibrillator (AED)

Canadore College trains its employees in First Aid and the use of AEDs multiple times per year. If there is a medical emergency, please call 911. For medical assistance on campus, please call Campus Security staff or utilize an onsite emergency phone:

Aviation Campus: dial ext 5555, or call the primary Campus Security cell at 705-498-7244

Commerce Court Campus: dial ext 5636, or call 705-498-9375

The College also has a [Campus Health Centre](#) which provides students and employees with convenient access to a wide array of medical services.

Safe Campuses

Emergency Preparedness

The College maintains an Emergency Preparedness Plan. Administration and Campus Security staff are trained on emergency response procedures. Campus lockdown procedures are posted in each classroom as well as in public areas; these posters have been customized based on their location.

Safe and Respectful College Community

The College is committed to providing a safe and respectful college community that is free from violence and harassment. Please see the following resources to learn more about every person's right and responsibility to contribute to a safe college community.

- Respectful College Community Policy and Procedure
- Respectful College Community Policy Complaint Form
- Respectful College Community Procedure
- Safe College Community Policy
- Sexual Assault and Sexual Violence Policy and Procedure

Students who violate these policies or are deemed to be a threat to themselves or others may be subject to non-academic involuntary withdrawal from the College.

For more information, visit: canadorecollege.ca/about/policies

Sexual Violence and Consent

Student Feedback on Sexual Assault and Violence Policy

Canadore College values student input into the evolution and maintenance of our [Sexual Assault and Violence Policy](#). Feedback may be provided informally to Campus Security at 705.498.7244.

What is consent?

Express willingness. Give permission. Agree.

Consent must be given freely, be maintained, and can be withdrawn at any time.

Canadore College respects all individuals' civility, diversity, dignity, equality, sexual orientation, and freedom. The College is committed to maintaining a healthy and safe learning, living, social, spiritual, recreational, and working environment.

Where to Report

Campus Security is the main contact for sexual violence reports. Campus Health Centre, Student Success Services, and Residence Life will also accept reports.

Campus Security

705.474.7600 ext. 5555
705.498.7244 - College Drive
705.471.2488 - Secondary Number
705.498-9375 - Commerce Court
security@canadorecollege.ca

Campus Health Centre

Room B205, College Drive
705.474.7600 ext. 5261

Student Success Services

College Drive Campus, Room C262, 705.474.7600 ext. 5205
Commerce Court Campus, Room E101a, 705.474.7600 ext. 5655
Aviation Campus, Room Y237, 705.474.7600 ext. 5956

Residence Life Staff, Front Desk

705.980.1301 ext. 0
info@canadoreresidence.ca

For more information, visit canadorecollege.ca/experience/safe/Consent

Safe Campuses

Canadore Assessment and Care Team (A.C.T.)

Canadore A.C.T. supports a safe campus environment by evaluating and responding to potential threats. The team supports the well-being of students, employees and the entire college community.

The team is comprised of members from:

- The Academic Area
- The First Peoples' Centre
- Health, Safety and Environmental
- Residence
- Security
- Student Services

Canadore College has formed a multi-disciplinary violence, risk and threat assessment team which will function as a group evaluative tool to review and assess behaviours of individuals that may be perceived by the college community as concerning, violent and/or behaviours that pose a potential risk to others.

This team will provide a forum for identifying and providing an ongoing review of individual behaviours that are of a concerning nature. The team is designed, in its membership, to cover a diverse cross section of the college community which will collect and comment on the information presented regarding the behaviours of individuals identified and, through review, will determine action plans to manage the behaviours in a proactive manner. These action plans will include the implementation of related policies and procedures, identification of potential risks to college community and business operations, and mitigation strategies to alleviate risks.

