

OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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### OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

| Course Code | Course Title                  | Textbook Title   | Author                   | Publisher                  | Edition                 | ISBN#  | eText                           | Special Instructions                             | Add. Res | Computer Req.                           |
|-------------|-------------------------------|--|--------------------------|----------------------------|-------------------------|--|---------------------------------|--|----------|---|
| AL-ECO1101  | Microeconomics (Degree Level) |  |                          |                            |                         |  |                                 |  |          |   |
| AL-ECO2305  | Microeconomics                | 1) Exploring Microeconomics w/MindTap                            | 1) Sexton/Fortura/Kovacs | 1) Nelson                  | 1) 5th Canadian Edition | 1) ISBN10: 0176899995 or ISBN13: 9780176899998   | 1) eText Available-Texidium DRP |  | ECO2306  |   |
| AL-ECO2306  | Macroeconomics                | 1) Exploring Macroeconomics w/MindTap                            | 1) Sexton/Fortura/Kovacs | 1) Nelson                  | 1) 5th Canadian Edition | 1) ISBN-10: 0176900012 or ISBN-13: 9780176900014 | 1) eText Available-Texidium DRP | 1) Mind Tap is required.                         |          |   |
| AL-ENL0012  | Essentials of Writing Fiction | 1) The College Handbook of Creative Writing                      | 1) Robert DeMaria        | 1) Harcourt Brace          | 1) 4th                  | 1) ISBN-13: 9780840030795 or ISBN-10: 0840030797 |                                 | 1) No substitute                                 |          |   |
| AL-ENL0013  | Understanding Literature      | 1) No Books Are Required For This Course                         |                          |                            |                         |  |                                 |  |          |   |
| AL-ENL0014  | Writing Short Stories         | 1) The New Oxford Book of Canadian Short Stories in English      | 1) Atwood/Weaver         | 1) Oxford University Press |                         | 1) ISBN-13: 9780195412208                        |                                 |  |          |   |
| AL-ENL1798  | Contemporary Canadian Issues  | 1) Revel for Becoming a Critical Thinker: A user Friendly Manual |                          | 1) Pearson                 | 1) 7th edition          | 1) 9780134641430                                 |                                 |  |          |   |
| AL-ENL1813  | Communications I (English 1)  | 1) No Textbook Required.   |                          |                            |                         |  |                                 | 1) No substitute                                 |          | Word & PowerPoint. Microphone required. |
| AL-ENL1823  | Communications II (English 2) | 1) No Books Are Required For This Course                         |                          |                            |                         |  |                                 | 1) No books required as of 2015 February intake. |          | Word                                    |
| AL-ENL1977  | Technical Communications      | 1) "Effective Communication for the Technical Professions "      | 1) Jennifer MacLennan    | 1) Oxford University Press | 1) 2nd Edition          | 1) 9780195444681                                 |                                 | 1) No substitute                                 |          | PowerPoint and Word Processing Software |

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| AL-ENL4200  | New Worlds and Alternative Realities: Speculative Fiction (Degree Level) | 1) Students will be asked to obtain readings from a list posted within the course  |   |  |                   |  |                                 |   |          |               |
| AL-ENL5012  | Business Writing Strategies  | 1) Impact  | 1) Margot Northey                           | 1) Prentice  | 1) 9th            | 1) ISBN-13: 9780134310800  | 1) eText Available-Texidium DRP |   |          | PowerPoint    |
| AL-ENV0002  | Environmental Citizenship  | 1) No textbook required  |   |  |                   |  |                                 |   |          |               |
| AL-FAM0015  | Introduction to Applied Behaviour Analysis                               | 1) Behavior Modification: Principles and Procedures  | 1) Miltenberger                             | 1) Wadsworth   | 1) 6th            | 1) ISBN-13: 9781305109391  | 1) eText Available-Texidium DRP | 1) No substitutions.  |          |               |
| AL-FAM0016  | Introduction to Autism Spectrum Disorder (ASD)                           | 1) No Books Are Required For This Course   |   |  |                   |  |                                 |   |          |               |
| AL-FAM0020  | Behavioural Skill Building   | 1) Behavior Modification: Principles and Procedures<br>2) Behavioural Skill Building - Selected Readings Package<br>3) Assessment Of Basic Language& Learning Skills Pkg | 1) Miltenberger<br>2)<br>3) J.W. Partington | 1) Nelson (Wadsworth)<br>2)<br>3) Behavior Analysts Inc. | 1) 6th<br>2) 2016 | 1) ISBN-13: 9781305109391<br>2) part # 888800744054<br>3) Part # 88880074846 | 1) eText Available-Texidium DRP | 1) No substitutions<br>2) Colleges may order the Select Readings from Algonquin Publishing Centre through Algonquin College Bookstore using the part # (contact Joan Callaghan 613-727-4723 ext. 7298 *not to be given out to students)<br>3) Bookstore orders from <a href="http://www.behavioranalysts.com/">http://www.behavioranalysts.com/</a> |          |               |
| AL-FAM0024  | Transition Planning and Implementation                                   | 1) "Successful kindergarten transition: Your guide to connecting children, families and schools"   | 1) Pianta & Kraft-Sayre                     | 1) MD: Paul H. Brooks Publishing                         | 1) 2003           | 1) 1557666156  |                                 |   |          |               |

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|-------------|---|---|--|---|-------------------|--|--------------------|---|----------|---------------|
| AL-FIR8441  | Fire Protection                                       | 1) "Fire Inspector Principles and Practice, Revised 1st Edition"  | 1) National Fire Protection Association            | 1) Jones & Bartlett Learning                              | 1) Revised 1st    | 1) ISBN-13: 9781284137743                              |                    | 1) The publisher has packaged an Advantage Access Card with all new copies of the text. The Advantage Access Card is not required for the course. |          |               |
| AL-FIT0034  | Fitness Assessment II                                 | 1) No Books are Required for this Course  |  |   |                   |  |                    |   |          |               |
| ALG-MGT5079 | PSC-Project Definition and Planning                   | 1) Project Management: Achieving Competitive Advantage<br>2) Guide to the Project Management Body of Knowledge  | 1) Pinto<br>2) Project Management Institute        | 1) Pearson<br>2) Project Management Institute             | 1) 5th<br>2) 6th  | 1) ISBN-13: 9780134730516<br>2) ISBN-13: 9781628253825 | 1) eText Available | 1) there is no print version available only etext.  |          |               |
| ALG-MGT5083 | PSC-Project Management and the Human Interface        | 1) Guide to the Project Management Body of Knowledge<br>2) "Human Factors in Project Management: Concepts, Tools, and Techniques for Inspiring Teamwork and Motivation" | 1) Project Management Institute<br>2) Zachary Wong | 1) Project Management Institute<br>2) Wiley (Jossey-Bass) | 1) 6th            | 1) ISBN-13: 9781628253825<br>2) ISBN-13: 9780787996291 |                    |   |          |               |
| ALG-MGT5085 | PSC-Project Risk and Quality Management               | 1) Project Management: A Systems Approach<br>2) Guide to the Project Management Body of Knowledge   | 1) Kerzner<br>2) Project Management Institute      | 1) Wiley<br>2) Project Management Institute               | 1) 12th<br>2) 6th | 1) ISBN-13: 9781119165354<br>2) ISBN-13: 9781628253825 |                    |   |          |               |
| ALG-MGT5086 | PSC-Contracting and Procurement in Project Management | 1) Project Management: A Systems Approach<br>2) Guide to the Project Management Body of Knowledge   | 1) Kerzner<br>2) Project Management Institute      | 1) Wiley<br>2) Project Management Institute               | 1) 12th<br>2) 6th | 1) ISBN-13: 9781119165354<br>2) ISBN-13: 9781628253825 |                    |   |          |               |

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|-------------|--|---|--------------------|------------|------------------|------------------------|-------------------|--|----------|---------------|
| ALG-MGT5087 | PSC-Directed Studies in Project Management | 1) Any of the textbooks used in previous courses in the Project Management Certificate Program. |                    |            |                  |                        |                   |  |          |               |
| AL-HTL6671  | Overview of Dementia Care                  | 1) No Books Are Required For This Course  |                    |            |                  |                        |                   |  |          |               |
| AL-HTL6700  | Communication and Interpersonal Skills     | 1) No Books Are Required For This Course  |                    |            |                  |                        |                   |  |          |               |
| AL-HTL6701  | Caregiving Skills                          | 1) No Books Are Required For This Course  |                    |            |                  |                        |                   |  |          |               |
| AL-HTL6734  | Ethics and Legalities                      | 1) No Books Are Required For This Course  |                    |            |                  |                        |                   |  |          |               |
| AL-HTL8005  | Recognizing Responsive Behaviours          |   |                    |            |                  |                        |                   |  |          |               |
| AL-LAW1702  | Business Law                               | 1) Canadian Business & the Law  | 1) Duplessis       | 1) TopHat  | 1) 7th Edition   | 1) 9780176795085       | 1) Not Applicable | 1) "mindtap is NOT required. there is a link through textnet. they are updating to have no mindtap"    |          |               |
| AL-LFS5507  | Leadership in a Team Environment           | 1) Management   | 1) Robbins         | 1) Pearson | 1) 13th Canadian | 1) ISBN: 9780136626459 |                   | 1) This resource is only available as an e-text. No substitutes for textbooks unless otherwise stated. |          |               |
| AL-MGT2060  | Operating a Trades Business                |   |                    |            |                  |                        |                   |  |          |               |
| AL-MGT2303  | Small Business Financial Management        | 1) Etext-Finance for Non-Financial Managers (Top Hat Interactive)                               | 1) Pierre Bergeron | 1) TopHat  | 1) 7th           | 1) 9781774126240       |                   |  |          |               |

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|-------------|--|---|-----------------------------------|--|---------|-----------------------------------|-------|----------------------|----------|---------------|
| AL-SSC2010  | Group Counselling for Addictions and Mental Health Practitioners | 1) No Books Are Required For This Course  |                                   |  |         |                                   |       |                      |          |               |
| AL-SSC2020  | Motivational Interviewing and Change Theory Practice             | 1) No Books Are Required For This Course  |                                   |  |         |                                   |       |                      |          |               |
| AL-TAC5108  | Managing a Diverse Learning Environment                          | 1) No Textbooks Required  |                                   |  |         |                                   |       |                      |          |               |
| AL-VIC0001  | Victimology: Theoretical Perspectives                            | 1) Victimology: A Canadian Perspective  | 1) "Wemmers, Jo-Anne"             | 1) University of Toronto Press               |         | 1) 9781442634831                  |       |                      |          |               |
| AL-VIC0002  | Victims of Crime   | 1) No textbook required   |                                   |  |         |                                   |       |                      |          |               |
| AL-VIC0003  | Victimization and the Law  | 1) No textbook required   |                                   |  |         |                                   |       |                      |          |               |
| AL-VIC0004  | Violence Against Women   | 1) No Textbook Required.  |                                   |  |         |                                   |       |                      |          |               |
| AL-VIC0005  | Indigenous Peoples: Understanding and Reducing Victimization     | 1) The Colonial Problem: An Indigenous Perspective on Crime and Injustice in Canada | 1) Monchalin                      | 1) University of Toronto Press               |         | 1) ISBN-13: 9781442606623         |       |                      |          |               |
| AL-VIC0006  | Victims and the Media  | 1) "No Books Are Required For This Course "   |                                   |  |         |                                   |       |                      |          |               |
| AL-VIC0007  | Men and Victimization  | 1) No Books Are Required for this Course  |                                   |  |         |                                   |       |                      |          |               |
| AL-VIC2001  | Childhood Victimization  | 1) Childhood Victimization (suggested)<br>2) The Boy Who Was Raised As A Dog        | 1) Finkelhor<br>2) "Perry, Bruce" | 1) Oxford University Press<br>2) Basic Books |         | 1) 9780195342857<br>2) 0465056520 |       |                      |          |               |

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|-------------|---|--|-------------------------|-----------------------|------------------|---------------------|-------|--|----------|---------------|
| AL-VIC2002  | Diversity and Victim Assistance                           | 1) No textbook required.   |                         |                       |                  |                     |       |  |          |               |
| AL-VIC2004  | Victimology: Assessment and Intervention                  | 1) No Textbook Required.   |                         |                       |                  |                     |       |  |          |               |
| AL-VIC2005  | Victim Assistance Services                                | 1) Through The Glass   | 1) "Moroney, Shannon"   | 1) Random House       |                  | 1) 9780385676052    |       |  |          |               |
| CF-OL660    | Capstone Project - Addictions & Mental Health             |  |                         |                       |                  |                     |       | 1) No Text Required for this Course  |          |               |
| CF-OL716    | Disability Management I                                   | 1) "Disability Management: Theory, Strategy & Industry Practice."                  | 1) "Dyck, Dianne"       | 1) LexisNexis Canada  | 1) Sixth Edition | 1) 978-0-433-492399 |       | 1) "This textbook is also used in Disability Management II, Case Studies in Accommodation and Human Rights Management"                     |          |               |
| CF-OL726    | Disability Management II                                  | 1) "Disability Management: Theory, Strategy & Industry Practice. (Sixth Edition)." | 1) "Dyck, Dianne"       | 1) LexisNexis Canada. | 1) Sixth Edition | 1) 978-0-433-492399 |       | 1) This textbook is also used in Disability Management I and Case Studies in Accommodation and Human Rights Management and Mental Health I |          |               |
| CF-OL730    | Case Studies in Accommodation and Human Rights Management | 1) "Disability Management: Theory, Strategy & Industry Practice"                   | 1) "Dyck, Dianne, E.G." |                       | 1) Sixth Edition | 1) 978-0-433-492399 |       | 1) This textbook is also used in Disability Management I and II  |          |               |
| CF-OL843    | History of Indigenous Canadian Relations                  | 1) No Text Required  |                         |                       |                  |                     |       | 1) The required readings are provided in the course.   |          |               |

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|-------------|---|--|--|------------------------|---------|------------------|-------|---|----------|---------------|
| CF-OL848    | Indigenous Identity in Relation to Land             | 1) No Text Required                                      |  |                        |         |                  |       | 1) The required readings are available within the course  |          |               |
| CF-OL868    | The Ontario Metis                                   | 1) No textbook required                                  |  |                        |         |                  |       | 1) The required readings are provided in the course.  |          |               |
| CF-OL994    | Leading Responsibly (Leadership Development Series) | 1) all required materials are within the course          |  |                        |         |                  |       |   |          |               |
| CG-ACCT1350 | Cost and Managerial Accounting I                    | 1) Managerial Accounting                                 | 1) "Ray H. Garrison, Theresa Libby, Alan Webb" | 1) McGraw Hill         | 1) 12th | 1) 9781260881479 |       | 1) Text must include the Connect feature.   |          |               |
| CG-ACCT1360 | Cost and Managerial Accounting II                   | 1) Managerial Accounting                                 | 1) "Ray H. Garrison, Theresa Libby, Alan Webb" | 1) McGraw-Hill Ryerson | 1) 12th | 1) 9781260881479 |       | 1) Text must include the Connect feature.   |          |               |
| CG-ADED1020 | Ethics and the Professional Role                    | 1) The Right Choice: Making Ethical Decisions on the Job | 1) J.A. McLachlan                              | 1) Pearson Education   | 1) 2008 | 1) 9780132064965 |       |   |          |               |
| CG-ADED1040 | Introduction to Needs Analysis                      | 1) Rapid Needs Analysis                                  | 1) Susan Barksdale and Teri Lund               | 1) ASTD Press          | 1) 2002 | 1) 9781562862978 |       | 1) College bookstores can order the book from <a href="http://store.astd.org/Default.aspx?tabid=167&amp;ProductID=7300">http://store.astd.org/Default.aspx?tabid=167&amp;ProductID=7300</a> |          |               |

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|-------------|---------------------------------------|---|-----------------------|-------------------------------|---------|------------------|-------|--|----------|--|
| CG-ARCH1070 | Introduction to Revit Architecture    |   |                       |                               |         |                  |       |  |          | "Software required: Autodesk Revit (current edition): Student Version Available for a free one-year license from <a href="https://www.autodesk.com/education/edu-software/overview">https://www.autodesk.com/education/edu-software/overview</a> " |
| CG-CARD8110 | Job Development                       | 1) Beyond Traditional Job Development                             | 1) Denise Bissonnette | 1) Milt Wright and Associates |         | 1) 9780942071290 |       |  |          |  |
| CG-COMM1465 | Dealing with Difficult People         | 1) No textbook required. All materials are within course content. |                       |                               |         |                  |       |  |          |  |
| CG-COMP1268 | Software Application Integration      |   |                       |                               |         |                  |       | 1) No textbook required. Students will utilize textbooks from the pre-requisite courses. |          | Minimum MS Office 2010. Note: Access is not available for MAC. MAC users will be required to download Windows or have access to a PC.  |
| CG-COMP1327 | Developing a Course with Desire2Learn | 1) No textbook required   |                       |                               |         |                  |       |  |          |  |
| CG-CONS1010 | Introduction to Cost Estimating       | 1) Fundamentals of Construction Estimating                        | 1) David Pratt        | 1) Nelson Publishing          | 1) 4th  | 1) 9781337399395 |       |  |          |  |

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|-------------|--|--|---|-------------------------------------|---------------------------|--------------------------------------|-------|--|----------|--|
| CG-CONS1020 | Material Estimating and Methods        | 1) Fundamentals of Construction Estimating   | 1) David Pratt  | 1) Delmar                           | 1) 4th                    | 1) 9781337399395                     |       | 1) Students should have previously purchased for pre-requisite course. |          | Microsoft Word and Excel   |
| CG-CONS1030 | Construction Contract Bid Management   | 1) Construction Contracting: A Practical Guide to Company Management                   | 1) "Richard H. Clough, Glenn A. Sears and S. Keoki Sears" | 1) John Wiley & Sons                | 1) 8th                    | 1) 9781118693216                     |       |  |          |  |
| CG-CONS1040 | Construction Job Site Management       | 1) Construction Job Site Management<br>2) Pocket Ontario OH&S Act and Regulations 2020 | 1) "Mincks, Johnston"                                     | 1) Nelson Publishing<br>2) Carswell | 1) 4th<br>2) Consolidated | 1) 9781305081796<br>2) 9781486837694 |       |  |          |  |
| CG-DIMM1090 | Geometric Dimensioning and Tolerancing | 1) Fundamentals of Geometric Dimensioning and Tolerancing                              | 1) Alex Krulikowski                                       | 1) Nelson                           | 1) 3rd                    | 1) 9781111129828                     |       |  |          |  |
| CG-DRWG1255 | Fundamentals of CAD                    | 1) AutoCAD 2018 and AutoCAD LT 2018 Essentials   | 1) Scott Onstott  | 1) Sybex                            | 1) 1st                    | 1) 9781119386780                     |       | 1) Recommended only  |          | AutoCAD for Windows. A link to download the required software is provided within the course. This course does not support MAC users. |

