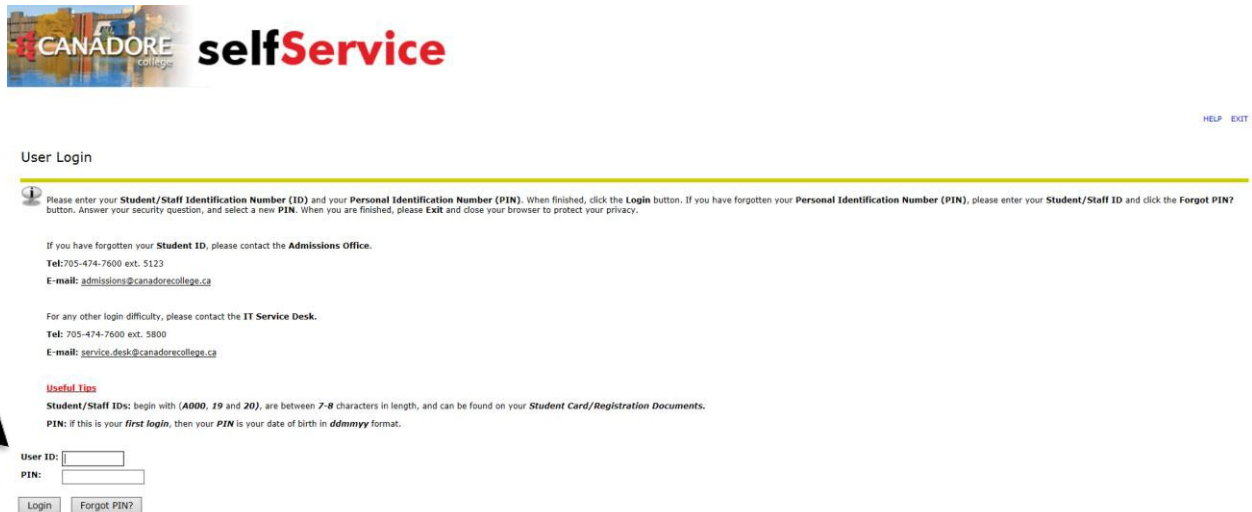**CANADORE**
college

Welcome to Post-Secondary Web Registration! Please review the step-by-step guidelines before proceeding to registration. It will help you get familiar with the website.

Click here to enter Online Registration.

Important Note:
The information contained on the screens captured for this tutorial may change from year to year. It is the student's responsibility to ensure that he or she reads each screen carefully during registration to ensure that he or she fully understands his or her responsibilities and obligations towards his or her education.

1. To log into Self Service, you will need to enter your Student ID Number into the User ID field. Your PIN is your birth date (ddmmyy).

CANADORE **selfService**

HELP   EXIT

User Login

Please enter your **Student/Staff Identification Number (ID)** and your **Personal Identification Number (PIN)**. When finished, click the **Login** button. If you have forgotten your **Personal Identification Number (PIN)**, please enter your **Student/Staff ID** and click the **Forgot PIN?** button. Answer your security question, and select a new **PIN**. When you are finished, please **Exit** and close your browser to protect your privacy.

If you have forgotten your **Student ID**, please contact the **Admissions Office**.
Tel: 705-474-7600 ext. 5123
E-mail: admissions@canadorecollege.ca

For any other login difficulty, please contact the **IT Service Desk.**
Tel: 705-474-7600 ext. 5800
E-mail: service.desk@canadorecollege.ca