For more information, visit: canadorecollege.ca/experience/safe/canadore-act



Student Experience

Paying for College

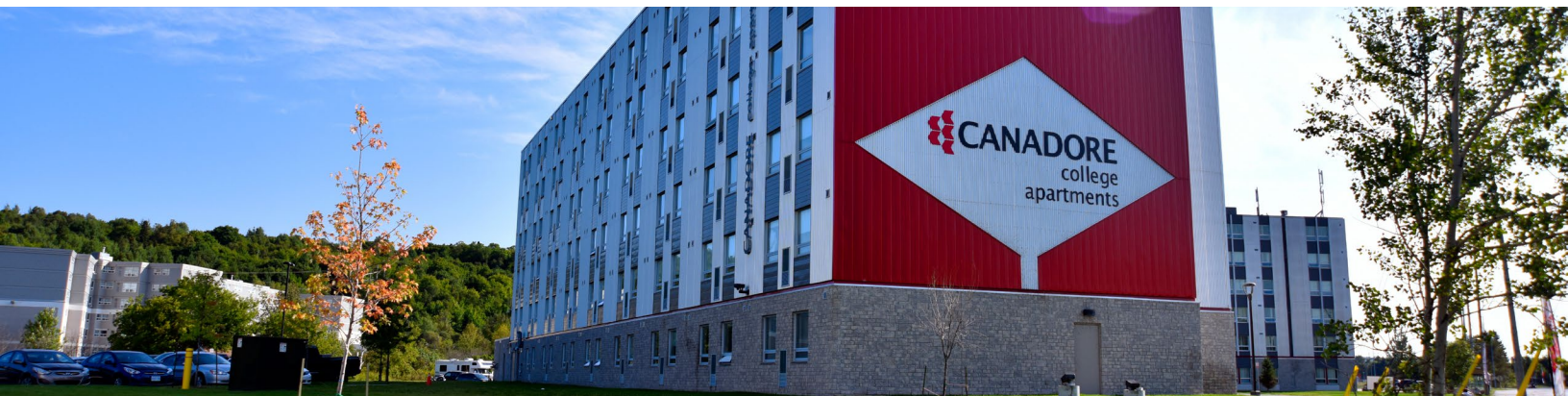
The Financial Aid Office is ready to help you in making your post-secondary dream a reality. They help students navigate the OSAP application, understand loans and grants, provide direction on finding and applying for scholarships and bursaries, and provide budgeting advice as well as money management strategies.

Summary of Services:

The Financial Aid Office is available to support you with:

- General OSAP information.
- OSAP applications, required documents.
- OSAP appeals.
- Suggest alternatives to OSAP.
- Scholarships, bursaries, entrance awards.
- Canadore Work Study Program.
- iCan Work summer program.
- Budgeting.
- Money saving tips.

For more information, visit: canadorecollege.ca/get-started/money



Residence

Choosing to stay in residence is a great way to meet new people and make lifelong friends. Canadore offers some of the newest residences in Ontario. Choose from apartment-style residences or townhomes which provide single rooms allowing you to have your very own space. Each residence offers a full kitchen, three-piece bathroom, free wi-fi, fitness and games rooms, access to transportation, and laundry facilities.

Summary of Services:

- Residence provides housing to full-time Canadore College students attending the College Drive, Commerce Court, and Aviation Campuses in North Bay.
- Residence is more than just a place to live. Residence is a great place to make friends from other programs, participate in events, and seek support from the Residence Life staff.
- Residences are staffed 24/7 to support students at any time of day or night.
- Residences have multi-purpose lounge spaces for students to use including movie, cardio equipment, billiard, and study lounges.
- Residents can get involved in their community by joining our Residents Council. Like the Canadore Students' Council, the Residents Council acts as the voice for students in residence, advocating for the community and hosting events.

For more information, visit: canadorecollege.ca/canadore-residence

Student Experience

Parking Services

Paid parking is in effect on all campuses in North Bay, 6:00 a.m. to 11:00 p.m., Monday to Friday. There is no fee for parking at the West Parry Sound Campus.

A parking permit is for use of marked parking spaces only and does not guarantee the availability of a parking space but constitutes a license to park on College property.

Hourly and daily rates are available to guests at a cost payable at the parking machine at the entrance of College Drive Lot 4, Aviation Lot 24, and Commerce Court Lot 26.

The College is located on private property. The College is under no legal obligation to provide parking and, therefore, is not responsible for loss or damage to vehicles while parked on campus. The College maintains the right to tow vehicles off the property.

No one may transfer a permit to another person without attending the Campus Security Office and having the new permit holder complete an application.

Bicycles may park in provided racks only. Bicycles found chained to trees, posts, etc. will be removed by the maintenance department and Campus Security will be notified.

For more information, visit: canadorecollege.ca/support/parking.

Public Transit

Included with your Digital ID student card, North Bay Transit is now operating Dynamic Dispatching at our North Bay campuses and across the City of North Bay. This convenient public transit booking and tracking system is now offered between 7:00 p.m. and 12:00 a.m., Monday through Friday, and 7:00 p.m. and 10:00 p.m. on Saturday.

Rides must be booked before 11:00 p.m. on Monday to Friday and before 9:00 p.m. on Saturdays to allow for pick-up and drop-off before the end of the transit service.

How to Book a Trip

By Smartphone App:

- Download the free myRide NBT app from the Apple or Google Play;
- Provide your information;
- Select your payment option (Digital ID pass, cash or transfer);
- The app will let you know when to expect your ride and where to wait;
- Watch your bus arrive in real time via the app; and
- Use the app to lead you to the convenient bus stop for pick up.