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|-------------|--|--|-------------------------------|---------------------------------------|------------------|--------------------------------------|-------|---|---|---|
| CG-MANU1050 | Manufacturing Processes                              | 1) Introduction to Materials and Processes   | 1) Wright and Helsel          | 1) Delmar                             |                  | 1) 9780827350205                     |       |   |   |   |
| CG-MATH2400 | Technical Calculus I                                 | 1) "Basic Technical Mathematics with Calculus, SI Version with MyMathLab"  | 1) Allyn J. Washington        | 1) Pearson                            | 1) 11th          | 1) 9780135309476                     |       |   |   |   |
| CG-MATH2410 | Technical Calculus II                                | 1) "Basic Technical Mathematics with Calculus, SI Version with MyMathLab"  | 1) Allyn J. Washington        | 1) Pearson                            | 1) 11th          | 1) 9780135309476                     |       | 1) Students should have previously purchased in CG-MATH2400 Technical Calculus I  |   |   |
| CG-MECH1030 | Metrology (Quality Assurance)                        | 1) Fundamentals of Dimensional Metrology   | 1) "Dotson, Harlow, Thompson" | 1) Nelson                             | 1) 6th           | 1) 9781133600893                     |       |   |   |   |
| CG-MGMT1120 | The Business of Tomorrow                             | 1) The Business of Tomorrow  | 1) MLCP                       | 1) MLCP                               |                  | 1) 88880009763                       |       | 1) Purchase from Conestoga College Doorn campus bookstore: <a href="https://conestoga.bookware3000.ca/">https://conestoga.bookware3000.ca/</a> .  |   |   |
| CG-MGMT1151 | Project Communications and Human Resource Management | 1) "Understanding Project Management, A Practical Guide"<br>2) A Guide to the Project Management Body of Knowledge | 1) Dave C. Barrett<br>2) PMI  | 1) Canadian Scholars' Press<br>2) PMI | 1) 2nd<br>2) 7th | 1) 9781773382432<br>2) 9781628256642 |       | A Guide to the Project Management Body of Knowledge (PMBOK) (Current Edition). Approved by ANSI as an American National Standard. This is provided on CD-ROM as part of PMI Membership. | A Guide to the Project Management Body of Knowledge (PMBOK) (Current Edition). Approved by ANSI as an American National Standard. This is provided on CD-ROM as part of PMI Membership. | Microsoft Word and Excel required. Microsoft Project and PowerPoint optional. |

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|-------------|------------------------------------|--|-----------------------------|------------|-----------------|------------------|---------------------------------|--|----------|-------------------------------|
| CG-OLRN1220 | Developmental Psychology           | 1) REVEL for Lifespan Development          | 1) "Boyd, Johnson, and Bee" | 1) Pearson | 1) 7th Canadian | 1) 9780135413326 | 1) eText Available              | 1) "REVEL is a fully digital delivery of Pearson content. This ISBN is for the standalone REVEL access card. In addition to this access card, you will need a course invite link, provided by your instructor, to register for and use REVEL." |          |                               |
| CG-OLRN1230 | Domestic and Workplace Violence    |  |                             |            |                 |                  |                                 |  |          |                               |
| CG-OLRN1740 | Programming for Absolute Beginners | 1) C Programming Absolute Beginner's Guide | 1) Miller                   | 1) Pearson | 1) 3rd          | 1) 9780789751980 | 1) eText Available-Texidium DRP | 1) e-text is available through Texidium. Information is on the course site for students to purchase.   |          | Access to a C compiler        |
| CG-OLRN1750 | Programming in C                   | 1) C Primer Plus                           | 1) Stephen Prata            | 1) Pearson | 1) 6th          | 1) 9780321928429 | 1) eText Available-Texidium DRP | 1) e-text is available through Texidium. Information is on the course site for students to purchase.   |          | Access to a C or C++ compiler |

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|-------------|--|--|--|--------------------------|------------------|--------------------------------------|-------|---|----------|--------------------------|
| CG-OPER1160 | Introduction to Supply Chain and Operations Management | 1) Introduction to Operations and Supply Chain Management<br>2) Introduction to Operations and Supply Chain Management | 1) "Bozarth, Cecil. B , Handfield. R"<br>2) "Bozarth, Cecil. B , Handfield. R" | 1) Pearson<br>2) Pearson | 1) 5th<br>2) 5th | 1) 9780134740928<br>2) 9780134692869 |       | 1) "Purchase textbook through Conestoga Doon Campus Bookstore<br><a href="http://conestoga.bookware3000.ca/eSolution/course.php?campus=12CE">http://conestoga.bookware3000.ca/eSolution/course.php?campus=12CE</a> 1. Select semester 2. Search for Conestoga course code OPER1160 3. Select Search<br>**This package must be ordered through the Conestoga Bookstore as it is a restricted, custom publication, unavailable for ordering through other institutions."<br>**This package includes the eText and access to Pearson's MyLab Simulations"<br>2) Rental Version |          |                          |
| CG-PSYC1200 | Mental Health and Society                              | 1) no textbooks required   |  |                          |                  |                                      |       |   |          |                          |
| CG-QUAL1020 | Computer Applications in Quality Assurance             | 1) Quality Improvement   | 1) Dale H. Besterfield   | 1) Pearson               | 1) 9th           | 1) 9780132624411                     |       | 1) "Textbook is recommended, not required. It is the same as required for QUAL1030."  |          | Microsoft Word and Excel |
| CG-QUAL1030 | Fundamentals of Quality Assurance                      | 1) Quality Improvement   | 1) Dale H. Besterfield   | 1) Pearson               | 1) 9th           | 1) 9780132624411                     |       |   |          |                          |
| CG-QUAL1040 | Principles of Quality Assurance                        | 1) No textbook required as of S18  |  |                          |                  |                                      |       |   |          |                          |
| CG-QUAL1060 | Basic Concepts of Reliability                          | 1) Practical Reliability Engineering   | 1) O'Connor and Kleyer   | 1) Wiley                 | 1) 5th           | 1) 9780470979822                     |       |   |          |                          |

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|-------------|---|---|---|---|------------------|--|-------------------|---|----------|---|
| CG-QUAL1090 | Total Quality Management                                  | 1) Quality Management for Organizational Excellence: Introduction to Total Quality  | 1) "David L. Goetsch, Stanley B. Davis"   | 1) Pearson  | 1) 9th           | 1) 9780135577325   |                   |   |          |   |
| CG-QUAL1100 | QMS Process Auditing                                      |   |   |   |                  |  |                   |   |          |   |
| CG-QUAL1150 | Continuous Improvement Processes (MLCP)                   | 1) Continuous Improvement Process   | 1) MLCP   | 1) MLCP   |                  | 1) 88880009525   | 1) Not Applicable | 1) Purchase from Conestoga College Doon campus bookstore: <a href="https://conestoga.bookware3000.ca/">https://conestoga.bookware3000.ca/</a> .   |          |   |
| CG-STAT1020 | Applying Statistics                                       |   |   |   |                  |  |                   |   |          | MS-Excel  |
| CG-TESL8200 | Foundations for English Language Learning                 | 1) Teaching by Principles<br>2) How Languages are Learned   | 1) Brown and Lee<br>2) Lightbown and Spada  | 1) Pearson Longman<br>2) Oxford University Press  | 1) 4th<br>2) 4th | 1) 9780133925852<br>2) 9780194541268                     |                   |   |          | "Real Player (downloadable software), microphone, speakers" |
| CG-TESL8220 | The Structure and Sound of English I                      | 1) Teaching English Grammar<br>2) Teaching Pronunciation  | 1) Scrivener<br>2) "Brinton, Celce-Murcia, and Goodwin"   | 1) MacMillan<br>2) Cambridge University Press   | 2) 2nd           | 1) 9780230723214<br>2) 9780521729765                     |                   |   |          |   |
| CG-TESL8245 | Foundations for English Language Learning and Teaching II | 1) Techniques and Principles in Language Teaching<br>2) Teaching by Principles<br>3) A Practical Guide to Assessing English Language Learners<br>4) Canadian Language Benchmarks: ESL for Adults~ | 1) Larsen-Freeman and Anderson<br>2) Brown and Lee<br>3) "Coombe, Folse, and Hubley"<br>4) Centre for Canadian Language Benchmarks~ | 1) Oxford University Press<br>2) Pearson<br>3) University of Michigan Press<br>4) Citizenship and Immigration Canada~ | 1) 3rd<br>2) 4th | 1) 9780194423601<br>2) 9780133925852<br>3) 9780472032013 |                   | 2) Students should have previously purchased for CG-TESL8200<br>3)<br>4) Available as a free download <a href="https://www.language.ca/product/pdf-e-01-clb-esl-for-adults-pdf/~">https://www.language.ca/product/pdf-e-01-clb-esl-for-adults-pdf/~</a> |          |   |

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| Course Code | Course Title                          | Textbook Title  | Author  | Publisher                                  | Edition             | ISBN#                                | eText | Special Instructions  | Add. Res | Computer Req.                             |
|-------------|---------------------------------------|---|---|--|---------------------|--------------------------------------|-------|---|----------|---|
| CG-TESL8250 | The Structure and Sound of English II | 1) Teaching English Grammar<br>2) Teaching Pronunciation                              | 1) Scrivener<br>2) "Brinton, Celce-Murcia, and Goodwin" | 1) MacMillan<br>2) Oxford University Press | 2) 2nd              | 1) 9780230723214<br>2) 9780521729765 |       | 1) Students should have previously purchased for CG-TESL8220<br>2) Students should have previously purchased for CG-TESL8220  |          |   |
| CL-ACCT123  | Financial Accounting Concepts         | 1) "Key Accounting Principles, Volume 1, 5th Edition, Joffe; AME Learning Inc., 2020" | 1) "Joffe, N"   | 1) AME Learning Inc                        | 1) 5th Edition 2020 | 1) ISBN: 978-1-989003-49-7           |       | 1) "Additional Workbook ISBN: 978-1-989003-50-3 included in the textbook package The following learning materials are also included with the textbook:<br>1. Student workbook including pages ready for completion of paper-based homework and problems. 2. Unique PIN number to access AME Engage ? AME Learning?s online learning platform including engaging online tutorials that teach the same theory as the textbook, as well as quizzes, online homework problems and classroom PowerPoints." |          |   |
| CL-ACCT361  | Introduction to Forensic Accounting   | 1) Fraud Examination  | 1) W. Steve Albrecht                                    | 1) Nelson                                  | 1) 5th Edition      | 1) 9780538470841                     |       |   |          | "Internet access, email account, MS Word" |
| CL-ACCT725  | Accounting Theory and Policy          | 1) "Financial Accounting Theory, "<br>2) "CICA Handbook, On-Line"                     | 1) William R. Scott.                                    | 1) "Prentice Hall, . 2012."                | 1) Sixth Edition    | 1) ISBN 978-0-13-511915-0            |       |   |          |   |

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| Course Code | Course Title  | Textbook Title                              | Author  | Publisher                  | Edition           | ISBN#  | eText              | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---|---|---|----------------------------|-------------------|--|--------------------|--|----------|---|
| CL-ACCT755  | Advanced Financial Accounting   | 1) Advanced Financial Accounting            | 1) Thomas H. Beechy; V. Umashanker Trivedi; Kenneth E. MacAulay | 1) "Pearson Canada, 2014." | 1) 7th Edition    | 1) "9780132928939, 0132928930"                           | 1) eText Available | 1) "eText ISBN: 9780133135121, 0133135128"   |          |   |
| CL-CCTC501  | CCNA 1 Introduction (Formerly known as CCNA 1-Introduction to Networks)       | 1) CCNA 200-301 Official Cert Guide Library | 1) Wendell Odom   | 1) Cisco Press             | 1) Copyright 2020 | 1) ISBN-10: 1-58714-714-9 and ISBN-13: 978-1-58714-714-2 | 1) eText Available | 1) The textbook are currently was sold as a two volume set covering the entire CCNA program series of courses. |          | "No specific software required for the course. The course textbook includes network simulator software that may be used for course assignments. - Any computer that has Internet connectivity (high-speed internet recommended) - Any word processing package (e.g: Word), software will be provided free for download" |
| CL-CCTC502  | CCNA 2 Essentials (Formerly known as CCNA 2-Routing and Switching Essentials) | 1) CCNA 200-301 Official Cert Guide Library | 1) Wendell Odom   | 1) Cisco Press             | 1) Copyright 2020 | 1) ISBN-10: 1-58714-714-9 and ISBN-13: 978-1-58714-714-2 | 1) eText Available | 1) The textbook are currently was sold as a two volume set covering the entire CCNA program series of courses. |          | "Any computer that has Internet connectivity; Any word processing package (e.g: Word), software will be provided free for download"   |

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| Course Code | Course Title   | Textbook Title   | Author          | Publisher      | Edition           | ISBN#   | eText                 | Special Instructions   | Add. Res | Computer Req.  |
|-------------|--|--|-----------------|----------------|-------------------|---|-----------------------|--|----------|--|
| CL-CCTC503  | CCNA 3 Enterprise<br>(Formerly known as<br>CCNA 3-Scaling<br>Networks) | 1) CCNA 200-301 Official<br>Cert Guide Library   | 1) Wendell Odom | 1) Cisco Press | 1) Copyright 2020 | 1) ISBN-10: 1-58714-714-9<br>and ISBN-13: 978-1-58714-714-2 | 1) eText<br>Available | 1) The textbook are<br>currently was sold as a<br>two volume set covering<br>the entire CCNA program<br>series of courses. |          | "Following are<br>the other Online<br>Resource(s):<br>Cisco NetSpace<br><a href="http://cisco.net">http://cisco.net</a><br>Material(s)<br>required for<br>completing this<br>course:<br>Current version<br>of Cisco Packet<br>Tracer<br>Any computer<br>that has<br>Internet<br>connectivity ;<br>Any word<br>processing<br>package (eg:<br>Word), software<br>will be provided<br>free for<br>download" |
| CL-CEAM919  | Automotive: Service<br>Advisor I                                       |  |                 |                |                   |   |                       |  |          | Microsoft word<br>and PowerPoint   |
| CL-CEAM-963 | Automotive Service<br>Advisor 2  |  |                 |                |                   |   |                       |  |          | Microsoft word<br>and PowerPoint   |
| CL-CEFN801  | Retirement Planning  | 1) "Course text will be<br>available from CIFP course<br>site. Students will be<br>required to purchase text<br>materials from CIFP. Fee for<br>the materials is approx.<br>\$130.00 plus applicable<br>taxes and includes text,<br>exams and web extras such<br>as additional materials." |                 |                |                   |   |                       | 1) Call: 1-866-635-5526  |          | "Course uses<br>PowerPoint,<br>Word<br>documents,<br>Financial<br>Calculator is<br>Required"   |

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| Course Code | Course Title                        | Textbook Title   | Author | Publisher                           | Edition | ISBN# | eText | Special Instructions  | Add. Res | Computer Req.  |
|-------------|-------------------------------------|--|--------|-------------------------------------|---------|-------|-------|---|----------|--|
| CL-CEFN802  | Risk Management and Estate Planning | 1) "Students will be required to purchase text materials from CIFP. Fee is approximately \$130.00 plus applicable taxes and includes text, exams and web page extras such as additional materials."  |        | 1) Text will be available from CIFP |         |       |       | 1) 1-866-635-5526   |          | "Student is required to purchase Text from CIFP (approx \$130.00) includes access to web site tests, materials, tools and calculator. Financial Calculator is Required"  |
| CL-CEFN803  | Strategic Investment Planning       | 1) "Student is required to purchase membership and Text from CIFP. Students will be required to purchase text materials from CIFP. Fee is approximately \$130.00 and includes text, exams and web page extras such as additional materials." |        |                                     |         |       |       | 1) Student is required to purchase Membership incl Text from CIFP (Approx \$130.00) plus applicable taxes |          | "Student is required to purchase Text from CIFP (membership is approximately \$130.00) which includes access to tests, web page materials, tools and calculator. Hard copy of text is extra. Financial Calculator is Required" |

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| Course Code | Course Title                   | Textbook Title  | Author  | Publisher                                   | Edition                               | ISBN#  | eText              | Special Instructions  | Add. Res | Computer Req.   |
|-------------|--------------------------------|---|---|---|---------------------------------------|--|--------------------|---|----------|---|
| CL-CEFN804  | Income Tax Planning            | 1) "Student is required to purchase Text from CIFP. Students will be required to purchase text materials from CIFP. Fee is approximately \$130.00 and includes text, exams and web page extras such as additional materials." |   |   |                                       |  |                    | 1) Student is required to purchase Text Book from CIFP (Approx \$130.00) plus applicable taxes. |          | "Student is required to purchase Text from CIFP (Approx \$130.00) plus applicable taxes which also includes access to tests, other materials. Financial Calculator is Required required for this course."                       |
| CL-CEIL864  | Introduction to C# Programming | 1) Visual C# How to Program<br>2) "Reference only (Purchase not required): Microsoft Visual C# 2008: An Introduction to Object-Oriented Programming, 3rd Edition"   | 1) Paul J. Deitel and Harvey Deitel<br>2) Joyce Farrell | 1) Pearson Published<br>2) Cengage Learning | 1) 6th Edition<br>2) 3rd Edition 2009 | 1) ISBN-9780133379334<br>2) ISBN-10: 1423902556 / ISBN-13: 9781423902553 | 1) eText Available |   |          | "Recommended Min. of 192 MB of RAM (384 MB preferred) At least a 1 GHz processor (1.6 GHz preferred) Microsoft Windows 7 or Windows 8 At least 1.6 GHz processor (2.2 GHz preferred) Software: Visual Studio 2012 IDE, .NET4.5" |

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| Course Code | Course Title                                    | Textbook Title                      | Author               | Publisher | Edition           | ISBN#   | eText | Special Instructions | Add. Res | Computer Req.   |
|-------------|---|-------------------------------------|----------------------|-----------|-------------------|---|-------|----------------------|----------|---|
| CL-CEIL865  | Developing Web Applications with ASP.NET and C# | 1) Beginning ASP.NET 4.0 in C# 2010 | 1) Matthew MacDonald | 1) Apress | 1) "Aug 31, 2010" | 1) "ISBN-13: 978-1-4302-2608-6, ISBN-10: 1-4302-2608-0" |       |                      |          | "Software: Visual Web Developer Express Edition 2010<br>Operating system: Any of the following:<br>?Windows XP (x86) with Service Pack 3 - all editions except Starter Edition<br>?Windows Vista (x86 & x64) with Service Pack 2 - all editions except Starter Edition<br>?Windows 7 (x86 & x64)<br>Minimum Hardware Requirements:<br>?Computer that has a 1.6GHz or faster processor<br>?1 GB (32 Bit) or 2 GB (64 Bit) RAM (Add 512 MB if running in a virtual machine)<br>?5400 RPM hard disk drive<br>?DVD-ROM Drive" |

