



Minutes - Regular Meeting

April 2024 – 5:00 pm

President's Boardroom
100 College Drive
North Bay ON P1B8K9

Meeting Attendance

Present

Jacob Baisley – Chair, Faculty
Julia Tignanelli – Faculty
Melissa Whalen – Administration
Jessica Crook – Student
Sarah Moore – Administration
Gavin Park – Vice Chair, Faculty
Ginette Gagnon – Support Staff
Jolene Carter – Incoming CSC President
Ahmed Obaide – Vice President Academic

Regrets

Zach Lebel – Student
Aamir Taiyeb – Administration
Alex Mathew – Student
Michael Brown – Administration

1.0 Call to Order – at 5:05 pm by Jacob

2.0 Approval of the Agenda

3.0 Approval of the Previous Minutes

Approved

- Jessica/Ginette

MOTION CARRIED

4.0 Update on Previous Action Items

- Ahmed Obaide, Vice President of Academic joined our last meeting before the break to offer feedback and support to the Committee
- Workplace inspections will be continuing, student summer hiring is underway and safety training will be taking place
- Jacob provided an update about resources in the form of potential business cards in high-traffic areas
- The Council again discussed the idea of rotating campuses for in-person meetings to better promote the Council and gain more participation across campuses. We are looking to implement this when the council returns in the Fall
- Discussed the idea of recording the meetings to have them as a link later, publishing the agenda beforehand. Additional ideas, adding the Team link to join on the website, having the next dates, locations, and a link back to our email to submit their feedback
- Moved forward to the fall meeting - Gavin to provide the survey to Jacob and then the rest of the committee. Once approved we will circulate to relevant departments (Sustainability, Information Technology Services (ITS), and Academic Centre of Excellence) for review to ensure no overlap in feedback gathering
- International student health insurance inquiry (GuardMe) - confirmed that coverage is back-dated, and this matter has been reviewed by the appropriate departments. No recommendation is required from the Council

5.0 Succession Planning

- Another reminder that Jacob and Gavin are entering their final term this semester for Chair and Vice-Chair, and we will need to elect a new Chair and Vice-Chair within the coming months and would like to put a call out to all existing or new members
 - Move to nominate Jacob as Chair and Gavin as Vice Chair
- MOTION CARRIED**
- Discussion around promoting the College Council, recommendation for a push in September with new students, faculty, and staff
 - Saying goodbye to our current CSC members and hello our current CSC member – President – Jolene

6.0 Report on Standing List of Issues

6.1 CSC Activity Report (Student Representative)

- Update on events – Some Saturday movie nights at the Commerce Court Campus, Ice Bath drop-in video will be posted

- Looking at events that have more area/space that allow students to be independent during the event to have more participation. Looking to make things more accessible and approachable
- Recognition of the CSC member's contributions and initiatives and positive impacts on the College
- Commerce Court signage for the elevator – priority is those with accessibility needs and facilities – is there a better way to communicate this to students? CSC connected with facilities and confirmed it was due to work needs, however, the sign eludes or can be interpreted that students are not allowed to use the elevators (i.e. – use of “priority” instead) If CSC needs support they will come back to the Council

6.2 Health & Safety Update

- The Health & Safety Committee is open to anyone interested in joining – anyone interested can reach out to Kim Forsyth for more information
- Concerns brought forward about triple parking at Commerce Court Campus with construction and winter weather

6.3 Sustainability/Technology/Strategic Direction

- Looking to circulate to Sustainability, Information Technology Services (ITS), and Academic Centre of Excellence for review to ensure no overlap in feedback gathering and then will come back to the committee for final review before release in October
- Update on Used Glasses Drop Bin – Do not include glasses cases
- Environmental data via sensors – ITS confirmed they are working on some infrastructure that would fit well with that. Sensors to create hyper-local data for classroom uses

6.4 How to Better Support International Students

- Suggestion for more CSC representatives in international student orientations to promote more engagement
- Revisit in October – look to transform this into something more inclusive of the whole student population (i.e. – Student Supports/ How to Better the Student Experience)

7.0 New Business

- On days of holidays when the Campus is open confirm the bussing schedule if there are changes that day (i.e. – Easter Monday)
- Commerce Court getting a bus waiting area to alleviate safety concerns about students crowding the street corner

- Bussing contract is up for renewal - CSC will be providing input on the needs and concerns of the students

8.0 Adjournment at 6:47 pm by Jacob

Next Meeting: TBD – October 2024