By Calling:

- Call transit dispatch at 705-474-0419

Fares and Payment Options:

- Fares for dynamic dispatching are the same as regular North Bay Transit fares and are paid upon boarding.

For more information, visit: canadorecollege.ca/support/transit



Student Experience

Digital ID

Canadore is offering Digital ID student cards as a replacement for original plastic cards used in previous years. Through our partnership with Everest School Photography & Imaging, the Digital ID solution will be offered to every full-time student via High5.ID - the digital ID solution provider.

To obtain your Digital ID student card:
Visit <https://high5.id/p/nxTV6> and follow the instructions.

The setup for Digital ID is incredibly easy. No application is required, there is no software to download, and the full set up takes just a few minutes.

Please note that the Bus Pass on the Digital ID will become active on the first day of classes. Also, since this is not an app, please bookmark your digital ID for easy access on your phone.

If you have any questions or challenges with obtaining your Digital ID student card, please go to <https://high5.id/wp/contact-us/> and provide details on what happens when you follow the link on this page.

For more information, visit: canadorecollege.ca/support/digital-id



Student Success Services

Student Success Services provides student-focused services to help guide students to success in their studies. Our staff provide support through learning strategies, mental health and wellness services and events, and by reducing and/or removing educational-related barriers through accommodation planning with students with disabilities.

For more information, visit: canadorecollege.ca/support/student-success-services

Student Experience

Learning and Transitional Supports

Adjusting to college life can be challenging, but Student Success Services is there to help guide you on your journey and provide you with the support needed to find success. The Student Success Resource Centre provides the following Learning and Transitional Supports for students:

Learning Support Appointments

Want to improve your learning? Having difficulty getting organized or preparing for tests? Do you want to do better but not sure where to start? Come and meet with one of our support staff and find out what works best for you. Our staff can provide you with:

- Time management and organization skills.
- Study strategies.
- Note taking tips and tricks.
- Personalized Learning Plans that focus on your strengths.

[Book a Learning Support appointment online using iSucceed](#)



Peer Tutoring

- 1:1 and Group Tutoring available for course specific content.
- \$20 for 10 hours of tutoring.

[Students who would like to request peer tutoring can fill out the Peer Tutor Request form on iSucceed](#)

Academic Skills Workshops

Workshops include:

- Study Smarter Not Harder.
- How to Take Better Notes.
- Procrastination 101.

[Be sure to check out all upcoming Academic Skills Workshops on iSucceed](#)

International Transition and Retention Support

Our international transition and retention and support coordinators provide programming specifically designed to support international students with the transition to living and studying in Canada including:

- Helping students adjust to college/Canadian life.
- Providing success coaching, academic skills sessions, and learning strategies to support and enhance students' personal and academic growth.
- Helping answer questions and referring you to various departments for additional information.

[Students can book an appointment with an International Transitional Retention and Support Coordinator through iSucceed](#)

Student Experience

Accessible Learning Services

Accessible Learning Services provides support for students with permanent or temporary disabilities. This includes permanent disabilities such as hearing or vision impairments, attention deficit disorder, learning disabilities and mental health disabilities, but it also can include temporary disabilities such as a broken limb or a concussion. Supports available include:

- Student Success Profiles (Academic Accommodations).
- Psycho-educational Testing Referrals.
- Assistive Technology Training.
- Summer Transition Program: Top of the Class – A three day program specifically designed to support incoming first year students with disabilities with the transition to post-secondary learning.

Students can register for Accessible Learning Services by completing the [Accessible Learning Services Online Registration Form](#)

For more information, visit: canadorecollege.ca/support/student-success-services/accessible-learning-services

Mental Health Supports

If you need to talk, we're here to listen. Canadore offers a variety of mental health resources and supports including:

- Assessments.
- Consultations.
- Short-Term Counselling (Free!).
- Community Referrals.
- Mental Health Workshops and Awareness Events.

Our Mental Health Navigators and Mental Health Nurse help students

- Clarify problems.
- Develop skills to manage anxiety and depression.
- Improve personal skills.
- Explore opportunities for change.

If you would like to connect with Mental Health Services please complete the [Support Services Request Form](#)

For more information, visit: canadorecollege.ca/support/student-success-services/mental-health-services

Access and Inclusion

The Office of Access and Inclusion can help connect you to the appropriate services on and off campus; and help find solutions for any challenges and barriers you are experiencing. They strive to provide the support you need to help achieve your goals, both academically and personally.

Summary of Services:

- Assistance with preferred name changes across Canadore systems (learning management platform, logins, ID card etc.).
- Support for First Generation students. A First Generation student is a postsecondary student whose parents have never attended postsecondary studies.
- Provide programming and workshops.
- Assist with application for bursaries.
- Facilitate various campus events/awareness days.