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| Course Code | Course Title   | Textbook Title  | Author                                      | Publisher                                | Edition                 | ISBN#   | eText | Special Instructions                     | Add. Res | Computer Req.  |
|-------------|--|---|---|--|-------------------------|---|-------|--|----------|--|
| CL-CEIL916  | Java Advanced  | 1) Java: How to Program Early Objectives  | 1) Paul Deitel<br>Harvey Deitel             | 1) Pearson                               | 1) "11th, 2017 Edition" | 1) ISBN: 9780134743356                            |       |  |          | "Java Compiler Computer with windows 7 operating system or higher" |
| CL-CEIL940  | Internet Essentials  | 1) "(New Perspectives) The Internet, Comprehensive"   | 1) Gary P. Schneider; Jessica Evans         | 1) Course Technology Cengage Learning    | 1) 9th Edition          | 1) 1111529116                                     |       |  |          |  |
| CL-CEOA906  | "Ophthalmic Assistant, Phase 1"  |   |   |  |                         |   |       |  |          | None   |
| CL-CEOA907  | "Ophthalmic Assistant, Phase 2"  |   |   |  |                         |   |       |  |          | None   |
| CL-CEOL202  | Sexual Violence  | 1) Dark Dreams  | 1) Roy Hazelwood & Stephen g. Michaud       | 1) St. Martin's Press                    |                         | 1) 0312980116                                     |       |  |          |  |
| CL-CEOL205  | Co-dependency as an Addiction  | 1) Why Women Want What They Can't Have  | 1) "Sacco, P.A."                            | 1) Booklocker.com                        |                         | 1) ISBN-10: 1609106482 or ISBN-13: 978-1609106485 |       |  |          |  |
| CL-CETH101  | Introduction to Thanatology  | 1) "The Ultimate Challenge: Coping with Death, Dying and Bereavement"                             | 1) Marilyn Hadad                            | 1) Nelson Education                      |                         | 1) 978-0-17-610433-7                              |       |  |          |  |
| CL-CETH102  | "Religious Beliefs, Traditions and Customs of Death"                       | 1) "The Ultimate Challenge: Coping with Death, Dying and Bereavement"                             | 1) Marilyn Hadad                            | 1) Nelson Education                      | 1) 1st                  | 1) 978-0-17-610433                                |       |  |          |  |
| CL-CETH103  | "Mourning, Grief & Bereavement: Reactions and Responses to Death"          | 1) The Mourning Handbook<br>2) "The Ultimate Challenge: Coping with Death, Dying and Bereavement" | 1) Helen Fitzgerald<br>2) Marilyn Hadad     | 1) Simon and Schuster<br>2) Nelson       | 1) current              | 1) ISBN: 9780684801612<br>2) 978-0-17-610433-7    |       | 1) 9780684801612                         |          |  |
| CL-CETH104  | "Coping with Death: Counselling, Support Groups and Alternative Therapies" | 1) The Mourning Handbook<br>2) How to Go On Living When Someone You Lover Dies                    | 1) Helen Fitzgerald<br>2) Dr. Therese Rando | 1) Simon and Schuster<br>2) Random House | 1) current              | 1) 9780684801612<br>2) 978-0-553-35269-6          |       | 1) "by Published by ISBN: 9780684801612" |          |  |

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| Course Code | Course Title                      | Textbook Title   | Author  | Publisher  | Edition | ISBN#                  | eText              | Special Instructions | Add. Res | Computer Req. |
|-------------|-----------------------------------|--|---|--|---------|------------------------|--------------------|----------------------|----------|---------------|
| CL-DSCE200  | Intro to Person-Centered Planning | 1) Never going back: The Gordon Ferguson story: lessons from a life of courage strength and love. 2) (2007). Making the day matter! Promoting typical lifestyles for adults with significant disabilities. | 1) "Ferguson, G. & van Bommel, H."<br>2) "Walker, P. & Rogan, P." | 1) Resources Supporting Families and Community Legacies Inc.<br>2) Baltimore: Paul H. Brookes Publishing Co. |         | 1) ISBN-10: 1553070925 |                    |                      |          |               |
| CL-DSCE201  | Person-Centered Facilitation      | 1) A Textured Life: Empowerment with Adults with Developmental Disabilities  | 1) "Pedlar, A. et al."  | 1) Wilfred Laurier University Press: Waterloo.   |         | 1) ISBN 978-0889203358 | 1) eText Available |                      |          |               |

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|            |                                  |                         |  |  |  |  |  |   |  |                |
|------------|----------------------------------|-------------------------|--|--|--|--|--|---|--|----------------|
| CL-EVNT701 | Introduction to Event Management | 1) No Textbook Required |  |  |  |  |  | <p>1) "Text and other Instructional/Learning Materials: Text Book(s)<br/>         There is no specific textbook required for this course, however do use the following textbooks for reference and students are expected to read and research industry journals in order to keep up to date with all the latest developments. The Accepted Practices Exchange (APEX)<br/> <a href="http://www.events council.org/APEX/glossary.aspx">http://www.events council.org/APEX/glossary.aspx</a><br/>         The International Dictionary of Event Management ?Wiley events ISBN 978-0-471-39453-2 Professional Event Coordination ISBN 978-0-470-56071-6<br/>         Online Resource(s):<br/>         The Accepted Practices Exchange (APEX)<br/> <a href="http://www.events council.org/APEX/glossary.aspx">http://www.events council.org/APEX/glossary.aspx</a><br/>         Material(s) required for completing this course:<br/>         In this course, you will need a working computer with a working keyboard, mouse, headphones, and a strong internet connection. It is recommended that you use either Chrome or FireFox when using online and the other EdTech tools found in this course. Please make sure to update your preferred browser (Chrome or</p> |  | Not Applicable |
|------------|----------------------------------|-------------------------|--|--|--|--|--|---|--|----------------|

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| Course Code | Course Title | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions   | Add. Res | Computer Req. |
|-------------|--------------|----------------|--------|-----------|---------|-------|-------|--|----------|---------------|
|             |              |                |        |           |         |       |       | FireFox) and your Flash Player browser plugin to the newest version for the best possible experience in the online environment."<br>2)<br>3)<br>4) ~ |          |               |

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| Course Code | Course Title                      | Textbook Title   | Author                                   | Publisher        | Edition | ISBN#                 | eText | Special Instructions  | Add. Res | Computer Req. |
|-------------|-----------------------------------|--|--|------------------|---------|-----------------------|-------|---|----------|---------------|
| CL-EVNT702  | Networking and Industry Relations | 1) "Text Book(s): Moral Courage, Kidder, Rushworth M., 2006, Harper Paperback, ISBN 0-06-059154-4" | 1) "Moral Courage, Kidder, Rushworth M." | 1) HarperCollins |         | 1) ISBN 0-06-059154-4 |       | 1) "Online Resource(s): Variety of industry websites including <a href="http://www.pcma.org">www.pcma.org</a> Professional Convention Managers Association <a href="http://www.mpiweb.org">www.mpiweb.org</a> Meeting Professionals International <a href="http://www.ileacanada.com">www.ileacanada.com</a> International Live Event Association <a href="http://www.siteglobal.com">www.siteglobal.com</a> World of Incentives <a href="http://www.canspep.ca">www.canspep.ca</a> Canadian Society of Professional Event Planners (independent business owners) <a href="http://www.festivalsandeventsonario.ca">www.festivalsandeventsonario.ca</a> Festivals & Events <a href="http://www.caem.org">www.caem.org</a> Canadian Association of Exhibit Managers <a href="http://www.conventionindustry.org">www.conventionindustry.org</a> Umbrella for 34 event associations <a href="http://www.wpic.ca">www.wpic.ca</a> Wedding Planners Institute <a href="http://www.unwto.org">www.unwto.org</a> United Nations World Tourism <a href="http://www.juliasilvers.com/EMBOK">www.juliasilvers.com/EMBOK</a> What a planner really does" 2) 3) 4) ~ |          |               |

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| Course Code | Course Title                      | Textbook Title   | Author  | Publisher                            | Edition                  | ISBN#  | eText | Special Instructions | Add. Res | Computer Req. |
|-------------|-----------------------------------|--|---|--------------------------------------|--------------------------|--|-------|----------------------|----------|---------------|
| CL-EVNT703  | Event Sales and Marketing         | 1) Festival and Special Event Management   | 1) "Allen, O'Toole, Harris & McDonnell"                                 | 1) Paperback                         | 1) Edition: 5th          | 1) ISBN: 978-1-74216-461-8                       |       |                      |          |               |
| CL-EVNT704  | Event Budgeting                   | 1) N/A   | 1) N/A  | 1) N/A                               | 1) N/A                   | 1) N/A   |       |                      |          |               |
| CL-EVNT705  | Volunteer and Team Building       | 1) Human Resource Management for the Event Industry  | 1) Lynn Van Der Wagen and Lauren White                                  | 1) Routledge                         | 1) 2nd                   | 1) ISBN-13: 978-0415727822                       |       |                      |          |               |
| CL-EVNT706  | Sponsorship Development           | 1) Reality Check-Straight Talk about Sponsorship Marketing   | 1) Brent Barootes with Janet Gadeski                                    | 1) Civil Sector Press                |                          | 1) ISBN #978-1-927375-18-1                       |       |                      |          |               |
| CL-EVNT711  | Event Programming                 | 1) No Textbook Required  | 1) N/A  | 1) N/A                               | 1) N/A                   | 1) N/A   |       |                      |          |               |
| CL-EVNT712  | Creativity and Innovation         | 1) No Textbook Required  | 1) N/A  | 1) N/A                               | 1) N/A                   | 1) N/A   |       |                      |          |               |
| CL-EVNT713  | Sustainable Events                | 1) The Complete Guide to Greener Meetings and Events (Recommended)   | 1) "Goldblatt, Samuel DeBlanc"  | 1) Wiley                             |                          | 1) ISBN 10: 0470640103<br>ISBN 13: 9780470640104 |       |                      |          |               |
| CL-EVNT714  | Risk and Security Management      | 1) Risk Management for Meeting and Events  | 1) "Silvers, Julia Rutherford-Butterworth-Heinemann"                    | 1) Butterworth-Heinemann             | 1) 1st                   | 1) "ISBN-978-0-7506-8057-8, Copyright 2008"      |       |                      |          |               |
| CL-EVNT715  | Communications and Media Planning | 1) "Suggested Textbook but not mandatory: Event Marketing: How to Successfully Promote Events, Festivals, Conventions and Expositions;"<br>2) The Sponsorship Seeker's Toolkit | 1) "Hoyle, Leonard, John"<br>2) "Skildum-Reid Kim and Grey, Anna-Marie" | 1) Wiley<br>2) McGraw Hill Education | 1) Illustrated<br>2) 4th | 2) ISBN 978-0-07-182579-5                        |       |                      |          |               |

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| Course Code | Course Title  | Textbook Title   | Author   | Publisher                 | Edition                 | ISBN#                          | eText | Special Instructions  | Add. Res | Computer Req.  |
|-------------|---|--|--|---------------------------|-------------------------|--------------------------------|-------|---|----------|----------------|
| CL-HRMT316  | Dispute Resolution  | 1) "Choices in Approaching Conflict: Understanding the Practice of Alternative Dispute Resolution" | 1) "Charles Ewert, Gordon Barnard, Jennifer Laffier, Michael L. Maynard" | 1) Edmond Publishing      | 1) 2nd Edition          | 1) 978-1-77255-495-3           |       | 1) Textbook 2nd Edition - starting Fall 2020 ISBN 978-1-77255-495-3 |          |                |
| CL-HUM312   | Indigenous Peoples - A Global Perspective                                   | 1) No Textbook Required  |  |                           |                         |                                |       |   |          | Not applicable |
| CL-LTRM700  | Operational Overview  | 1) Online lectures   |  |                           |                         |                                |       |   |          |                |
| CL-LTRM701  | Financial Management (Retirement Communities/Long Term Care)                | 1) No Textbook required  |  |                           |                         |                                |       |   |          |                |
| CL-LTRM702  | Sales and Marketing   |  |  |                           |                         |                                |       |   |          |                |
| CL-LTRM703  | Environmental Services  | 1) Online lectures   |  |                           |                         |                                |       |   |          |                |
| CL-LTRM704  | Human Resources & Labour Relations in the Retirement Communities Management |  |  |                           |                         |                                |       |   |          |                |
| CL-LTRM705  | Healthy Adult Aging   |  |  |                           |                         |                                |       |   |          |                |
| CL-LTRM706  | Resident Centred Care   | 1) no Textbooks required   |  |                           |                         |                                |       |   |          |                |
| CL-LTRM707  | Food Nutrition & Hospitality Management for LTCM/RCM                        | 1) Food Service Management - Principles and Practices  | 1) June Payne-Palacio; Monica Theis                                      | 1) Pearson Prentice Hall. | 1) 13th                 | 1) ISBN-13: 9780133762754      |       |   |          |                |
| CL-MKTG230  | Personal Selling  | 1) ABC's of Relationship Selling Through Service   | 1) Futrell & Valvasori   | 1) McGraw-Hill Ryerson    | 1) 6th Canadian Edition | 1) ISBN-13: 978-1-25-903-078-9 |       |   |          |                |
| CL-RCMO801  | Sr. Management for Retirement Communities                                   | 1) Every Manager's Desk Reference  |  | 1) Alpha                  |                         | 1) 978-0-02-864268-0           |       |   |          |                |

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|            |                           |   |                      |                         |                         |                  |  |  |  |  |  |   |
|------------|---------------------------|---|----------------------|-------------------------|-------------------------|------------------|--|--|--|--|--|---|
| CM-ACD1500 | Computer-Aided Drafting I | 1) "AutoCAD 2020: A Problem - Solving Approach, Basic and Intermediate, 26th Edition" | 1) Prof. Sham Tickoo | 1) CAD/CIM Technologies | 1) "26th Edition, 2020" | 1) 9781640570566 |  |  |  |  |  | "Access to AutoDesk education products are available here: <a href="https://www.autodesk.com/education/edu-software/overview?sorting=featured&amp;page=1">https://www.autodesk.com/education/edu-software/overview?sorting=featured&amp;page=1</a> If you need a quick video tutorial you can find it here: <a href="https://www.youtube.com/embed/UCMM8kE7QQ4">www.youtube.com/embed/UCMM8kE7QQ4</a> You will have to create and account and validate that you are a student if you are having difficulties the Autodesk support page is available here: <a href="https://www.autodesk.com/education/support">https://www.autodesk.com/education/support</a> Students who are unable to access the Student Autocad software will be responsible for purchasing Autocad. **This course does not support MAC users." |
|------------|---------------------------|---|----------------------|-------------------------|-------------------------|------------------|--|--|--|--|--|---|

OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

### OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

| Course Code | Course Title                   | Textbook Title  | Author                            | Publisher                                      | Edition    | ISBN#  | eText | Special Instructions   | Add. Res | Computer Req.   |
|-------------|--------------------------------|---|-----------------------------------|--|------------|--------|-------|--|----------|---|
| CM-LDS1201  | Intro to Learning Disabilities | 1) "Planning for Success: Accommodations, Learning Strategies, and Assistive Technologies that Work for Me!," | 1) "Pam Morel and Diane Berzins," | 1) Cambrian College - The Glenn Crombie Centre | 1) Current | 1) N/A |       | 1) Textbook must be purchased directly through the Cambrian College Bookstore: <a href="https://www.bkstr.com/cambrianstore/home">https://www.bkstr.com/cambrianstore/home</a> |          | "Students will need access to a PC running Windows 7 or later or a Mac running OS X High Sierra and Microsoft Office. Microsoft Office is a free download available to all Ontario students. Students will also require access to the internet in order to access courses and download and try a variety of applications. Access to a mobile device (phone or tablet running either Android or iOS) is an benefit in order to broaden their exposure to a variety platforms." |

### OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

| Course Code | Course Title                 | Textbook Title   | Author                                       | Publisher                                      | Edition                   | ISBN#                                | eText | Special Instructions   | Add. Res | Computer Req.   |
|-------------|------------------------------|--|--|--|---------------------------|--------------------------------------|-------|--|----------|---|
| CM-LST1001  | Intro to Learning Strategies | 1) "Planning for Success: Accommodations, Learning Strategies, and Assistive Technologies that Work for Me!"             | 1) Pam Morel and Diane Berzins               | 1) Cambrian College - The Glenn Crombie Centre | 1) Current                | 1) N/A                               |       | 1) Textbook must be purchased directly through the Cambrian College Bookstore: <a href="https://www.bkstr.com/cambrianstore/home">https://www.bkstr.com/cambrianstore/home</a> |          | "Students will need access to a PC running Windows 7 or later or a Mac running OS X High Sierra and Microsoft Office. Microsoft Office is a free download available to all Ontario students. Students will also require access to the internet in order to access courses and download and try a variety of applications. Access to a mobile device (phone or tablet running either Android or iOS) is a benefit in order to broaden their exposure to a variety of platforms." |
| CM-MOG1009  | New Venture Creation         | 1) Building Your Dream<br>2) Building Your Dream - A Canadian Guide to Starting Your Own Business Tenth Canadian Edition | 1) Good<br>2) "Walter R. Good, Wendy Mayhew" | 1) Mc Graw Hill Ryerson                        | 1) 10th<br>2) McGraw Hill | 1) 9781259106866<br>2) 1-25-910685-3 |       |  |          |   |

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| Course Code | Course Title                                      | Textbook Title   | Author   | Publisher               | Edition                       | ISBN#                  | eText | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---|--|--|-------------------------|-------------------------------|------------------------|-------|--|----------|---|
| CM-MOG1010  | Negotiation and Leadership                        | 1) Essentials of Negotiation   | 1) "Lewicki, Barry, Saunders, Tasa,"                                     | 1) Mc Graw Hill Ryerson | 1) "Fourth Canadian Edition," | 1) 978-1-26-006587-9   |       |  |          |   |
| CM-MOG1011  | Legal Aspects of Business                         | 1) Canadian Business Law Today   | 1) Breen / Ellis / Stephenson  | 1) Mc Graw Hill Ryerson | 1) 1st Canadian               | 1) ISBN: 9780070720558 |       | 1) It is required that you register with McGraw Hill Connect for the course. Please purchase this course resource as soon as possible as it will be used regularly for the course. |          |   |
| CM-OFF1001  | Dental Science and Office Procedures              |  |  |                         |                               |                        |       |  |          |   |
| CM-OFF1002  | Communicating in a Dental Practice                | 1) All resources are available in Moodle course shell.   |  |                         |                               |                        |       |  |          |   |
| CM-OFF1003  | Introduction to Dental Software                   | 1) No Textbook required.   |  |                         |                               |                        |       |  |          | "Dentrix Software Students will be provided with Dentrix (at no cost)." |
| CM-OFF1004  | Dental Insurance and Billing                      | 1) No Textbook Required.   |  |                         |                               |                        |       |  |          |   |
| CM-WPL7000  | Human Rights Management Capstone                  | 1) Students who choose to complete an independent research paper or project will be asked to refer to textbook and readings from previous courses to support their work. |  |                         |                               |                        |       | 1) Students who choose to complete an independent research paper or project will be asked to refer to textbook and readings from previous courses to support their work.           |          |   |
| CN-BUS117   | Computerized Accounting and Business Applications | 1) New Perspectives Microsoft Office 365 & Excel 2019 Comprehensive  | 1) "June Jamrish Parsons, Dan Oja, Patric Carey and Carol A. Desjardins" | 1) Cengage Learning     |                               | 1) 9780357360491       |       |  |          | "Memory Stick Flash Drive 4 gb or greater Excel is required"            |