Useful Tips
Student/Staff IDs: begin with (*A000*, *19* and *20*), are between *7-8* characters in length, and can be found on your *Student Card/Registration Documents.*
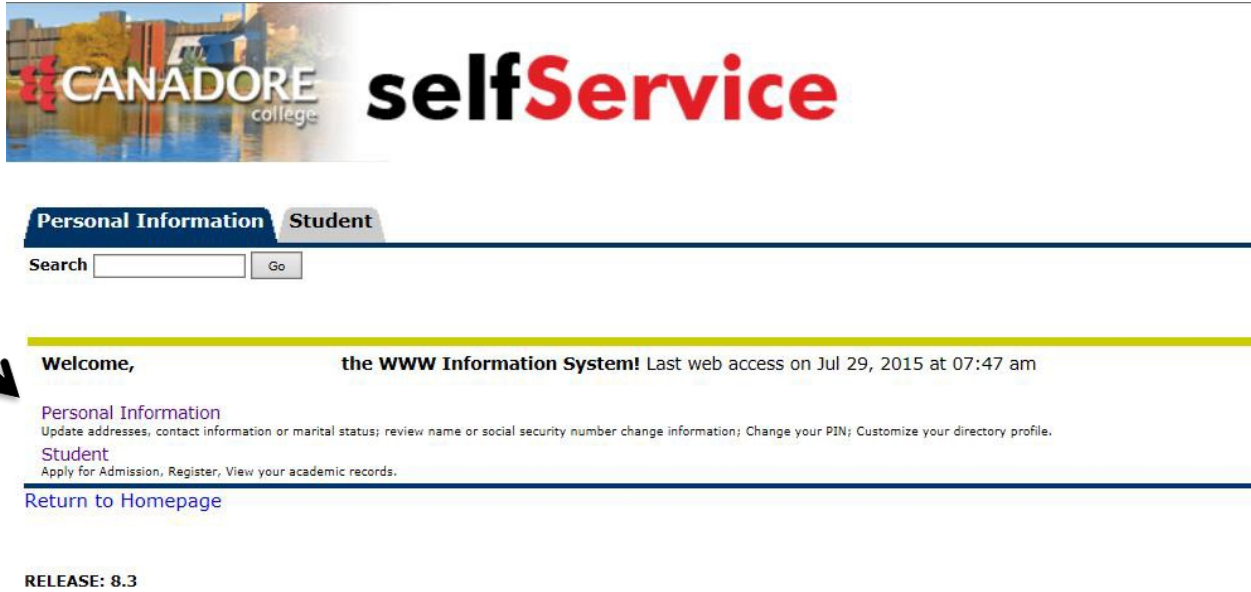PIN: if this is your *first login*, then your *PIN* is your date of birth in *ddmmyy* format.

User ID: [   ]
PIN: [   ]

[Login]   [Forgot PIN?]

If you cannot remember your PIN, click the "Forgot PIN?" button.

2. Click on "Personal Information." Please ensure that all your personal information is accurate before continuing with your registration.

3. Select the "Student" tab, and then click on "Registration."
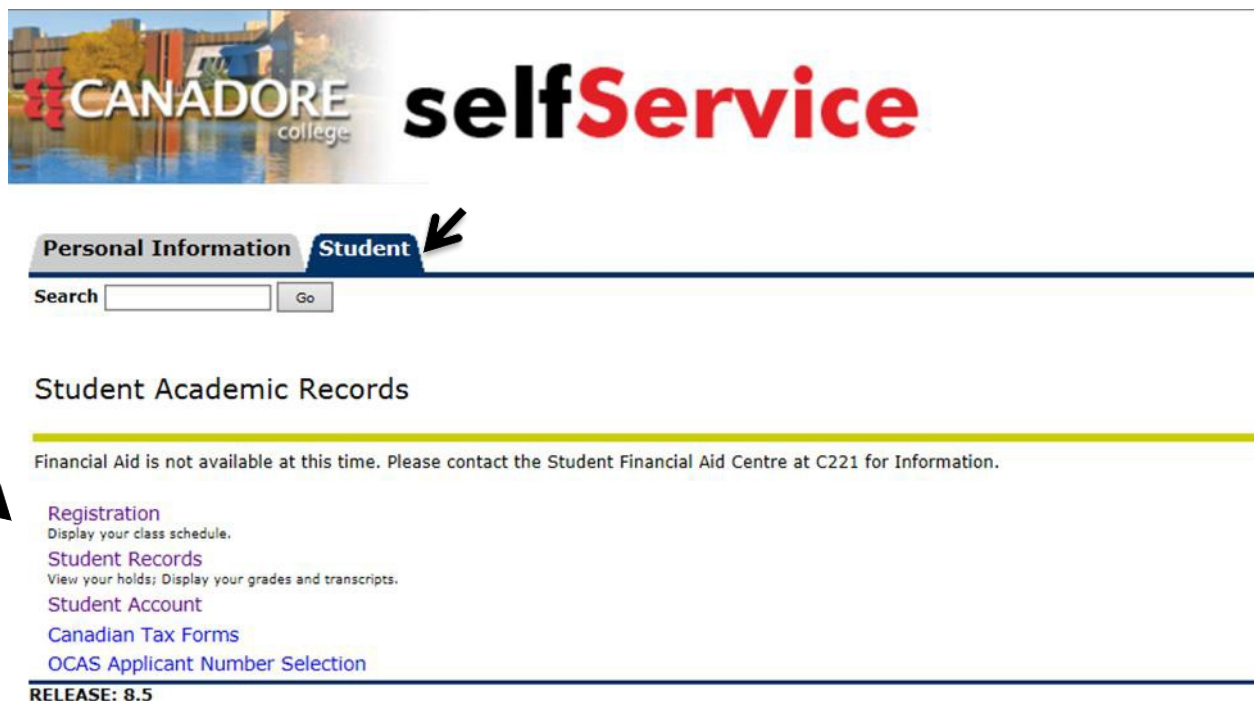

Important Note:

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4. Click on "Post Secondary Web Registration."
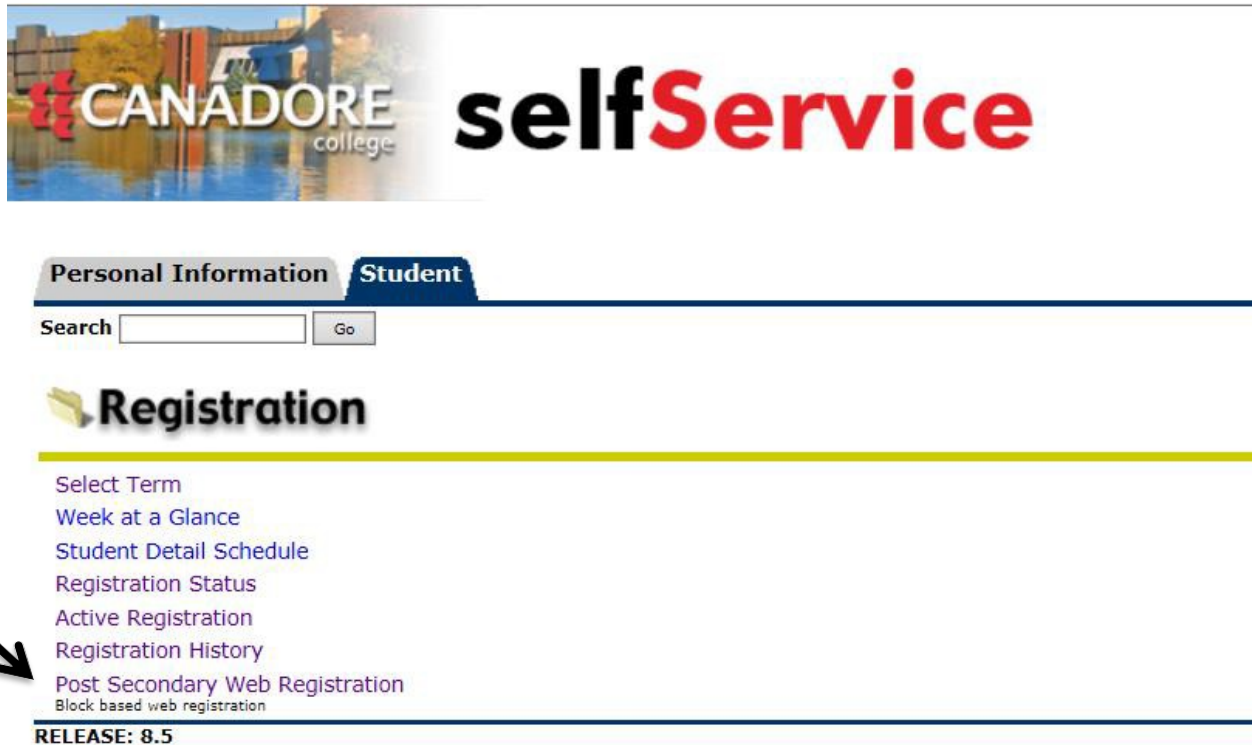
5. **IMPORTANT: Please read this screen very carefully before clicking accept.** Once you have carefully read and fully understood the financial terms, check the box and click "Continue."

SCREENSHOT

Important Note:

> The information contained on the screens captured for this tutorial may change from year to year. It is the student's responsibility to ensure that he or she reads each screen carefully during registration to ensure that he or she fully understands his or her responsibilities and obligations.

6. Please verify that this page contains the correct semester and term. Should the information be incorrect, please contact the Registrar at 705 474-7600 extension 5123. If the information is correct, click on the program code to continue.

7. Please make any necessary changes to your email address and SIN, and select UPDATE.

    ** Note: Scroll down to the bottom of this page to select your payment option **

Student Information Page

A000xxxxx Student Student
Aug 04, 2020 11:12 am

Your registration window is as follows:

From	Begin Time	To	End Time
Aug 04, 2020	11:00 am	Aug 04, 2020	04:00 pm

STUDENT INFORMATION

Student Number: A000xxxxx
Full Name: Student Student
OEN Number:
Term: Fall 2020
Major: BUS2, Business
Semester: 3
Campus: CD, College Drive

PERSONAL INFORMATION UPDATE SECTION

Current Email Address: email@gmail.com

New Email Address:

SIN:

Update your email if necessary and please enter your SIN number here and click update
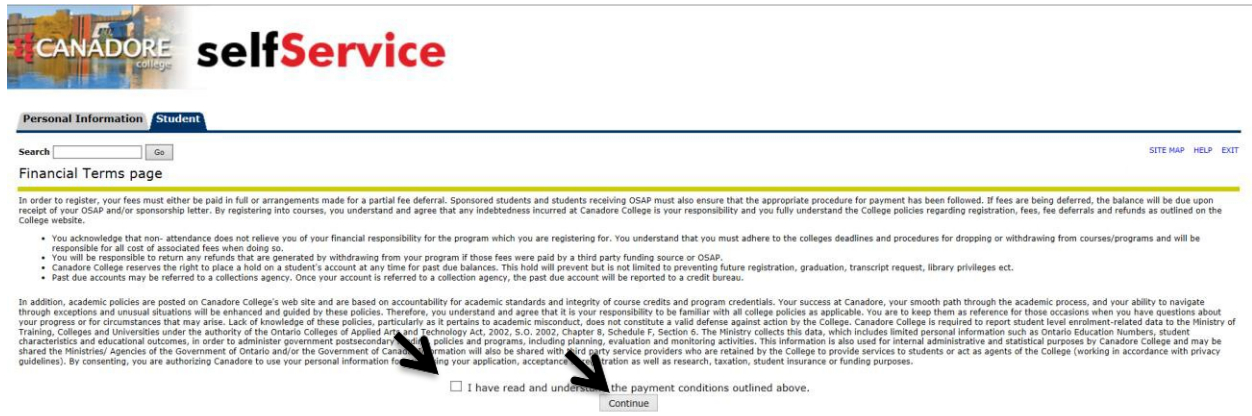
UPDATE

Important Note:

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8. Select one of the following options and select Continue.

Please click an option below to view your required minimum payment to continue with registration.

PLEASE NOTE CHECK YOUR TIMETABLE FREQUENTLY BEFORE CLASSES START AS CHANGES TO STUDENT TIMETABLES ARE SOMETIMES REQUIRED.

If you have already registered in your courses and want to change your selection, you will have to select all your courses again, including mandatory, elective and general education courses, if applicable, prior to clicking the "Submit Registration" button.

Are you one of the following?
Sponsored Student: ○
OSAP Student: ○
None of the above   ○

Continue

9. On this page, you will select a block of courses. Depending on the program in which you are enrolled, there may be more than one block available. Please select the schedule that you prefer.

Block Based Web Registration - Select Block

Term: 201510 - Fall 2015
Program: BUS2 - Business
Semester: 1

Please pick one block from below plus any mandatory elective and general education courses. Some courses have more than one block to choose from. The courses within each block are the same, only the times they are delivered are different. General Education strengthens student's generic skills, such as critical analysis, problem solving, and communication, in the context of an exploration of topics with broad-based personal and / or societal importance. The General Education requirement for programs of instruction is stipulated in the Credentials Framework (Appendix A in the Minister's Binding Policy Directive Framework for Programs of Instruction).

BUS21CDMA Business Sem 1   No Courses have been selected

	Status	CRN	Subj	Crse	Title	Camp	Dates	Instructor
☐	Not Registered	10934	ACC	135	Applied Accounting I	CD	08SEP15-18DEC15	T. Reed
☐	Not Registered	11041	BUS	102	Business Processes	CD	08SEP15-18DEC15	T. Thomason
☐	Passed	11082	CMM	125	College Communications I	CD	08SEP15-18DEC15	D. Papineau-Magill
☐	Not Registered	11211	GED	125	Government Relations	CD	08SEP15-18DEC15	D. Thompson
☐	Not Registered	11277	MKT	100	Marketing for Business	CD	08SEP15-18DEC15	S. Hunt
☐	Not Registered	11298	MTH	170	Business Mathematics	CD	08SEP15-18DEC15	T. Faculty

Continue

[Preview Draft Timetable]

10. Once you select a block, a draft timetable will appear on the right of your screen. Make sure you scroll to the bottom of the page as your program may have mandatory electives for you to choose. The number of electives you are required to select will be indicated. You may also click on the course title for a description of the course. Once you select an elective, it will appear in your draft timetable. Click "Continue."

Important Note:

The information contained on the screens captured for this tutorial may change from year to year. It is the student's responsibility to ensure that he or she reads each screen carefully during registration to ensure that he or she fully understands his or her responsibilities and obligations.