For more information, visit: canadorecollege.ca/experience/inclusion

Student Experience

Canadore Students' Council

The Canadore Students' Council (CSC) is made up of elected representatives from the student body to develop a cohesive on campus programming model that encourages cultural, educational, social and athletic development of student programming and leadership at Canadore College.

The CSC consists of three executive members (President, Vice President - Operations, and Vice President - Student Life), a representative from each of the four campuses (Aviation, College Drive, Commerce Court, and West Parry Sound), four campus committee members, and the College's Vice President, Strategic Infrastructure, Indigenous and Learner Services.

Summary of Services:

- Student events.
- Student emergency food bank.
- Clubs and associations.
- Student health insurance plan.

For more information, visit:

canadorecollege.ca/canadore-students-council



Student Health Insurance Plan

All full-time students who have paid the extended health plan fee are automatically enrolled in the guard.me Extended Health Plan at Canadore.

Registered full-time students are automatically enrolled in the health plan effective September 1 or January 1, depending on which semester you begin your studies.

If you withdraw from all classes and thereby are no longer a student of Canadore College, the Health Plan will no longer cover you effective immediately upon your withdrawal date.

For more information, visit: canadorecollege.ca/canadore-students-council/services

Canadore Student Emergency Food Bank

Canadore Student Emergency Food Banks are located at each campus for students in need:

Commerce Court Campus, E101

Aviation Campus, Y237

Education Centre Campus, G223, The Welcome Centre

West Parry Sound Campus, Room 115

Canadore students must show valid student identification when accessing the food bank.

Students are limited to one (1) bag per month, with a maximum of three (3) visits per semester. Student Success Services is available to discuss individual situations.

For more information, visit: canadorecollege.ca/canadore-students-council/services

Student Experience

iCanLead Student Leadership Team

In 2017, Canadore College and Canadore Students' Council initiated peer-to-peer leadership development with the iCanLead Student Leadership Team. The leadership program brings students together and empowers them to become better local and regional citizens.

Program Outcomes:

- Improve participants' leadership skills to become active agents of change on campus and in the broader community.
- Develop campus and community development action plans and effect positive change.
- Develop student leadership capacity.

Canadore College has been working to develop custom modules and case studies for the program that are reflective of Canada's diverse cultures, traditions and knowledge, and will cover additional themes like anti-bullying, creating a caring and positive campus culture, active citizenship and more.

For more information, visit: canadorecollege.ca/experience/icanlead-student-leadership-team

Canadore Volunteers

The Canadore Volunteers program is an initiative that encourages the entire Canadore College community to engage in meaningful community service. Volunteering can involve a variety of activities, taking place occasionally over the course of a year, or during a weekly commitment to a specific cause.

Students are invited to create a Co-Curricular Record documenting their volunteer work to add to their career portfolio and be recognized for their efforts at Convocation.

For more information, visit: canadorecollege.ca/experience/canadore-volunteers

Experiential Learning

Experiential Learning (EL) can quite simply be defined as 'learning by doing.' David Kolb's Experiential Learning Cycle is most commonly used to describe the experiential learning process. Learners have an experience, engage in reflection about the experience, think abstractly about conclusions and applications from reflections, and apply the learning through active experimentation.



EL at Canadore provides students with hands-on experience in real and/or simulated work environments. Whether an EL opportunity occurs at the college, in the community, or within a field-related workplace or industry, the purpose of these opportunities is to better prepare students for the workforce. EL opportunities will enrich your student experience and provide you with valuable exposure to potential employers and careers.

Examples of EL:

- Work/Field Placement
- Clinical Placement
- Service Learning
- Workplace/Lab Simulation
- Applied/Industry Sponsored Research
- Formal Course Projects
- Capstone Projects
- Job Shadow
- Performance/Artistic Production
- Internships
- Incubators/Entrepreneurial Activities
- Co-curricular Involvement Activities

For some EL activities, students will be required to complete/obtain Non-Academic Requirements (e.g., communicable disease screening, police vulnerable sector check, etc.) to be eligible to proceed with the experience. Students will be advised of any Non-Academic Requirements through program-specific materials contained within the program Student Success Guide, through Canadore's placement website, and as directed by faculty and/or a placement coordination staff.

For more information, visit: canadorecollege.ca/programs/placement

Student Experience



Research Centre

The Research Centre provides placement and paid experiential learning opportunities to students at Canadore depending on discipline and program. All paid student opportunities are advertised through the Centre for Career Development Job Portal found here: canadorecareerdevelopment.ca/home

Depending on the position, some students may have to qualify for financial aid. More information is available through the Centre for Career Development and the Research Centre.