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| Course Code | Course Title                                    | Textbook Title   | Author   | Publisher              | Edition         | ISBN#                | eText              | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---|--|--|------------------------|-----------------|----------------------|--------------------|--|----------|---|
| CN-BUS253   | Occupational Health and Safety                  | 1) Management of Occupational Health and Safety          | 1) "Kelloway, Francis"                         | 1) Nelson              | 1) 8th          | 1) 978-0-17-665717-8 |                    |  |          |   |
| CN-BUS255   | Compensation Management                         | 1) Compensation  | 1) "Margaret Yap, Jerry Newman, Bruce Gerhart" | 1) McGraw Hill Canada  | 1) 6th          | 1) 9781260065886     | 1) eText Available | 1) "ISBN10: 1264159439 / ISBN13: 9781264159437 for E-Text 180 days ISBN10: 1264159447 / ISBN13: 9781264159444 for E-Text Lifetime" |          |   |
| CN-BUS255FT | Compensation Management (7 week)                | 1) Compensation  | 1) "Milkovich, Newman, Cole"                   | 1) McGraw-Hill Ryerson | 1) 5th          | 1) 9781259257292     |                    |  |          |   |
| CN-BUS340   | Strategic Planning                              | 1) Strategic Management: Creating Competitive Advantages | 1) Dess  | 1) McGraw Hill         | 1) 10th         | 1) 978126057562      |                    |  |          |   |
| CN-LDS460   | Managing Change (Leadership Development Series) | 1) materials supplied online                             |  |                        |                 |                      |                    | 1) materials supplied online   |          |   |
| CN-MDP538   | Personal Success                                | 1) Personal Success - participants guide                 | 1) OMDP  |                        |                 |                      |                    | 1) participants guide is included within the course  |          | Current Web Browser that supports Flash and Real Player plugins. Adobe Reader and Microsoft Word. Sound Card. |
| CN-MPF100   | Introduction to Meat Processing                 |  |  |                        |                 |                      |                    |  |          |   |
| CN-MPF120   | Equipment and Safe Practices                    |  |  |                        |                 |                      |                    |  |          |   |
| CN-MTH205   | Quantitative Methods II                         | 1) Statistical Techniques in Business and Economics      | 1) Marchal and Mathen                          | 1) McGraw-Hill         | 1) 17th Edition | 1) 9781259666360     |                    |  |          |   |

## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code | Course Title  | Textbook Title  | Author  | Publisher   | Edition                     | ISBN#                                | eText  | Special Instructions                                 | Add. Res | Computer Req.   |
|-------------|---|---|---|---|-----------------------------|--------------------------------------|--|--|----------|---|
| CN-PSW152   | "Client, Family, Community & Pharmacology (PSW)"                            | 1) Moby's Canadian textbook for the Support Worker                      | 1) "Sorrentino, Remmert and Wilk<br>2) Workbook for Moby's Canadian Textbook for the Support Worker | 1) Elsevier"<br>2) "Sorrentino, Remmert, Wilk, et. al." | 1) Elsevier<br>2) Elsevier  | 1) 4th Edition<br>2) 4th Edition     | 1)<br>978177172<br>0434<br>2)<br>978177172<br>1271 |  |          |   |
| CN-PSW180   | Biology for PSWs (PSW)  | The Human Body in Health and Illness                                    | Herlihy   | Elsevier  | 6th                         | 9780323498449                        |  |  |          |   |
| CN-PSW185   | Professional Issues (PSW)   | 1) Mosby's Canadian Textbook for the Support Worker<br>2) 9781771720434 | 1) "Sorrentino, Remmert and Wilk"<br>2) 4th Edition   | 1) Elsevier<br>2) 5                                     | 1) 4th Edition<br>2) TRUE"  | 1) 9781771720434                     |  | 1) "Mosby's Canadian Textbook for the Support Worker |          |   |
| CN-PSW205   | "Mental Health, Cognitive Impairment, Common Diseases and Conditions (PSW)" | Mosby's Canadian Textbook for the Support Worker                        | 1) "Sorrentino, Remmert and Wilk"<br>2) 4th Edition   | 1) Elsevier<br>2) 5                                     | 1) 4th Edition<br>2) TRUE"  | 1) 9781771720434                     |  |  |          |   |
| CN-PSW235   | Numeracy and Healthy Living (PSW)   | 1)Health, The Basics<br>2) Gray Morris's Calculate with Confidence      | 1)Donatella,Rebecca,Froleich<br>2)Tania N Killian   | 1)Pearson<br>2)Elsevier                                 | 1)7 <sup>th</sup><br>2) 2nd | 1) 9780134299396<br>2) 9780323695718 |  |  |          | "Stable and ready access to an email service. Stable and consistent internet service word processing software such as Microsoft Word or Apple Pages (Pages documents must be submitted as Word documents or as a PDF)." |
| CN-REC105   | Leadership (formerly: Leadership in Program Planning)                       | 1) Follow The Leader  | 1) "baldauf, Byl, Grigg, Raithby, Schwass, Wilson"  | 1) Canadian Intramural Recreation Association           |                             | 1) 0780986683718                     |  |  |          |   |

### OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code | Course Title   | Textbook Title  | Author   | Publisher                              | Edition                  | ISBN#                                | eText              | Special Instructions | Add. Res | Computer Req. |
|-------------|--|---|--|--|--------------------------|--------------------------------------|--------------------|----------------------|----------|---------------|
| CN-REC108   | Foundations of Recreation                                      | 1) Introduction to Recreation and Leisure   | 1) Human Kinetics  | 1) Human Kinetics                      | 1) 3rd                   | 1) 9781492543121                     |                    |                      |          |               |
| CN-SCM100   | Information Systems  | 1) Management Information Systems: Managing the Digital Firm  | 1) "Laudon, Laudon, Brabston"  | 1) Pearson                             | 1) 7th Canadian Edition  | 1) 9780133156843                     |                    |                      |          |               |
| CN-SCM110   | Supply Chain Administration (Formerly: Logistic Systems I)     | 1) Principles of Supply Chain Management: A Balanced Approach   | 1) "Wisner, Joel D., Keah-Coon Tan, G. Keong"  | 1) Cengage Learning                    | 1) 5th Edition           | 1) 978-1-337-40649-9                 |                    |                      |          |               |
| CN-SCM115   | Purchasing (OCGC)  | 1) Purchasing and Supply Chain Management<br>2) Purchasing & Supply Chain Management - ebook  | 1) "Monczka, Handfield, Guinipero & Patterson"<br>2) "Monczka, Handfiled"                  | 1) South-Western College<br>2) Cengage | 1) 7th Edition<br>2) 7th | 1) 9780357442142<br>2) 9781305833395 | 1) eText Available | 1) Print or eText.   |          |               |
| CN-SCM120   | Project Leadership (Formerly Project Leadership for Logistics) | Marketing An Introduction<br>My Lab access  | Armstrong,Kotler,Trifts  | Pearson                                | 1) 7th                   | 1) 978135356234                      |                    |                      |          |               |
| CN-SCM135   | Supply Chain Accounting (OCGC)                                 | 1) Accounting for Managers  | 1) "Paul, Kizan, Schumann & Collier"   | 1) Wiley                               | 1) Canadian Edition      | 1) 9781118037966                     |                    |                      |          |               |
| CN-SCM210   | Transportation and Warehousing(Formerly: Logistic Systems II)  | 1) "Definitive Guide to Transportation, The: Principles, Strategies, and Decisions for the Effective Flow of Goods and Services"<br>2) The Definitive Guide to Warehousing: Managing the Storage and Handling | 1) "Goldsby, Thomas J., Deepak Lyengar, et al."<br>2) "Keller, Scott B. & Brian C. Keller" | 1) Pearson<br>2) Pearson               | 1) 2014<br>2) 2014       | 1) 9780133449099<br>2) 9780133448900 |                    |                      |          |               |

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| Course Code | Course Title                                 | Textbook Title   | Author   | Publisher             | Edition                 | ISBN#             | eText              | Special Instructions   | Add. Res | Computer Req. |
|-------------|--|--|--|-----------------------|-------------------------|-------------------|--------------------|--|----------|---------------|
| CN-SCM220   | Marketing for Supply Chain Management (OCGC) | 1) Marketing: An Introduction  | 1) "Armstrong, Gary, Kotler, T. Philip, Trifts, Valerie, & Lilly Anne" | 1) Pearson: 2017.     | 1) 7th Canadian Edition | 1) 9780134470528  |                    |  |          |               |
| CN-SCM225   | Supply Chain Management Placement (OCGC)     | 1) No Textbook required  |  |                       |                         |                   |                    | 1) No Textbook required  |          |               |
| CN-SCM240   | Risk Mitigation (OCGC)                       | 1) Supply Chain Risk Management: Vulnerability and Resilience in Logistics | 1) Donald Waters   | 1) Kogan Page         | 1) 2nd Edition          | 1) 9780749463939  |                    |  |          |               |
| CN-SCM245   | Business Continuity for Supply Chain (OCGC)  | 1) A Supply Chain Management Guide to Business Continuity                  | 1) Betty Kildow  | 1) AMACOM             | 1) 2011                 | 1) 978-0814416457 |                    |  |          |               |
| CN-SPK100   | Fundamentals of Caregiving                   |  |  |                       |                         |                   |                    |  |          |               |
| CN-SPK105   | Professional Practice in Caregiving          |  |  |                       |                         |                   |                    |  |          |               |
| CN-SPK110   | Healthy Living and the Caregiver             |  |  |                       |                         |                   |                    |  |          |               |
| CN-SPK115   | Caring for Children and Youth                |  |  |                       |                         |                   |                    |  |          |               |
| CN-SPK120   | Caring for Adults and Older Adults           |  |  |                       |                         |                   |                    |  |          |               |
| DU-ACCT2283 | Payroll Administration                       | 1) No required textbook  |  |                       |                         |                   |                    |  |          |               |
| DU-ACCT2284 | Quickbooks Online Level II                   | 1) "QuickBooks Online for Canada: Comprehensive, Academic Year 2021-2022"  | 1) Susan Watkin  | 1) Labyrinth Learning | 1) 2022-23              | 1) 9781640613652  | 1) eText Available | 1) "Digital ISBN-13: 978-1-64061-3669 Course textbook(s) are available through the Durham College Bookstore (subject to available stock.)" |          |               |

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| Course Code | Course Title               | Textbook Title   | Author                                   | Publisher  | Edition                                   | ISBN#                                | eText                                    | Special Instructions   | Add. Res | Computer Req. |
|-------------|----------------------------|--|--|--|---|--------------------------------------|--|--|----------|---------------|
| DU-ACCT3280 | Intermediate Accounting I  | 1) "Intermediate Accounting Volume 1, 8th edition with Connect"  | 1) Beechy                                | 1) McGraw  | 1) 8th                                    | 1) 9781265148560                     | 1) eText Available                       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          | None          |
| DU-ACCT3281 | Auditing I                 | 1) Auditing - A Practical Approach   | 1) "Moroney, Campbell, Hamilton, Warren" | 1) Wiley   | 1) 4th Edition                            | 1) 978 111 980 2983                  | 1) eText Available                       | 1) "9781119802952 (online) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)."  |          |               |
| DU-ACCT4280 | Intermediate Accounting II | 1) "Intermediate Accounting Volume 1, 8th edition with Connect"<br>2) Intermediate Accounting Vol 2 updated with Connect | 1) Beechy<br>2) Beechy                   | 1) McGraw-Hill Education<br>2) McGraw-Hill Education | 1) 8th<br>2) 8th Canadian Edition Updated | 1) 9781265148560<br>2) 9781265149048 | 1) eText Available<br>2) eText Available | 1) "Retained from Intermediate Accounting I Course textbook(s) are available through the Durham College Bookstore (subject to available stock)."<br>2) "eText ISBN: 9781265047627 Course textbook(s) are available through the Durham College Bookstore (subject to available stock)." |          | None          |

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| Course Code | Course Title                   | Textbook Title   | Author  | Publisher      | Edition                 | ISBN#                 | eText              | Special Instructions   | Add. Res | Computer Req.   |
|-------------|--------------------------------|--|---|----------------|-------------------------|-----------------------|--------------------|--|----------|---|
| DU-ACCT4284 | Taxation II                    | 1) "Canadian Tax Principles 2021-2022 Ed. Vol 1,2 & Study Guide & MyLab Accounting"                              | 1) "Clarence Byrd, Ida Chen."   | 1) Pearson     | 1) 21-22                | 1) 9780137457601      |                    | 1) Effective Winter 2022 Course textbook(s) are available through the Durham College Bookstore (subject to available stock). |          | "Directions on how to access the Profile software will be provided by the facilitator. Note, Profile does not work on MAC products. Students with a MAC will need to manually complete the PDF documents (also provided by the facilitator)." |
| DU-ACCT5281 | Management Information Systems | 1) Business Driven Information Systems   | 1) "Baltzan, Phillips"  | 1) McGraw      | 1) 8th Cdn              | 1) ISBN 9781265070403 | 1) eText Available | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock).                       |          | Microsoft Access  |
| DU-ACCT5282 | Business Finance I             | 1) MyLab Finance for Fundamentals of Corporate Finance<br>2) Texas Instrument BAII Plus Calculator or equivalent | 1) "Jonathan Berk, Peter DeMarzo, Jarrod Harford, David A. Stangeland, Andras Marosi" | 1) Pearson     | 1) 4th Canadian Edition | 1) 9780137309825      |                    | 1) No substitutes. Course textbook(s) are available through the Durham College Bookstore (subject to available stock).       |          |   |
| DU-ACCT5285 | Managerial Accounting III      | 1) "Managerial Accounting, 12th Edition with CONNECT"  | 1) "Ray H. Garrison, Theresa Libby, Alan Webb"  | 1) McGraw Hill | 1) 12th Canadian        | 1) 9781260881479      | 1) eText Available | 1) etext 9781260881127 Course textbook(s) are available through the Durham College Bookstore (subject to available stock).   |          |   |

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| Course Code | Course Title                          | Textbook Title                                    | Author                              | Publisher                                 | Edition                 | ISBN#            | eText              | Special Instructions   | Add. Res | Computer Req. |
|-------------|---------------------------------------|---|-------------------------------------|---|-------------------------|------------------|--------------------|--|----------|---------------|
| DU-BIO1581  | Anatomy & Physiology I for RPN        | 1) Anatomy & Physiology                           | 1) Patton                           | 1) Elsevier Canada                        | 1) 11th edition         | 1) 9780323775717 | 1) eText Available | 1) Move to 11th edition for Spring 2022. Course textbook(s) are available through the Durham College Bookstore (subject to available stock). |          |               |
| DU-BIO2582  | Anatomy & Physiology II for RPN       | 1) Anatomy & Physiology                           | 1) Patton                           | 1) Elsevier Canada                        | 1) 11th edition         | 1) 9780323775717 | 1) eText Available | 1) Can also accommodate 10th edition. Course textbook(s) are available through the Durham College Bookstore (subject to available stock).    |          |               |
| DU-BYLW1381 | By-Law Enforcement                    | 1) "None required "                               |                                     |   |                         |                  |                    |  |          |               |
| DU-CARE1580 | Orientation to Palliative Care        | 1) "GRIEF, DEATH & DYING"                         | 1) THERESA RANDO                    | 1) RESEARCH PRESS COMPANYIRWIN PUBLISHERS |                         | 1) 0878222324    |                    | 1) RECOMMENDED ONLY  |          |               |
| DU-CARE1581 | Palliative Care Communications        | 1) None required                                  |                                     |   |                         |                  |                    |  |          |               |
| DU-CARE1582 | Ethical/Legal and Spiritual Concerns  | 1) No textbook required                           |                                     |   |                         |                  |                    |  |          |               |
| DU-CARE1585 | Psychological and Social Implications |   |                                     |   |                         |                  |                    |  |          |               |
| DU-CARE1587 | Comfort Measures                      | 1) Palliative Nursing: Improving End of Life Care | 1) "Shaun Kinghorn, Richard Gaines" | 1) Elsevier Science                       | 1) 2ND                  | 1) 9780702028168 |                    | 1) RECOMMENDED ONLY  |          |               |
| DU-CCA1585  | Management/Leadership Skills          | 1) Management                                     | 1) "J Schermerhorn, B. Wright"      | 1) Wiley                                  | 1) 3rd Canadian edition | 1) 9781118789292 |                    | 1) No substitute for textbook(s) unless otherwise stated.  |          |               |

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| Course Code | Course Title                                      | Textbook Title  | Author              | Publisher                        | Edition | ISBN#                | eText              | Special Instructions   | Add. Res | Computer Req. |
|-------------|---|---|---------------------|----------------------------------|---------|----------------------|--------------------|--|----------|---------------|
| DU-CDCP2080 | Fundamentals of Cloud Computing and Cybersecurity | 1) The Cloud Adoption Playbook: Proven strategies for transforming your organization with the cloud | 1) Abdula M. et al. | 1) Wiley                         | 1) 2018 | 1) 978-1-119-49181-1 |                    | 1) "Available for free through IBM, link provided on the course"   |          |               |
| DU-CHLD1382 | Guidance of the Young Child                       | 1) Guidance of Young Children   | 1) M. Marion        | 1) Pearson                       | 1) 10th | 1) 9780134748153     |                    | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock).   |          |               |
| DU-CHLD2380 | Child Development I                               | 1) Secd Introductory Edition + Primer (Durham College)  |                     | 1) Digital Learning Inc (Canada) |         | 1) 9781777872816     | 1) eText Available | 1) "This is a bundle package that students can purchase directly through our Durham College bookstore by selecting the 'Parttime and Professional Learning' option, and clicking on CHLD2380 here: <a href="https://durham.bookware3000.ca/course-materials/textbook-search">https://durham.bookware3000.ca/course-materials/textbook-search</a> " |          |               |

