



## Minutes - Regular Meeting

February 19, 2025 – 5:00 pm

Gincor Boardroom  
60 Commerce Court Cresent  
North Bay ON P1A 0B4

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### Meeting Attendance

#### Present

Jacob Baisley – Chair, Faculty  
Gavin Park – Vice Chair, Faculty  
Melissa Whalen – Recorder, Admin  
Michael Johns – Admin  
Robert Hardwick – Faculty  
Connor Andrews – Support  
Christopher Donaldson – Faculty  
Vimal Savsani – Faculty  
Dig Paul Singh - Support

#### Regrets

Lucie Mutch – Faculty  
Ivjot Singh, VP of Operations  
Jacob Ricci – Faculty  
Sarah Moore – Admin  
Sruti Panicker – CSC VP of Student Life  
Colleen Piekarski – Faculty

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**1.0 Call to Order** – at 5:14 pm by Jacob

**2.0 Approval of the Agenda** - Gavin/Vimal  
MOTION CARRIED

**3.0 Approval of the Previous** – Michael/Gavin

#### **4.0 Update on Previous Action Items**

- The Health and Safety Committee has announced the addition of new structures to the Commerce Court parking lot to resolve issues of triple parking and vehicles being boxed in during the winter months.

- Jacob provided an update after meeting with ACE, and they advised that they are looking into potential new software to address several concerns, including flagging incomplete course prerequisites.

## **5.0 Report on Standing List of Issues**

### **5.1 CSC Activity Report (Student Representative)**

- The CSC representatives were unavailable to attend.

### **5.2 Health & Safety Update**

- The Health and Safety meeting has been postponed; an update will be provided at the next meeting.
- Discussed the responsibility for snow removal by the doors to ensure clear and safe entrances.
- Revised concerns about charging areas in desks not being connected to a proper power supply, with students creatively connecting multiple power sources to reach their areas.

GAVIN ACTION ITEM – Bring forward items at the next Health & Safety committee meeting.

### **5.3 Sustainability/Technology/Strategic Direction**

- Highlighted the PD Symposium - "Transforming Education with Gen AI and EdTech."- [Teaching & Learning PD at Canadore College](#)
- Highlighted the 2025 SoTL (Scholarship of Teaching and Learning) Symposium, the first annual event hosted by Canadore College's Academic Centre of Excellence.- [SoTL 2025 Symposium - Canadore College](#). Join virtually on Wednesday, May 28, 2025.
- George announced that there will be an upcoming town hall meeting to discuss strategic direction.

### **5.4 Supporting Students**

- Feedback was provided regarding the Canadore Swag giveaways, specifically around eligibility. Apprenticeship students have been turned away since they are not full-time students. This issue is likely related to student fees and should be communicated during the events, as some apprenticeship students have received swag in the past while others have been turned away.
- The committee engaged in discussions about international students choosing second programs and explored the need for providing additional support to assist students in their program selection process.

JACOB ACTION ITEM: Contact CSC to verify eligibility for the swag giveaway.

### **5.5 Supporting Employees**

- No items were brought forward.

### **5.6 Operating Manual Review**

- The manual has been reviewed, and the group is developing a plan to move forward.

### **6.0 New Business**

- Call out for Part-Time or Full-Time Support Staff members to join the committee.
- Highlighted recent and upcoming outbound student trips, including cultural exchanges.

### **7.0 Adjournment** at 6:03 p.m. by Jacob

**Next Meeting: March 13, 2025 – 5:00 p.m. - Aviation Campus**