The Research Centre also offers volunteer opportunities at the annual TEDx event. For more information on this event and how you can get involved, please email: Research.Centre@Canadorecollege.ca.

For more information, visit: canadorecollege.ca/about/research-at-canadore

First Peoples' Centre

The First Peoples' Centre offers comprehensive cultural and academic support for Indigenous learners attending Canadore, and reaches out to many more through recruitment, promotion, and community outreach projects.

Summary of Services:

- Counselling Services (academic, referrals).
- Liaison with internal/external stakeholders.
- Academic Advising.
- Student Advocacy.
- Attendance issues, students at risk.
- Peer tutoring, learning support, mentorship.
- Extra-curricular activities and events.
- Cultural events and activities.
- Learning strategies and life skills workshops.
- Cultural awareness presentations.
- Elder in Residence and Cultural Advisor.
- Leadership activities with Canadore Aboriginal Student Association.

For more information, visit: canadorecollege.ca/first-peoples-centre

Student Experience

Canadore International

Canadore International has a team of International Student Advisors and is the College's hub for supporting international students. Canadore International also guides domestic students on study abroad opportunities, welcomes visiting international exchange students, and coordinates faculty exchanges.

Canadore International hosts a full suite of engagement, settlement, and advising programming on a yearly basis with international students as its primary audience. Examples of settlement programming include in-person workshops on matters such as housing, transportation and banking, job search/career programming workshops that touch on matters such as resume development and job search best practices for international students, and orientation programming (pre-departure and arrival sessions) for every semester. In addition, Canadore International maintains a specialized program to match domestic and international students for reciprocal cultural learning (our Twinning Program).

Summary of Services:

- International Student Advising - providing guidance and advice to ensure that students understand and follow the laws and regulations relating to their study permits.
- Host international cultural events for all students including Diwali, Lunar New Year, and Ramadan.
- Administer International Student Health Insurance Plan - advising international students on health insurance plan inclusion and exclusion.
- Communicate with international students through the iCent App, which includes useful features such as newsletters, frequently asked questions, important dates and deadlines, financial aid information, employment, health plan information, etc.

For more information visit: canadorecollege.ca/canadore-international

Campus Bookstore / The Campus Shop

The Campus Bookstore is your go-to shop for course textbooks, learning packs, and Canadore swag to show off your Panther pride. The bookstore is located at the College Drive Campus, however, you can place an order online and have it delivered directly to your home.

For textbooks, there are new, used, and digital options available.

Note: If your course requires courseware or online resources, please select new as there is no guarantee that codes will still be in a used book.

There is often an option to rent or buy. Renting is a good option if the book will not be needed for more than one term. Rental accounts can be set-up online. It is recommended that students place their orders online.

There is a buyback program available to students. The amount offered is based on the demand for the book as well as the condition of the book.

A student card and a debit card are required to complete any transaction.

For more information, visit: www.bkstr.com/canadorecampusstore/home

Student Experience

Library Services

The Harris Learning Library provides assistance and instructive guidance, access to resource materials, and a comfortable environment to study.

The Harris Learning Library has many services to support student learning.

- Friendly and helpful staff
- Information resources including books, games, streaming videos, audio books and electronic resources
- Access to materials from other libraries through InterLibrary Loan
- Individual and group study work spaces
- WiFi
- Copying and printing
- Stress buster activities such as puzzles, games, coloring sheets, and knitting baskets
- Weekly therapy dog visits

For more information, visit: canadorecollege.ca/harris-learning-library



Health and Wellness

On-Campus Health Centre

The Campus Health Centre provides convenient access to a wide array of medical services and health care delivery by a licensed physician and nurse.

Some of the services include, but are not limited to:

- Medical appointments (illness, prescriptions, health management, injury).
- Vaccination review for academic placement.
- First aid.
- Injections (including Allergy, Depo Provera, Flu, B12).
- On-Site laboratory (bloodwork).
- Sexual Health (STI testing, contraception, free condoms, dental dams, vaginal condoms, etc.).

For more information, visit: canadorecollege.ca/experience/wellness/health-centre

Student Experience

On-Campus Dental Clinic

The On-Campus Dental Clinic is run by Dental Hygiene faculty, staff, and students and offers a variety of services to patients.

Summary of Services:

- Free dental cleaning for everyone above the age of three.
- Referrals to medical doctors and dentists.
- Smoking cessation.
- Oral cancer screening.
- Mouth guards.
- Full oral examination (hard and soft tissue/teeth and gums).
- Nutritional counselling.
- Radiographs and duplication of radiographs.
- Professional teeth whitening.