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| Course Code | Course Title  | Textbook Title  | Author                        | Publisher               | Edition                     | ISBN#                          | eText              | Special Instructions  | Add. Res | Computer Req.  |
|-------------|---|---|-------------------------------|-------------------------|-----------------------------|--------------------------------|--------------------|---|----------|--|
| DU-COMM2382 | Crisis Intervention                                   | 1) "Movie titled CRASH with Sandra Bullock, Don Cheadle and Ryan Philippe"<br>2) A Guide to Crisis Intervention | 1) unknown<br>2) Kristi Kamel | 1) unknown<br>2) Nelson | 1) unknown<br>2) 6th        | 1) N/A<br>2) 9781337566414     |                    | 1) Students are required to watch this movie as part of the course. They can either buy a copy from Amazon.ca or simply rent it.<br>2) Course textbook(s) are available through the Durham College Bookstore (subject to available stock) |          |  |
| DU-COMM3282 | Communications for Business II                        |   |                               |                         |                             |                                |                    | 1) Resources are available to download within the course.   |          | Students will need access to M/S Powerpoint to complete their oral Presentation. |
| DU-COMM3283 | Integrated Marketing Communication I                  | 1) Advertising & Promotion  | 1) "Belch, Belch, Guolla"     | 1) McGraw               | 1) 7th Cdn                  | 1) 978-1-26-006598-5           |                    | 1) no substitute. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          | None.  |
| DU-COMP1285 | Security+ Certification                               | 1) CompTIA Security+ Guide to Network Security Fundamentals   | 1) Mark Ciampa                | 1) Cengage              | 1) 7th edition              | 1) 9780357424377               | 1) eText Available | 1) eText ISBN: 9780357424506 Course textbook(s) are available through the Durham College Bookstore (subject to available stock)   |          |  |
| DU-COMP1884 | A+ Essentials - Hardware                              | 1) "CompTIA A+ Guide to IT Technical Support,"  |                               | 1) Cengage Learning     | 1) 11 <sup>th</sup> edition | 1) 9780357674161               |                    |   |          |  |
| DU-COMP2382 | Adobe Illustrator - Digital Illustration and Design I | 1) Adobe Illustrator CC Classroom in a Book (2019 Release)  | 1) Adobe Creative Team        | 1) Pearson              | 1) unknown                  | 1) 9780135262160 or 013526216X |                    |   |          | "Adobe Illustrator - CS5, CS6 or CC"   |

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| Course Code | Course Title                                  | Textbook Title   | Author   | Publisher                | Edition               | ISBN#            | eText | Special Instructions   | Add. Res | Computer Req. |
|-------------|---|--|--|--------------------------|-----------------------|------------------|-------|--|----------|---------------|
| DU-COUN2585 | Life Skills Theory for Social Service Workers | 1) The New Dynamics Of Lifeskills Coaching               | 1) YWCA  | 1) YWCA of Metro Toronto |                       | 1) 1895625025    |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)                |          |               |
| DU-COUN3581 | Family and Family Systems                     | 1) An Introduction to Family & Social Work               | 1) "Collins, Jordan, Coleman"                    | 1) Brooks Cole           | 1) 4th                | 1) 9781133312628 |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)                |          |               |
| DU-COUN3583 | Group Dynamics - Social Service Worker        | 1) Group Process & Practice                              | 1) "Corey, Gerald and Corey, Marianne Schneider" | 1) Nelson                | 1) 10                 | 1) 9781305865709 |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)                |          |               |
| DU-CUST1382 | Border Services                               | 1) Introduction to Customs Administration and Procedures | 1) The Canadian Society of Customs Brokers       | 1) Emond Montgomery      | 1) 2nd Edition (2019) | 1) 9781772556391 |       | 1) No substitutes Course textbook(s) are available through the Durham College Bookstore (subject to available stock) |          |               |

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| Course Code | Course Title  | Textbook Title   | Author                 | Publisher | Edition        | ISBN#                | eText              | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---|--|------------------------|-----------|----------------|----------------------|--------------------|--|----------|---|
| DU-DATA1280 | Introduction to Data Analysis                         | 1) Mastering Machine Learning with Python in Six Steps | 1) Manohar Swamynathan | 1) Apress | 1) 2nd edition | 1) 978-1-4842-4947-5 | 1) eText Available | 1) Free download within course shell   |          | Recommend the following minimum computer requirements:<br><b>HARDWARE:</b><br>Intel I7 or AMD A10 processor or better with chipset that must support virtualization;<br>16 GB of RAM; 1 TB hard drive;<br>Ethernet Network Card;<br>Wireless Network Card;<br>One USB 3.0 port (two preferred).<br><b>SOFTWARE:</b><br>Windows 10 Professional Edition. |
| DU-DATA1286 | Digital Marketing Analytics (Micro-credential)        |  |                        |           |                |                      |                    |  |          |   |
| DU-DATA2284 | Statistical and Predictive Modelling for Analytics II |  |                        |           |                |                      |                    | 1) "Textbook used in the course is an open resource and download link is provided in the course shell. <a href="http://www-bcf.usc.edu/~gareth/ISL/">http://www-bcf.usc.edu/~gareth/ISL/</a> " |          |   |

**OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022**

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| Course Code | Course Title           | Textbook Title   | Author   | Publisher                  | Edition           | ISBN#                                      | eText | Special Instructions   | Add. Res | Computer Req.  |
|-------------|------------------------|--|--|----------------------------|-------------------|--|-------|--|----------|--|
| DU-DATA2286 | Data Analysis Capstone |  |  |                            |                   |  |       | 1) No Textbook Required  |          | Recommend the following minimum computer requirements:<br><b>HARDWARE:</b><br>Intel I7 or AMD A10 processor or better with chipset that must support virtualization;<br>16 GB of RAM; 1 TB hard drive; Ethernet Network Card; Wireless Network Card; One USB 3.0 port (two preferred).<br><b>SOFTWARE:</b><br>Windows 10 Professional Edition. |
| DU-DATA3280 | Database Systems       | 1) Heads First SQL<br>2) "MongoDB, The Definitive Guide, Powerful and Scalable Data Storage" | 1) Lynn Beighley<br>2) "Shannon, Brazil, Chodorow" | 1) O'Reilly<br>2) O'Reilly | 1) 2007<br>2) 3rd | 1) 9780596526849<br>2) ISBN: 9781491954461 |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)<br>2) Course textbook(s) are available through the Durham College Bookstore (subject to available stock) |          |  |

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## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code | Course Title                         | Textbook Title   | Author  | Publisher                      | Edition                | ISBN#                                    | eText | Special Instructions   | Add. Res | Computer Req. |
|-------------|--------------------------------------|--|---|--------------------------------|------------------------|--|-------|--|----------|---------------|
| DU-GNED1481 | Social Media and Society             | 1) None required.  |   |                                |                        |  |       |  |          | None          |
| DU-GNED1587 | Artificial Intelligence (7 weeks)    |  |   |                                |                        |  |       |  |          |               |
| DU-HASS3580 | Health Assessment                    | 1) Physical Examination and Health Assessment            | 1) "Browne, MacDonald-Jenkins, Luctkar-Flude" | 1) Elsevier Science            | 1) 3rd Cdn             | 1) 9781771721547                         |       | 1) No substitutes. Course textbook(s) are available through the Durham College Bookstore (subject to available stock).                                       |          |               |
| DU-HLTH1385 | Wellness for Children                | 1) Well Beings   | 1) "Grenier, Leduc"                           | 1) Canadian Paediatric Society | 1) revised 3rd edition | 1) 9781926562070                         |       | 1) No substitutes. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |               |
| DU-HLTH1387 | "Stress, Wellness and Nutrition"     | 1) None required   |   |                                |                        |  |       |  |          |               |
| DU-HR1383   | Interpersonal Communications         | 1) NBR   |   |                                |                        |  |       | 1) Open resources within course  |          |               |
| DU-HRM1283  | Human Resource Management Principles | 1) Managing Human Resources                              | 1) Belcourt                                   | 1) Nelson                      | 1) 9th                 | 1) 0176798056 or 13 Digit: 9780176798055 |       | 1) No substitute for textbook(s) unless otherwise stated. Course textbook(s) are available through the Durham College Bookstore (subject to available stock) |          |               |
| DU-HRM4280  | Training and Development             | 1) Managing Performance Through Training and Development | 1) Saks & Haccoun                             | 1) Nelson                      | 1) 8th                 | 1) 978-0176798079                        |       | 1) No substitute. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)   |          |               |

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| Course Code | Course Title             | Textbook Title                          | Author                      | Publisher           | Edition | ISBN#                | eText              | Special Instructions  | Add. Res | Computer Req.  |
|-------------|--------------------------|---|-----------------------------|---------------------|---------|----------------------|--------------------|---|----------|--|
| DU-LANG1982 | French 1                 | 1) none required                        |                             |                     |         |                      |                    |   |          | A headset or microphone and speakers is required for the oral parts of course.       |
| DU-LANG1986 | French Ecrit             | 1) None required                        |                             |                     |         |                      |                    |   |          |  |
| DU-LANG2982 | French 2                 | 1) none required                        |                             |                     |         |                      |                    |   |          | A headset or microphone and speakers are required for the oral parts of this course. |
| DU-LANG3982 | French 3                 | 1) none required                        |                             |                     |         |                      |                    |   |          | A headset or microphone and speakers are required for the oral parts of this course. |
| DU-LANG4982 | French 4                 | 1) none required                        |                             |                     |         |                      |                    |   |          | A headset or microphone and speakers are required for the oral parts of this course. |
| DU-LANG5982 | French 5                 | 1) none required                        |                             |                     |         |                      |                    |   |          | A headset or microphone and speakers are required for the oral parts of this course. |
| DU-LAW1288  | Criminal Law-Legal Admin | 1) Criminal Law for Legal Professionals | 1) "Gulycz, M. & Kelly, M." | 1) Emond Montgomery | 1) 3rd  | 1) 978-1-77255-758-9 | 1) eText Available | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock) |          |  |

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| Course Code | Course Title                     | Textbook Title  | Author                             | Publisher                       | Edition         | ISBN#                                | eText | Special Instructions   | Add. Res | Computer Req. |
|-------------|----------------------------------|---|------------------------------------|---------------------------------|-----------------|--------------------------------------|-------|--|----------|---------------|
| DU-OFFC1280 | Office Technology and Procedures | 1) The Administrative Professional: Technology and Procedures         | 1) "RANKIN, SHUMACK & TURCZYNIAK"  | 1) Nelson                       | 1) 4th          | 1) 0176883096                        |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |               |
| DU-PATH3583 | Pathophysiology I for RPN        | 1) Gould's Pathophysiology for the Health Professions                 | 1) "VanMeter, K.C. & Hubert, R.J." | 1) Elsevier                     | 1) 7th          | 1) 9780323792882                     |       | 1) No substitute. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)   |          |               |
| DU-PATH4583 | Pathophysiology II for RPN       | 1) Gould's Pathophysiology for the Health Professions                 | 1) "VanMeter, K.C. & Hubert, R.J." | 1) Elsevier                     | 1) 6th          | 1) 9780323414425                     |       | 1) July Monthly Intake 2022 will also accommodate the 7th edition (9780323792882) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)             |          |               |
| DU-PFP8101  | Canadian Criminal Justice System | 1) Criminal Justice In Canada<br>2) Martins Annual Criminal Code 2021 | 1) Goff<br>2) Martin               | 1) Tophat<br>2) Thomson Rueters | 1) 8th<br>2) 21 | 1) 9780176796044<br>2) 9780779894062 |       | 1) No substitute. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)<br>2) Recommended only. Earlier versions of this text will be accommodated. |          | None.         |
| DU-PFP8109  | Diversity & First Nations        | 1) Diversity and Indigenous Peoples in Canada                         | 1) Boyington                       | 1) Emond Montgomery             | 1) 4th Edition  | 1) 9781772555936                     |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |               |

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| Course Code | Course Title                  | Textbook Title   | Author           | Publisher                 | Edition        | ISBN#            | eText | Special Instructions   | Add. Res | Computer Req.  |
|-------------|-------------------------------|--|------------------|---------------------------|----------------|------------------|-------|--|----------|--|
| DU-PFP8301  | Criminal and Civil Law        | 1) Martins Annual Criminal Code 2021 - Student Edition | 1) Martin        | 1) Thomson Rueters        | 1) 21          | 1) 9780779894062 |       | 1) Earlier versions of this text will be supported. Course textbook(s) are available through the Durham College Bookstore (subject to available stock) |          |  |
| DU-PRIV1350 | Private Investigator Training | 1) none required                                       |                  |                           |                |                  |       |  |          | None   |
| DU-PROG1288 | HTML Introduction             | 1) No book required.                                   |                  |                           |                |                  |       |  |          | "Basic text editor, Web Browser that supports frames and HTML 4 and up. Students do require access to server space for the final assignment in this course. Note, students may need to pay an additional fee if an acceptable free alternative cannot be sourced." |
| DU-PROG2283 | JavaScript                    | 1) Beginning JavaScript                                | 1) Jeremy McPeak | 1) Wiley                  | 1) 5th         | 1) 9781118903339 |       | 1) No substitute. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)                                   |          | "Web Browser Text Editor such as EditPad Lite, Editplus or PSPad"  |
| DU-PROG3283 | Dynamic Web Sites with AMP    | 1) "Learning PHP, MySQL & JavaScript, 6th Edition"     | 1) Robin Nixon   | 1) "O'Reilly Media, Inc." | 1) 6th Edition | 1) 9781492093824 |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |  |

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| Course Code  | Course Title   | Textbook Title   | Author  | Publisher                                 | Edition        | ISBN#  | eText | Special Instructions   | Add. Res | Computer Req.   |
|--------------|--|--|---|---|----------------|--|-------|--|----------|---|
| DU-PROG4281  | Dynamic Websites with MEAN                                 | 1) Getting MEAN  | 1) Simon Holes & Clive Harber   | 1) Manning Publications                   | 1) 2nd         | 1) 9781617294754   |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |   |
| DU-PSYC1051  | Selected Topics in Psychology                              | 1) Psychology 2e.  | 1) "Speilman, R., Jenkins, W. & Lovett, M. (Senior Contributing Authors)" | 1) OpenStax                               | 1) 2nd edition | 1) 978-1-951693-23-7 (digital version)   |       | 1) "Effective Winter 2022. Text is supplementary reading material. Access for free at <a href="https://openstax.org/details/psychology-2e">openstax.org (direct link - https://openstax.org/details/psychology-2e)</a> . Text is viewable online or can be downloaded as a pdf." |          |   |
| DUR-ASL1550  | PSC - American Sign Language 1                             | 1) Signing Naturally 1-6 Student DVD and Workbook                                    |   | 1) Dawn Sign Press                        |                | 1) 1581212105  |       |  |          | Students require a PC or Mac with Zoom software and a Webcam. |
| DUR-CFC1482  | PSC-ODP- Canada's Ozone Layer Protection Awareness Program |  |   |   |                |  |       |  |          | A Mac or PC with functioning webcam. Zoom software.           |
| DUR-LANG1952 | PSC-Spanish 1  | 1) "Panorama Introducción a la lengua española, 6th Edition"<br>2) 501 Spanish Verbs | 1) Jose A. Blanco<br>2) Christopher Kendris                               | 1) Oxford University Press                |                | 1) ISBN - Hardback version: 9781543319538 ISBN - Loose Leaf version: 9781543319590 |       |  |          | Students require a Mac or PC with a Webcam and Zoom software. |
| DU-RN1588    | Normal and Abnormal Kidney Function                        | 1) Contemporary Nephrology Nursing   | 1) "Bodin, S.M."  | 1) American Nephrology Nurses Association | 1) 3rd.        | 1) 9781940325378   |       | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |   |

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| Course Code | Course Title                                      | Textbook Title   | Author  | Publisher                                | Edition             | ISBN#            | eText              | Special Instructions   | Add. Res | Computer Req.  |
|-------------|---|--|---|--|---------------------|------------------|--------------------|--|----------|--|
| DU-RN1589   | Nursing Care Across the Kidney Disease Trajectory | 1) Contemporary Nephrology Nursing                             | 1) "Bodin, S.M"   | 1) American Nephrology Nurses Assocation | 1) 3rd              | 1) 9781940325378 |                    | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          |  |
| DU-SALE3280 | Principles of Sales                               | 1) SELL  | 1) "Ingram, T. N., LaForge, R. W., Avila, R. A., Schepker, C. H., Williams, M., R., & Shannahan, K. L." | 1) Nelson                                | 1) 3rd Canadian Ed. | 1) 9781774747179 | 1) eText Available | 1) Course textbook(s) are available through the Durham College Bookstore (subject to available stock)  |          | Students must have access to a video camera or web cam to complete a oral/visual presentation. |
| DU-SERV1383 | Customer Service & Ethics                         | 1) Communication: Principles for a Lifetime - REVEL            | 1) Steven Beebe   | 1) Pearson                               | 1) 7                | 1) 9780134567303 |                    | 1) Also available to rent: <a href="https://www.vitalsource.com/en-ca/products/communication-steven-a-beebe-susan-j-v9780134553849">https://www.vitalsource.com/en-ca/products/communication-steven-a-beebe-susan-j-v9780134553849</a> |          |  |
| DU-SOCI1051 | Sociology Introduction                            |  |   |  |                     |                  |                    |  |          |  |
| DU-SSW1582  | Interviewing & Counselling Skills I               | 1) Intentional Interviewing and Counseling                     | 1) Ivey & Livey   | 1) Nelson                                | 1) 9                | 1) 1305865782    |                    | 1) no substitute. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)   |          | "Access to a video recording device, which can capture audio, is required."                    |
| DU-SSW2581  | Diversity & Cultural Competence                   | 1) "Diversity, Culture And Counseling: A Canadian Perspective" | 1) "France, M., Rodriguez, M., & Hett, G."  | 1) Brush Education Inc.                  | 1) Third Edition    | 1) 9781550598759 | 1) eText Available | 1) ISBN for ebook: 9781550598780. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)   |          |  |

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| Course Code | Course Title  | Textbook Title                             | Author                 | Publisher                               | Edition    | ISBN#            | eText | Special Instructions  | Add. Res | Computer Req.  |
|-------------|---|--|------------------------|---|------------|------------------|-------|---|----------|--|
| DU-SSW2582  | Interviewing & Counselling Skills II                                | 1) Intentional Interviewing and Counseling | 1) Ivey & Livey        | 1) Nelson                               | 1) unknown | 1) 1305865782    |       | 1) "Retained from DU-SSW1582. No substitutes. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)" |          | "Access to a video recording device, which can capture audio, is required."            |
| DU-SSWF1080 | Social Service Worker Field Placement Preparation                   |  |                        |   |            |                  |       |   |          | None required.   |
| DU-TEAC1384 | eLearning Tools   | 1) None required                           |                        |   |            |                  |       |   |          |  |
| DU-TEAC1385 | Universal Design for Learning and Accessibility for Online Learning | 1) None required                           |                        |   |            |                  |       |   |          | none required  |
| DU-TEAC1980 | Adult Learning  | 1) None required                           |                        |   |            |                  |       |   |          |  |
| DU-TEAC2980 | Curriculum Development  | 1) No book required                        |                        |   |            |                  |       |   |          |  |
| DU-TEAC2983 | Adults with Learning Disabilities                                   | 1) No book required                        |                        |   |            |                  |       |   |          |  |
| DU-TEAC3980 | Instructional Techniques  | 1) No textbook required                    |                        |   |            |                  |       |   |          | A microphone may be used to complete an assignment however it is an optional purchase. |
| DU-TEAC4980 | Assessment and Evaluation   | 1) The Art of Evaluation                   | 1) Fenwick and Parsons | 1) Thompson Educational Publishing Inc. | 1) 2nd     | 1) 9781550771664 |       | 1) No substitutes. Course textbook(s) are available through the Durham College Bookstore (subject to available stock)                             |          |  |

