



# Pop-In Drop-In: Credit Transfers

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## What is a credit transfer?

A [Credit transfer](#) is the recognition of prior post-secondary education, allowing students to receive exemptions from equivalent courses at Canadore College.

## What documents are needed to apply for a credit transfer?

You need:

- A completed [online credit transfer application form](#)
- A detailed course outline or syllabus (not just a course description)
- An official transcript showing your final grade

## When and how can I apply for a credit transfer?

Applications can be submitted year-round once you have a Canadore student number. Although reviews slowdown in the summer, submitting early ensures your application is at the front of the queue when faculty return.

## How much does it cost to apply for a credit transfer?

It depends if it is an internal or external transfer

- **Internal (Canadore to Canadore):** Free
- **External (from another institution):**
  - \$25 for one application per semester
  - \$50 maximum for two or more applications per semester
  - Fees reset each semester, so applying all at once is more cost-effective

## Will I get a tuition refund if my credit transfer is approved?

No direct tuition refunds are issued unless your status changes from full-time to part-time. However, you benefit from a reduced workload and more flexibility.

## What is the deadline to apply?

For guaranteed results before the semester starts: apply at least two weeks prior

- Applications are accepted throughout the semester, but late applications risk academic penalties if not processed in time

## Can credits from 10 years ago be transferred?

It depends on the program.

- **Healthcare programs:** Often accept only recent credits (e.g., within 2 years)
- **General education/support courses:** May accept older credits
- Always consult your program coordinator for guidance

**Will a credit transfer affect my full-time status or OSAP eligibility?**

Possibly. If too many courses are exempted, your status may change to part-time, which could affect OSAP or sponsorship eligibility.

**Do credit transfers affect my GPA?**

Approved transfers appear as “TC” (Transfer Credit) on your transcript and do not impact your GPA.

**Is there a maximum number of credits I can transfer?**

Canadore requires students to complete at least 25% of their program’s credit hours at the college to earn a credential.

**How do I pay for a credit transfer?**

Once your application is under review, the fee is added to your student account. You can pay through the student self-service portal, just like tuition.

**Where can I find more information about credit transfers?**

- On the Canadore website: [Student Mobility - Credit Transfer and Pathways](#)
- Email Pathways Officer – Jonathan Cranston @ [Jonathan.Cranston@canadorecollege.ca](mailto:Jonathan.Cranston@canadorecollege.ca)