For more information, visit: canadorecollege.ca/experience/wellness/dental-clinic

Panther Sport and Wellness

Canadore offers Sport and Wellness programs to fit your schedule and lifestyle. There are recreation and extramural activities, varsity teams and leagues, and fitness and wellness classes to choose from. Workshops and campus life events are also offered at each campus.

Some of the activities include:

- Varsity sports include Men's and Women's Volleyball and Men's Basketball.
- Club Sports include Men's and Women's Hockey, Soccer and Men's Baseball.
- Rec Sport: intramurals, drop-in sport, LUG hockey, REC2GO, trail access, Snowshoe Lending Program, and Bike Share Program.

For more information, visit: canadorepanthers.ca



Student Experience

Student Employment

Centre for Career Development

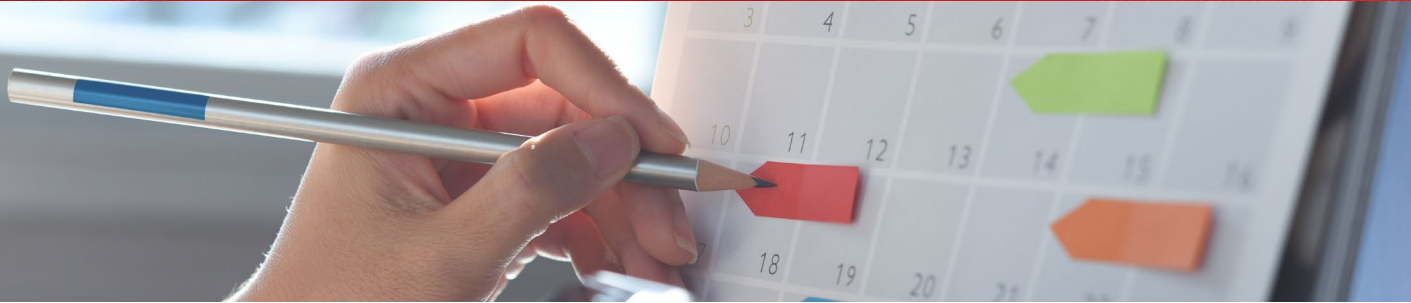
The Centre for Career Development can support you with:

- Employment documents: Creating or updating resumes, cover letters, and portfolio reviews.
- Job search supports: How to job search, electronic application systems, navigating job fairs.
- Interview preparation: Mock interviews, practice questions, what to bring.
- Networking: How to get connected, using LinkedIn, creating an elevator pitch.
- Entrepreneurship support: Learn from successful community business partners how to start up.
- Volunteer opportunities: Community opportunities to build your skills and civic responsibility.
- Mentorship: Connecting Alumni and students to those that have “been there, done that”.

For more information, visit: canadorecollege.ca/support/student-employment



Academic Resources



Important Dates and Deadlines

For more information, visit: canadorecollege.ca/support/dates-deadlines

Academic Delivery Plan

Canadore College looks forward to being a part of your learning journey. Canadore College is learner-focused, educating and training individuals to compete globally. The College connects people, education and employment. The College's approach focuses on flexible, applied and experiential learning across a variety of disciplines, tailored to the current and future needs of employers.

We continue to build a campus environment that is vibrant, welcoming, respectful, diverse and safe for all and one that supports individuals in conducting their best work. Diversity of ideas is a pre-requisite for tackling the great challenges we face, and an inclusive and equitable campus culture for teaching, learning and leading is necessary to ensure that diversity of ideas is embraced. (Canadore 2026)

The College makes available its academic delivery plan to ensure students are prepared and can complete their program requirements in the safest way possible. Programs may be delivered in-person, remote, hybrid, online or using a HyFlex approach.

For more information, visit: canadorecollege.ca/support/academic-plan

Policies and Procedures

Students are advised to review and comply with all college policies and procedures.

For more information, visit: canadorecollege.ca/about/policies

Academic Integrity

What is Academic Integrity?

The International Center for Academic Integrity (2021) defines academic integrity as a commitment to five fundamental values: honesty, trust, fairness, respect, and responsibility. They believe that these five values, plus the courage to act on them even in the face of adversity, are truly foundational to the academy. Without them, everything that we do in our capacities as teachers, learners, and researchers loses value and becomes suspect.

An academic integrity offence can include transgressions such as cheating, falsification, impersonation, contract cheating, and inappropriate collaboration. It is important to be familiar with all possible offences and to know how to avoid them.

Canadore's Academic Integrity Policy defines academic integrity as "honest and responsible conduct in all academic activity." This policy details what constitutes a breach of academic integrity and what disciplinary action will be taken depending on the nature of the breach.