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| Course Code | Course Title                                     | Textbook Title   | Author                                  | Publisher                                 | Edition                       | ISBN#                | eText              | Special Instructions         | Add. Res | Computer Req.   |
|-------------|--|--|---|---|-------------------------------|----------------------|--------------------|------------------------------|----------|---|
| DU-WEBF1380 | Website Builders and Frameworks                  |  |   |   |                               |                      |                    |                              |          |   |
| DU-WRIT1086 | Writing for the Web                              | 1) None required   |   |   |                               |                      |                    |                              |          | None  |
| FA-ARTS1081 | Art Through The Ages                             | 1) Revel for Art History   | 1) Marilyn Stokstad & Micheal Cothren   | 1) Pearson                                | 1) 6th                        | 1) 9780134475882     | 1) eText Available | 1) eText ISBN: 9780134485041 |          | Word 2000 or higher   |
| FA-BSCI1030 | Death and Dying in Crisis Intervention           | 1) Guide to Crisis Intervention                                  | 1) Kanel                                | 1) Brooks/Cole                            | 1) 6th                        | 1) 9781337566414     |                    |                              |          |   |
| FA-BSCI1031 | Domestic Violence                                | 1) Intimate Personal Violence in Canada.                         | 1) Anastasia Bake                       | 1) Pearson Education Canada               | 1) 1st                        | 1) 9780132572019     | 1) eText Available | 1) eText ISBN: 9780132984799 |          |   |
| FA-BSCI1091 | Foundations in Addictions                        | 1) Fundamentals of Addiction - A Practical Guide for Counsellors | 1) Herie & Skinner                      | 1) CAMH                                   | 1) 4th                        | 1) 978-1-77114-147-5 |                    |                              |          |   |
| FA-BSCI1093 | Treatment Approaches in Addictions               | 1) Fundamentals of Addiction: A Practical Guide for Counsellors  | 1) Marilyn Herie and W.J. Wayne Skinner | 1) Centre for Addiction and Mental Health | 1) 4th                        | 1) 9781771141475     |                    |                              |          |   |
| FA-BSCI1096 | Theory and Practice of Counselling in Addictions | 1) Addiction Treatment   | 1) Van Wormer                           |   | 1) 4th                        | 1) 978-1305943308    |                    |                              |          |   |
| FA-COMM6002 | Organizational Business Communications           | 1) Business Communication: Process & Product                     | 1) Guffey                               | 1) Centage                                | 1) 7th Brief Canadian Edition | 1) 9780176910181     | 1) eText Available |                              |          | "Word 2000 or higher. The ability to record and post an video message is a small activity requirement. Students will also be required to view and respond to a posted video message." |

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| Course Code | Course Title  | Textbook Title   | Author                           | Publisher                   | Edition        | ISBN#                | eText              | Special Instructions  | Add. Res | Computer Req.                                    |
|-------------|---|--|----------------------------------|-----------------------------|----------------|----------------------|--------------------|---|----------|--|
| FA-COMP1075 | Outlook Level 1   |  |                                  |                             |                |                      |                    |   |          | Microsoft Outlook 2016 only                      |
| FA-COMP1154 | Presentations and Desktop Publishing                    | 1) "The Shelly Cashman Series Collection, Microsoft Office 365 & Office 2019"            | 1) Various                       | 1) Cengage Learning         | 1) 1st         | 1) 9780357538944     |                    |   |          | MS Office 365 or 2019                            |
| FA-COMP1378 | Microsoft Office for Health Care Professionals          |  |                                  |                             |                |                      |                    |   |          | "MS Office 2016 Windows PC (not MAC compatible)" |
| FA-DESG1067 | Ensuring Successful Printing Results                    | 1) A Guide to Graphic Print Production   | 1) "Johansson, Lundberg, Ryberg" |                             | 1) 3rd         | 1) 978-0-470-90792-4 | 1) eText Available |   |          | In-Design  |
| FA-FINA1043 | Family/Individual Finances for Newcomers                | 1) TBA   |                                  |                             |                |                      |                    |   |          |  |
| FA-HLTH1007 | Processing of Physicians' Orders                        | 1) Administrative and Clinical Procedures for the Canadian Health Professional (Digital) | 1) Valerie D. Thompson           | 1) Pearson Education Canada | 1) 5th edition | 1) 9780135831410     |                    |   |          |  |
| FA-HLTH1118 | Microbiology & Infection Control for Sterile Processing | 1) Medical Device Reprocessing Manual and Workbook                                       |                                  | 1) MDRAO                    | 1) 4th         |                      |                    | 1) "The same manual & workbook is required for all of Fanshawe's Medical Device Reprocessing courses. Some courses within the program will use the manual more than others. <a href="http://mdrao.ca/product-category/education-products/">http://mdrao.ca/product-category/education-products/</a> " |          | "MS Word Adobe Reader PPT Reader"                |

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| Course Code | Course Title   | Textbook Title   | Author                | Publisher                   | Edition | ISBN#            | eText              | Special Instructions   | Add. Res                | Computer Req.                              |
|-------------|--|--|-----------------------|-----------------------------|---------|------------------|--------------------|--|-------------------------|--|
| FA-HLTH1119 | "Identification, Care and Handling of Instrumentation in Sterile Processing" | 1) Medical Device Reprocessing Manual and Workbook                           |                       | 1) MDRAO                    | 1) 4th  |                  |                    | 1) "The same manual & workbook is required for all of Fanshawe's Medical Device Reprocessing courses. Some courses within the program will use the manual more than others.<br><a href="http://mdrao.ca/product-category/education-products/">http://mdrao.ca/product-category/education-products/</a> " |                         | "MS Word<br>Adobe Reader<br>PPT Reader"    |
| FA-HUMA1017 | Advocacy & Professionalism   |  |                       |                             |         |                  |                    |  |                         |  |
| FA-LAWS1053 | "Canadian Law, Culture & Integration"  |  |                       |                             |         |                  |                    |  |                         |  |
| FA-MATH1045 | Business Statistics  | 1) None  |                       |                             |         |                  |                    |  |                         | Word 2000 or higher. Excel 2010 or higher. |
| FA-MATH1052 | Business Math  | 1) "Mathematics of Business and Finance, Text/Ebook/Access Code"             | 1) Daisley Et Al      | 1) Vretta                   | 1) 4th  | 1) 9781927737545 | 1) eText Available | 1) "Textbook w/ access code (1 year access). If a student does not want the hardcopy, they can just order the eText w/ access code. There is only 1 semester access to ebook + access code."   | Calculator: Sharp EL738 | Word 2000 or higher                        |
| FA-MATH1087 | Finance and Accounting Math  | 1) "Contemporary Business Mathematics with Canadian Applications, MyMathLab" | 1) S.A. Hummelbrunner | 1) Pearson Education Canada |         | 1) 9780135406298 | 1) eText Available | 1) "Switched to etext as required resource (cost savings). The MyLab is required.<br>Hardcopy ISBN: 9780135405871"   | Financial Calculator    | Word 2000 or higher                        |

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|             |  |                                  |                 |                             |                     |  |  |  |  |  |  |
|-------------|--|----------------------------------|-----------------|-----------------------------|---------------------|--|--|--|--|--|--|
| GG-ACCT1016 | Computerized Accounting (formerly Sage 50) | 1) Using Sage 50 Accounting 2021 | 1) Mary Purbhoo | 1) Pearson Education Canada | 1) Canadian Edition | 1) ISBN: 9780137572267 ? ISBN: 9780137336364 |  |  | 1) "There is no accompanying CD/DVD with the 2021 edition, as all of these resources are now housed in the MyLab platform.<br>9780137572267 - Using Sage 50 2021 + MyLab Accounting with Pearson eText ? Access Card Package 9780137336364 - MyLab Accounting with Pearson eText Standalone Access Card for Using Sage 50 Accounting 2021" |  | "As of S22, course is for Sage 50 Accounting 2021. Students will be instructed in the first week of the course on how to install a free student version of the software (obtained through purchase of correct textbook). System Requirements ?Processor operating at 1.0 GHz or higher (2.0 GHz recommended) ?4GB of RAM (6 GB recommended) ?2 GB hard disk space (additional 1GB needed for installation) ?Latest version of Internet Explorer ?Microsoft1 supported version of Windows 7, Windows 8.1, or Windows 10 (with the latest updates from Microsoft) ?CD-ROM drive" |
|-------------|--|----------------------------------|-----------------|-----------------------------|---------------------|--|--|--|--|--|--|

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|            |                                  |   |                                       |                     |         |                        |  |  |  |  |  |   |
|------------|----------------------------------|---|---------------------------------------|---------------------|---------|------------------------|--|--|--|--|--|---|
| LA-CPT1133 | Computer<br>Keyboarding Skills I | 1) "Bundle: College<br>Keyboarding Lessons 1-25,<br>20th edition, Van Huss +<br>Keyboarding in SAM<br>Lessons 1-25 PAC" | 1)<br>VanHuss/Forde/Wo<br>o/Robertson | 1) Cengage Learning | 1) 20th | 1) ISBN: 9781337373043 |  |  |  |  |  | "You will need<br>to access to a<br>home or office<br>personal<br>computer with<br>an Internet<br>connection and<br>Web access.<br>System<br>Requirements<br>Supported<br>Browsers<br>Windows<br>*Chrome<br>version 65 or<br>later * Firefox<br>version 58 or<br>later * Internet<br>Explorer 11<br>(Windows<br>7,8,8.1 only)<br>Compatibility<br>mode is not<br>supported *<br>Microsoft Edge<br>16 MacOS / OS<br>X * Chrome<br>version 65 or<br>later * Firefox<br>version 58 or<br>later * Safari<br>version 11 or<br>later iOS * Safari<br>version 10 or<br>later Only the<br>SAM Study<br>Center is<br>supported. 2016<br>Tasks might not<br>work in portrait<br>mode on iPad.<br>You can't just<br>right-click.<br>Other browsers<br>and versions<br>than those |
|------------|----------------------------------|---|---------------------------------------|---------------------|---------|------------------------|--|--|--|--|--|---|

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| Course Code | Course Title   | Textbook Title   | Author                     | Publisher | Edition | ISBN#             | eText | Special Instructions            | Add. Res | Computer Req.   |
|-------------|--|--|----------------------------|-----------|---------|-------------------|-------|---------------------------------|----------|---|
|             |  |  |                            |           |         |                   |       |                                 |          | listed might also work, but are not supported. If you have problems when using an unsupported browser, try using a supported browser before contacting your instructor."  |
| LA-DTA1004  | "Visualization, Leadership, and Business Communications I" | 1) Storytelling with Data: A Data Visualization Guide for Business Professionals | 1) Cole Nussbaumer Knaflic | 1) Wiley  | 1) 2015 | 1) 978-1119002253 |       | 1) available through Textnet.ca |          | "Tableau Public (free download) - <a href="https://public.tableau.com/en-us/s/download">https://public.tableau.com/en-us/s/download</a> Spreadsheet - Microsoft Excel or Google Sheets. Google Sheets has an export to Excel feature. ? Google Sheets (free) - <a href="https://www.google.ca/sheets/aboutMicrosoft">https://www.google.ca/sheets/aboutMicrosoft</a> ? Excel (not free) - <a href="https://www.microsoft.com/en-ca/store/b/excel-2016">https://www.microsoft.com/en-ca/store/b/excel-2016</a> " |

## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code | Course Title   | Textbook Title                  | Author  | Publisher                          | Edition                     | ISBN#  | eText                           | Special Instructions   | Add. Res  | Computer Req.  |
|-------------|--|---------------------------------|---|------------------------------------|-----------------------------|--|---------------------------------|--|---|--|
| LA-DTA2004  | "Visualization, Leadership and Business Communications II" | 1) The New Articulate Executive | 1) "Toogood, Granville"                         | 1) "McGraw-Hill Education, 2010"   | 1) 2nd                      | 1) ISBN-1260026655                           |                                 | 1) Order through Textnet.ca  |   | Tableau Public (free download) - <a href="https://public.tableau.com/en-us/s/download/Spreadsheet">https://public.tableau.com/en-us/s/download/Spreadsheet</a> - Microsoft Excel or Google Sheets. Google Sheets has an export to Excel feature. ? Google Sheets (free) - <a href="https://www.google.ca/sheets/aboutMicrosoft">https://www.google.ca/sheets/aboutMicrosoft</a> ? Excel (not free) - <a href="https://www.microsoft.com/en-ca/store/b/excel-2016">https://www.microsoft.com/en-ca/store/b/excel-2016</a> |
| LA-ENG1244  | Business English Skills I                                  | 1) Canadian Business English    | 1) "Guffey, M. E., Seefer, C. M. , & Burke, P." | 1) "Toronto, ON: Nelson Education" | 1) "2017, 7th Canadian Ed." | 1) ISBN: 9780176755331                       | 1) eText Available-Texidium DRP | 1) "Optional: eTextbook may be purchased on textnet.ca and then accessed within the course shell on the start date through Texidium. Print copy is still available." | Students are advised to acquire a dictionary and thesaurus to aid in completion of course assignments. Online and mobile sections should consider acquiring an online dictionary and thesaurus. | "MS Word (current version) MS PowerPoint (current version) Access to Internet Access to D2L"   |
| LA-ENV1053  | Environmental Management Systems and Audits                | 1) No text required             |   |                                    |                             |  |                                 |  | Access to the internet  | Access to the Internet   |
| LA-ENV1073  | Restoration Ecology  | 1) Restoration Ecology          | 1) "Greipsson, S."                              | 1) Jones and Bartlett Learning     | 1) 1st                      | 1) ISBN-10:0763742198 ISBN-13: 9780763742195 |                                 | 1) Text is available through Textnet.ca  |   |  |

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| Course Code | Course Title                             | Textbook Title   | Author                  | Publisher                                | Edition        | ISBN#                | eText              | Special Instructions   | Add. Res  | Computer Req.   |
|-------------|--|--|-------------------------|--|----------------|----------------------|--------------------|--|---|---|
| LA-FHP3103  | Health Promotion                         | 1) All resources are available online via links provided to students through the Learning Management System. |                         |  |                |                      |                    |  |   |   |
| LA-HCA5033  | Leadership in Health Care Administration | 1) No text required  |                         |  |                |                      |                    | 1) Instructor will provide link to the Lambton College Library Research Databases. Students are responsible for the applicable fees to access these resources. | "Audiovisual programs provide valuable enrichment of content discussed and with relevant, evidence based and research articles .The viewing of some audio visual programs will take place in class. Audiovisual programs may be used to provide se" | "Audiovisual programs provide valuable enrichment of content discussed in class and with relevant, evidence based and research articles .The viewing of some audio visual programs will take place in class. Audiovisual programs may be used to provide self-study learning activities." |
| LA-HLT1203  | Introduction to Health                   | 1) No Text Required  |                         |  |                |                      |                    |  | Access to a computer with Windows and the Internet. A pedometer for personal use Earphones [for listening to lectures when using a public computer]   | Access to a computer with Windows and the Internet  |
| LA-HRM3103  | Employment Law                           | 1) Employment Law for Business and Human Resources Professionals   | 1) Kathryn J. Filsinger | 1) Emond Montgomery Publications Limited | 1) Revised 4th | 1) 978-1-77255-596-7 | 1) eText Available | 1) Textbook is available for purchase through Textnet.ca   |   | Access to the Internet.   |

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## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

| Course Code | Course Title                          | Textbook Title  | Author                            | Publisher           | Edition                | ISBN#                | eText | Special Instructions   | Add. Res  | Computer Req.  |
|-------------|---------------------------------------|---|-----------------------------------|---------------------|------------------------|----------------------|-------|--|---|--|
| LA-KEY1033  | Medical Keyboarding                   | 1) LA-KEY1033 Course Manual - A link to access the course manual will be provided to the student once the student e-mails the instructor at the start of the course | 1) "Dale Carey, Nola Wilson"      |                     |                        |                      |       | 1) "Includes text copy for: Timed writings, memorandum, block letters, medical reports, and assignment passages (Directions for printing ? optional ? are provided)" | Typing Timer software will be provided to the student (free download). ExpressScribe software will be provided to the student via a trial version of the software | A fee for course software for timings (Windows compatible) and the manual will be required when the instructor gives the link to access the required manual and software for the course. This fee is no longer included in the registering colleges invoices. It will be an added cost for the student directly. Cost is \$100.00. |
| LA-LSA2103  | Canadian Law & Provincial Legislation | 1) "A BRIEF INTRODUCTION TO LAW IN CANADA, 2nd Edition"   | 1) "John Fairlie, Philip Swarden" | 1) Emond Publishing | 1) "1st Edition, 2017" | 1) 978-1-77255-233-1 |       |  | "Students must have access to (a) a computer, (b) e-mail."  |  |

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|              |   |  |  |  |  |  |  |  |  |  |   |
|--------------|---|--|--|--|--|--|--|--|--|--|---|
| LAM-ASLA2000 | LAMBTON ONLY-<br>Create interactive eLearning elements with Storyline |  |  |  |  |  |  |  |  |  | "All learners should have basic computer skills. Working knowledge of common productivity and presentation software such as MS PowerPoint and Word is considered an asset. The Articulate 360 suite is available as a yearly subscription, and offers a free 60-day trial for new users. Learners work at their own pace, so it may be possible for learners to complete this micro-credential within the trial period depending on how quickly they progress. The length of the free-trial offered by Articulate may change in the future, and we make no guarantees that this trial will always be available. Note: If you have |
|--------------|---|--|--|--|--|--|--|--|--|--|---|

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|              |   |  |  |  |  |  |  |  |  |  |   |
|--------------|---|--|--|--|--|--|--|--|--|--|---|
| LAM-ASLN1000 | LAMBTON ONLY-<br>Create a Basic<br>eLearning Module<br>with Storyline |  |  |  |  |  |  |  |  |  | "All learners<br>should have<br>basic computer<br>skills. Working<br>knowledge of<br>common<br>productivity and<br>presentation<br>software such<br>as MS<br>PowerPoint and<br>Word is<br>considered an<br>asset. The<br>Articulate 360<br>suite is available<br>as a yearly<br>subscription,<br>and offers a free<br>60-day trial for<br>new users.<br>Learners work<br>at their own<br>pace, so it may<br>be possible for<br>learners to<br>complete this<br>Micro-<br>credential<br>within the trial<br>period<br>depending on<br>how quickly<br>they progress.<br>The length of<br>the free-trial<br>offered by<br>Articulate may<br>change in the<br>future, and we<br>make no<br>guarantees that<br>this trial will<br>always be<br>available. Note:<br>If you have |
|--------------|---|--|--|--|--|--|--|--|--|--|---|

**OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022**

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| Course Code | Course Title | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|-------------|--------------|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
|             |              |                |        |           |         |       |       |                      |          | previously had a free trial, you may not be eligible. Learners should not sign up for their free trial until they are ready to begin their coursework. Please select the following link to sign up for Articulate 360. In addition to an Articulate 360 account, learners must also have access to: ? |