Please pick one block from below plus any mandatory elective and general education courses. Some courses have more than one block to choose from. The courses within each block are the same, only the times they are delivered are different. General Education strengthens student's generic skills, such as critical analysis, problem solving, and communication, in the context of an exploration of topics with broad-based personal and / or societal importance. The General Education requirement for programs of instruction is stipulated in the Credentials Framework (Appendix A in the Minister's Binding Policy Directive Framework for Programs of Instruction).

●	BUS21CDMA Business Sem 1							
	Status	CRN	Subj	Crse	Title	Camp	Dates	Instructor
☑	Not Registered	10934	ACC	135	Applied Accounting I	CD	08SEP15-18DEC15	T. Reed
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☑	Not Registered	11277	MKT	100	Marketing for Business	CD	08SEP15-18DEC15	S. Hunt
☑	Not Registered	11298	MTH	170	Business Mathematics	CD	08SEP15-18DEC15	T. Faculty

This is a draft timetable

Sep 08, 2015 - Dec 18, 2015

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:30 / 09:00	MTH170 11298 08:30 - 09:30 Lecture/Lab T. Faculty	.	MTH170 11298 08:30 - 09:30 Lecture/Lab T. Faculty	GED125 11211 08:30 - 11:30 Lecture/Lab D. Thompson	.	.	.
10:00	MKT100 11277 09:30 - 10:30 Lecture/Lab S. Hunt	.	BUS102 11041 09:30 - 10:30 Lecture/Lab T. Thomason	.	MKT100 11277 09:30 - 11:30 Lecture/Lab S. Hunt	.	.
11:00	BUS102 11041 10:30 - 12:30 Lecture/Lab T. Thomason	.	.	.	MTH170 11298 11:30 - 12:30 Lecture/Lab T. Faculty	.	.
12:00	.	.	.	.	.	.	.
13:00 / 14:00	.	ACC135 10934 12:30 - 14:30 Lecture/Lab T. Reed	.	ACC135 10934 12:30 - 14:30 Lecture/Lab T. Reed	.	.	.

[Continue]

[Preview Draft Timetable]

11. Click "Submit to Register" to formally register for your courses.

File   Edit   View   Favorites   Tools   Help

CANADORE college **selfService**

Personal Information   **Student**

Search [   ] [Go]

Confirm selected block and courses

Term: 201510 - Fall 2015
Program: BUS2 - Business
Semester: 1

Mandatory Block - BUS21CDMA - Business Sem 1			
CRN	Subject	Course	Title
10934	ACC	135	Applied Accounting I
11041	BUS	102	Business Processes
11211	GED	125	Government Relations
11277	MKT	100	Marketing for Business
11298	MTH	170	Business Mathematics

[Submit to Register]   [Change Selection]

[Preview Draft Timetable]

Congratulations! You have successfully registered for your courses!

Important Note:

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To view your schedule, click "View Timetable."

selfService — CANADORE college

Personal Information	Student

Search [   ] Go

Register students selection

You have successfully registered for your program. You can print your timetable from this screen. To log out press exit. Canadore College reserves the right to change or cancel programs or courses. The
frequently to ensure that no changes have been made.

Timetable For Fall 2015

Title	CRN	Subj	Crse	Activity Date	Status
Applied Accounting I	10934	ACC	135	Jul 29, 2015 10:26 am	**Web Registered**
Business Processes	11041	BUS	102	Jul 29, 2015 10:26 am	**Web Registered**
Government Relations	11211	GED	125	Jul 29, 2015 10:26 am	**Web Registered**
Marketing for Business	11277	MKT	100	Jul 29, 2015 10:26 am	**Web Registered**
Business Mathematics	11298	MTH	170	Jul 29, 2015 10:26 am	**Web Registered**

[View Timetable]

To print, click "Print Format."

Return

Click here for print format   ☒ Print Format

Sep 08, 2015 - Dec 18, 2015

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8AM							
9AM	MTH 170 11298 CD D103 8:30 am-9:20 am Lecture/Lab T. Faculty		MTH 170 11298 CD D321 8:30 am-9:20 am Lecture/Lab T. Faculty	GED 125 11211 CD D352 8:30 am-11:20 am Lecture/Lab D. Thompson			
10AM	MKT 100 11277 CD D103 9:30 am-10:20 am Lecture/Lab S. Hunt		BUS 102 11041 CD C102 9:30 am-10:20 am Lecture/Lab T. Thomason		MKT 100 11277 CD D105 9:30 am-11:20 am Lecture/Lab S. Hunt		
11AM	BUS 102 11041 CD D105 10:30 am-12:20 pm Lecture/Lab						

Don't forget to log out.

Important Note:

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year. It is the student's responsibility to ensure that he or she reads each screen carefully during
registration to ensure that he or she fully understands his or her responsibilities and obligations.