Resources are available to help students maintain academic integrity. Speak with your professor(s) for more information.

For more information, visit: canadorecollege.ca/about/policies

Academic Resources



Program Navigation

Coordinators and Academic Advisors

Registered students will be notified of the name and contact information of their Program Coordinator and Academic Advisor.

Program Coordinators are responsible to:

- Monitor student progress and meet with students on academic intervention/academic probation to prepare individual learning plans, engaging the Dean (as needed).
- Lead and coordinate student progress meetings which discuss student academic, practical, and behavioral performance.
- Advise and assist students with academic issues and concerns when they cannot be resolved at a faculty level.
- Provide academic advisement on program transfer/exit options, and graduation requirements.

Academic Advisors are responsible to:

- Provide academic advice on:
 - adding or dropping courses to a semester course load.
 - applying for course substitutions and exemptions.
 - articulation opportunities and further studies.
- Monitor student progress and develop individual learning plans, engaging the Program Coordinator (as needed).

Course Outlines

Course outlines and section-specific information document the curriculum at the course level and support the learning process of students.

Course outlines and section-specific information are available for each course in iLearn.

All course outlines are publicly available and archived on the College's website: [Course Outlines](#)

Academic Resources

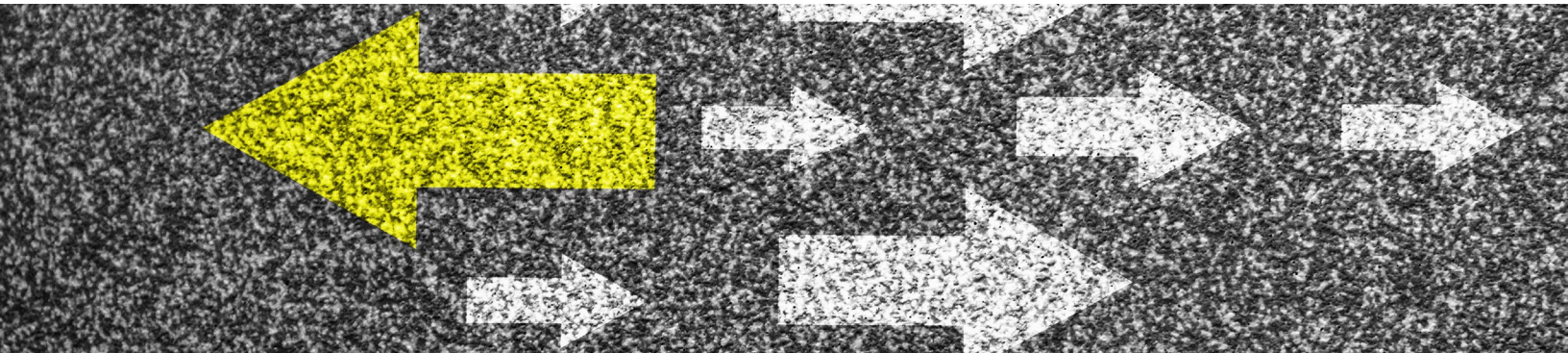
Credit Transfer and Pathways

If you have come to Canadore from another college or university, you may be able to transfer some of your previously earned credits! If you are beginning a second program within Canadore some of your previous classes may be transferable too. Additionally, after you graduate, you may want to pursue another credential at another institution and there's support for that as well!

Summary of Services:

- Assist with the Credit Transfer Application.
- Support through Advanced Standing process.
- PLAR – Prior Learning Assessment and Recognition.
- Provide Pathway Partners – other postsecondary institutions that have signed formal agreements with Canadore.
- Recommend other resources such as ONTransfer.ca (connects students to transfer opportunities within Ontario).
- Students may receive transfer credit or prior learning assessment and recognition (PLAR) credits for up to a maximum of 75% of their prescribed Canadore College program curriculum.

For more information, visit: canadorecollege.ca/get-started/credit-transfers



Course Add/Drop

Students may add or drop courses through the Admissions Office using the [Online Add/Drop Form](#).

Extra course fees will apply for additional courses (above the normal course load for the session). Part-time students will be expected to pay for courses at the time of registration.

Students who are on Academic Probation may have additional restrictions placed on course registration/enrolment. Please refer to the program coordinator and/or the academic advisor of the program with any questions.

By adding/dropping courses, the student's status (full-time/part-time) may be affected. For students receiving financial aid, a status change may affect the student's entitlement. (It is the student's responsibility to consult with the Financial Aid Office for clarification.)

Students are advised to contact their program coordinator to discuss changes to their course load. Normally, this is done prior to submission of the Online Add/Drop Form and by the registration or deadline dates for the semester. See [Important Dates and Deadlines](#).