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| Course Code   | Course Title  | Textbook Title      | Author | Publisher | Edition | ISBN# | eText             | Special Instructions   | Add. Res         | Computer Req.  |
|---------------|---|---------------------|--------|-----------|---------|-------|-------------------|--|------------------|--|
| LAM-COMMR0100 | LAMBTON ONLY - Write Professional Electronic Communications for the Workplace |                     |        |           |         |       |                   |  |                  | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LA-MDL1113    | Medical Conditions for Medical Office Professionals                           |                     |        |           |         |       |                   |  | A word processor |  |
| LA-MDL1143    | Pharmacology for Medical Office Professionals                                 | 1) No Text Required |        |           |         |       | 1) Not Applicable | 1) Commencing winter 2019: All required content will be posted in the lessons within the course shell. |                  |  |

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| Course Code   | Course Title                                       | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|---|--|
| LAM-FSWMR0010 | LAMBTON ONLY-Recognize the Healthcare System       |                |        |           |         |       |       |                      | There is no required textbook for this micro-credential. All instructional materials and resources are available within your eLearning module and the Learning Management System. | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."                               |
| LAM-FSWMR0020 | LAMBTON ONLY-Adhere to FSW Standards and Practices |                |        |           |         |       |       |                      |   | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|---|--|
| LAM-FSWMR0030 | LAMBTON ONLY-Use Effective Customer Service Skills       |                |        |           |         |       |       |                      | There is no required textbook for this micro-credential. All instructional materials and resources are available within your eLearning module and the Learning Management System. | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."                                 |
| LAM-FSWMR0040 | LAMBTON ONLY- Adhere to Safety and Sanitation Principles |                |        |           |         |       |       |                      |   | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions   | Add. Res | Computer Req.  |
|---------------|---|----------------|--------|-----------|---------|-------|-------|--|----------|--|
| LAM-FSWMR0050 | LAMBTON ONLY-Use Effective Communication Techniques |                |        |           |         |       |       | Required Learning Resources and Materials: There is no required textbook for this micro-credential. All instructional materials and resources are available within your eLearning module and the Learning Management System. |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-FSWMR0060 | LAMBTON ONLY- Provide Quality Customer Meal Service |                |        |           |         |       |       |  |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|---|--|
| LAM-FSWMR0070 | LAMBTON ONLY-Handle Conflict and Culture in the Workplace  |                |        |           |         |       |       |                      |   | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)" |
| LAM-FSWMR0080 | LAMBTON ONLY-Apply Strategies to Practice Personal Hygiene |                |        |           |         |       |       |                      | "Required Learning Resources and Materials: Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."       |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-FSWMR0090 | LAMBTON ONLY-Use Safe Food Handling Techniques                    |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-FSWMR0110 | LAMBTON ONLY-Plan and Develop Menus for Long Term Care Facilities |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|---|--|
| LAM-FSWMR0120 | LAMBTON ONLY-Determine Purchasing and Storage Requirements |                |        |           |         |       |       |                      | There is no required textbook for this micro-credential. All instructional materials and resources are available within your eLearning module and the Learning Management System. | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."                               |
| LAM-FSWMR0140 | LAMBTON ONLY-Recognize Basic Physiology and Nutrition      |                |        |           |         |       |       |                      |   | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-FSWMR0150 | LAMBTON ONLY-Use Canada's Food Guide to Develop Menus             |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-FSWMR0160 | LAMBTON ONLY-Recognize Nutritional Needs Throughout the Lifecycle |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|---|---|
| LAM-FSWMR0170 | LAMBTON ONLY-Recognize the Role of Nutrition in Aging |                |        |           |         |       |       |                      |   | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-FSWMR0180 | LAMBTON ONLY-Plan Menus for Varying Conditions        |                |        |           |         |       |       |                      | "Required Learning Resources and Materials: Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."   |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-FSWMR0190 | LAMBTON ONLY-Create Therapeutic Diet Meal Plans                |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-FSWMR0200 | LAMBTON ONLY-Use Nutritional Supplements to Increase Nutrition |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions  | Add. Res | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|---|----------|--|
| LAM-FSWMR0210 | LAMBTON ONLY-Use Strategies to Improve Quality in Nutrition  |                |        |           |         |       |       |   |          |  |
| LAM-FSWMR1010 | LAMBTON ONLY-Adhere to Safety Measures and Quality Assurance |                |        |           |         |       |       | There is no required textbook for this micro-credential. All instructional materials and resources are available within your eLearning module and the Learning Management System. |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title   | Author  | Publisher  | Edition | ISBN#                 | eText | Special Instructions | Add. Res   | Computer Req.  |
|---------------|---|--|---|--|---------|-----------------------|-------|----------------------|--|--|
| LAM-PSWMR0010 | LAMBTON ONLY-<br>Support Clients with<br>Skin Conditions                | 1) Mosby's Canadian<br>Textbook for the support<br>worker. | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library |         | 1) 978-1-77172-132-5. |       |                      | "Scholarly articles,<br>instructional videos,<br>PDFs, and web<br>sources are also<br>included within this<br>Micro-credential." | "Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+.<br>Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0020 | LAMBTON ONLY-<br>Support Clients with<br>Musculo-Skeletal<br>Conditions | 1) Mosby's Canadian<br>textbook for the support<br>worker. | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library | 1) 2018 | 1) 978-1-77172-132-5  |       |                      |  |  |

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| Course Code   | Course Title  | Textbook Title   | Author  | Publisher  | Edition | ISBN#                 | eText | Special Instructions | Add. Res   | Computer Req.   |
|---------------|---|--|---|--|---------|-----------------------|-------|----------------------|--|---|
| LAM-PSWMR0030 | LAMBTON ONLY-<br>Support Clients with<br>Gastrointestinal<br>Conditions | 1) Mosby's Canadian<br>textbook for the support<br>worker  | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library | 1) 2018 | 1) 978-1-77172-132-5  |       |                      |  | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0040 | LAMBTON ONLY-<br>Support Clients with<br>Cardiovascular<br>Conditions   | 1) Mosby's Canadian<br>textbook for the support<br>worker. | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N"  | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library |         | 1) 978-1-77172-132-5. |       |                      | "Scholarly articles,<br>instructional videos,<br>PDFs, and web<br>sources are also<br>included within this<br>Micro-credential." | "Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+.<br>Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)."                                    |

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| Course Code   | Course Title   | Textbook Title  | Author  | Publisher  | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|--|---|---|--|---------|----------------------|-------|----------------------|----------|---|
| LAM-PSWMR0050 | LAMBTON ONLY-<br>Support Clients with<br>Respiratory<br>Conditions     | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0060 | LAMBTON ONLY-<br>Support Clients with<br>Genital-Urinary<br>Conditions | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)"  |

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| Course Code   | Course Title  | Textbook Title  | Author   | Publisher  | Edition | ISBN#                 | eText | Special Instructions | Add. Res   | Computer Req.  |
|---------------|---|---|--|--|---------|-----------------------|-------|----------------------|--|--|
| LAM-PSWMR0070 | LAMBTON ONLY-<br>Support Clients with<br>Central Nervous<br>System Conditions | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N" | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library |         | 1) 978-1-77172-132-5. |       |                      | "Scholarly articles,<br>instructional videos,<br>PDFs, and web<br>sources are also<br>included within this<br>Micro-credential"  | "Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+.<br>Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0080 | LAMBTON ONLY-<br>Support Clients with<br>Endocrine Conditions                 | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N" | 1) W. Ross<br>MacDonald School<br>Resource Services<br>Library |         | 1) 978-1-77172-132-5. |       |                      | "Scholarly articles,<br>instructional videos,<br>PDFs, and web<br>sources are also<br>included within this<br>Micro-credential." | "Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+.<br>Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-PSWMR0090 | LAMBTON ONLY-<br>Support Clients with<br>Special Senses               |                |        |           |         |       |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0100 | LAMBTON ONLY-<br>Support Clients with<br>Immune Related<br>Conditions |                |        |           |         |       |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |

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| Course Code   | Course Title  | Textbook Title                                       | Author  | Publisher   | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|--|---|---|---------|----------------------|-------|----------------------|----------|--|
| LAM-PSWMR0110 | LAMBTON ONLY-Use Observation and Documentation Skills | 1) Mosby's Canadian textbook for the support worker. | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) W. Ross MacDonald School Resource Services Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)"  |
| LAM-PSWMR0120 | LAMBTON ONLY-Use Personal Protective Equipment        | 1) Mosby's Canadian textbook for the support worker  | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) W. Ross MacDonald School Resource Services Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title                                      | Author  | Publisher   | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|---|---|---|---------|----------------------|-------|----------------------|----------|--|
| LAM-PSWMR0130 | LAMBTON ONLY- Practice and Perform Good Hygiene                 | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) W. Ross MacDonald School Resource Services Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-PSWMR0140 | "LAMBTON ONLY- Handle Transfers, Falls, Ambulation, and Safety" |   |   |   |         |                      |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."   |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-PSWMR0150 | LAMBTON ONLY-<br>Support Clients with<br>Eating Using Adaptive<br>Aids |                |        |           |         |       |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0160 | LAMBTON ONLY-<br>Measure and<br>Monitor Vital Signs                    |                |        |           |         |       |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |

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| Course Code   | Course Title   | Textbook Title                                      | Author  | Publisher  | Edition   | ISBN#                | eText | Special Instructions | Add. Res   | Computer Req.   |
|---------------|--|---|---|--|-----------|----------------------|-------|----------------------|--|---|
| LAM-PSWMR0170 | LAMBTON ONLY-Assist with Medication Administration                   |   |   |  |           |                      |       |                      |  | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."      |
| LAM-PSWMR0180 | LAMBTON ONLY-Practice within the Role of the Personal Support Worker | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) "Brantford, Ont.: W. Ross MacDonald School Resource Services Library" | 1) (2018) | 1) 978-1-77172-132-5 |       |                      | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title   | Textbook Title                                      | Author  | Publisher  | Edition   | ISBN#                | eText | Special Instructions | Add. Res  | Computer Req.   |
|---------------|--|---|---|--|-----------|----------------------|-------|----------------------|---|---|
| LAM-PSWMR0190 | "LAMBTON ONLY- Build Therapeutic Relationships with Clients, Families and the Healthcare Team" | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) "Brantford, Ont.: W. Ross MacDonald School Resource Services Library" | 1) (2018) |                      |       |                      | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential"  | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-PSWMR0200 | LAMBTON ONLY - Apply the Code of Ethics for Personal Support Workers                           | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) "Brantford, Ont.: W. Ross MacDonald School Resource Services Library" | 1) (2018) | 1) 978-1-77172-132-5 |       |                      | "Required Learning Resources and Materials: Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title                                      | Author  | Publisher   | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|---|---|---|---------|----------------------|-------|----------------------|----------|--|
| LAM-PSWMR0210 | LAMBTON ONLY-<br>Adhere to Clients' and Families' Rights        | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) W. Ross MacDonald School Resource Services Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-PSWMR0220 | LAMBTON ONLY-<br>Promote Wellness for Clients with Disabilities |   |   |   |         |                      |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."   |

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| Course Code   | Course Title   | Textbook Title                                       | Author  | Publisher   | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|--|--|---|---|---------|----------------------|-------|----------------------|----------|---|
| LAM-PSWMR0230 | LAMBTON ONLY - Provide Culturally Sensitive Care to Families | 1) Mosby's Canadian textbook for the support worker. | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) W. Ross MacDonald School Resource Services Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-PSWMR0240 | LAMBTON ONLY- Support Clients with Dementia and Delirium     | 1) Mosby's Canadian textbook for the support worker  | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) W. Ross MacDonald School Resource Services Library | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)"       |

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| Course Code   | Course Title  | Textbook Title                                      | Author  | Publisher  | Edition   | ISBN#                | eText | Special Instructions | Add. Res   | Computer Req.   |
|---------------|---|---|---|--|-----------|----------------------|-------|----------------------|--|---|
| LAM-PSWMR0250 | LAMBTON ONLY- Create a PSW Focused Professional Cover Letter and Resume | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) "Brantford, Ont.: W. Ross MacDonald School Resource Services Library" | 1) (2018) | 1) 978-1-77172-132-5 |       |                      | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-PSWMR0260 | LAMBTON ONLY- Recognize and Report Signs of Abuse or Neglect            | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N." | 1) "Brantford, Ont.: W. Ross MacDonald School Resource Services Library" | 1) 2018   | 1) 978-1-77172-132-5 |       |                      |  | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."    |

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| Course Code   | Course Title   | Textbook Title                                      | Author   | Publisher   | Edition | ISBN#                 | eText | Special Instructions | Add. Res  | Computer Req.  |
|---------------|--|---|--|---|---------|-----------------------|-------|----------------------|---|--|
| LAM-PSWMR0270 | LAMBTON ONLY-Support Clients and Families with Mental Illnesses  | 1) Mosby's Canadian textbook for the support worker | 1) "Sorrentino, S. A., Wilk, M. J., & Remmert, L. N" | 1) W. Ross MacDonald School Resource Services Library |         | 1) 978-1-77172-132-5. |       |                      | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential." | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."                                 |
| LAM-PSWMR0280 | LAMBTON ONLY-MASTER-Promote Health for Clients with Varying Ages |   |  |   |         |                       |       |                      |   | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title  | Author  | Publisher   | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|---|---|---|---------|----------------------|-------|----------------------|----------|--|
| LAM-PSWMR0290 | LAMBTON ONLY-<br>Support New<br>Mothers and Infants                                   |   | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) "Brantford, Ont.:<br>W. Ross MacDonald<br>School Resource<br>Services Library" | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must<br>also have access<br>to: Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0300 | LAMBTON ONLY-<br>Support Families<br>With Children with<br>Developmental<br>Disorders | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) "Brantford, Ont.:<br>W. Ross MacDonald<br>School Resource<br>Services Library" | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must<br>also have access<br>to: Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)"  |

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| Course Code   | Course Title   | Textbook Title  | Author  | Publisher   | Edition | ISBN#                | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|--|---|---|---|---------|----------------------|-------|----------------------|----------|--|
| LAM-PSWMR0310 | LAMBTON ONLY-<br>Support Older Adults<br>with Rehabilitation | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) "Brantford, Ont.:<br>W. Ross MacDonald<br>School Resource<br>Services Library" | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must<br>also have access<br>to: Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-PSWMR0320 | LAMBTON ONLY-<br>Adhere to<br>Professionalism in<br>PSW      | 1) Mosby's Canadian<br>textbook for the support<br>worker | 1) "Sorrentino, S.<br>A., Wilk, M. J., &<br>Remmert, L. N." | 1) "Brantford, Ont.:<br>W. Ross MacDonald<br>School Resource<br>Services Library" | 1) 2018 | 1) 978-1-77172-132-5 |       |                      |          | "Learners must<br>also have access<br>to: Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)"  |

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| Course Code  | Course Title                                     | Textbook Title   | Author   | Publisher  | Edition                            | ISBN#             | eText | Special Instructions   | Add. Res                                  | Computer Req.                      |
|--------------|--|--|--|--|------------------------------------|-------------------|-------|--|---|------------------------------------|
| LAM-RSTE1000 | LAMBTON ONLY- Prepare for CRST Exam              | 1) CRST Examination Preparation Workshop Manual<br>2) CRST Examination Preparation Workshop Practice Examination Questions & Answers Workbook  | 1) "Quilley, A. D."<br>2) "Quilley, A. D."                         |  | 1) 2019<br>2) 2019                 |                   |       | 1) Please purchase the manual at: <a href="http://www.safetyresults.ca/crst_material.html">http://www.safetyresults.ca/crst_material.html</a><br>2) Please purchase the workbook at: <a href="http://www.safetyresults.ca/crst_material.html">http://www.safetyresults.ca/crst_material.html</a>   |   | "Required Technological Systems: ? |
| LAM-RSTH2000 | LAMBTON ONLY- BCRSP-CPD Mandatory Ethics Program | 1) The OHS Body of Knowledge > Chapter 38.3 Ethics and Professional Practice<br><a href="https://www.ohsbok.org.au/chapter-38-3-ethics-and-professional-practice/">https://www.ohsbok.org.au/chapter-38-3-ethics-and-professional-practice/</a><br>2) BCRSP's Code of Conduct<br><a href="https://www.bcrsp.ca/about-us/code-ethics">https://www.bcrsp.ca/about-us/code-ethics</a> |  |  |                                    |                   |       | 1) Required - access through the web link provided<br>2) Supplemental - access through the web link provided   |   | access to the internet             |
| LA-MTH1013   | Math for Pre-Health I                            | 1) Mathematics for Health Sciences   | 1) "Lee, Kugathasan, Saunders."                                    | 1) Toronto: Vretta Inc.                            | 1) 2nd Ed. (2021)                  | 1) 978-1927737750 |       | 1) Available to purchase through the Lambton College Campus Shop online: <a href="https://campus-shop.lambtoncollege.ca/">https://campus-shop.lambtoncollege.ca/</a>   | The Sharp EL-W516 calculator is required. |                                    |
| LA-MTH2013   | Mathematics for Pre-Health Sciences II           | 1) Mathematics for Health Sciences<br>2) Statistics for Health Sciences  | 1) "Lee, Kugathasan, Saunders."<br>2) "Lee, Kugathasan, Saunders." | 1) Toronto: Vretta Inc.<br>2) Toronto: Vretta Inc. | 1) 2nd Ed. (2021)<br>2) 1st (2017) | 1) 978-1927737750 |       | 1) Available to purchase through the Lambton College Campus Shop online: <a href="https://campus-shop.lambtoncollege.ca/">https://campus-shop.lambtoncollege.ca/</a><br>2) Available to purchase through the Lambton College Campus Shop online: <a href="https://campus-shop.lambtoncollege.ca/">https://campus-shop.lambtoncollege.ca/</a> | The Sharp EL-W516 calculator is required. |                                    |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions  | Add. Res | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|---|----------|---|
| LAM-WELMR0010 | LAMBTON ONLY-Recognize Use Cases for Gas Tungsten Arc Welding |                |        |           |         |       |       | "Required Learning Resources and Materials: Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."        |
| LAM-WELMR0020 | LAMBTON ONLY-Operate Hand and Power Tools Used in Welding     |                |        |           |         |       |       |   |          | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title                                   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-WELMR0030 | LAMBTON ONLY-<br>Perform Trade<br>Calculations |                |        |           |         |       |       |                      |          | "learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-WELMR0040 | LAMBTON ONLY-Recognize Material Distortion in Welding     |                |        |           |         |       |       |                      |          | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR0050 | LAMBTON ONLY-Recognize Methods to Prevent Welding Defects |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."        |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-WELMR0080 | LAMBTON ONLY-<br>Operate Basic<br>Microsoft Office<br>Tools      |                |        |           |         |       |       |                      |          | "Learners must<br>also have access<br>to: Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-WELMR0100 | LAMBTON ONLY-<br>Recognize Basic<br>Process Piping<br>Techniques |                |        |           |         |       |       |                      |          | "Learners must<br>also have access<br>to: Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. ? Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|---|---|
| LAM-WELMR0130 | LAMBTON ONLY-Use Strategies to Communicate in the Workplace |                |        |           |         |       |       |                      |   | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR0140 | LAMBTON ONLY- Create a Weld Cover Letter and Resume         |                |        |           |         |       |       |                      | "Required Learning Resources and Materials: Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential" | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."   |