Requests for adding a course will be processed only if space is available, applicable pre-requisites are met, and no timetable conflicts exist when received for processing in the Admissions Office.

Note: A course may be repeated in the case of a failure or to improve competency or upgrade a mark. However, the original mark remains on the student record.

Academic Resources

Program Progression

The College is committed to ensuring deployment of a consistent, equitable and transparent assessment process that also enables timely feedback; to students as they work towards the achievement of learning outcomes.

For more information, visit: canadorecollege.ca/about/policies

Academic Records

What are Academic Records?

Your academic record reflects your academic achievements. You may need it to apply for a job or to another college or university. Your name as it appears on your STU-View record will be printed on your credential and transcript. It is in your best interest to ensure your record is correct (e.g., proper spelling of your name).

The Office of the Registrar performs the following to assist you:

- Processes student grades and academic standing when these are received from the academic faculties.
- Computes grade points and grade point averages.
- Produces transcripts.
- Grants diplomas, certificates and degrees.

Your records (personal information) are the property of the college. The college is bound by the Freedom of Information and Protection of Privacy Act (2002). Only you (or someone with your written permission) can view and obtain a copy of your records. To protect your confidentiality and the college's liability, you must provide written consent for a third party to access or discuss personal information held by the college.

Transcripts and Credentials

What is a Transcript?

An official transcript is a detailed record of your academic history at Canadore College that includes an authorized signature.

Canadore is using a new Canadian digital credential platform called MyCreds™ to issue academic documents electronically. MyCreds™ provides fast and easy access to request and send your transcripts and credentials to academic institutions, employers, government offices and more, anytime, anywhere.

How do I order my eTranscript?

Fill out a Transcript Request form. Canadore College will process the request and you will be sent an email letting you know when it is available. We process transcripts daily in order of request received.

[Domestic Transcript Request Form](#)

[International Transcript Request Form](#)

For more information, visit: canadorecollege.ca/support/admissions/transcripts

Student Course Feedback

Student Course Feedback Surveys are conducted each semester, or as required, to ensure students can provide feedback in all program courses.

For more information, visit: canadorecollege.ca/about/policies

Academic Resources

Student Concerns Process

You may have concerns related to aspects of your college life, including issues related to teaching and learning, final grades, human rights and harassment, or college services. In all cases, you should first contact the department responsible for the service in question. If you are unsure of the responsible department, please contact the Deans' Office for assistance: Academic.Deansoffice@canadorecollege.ca

The process to address concerns varies depending on the area of concern. The [Student Concerns Process](#) provides information/guidance on how to deal with:

- Concerns with the teaching and learning process;
- Concerns with final grades;
- Concerns related to human rights and harassment; or
- Concerns with student and college services.



Technology Support

Bring Your Own Device (BYOD)

Bring Your Own Device (BYOD) is a program delivery model that requires and supports students to acquire and own the technology needed to complete their coursework when outside of the classroom, supplemented by on-campus labs and instruction. It is mandatory that ALL students attending Canadore College own the technology that meets, or exceeds, the technical needs of their programs.

For more information, visit: canadorecollege.ca/bring-your-own-device

Self Service

Once you have your student number, you will gain access to [Self Service](#), a platform you will use on a regular basis. Through Self Service you will be able to ensure the accuracy of your student record, access your schedule and more! It is recommended you not use Google Chrome to access Self Service. The first time you log in, your PIN is your Date of Birth (D.O.B.) (ddmmyy). If you have forgotten your Student ID, e-mail admissions@canadorecollege.ca. If you experience any other login difficulty, e-mail service.desk@canadorecollege.ca. Instructions for logging in can also be found on-screen.



Technology Support

iLearn (D2L)

iLearn is the name of Canadore's Learning Management System (LMS). This tool is called Brightspace by the company D2L.

iLearn provides access to course content, your grades and feedback, and may contain additional course activities and course resources (as uploaded by your instructor). Although you may have classes entirely or partially face-to-face or in the classroom, there will still be resources available to you through iLearn.

It is important to access iLearn often and download/use The D2L Pulse App to receive notifications.

Your iLearn account will be created within 8 hours of registering in courses for your first semester. Course registration is completed online through your Self Service account.

For more information, visit: <https://ilearn.canadorecollege.ca/d2l/login>

Microsoft 365

Microsoft 365 is now available to all currently registered Canadore students. Microsoft 365 will give you access to helpful applications for completing assignments and communicating with your professors and classmates, including Word, Excel, OneNote, PowerPoint and Microsoft Teams.

For more information, visit: canadorecollege.ca/support/student-resources/microsoft-365

GREAT THINGS HAPPEN HERE