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| Course Code   | Course Title                                      | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-WELMR0150 | LAMBTON ONLY-Recognize Shielded Metal Arc Welding |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."      |
| LAM-WELMR0160 | LAMBTON ONLY-Recognize Gas Metal Arc Welding      |                |        |           |         |       |       |                      |          | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. ? Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-WELMR0200 | LAMBTON ONLY-<br>Navigate AutoCAD<br>and Interpret<br>Drawings |                |        |           |         |       |       |                      |          | "Learners must<br>also have access<br>to:<br>AutoCAD<br>Software<br><br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+.<br>Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-WELMR0400 | LAMBTON ONLY-Recognize Metallurgy for Piping Applications |                |        |           |         |       |       |                      |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR0500 | LAMBTON ONLY-Perform Inspections for Piping Applications  |                |        |           |         |       |       |                      |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-WELMR0600 | LAMBTON ONLY-<br>Apply Steps to<br>Prevent Workplace<br>Accidents |                |        |           |         |       |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |
| LAM-WELMR0900 | LAMBTON ONLY-Use<br>Accounting Methods<br>for a Trades Project    |                |        |           |         |       |       |                      |          | "Learners must<br>have access to:<br>Operating<br>systems<br>including:<br>Windows 10 or<br>8 (32-bit or 64-<br>bit), Windows 7<br>SP1 or later (32-<br>bit or 64-bit),<br>Mac OS X 10.6.8<br>or later with<br>Parallels<br>Desktop 7+ or<br>VMware Fusion<br>4+. Internet<br>Browsers:<br>Google Chrome,<br>Firefox, Safari,<br>and Microsoft<br>Edge (all latest<br>versions)." |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|---|--|
| LAM-WELMR1000 | LAMBTON ONLY-Adhere to General Safety Practices in Welding |                |        |           |         |       |       |                      |   | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR1010 | LAMBTON ONLY-Use Marketing Strategies for a Trades Project |                |        |           |         |       |       |                      | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential." | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."                               |

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| Course Code   | Course Title   | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions  | Add. Res | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|---|----------|--|
| LAM-WELMR1011 | LAMBTON ONLY- Develop and Structure a Trades Project |                |        |           |         |       |       | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential." |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR1012 | LAMBTON ONLY- Apply Project Management Techniques    |                |        |           |         |       |       | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential." |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title                                 | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.   |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|---|
| LAM-WELMR1050 | LAMBTON ONLY-Recognize Brazing Techniques    |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)."      |
| LAM-WELMR1060 | LAMBTON ONLY-Recognize Basic GTAW Techniques |                |        |           |         |       |       |                      |          | "Learners must also have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions  | Add. Res | Computer Req.  |
|---------------|---|----------------|--------|-----------|---------|-------|-------|---|----------|--|
| LAM-WELMR1120 | LAMBTON ONLY-Recognize and Apply Drawing Interpretation |                |        |           |         |       |       | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential." |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR1130 | LAMBTON ONLY-Recognize Joint Design and Welding Symbols |                |        |           |         |       |       | "Scholarly articles, instructional videos, PDFs, and web sources are also included within this Micro-credential." |          | "Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title                                       | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|--|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LAM-WELMR1140 | LAMBTON ONLY-Recognize Power Sources and Equipment |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LAM-WELMR1170 | LAMBTON ONLY-Recognize FCAW and MCAW Techniques    |                |        |           |         |       |       |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |

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| Course Code   | Course Title                                      | Textbook Title  | Author                              | Publisher                           | Edition   | ISBN#            | eText             | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|---|-------------------------------------|-------------------------------------|-----------|------------------|-------------------|----------------------|----------|--|
| LAM-WELMR1180 | LAMBTON ONLY-Recognize Thermal Cutting Techniques |   |                                     |                                     |           |                  |                   |                      |          | "Learners must have access to: Operating systems including: Windows 10 or 8 (32-bit or 64-bit), Windows 7 SP1 or later (32-bit or 64-bit), Mac OS X 10.6.8 or later with Parallels Desktop 7+ or VMware Fusion 4+. Internet Browsers: Google Chrome, Firefox, Safari, and Microsoft Edge (all latest versions)." |
| LA-OFP1033    | Medical Office Procedures                         | 1) No textbook required. All lesson notes are provided. |                                     |                                     |           |                  | 1) Not Applicable |                      |          |  |
| LA-PHL1303    | Critical and Ethical Decision Making              | 1) Managing Business Ethics                             | 1) "Trevina, L. K. & Nelson, K. A." | 1) "Hoboken, NJ: John Wiley & Sons" | 1) 7th Ed | 1) 9781119194309 |                   |                      |          | Access to the internet   |

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| Course Code | Course Title                          | Textbook Title                   | Author                     | Publisher  | Edition | ISBN#  | eText              | Special Instructions  | Add. Res | Computer Req.   |
|-------------|---------------------------------------|----------------------------------|----------------------------|------------|---------|--|--------------------|---|----------|---|
| LA-SCU1603  | FUNDamentals of Entrepreneurship      |                                  |                            |            |         |  |                    |   |          | "Students require a device or access to a device that will support the operation of the computer program and interact with the computer program. Included in this will be access to the internet in order to connect with the computer platform. The following are the minimum technical requirements: ? Operating System: Windows 7 or MAC 10.9 Mavericks ? RAM: 4GB ? CPU: Intel Core -i5-4210U ? GPU: Intel HD Graphics Family ? Browser: Latest version of Chrome or Firefox" |
| LA-SOCM1223 | Digital Presence for Today's Business | 1) A Short Course in Photography | 1) "London, B.& Stone, J." | 1) Pearson | 1) 3rd  | 1) "Print ISBN: 9780205998258, 0205998259 eText ISBN: 9780205991679, 020599167X" | 1) eText Available | 1) Only the E-Text version is available on textnet.ca for the spring term |          |   |

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| Course Code | Course Title                                     | Textbook Title   | Author  | Publisher           | Edition                 | ISBN#  | eText | Special Instructions  | Add. Res | Computer Req.              |
|-------------|--|--|---|---------------------|-------------------------|--|-------|---|----------|----------------------------|
| LA-SUS1003  | Introduction to Sustainable Development          |  |   |                     |                         |  |       | "Handouts from the teacher, access to the Internet, Global Environmental Watch Accessible via Library Resources (note that there may be a fee for access to this Resource)" |          | None                       |
| LO-BUSI8013 | How to Start a Small Business                    | 1) No text required  |   |                     |                         |  |       |   |          |                            |
| LO-BUSI8023 | Legal Office Procedures                          | 1) No text required  |   |                     |                         |  |       |   |          |                            |
| LO-BUSI8026 | Legal Terminology                                | 1) No text required  |   |                     |                         |  |       |   |          |                            |
| LO-BUSI8095 | Family Law Practice and Procedure                | 1) TBA for F22   |   |                     |                         |  |       |   |          | Word Processor             |
| LO-BUSI8107 | Litigation Practice and Procedure 1              | 1) Civil Litigation  |   | 1) Emond-Montgomery | 1) 4th                  | 1) 978-1-77255-508-0                                 |       | 1) no substitutions   |          |                            |
| LO-BUSI8141 | Strategic Leadership for Supply Chain Management | 1) Strategic Management: Competitiveness & Globalization: Concepts & Cases | 1) "Hitt, Ireland, Hoskisson"                         | 1) Cengage          | 1) "13th Edition, 2020" | 1) ISBN-13: 978-0-267-03383-8 ISBN-10: 0-357-03383-3 |       | 1) MindTap will not be used.  |          |                            |
| LO-BUSI8142 | Global Logistics                                 | 1) Global Logistics and Supply Chain Management                            | 1) "John Mangan, Chandra Lalwani, Agustina Calatayud" | 1) Wiley            | 1) 4th Edition          | 1) ISBN# 9781119702993                               |       | 1) no substitutions   |          | Word Processor             |
| LO-BUSI8216 | Litigation Practice and Procedure 2              | 1) Civil Litigation  | 1) Laurence Olivo & Mary Ann Kelly                    | 1) Emond-Montgomery | 1) 4th                  | 1) 978-1-77255-508-0                                 |       | 1) 3rd Edition will be supported until F21.   |          | Word Processor             |
| LO-BUSI8507 | Intro to the Legal Environment                   | 1) No text required  |   |                     |                         |  |       |   |          | Word Processor             |
| LO-BUSI8516 | Legal Accounting Procedures                      | 1) Legal Accounting  | 1) "Jacqueline Asselin, Keri Nisbet"                  | 1) Emond Publishing | 1) 2nd                  | 1) 978-1-77255-404-5                                 |       |   |          | Microsoft Excel preferred. |

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| Course Code | Course Title   | Textbook Title                        | Author                 | Publisher            | Edition        | ISBN#  | eText | Special Instructions | Add. Res | Computer Req.  |
|-------------|--|---------------------------------------|------------------------|----------------------|----------------|--|-------|----------------------|----------|--|
| LO-BUSI8521 | Litigation/Small Claims/Family/Criminal Law Procedures | 1) No text required                   |                        |                      |                |  |       |                      |          |  |
| LO-BUSI8523 | Wills and Estates Law Procedures                       | 1) Wills and Estates                  | 1) "Fazakas, Derek"    | 1) Emond Montgomery  | 1) 5th Edition | 1) 978-1-77255-778-7                             |       |                      |          |  |
| LO-BUSI8525 | Corporate Law Procedures                               | 1) Corporate Law for Ontario Business | 1) Farah Jamal Karmali | 1) Thomson Reuters   | 1) 2nd         | 1) 978-0-7798-8020-1                             |       |                      |          |  |
| LO-COMP8006 | Adobe Photoshop 1                                      | 1) No text required                   |                        |                      |                |  |       |                      |          | Adobe Photoshop CC   |
| LO-COMP8014 | Java Introduction                                      | 1) Java Programming                   | 1) Joyce Farrell       | 1) Course Technology | 1) 9th         | 1) ISBN-10: 1337397075<br>ISBN-13: 9781337397070 |       |                      |          | "JAVA SDK, JAVA IDE - both free downloads -Can support MAC users. Have students contact instructors immediately upon logging into course to confirm compatibility with their MAC version." |
| LO-COMP8016 | Java Intermediate                                      | 1) Java Programming                   | 1) Joyce Farrell       | 1) Course Technology | 1) 9th         | 1) ISBN-10: 1337397075<br>ISBN-13: 9781337397070 |       |                      |          | "JAVA SDK, JAVA IDE - both free downloads. Can support MAC users. Have students contact instructors immediately upon logging into course to confirm compatibility with their MAC version." |

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| Course Code | Course Title               | Textbook Title  | Author  | Publisher                  | Edition   | ISBN#   | eText | Special Instructions   | Add. Res | Computer Req.   |
|-------------|----------------------------|---|---|----------------------------|---|---|-------|--|----------|---|
| LO-COMP8027 | Adobe Photoshop 2          | 1) No text required   |   |                            |   |   |       |  |          | Adobe Photoshop CC  |
| LO-COMP8033 | Adobe Dreamweaver          | 1) Adobe Dreamweaver CC Classroom in a Book   | 1) James J Maivald                                  | 1) Adobe Press             | 1) "2018, 2019, 2020, 2021 depending on CC software release." | 1) "2018 ISBN: 978-0-13-485252-2, 2019 ISBN: 978-0-13-526214-6, 2020 ISBN: 978-0-13-641229-8, 2021 ISBN: 978-0-13-687523-9" |       |  |          | Adobe Dreamweaver CC.   |
| LO-COMP8037 | Adobe Dreamweaver Advanced | 1) Adobe Dreamweaver CC Classroom in a Book   | 1) James J Maivald                                  | 1) Adobe Press             | 1) "2018, 2019, 2020, 2021 depending on CC software release." | 1) "2018 ISBN: 978-0-13-485252-2, 2019 ISBN: 978-0-13-526214-6, 2020 ISBN: 978-0-13-641229-8, 2021 ISBN: 978-0-13-687523-9" |       |  |          | Adobe Dreamweaver CC.   |
| LO-COMP8049 | PowerPoint                 | 1) "Students using MS Office 365 or 2019: Benchmark Series: Microsoft PowerPoint 365, 2019 Edition" | 1) "Nita Rutkosky, Ian Rutkosky, Audrey Roggenkamp" | 1) EMC Paradigm Publishing |   | 1) 978-0-76388-812-1  |       | 1) Bundle includes print text and Cirrus for Benchmark Series Access Code Card   |          | "MS Office 2019 or 365 which includes PowerPoint, Excel and Word. MAC users NOT supported in course."   |
| LO-COMP8077 | Adobe InDesign Basics      | 1) Adobe InDesign Classroom in a Book   | 1) Adobe Creative Team                              | 1) Pearson Education       | 1) See ISBN's   | 1) S22: 978-0-13-762296-2   |       | 1) "Student to purchase one text to match their software version (please note there are a number of releases of this book. All listed ISBN's will be supported)" |          | Adobe InDesign CC. Supports MAC users. Please have students contact instructors immediately upon logging into course to confirm compatibility with their MAC version. |

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| Course Code | Course Title               | Textbook Title                    | Author            | Publisher            | Edition | ISBN#  | eText | Special Instructions | Add. Res | Computer Req.   |
|-------------|----------------------------|-----------------------------------|-------------------|----------------------|---------|--|-------|----------------------|----------|---|
| LO-COMP8078 | Design Basics              | 1) The Non-Designer's Design Book | 1) Robin Williams | 1) Pearson Education |         | 1) ISBN 13: 978-0-13-396615-2 ISBN 10: 0-13-396615-1 |       |                      |          | "As well as a word processing software program, students will require a design/page layout program (such as Adobe InDesign, Adobe Illustrator, Adobe Photoshop, QuarkXpress or Corel Draw) capable of creating and saving small graphic design compositions in jpeg or PDF formats.<br><br>-Can support MAC users. Please have students contact instructors immediately upon logging into course to confirm compatibility with their MAC version" |
| LO-COMP8144 | Advanced Design Principles | 1) "Design Basics Index "         | 1) Jim Krause     | 1) How               | 1) 2004 | 1) 13: 978-1581805017                                |       |                      |          | Adobe CC  |

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| Course Code | Course Title                  | Textbook Title      | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res  | Computer Req.   |
|-------------|-------------------------------|---------------------|--------|-----------|---------|-------|-------|----------------------|---|---|
| LO-COMP8155 | Computers 1 - Introduction to | 1) No text required |        |           |         |       |       |                      | Students may choose the version of the text (book or ebook) that they prefer. | "Windows, Microsoft Office 2016, 2019 or 365. MAC users will not be supported in this course. Version 2013 no longer supported."  |
| LO-COMP8156 | Computers 2 - Introduction to | 1) No text required |        |           |         |       |       |                      |   | "Windows, Microsoft Office 2016, 2019 or 365 Excel/PowerPoint/Access. Short monthly subscriptions to Office 365 are available at an additional cost (relatively small cost) if Access is not included in the version of Office the student is using. MAC users will not be supported in this course." |

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| Course Code | Course Title | Textbook Title      | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|-------------|--------------|---------------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| LO-COMP8166 | Excel Core   | 1) No text required |        |           |         |       |       |                      |          | "This course is designed to support both Microsoft Excel 2019 for Windows, Microsoft Excel 2021 for Windows, and Microsoft Excel 365 for Windows. Microsoft Excel 2016 for Windows can also be used to complete the course. You will not be able to complete the course with any other version of Excel, or with any version of Excel running on a Mac." |

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| Course Code | Course Title    | Textbook Title                              | Author                                       | Publisher         | Edition | ISBN#            | eText | Special Instructions | Add. Res | Computer Req.   |
|-------------|-----------------|---|--|-------------------|---------|------------------|-------|----------------------|----------|---|
| LO-COMP8167 | Excel Expert    | 1) No text required                         |  |                   |         |                  |       |                      |          | "This course is designed to support Microsoft Excel 2019 for Windows, Microsoft 2021 for Windows, and Microsoft Excel 365 for Windows. Microsoft Excel 2016 for Windows can also be used to complete the course. You will not be able to complete the course with any other version of Excel, or with any version of Excel running on a Mac." |
| LO-COMP8213 | MySQL Databases | 1) Learning MySQL Get a Handle on Your Data | 1) "Seyed M.M. Tahaghoghi, Hugh E. Williams" | 1) O'Reilly Media | 2nd     | 1) 9781492085928 |       |                      |          | Students download the software as part of the course free of charge   |
| LO-COMP8519 | Access Core     | 1) No text required                         |  |                   |         |                  |       |                      |          | MS Access v. 2019/365   |
| LO-COMP8535 | Word Core       | 1) No text required                         |  |                   |         |                  |       |                      |          | "MS Word 2016, 2019 and 365 are supported. MAC users are not supported."  |

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| Course Code | Course Title                                       | Textbook Title                                    | Author                     | Publisher          | Edition         | ISBN#  | eText                 | Special Instructions  | Add. Res | Computer Req.   |
|-------------|--|---|----------------------------|--------------------|-----------------|--|-----------------------|---|----------|---|
| LO-HLTH8067 | Medical Terminology-<br>Level 2 -<br>Pronunciation | 1) Medical Terminology for<br>Health Professions  | 1) "Ehrlich,<br>Schroeder" | 1) Delmar          | 1) 8th          | 1) ISBN: 9781305634350<br>Etext: 9780357686164 | 1) eText<br>Available | 1) No substitutions. Etext<br>is available for a 1 year<br>subscription only. |          | "Audio<br>recording<br>program.<br>Computer<br>microphone<br>required to<br>record<br>assignments.<br>Computer with:<br>Windows, or<br>Mac OS X, AND<br>CD/DVD drive,<br>sound card,<br>speakers, media<br>player software<br>(ie: Windows<br>Media Player).<br>Students may<br>also use<br>recording<br>software such<br>as Voice Record<br>Pro on their cell<br>phone or tablet<br>to do their<br>audio<br>recordings." |
| LO-HLTH8079 | Health Assessment<br>Theory Review for<br>Nurses   | 1) Physical Examination and<br>Health Assessment  | 1) "Jarvis, Carolyn"       | 1) WB Saunders     | 1) 3rd          | 1) 9781771721547                               | 1) Not<br>Applicable  |   |          |   |
| LO-HLTH8083 | Pharmacology Theory<br>Review for Nurses           | 1) Introductory Clinical<br>Pharmacology          | 1) Susan M. Ford           | 1) Wolters Kluwer  | 1) 12th Edition | 1) 9781975163730                               |                       |   |          |   |
| LO-HLTH8103 | Essentials in Health<br>Records<br>Management      | 1) Essentials of Health<br>Information Management | 1) Mary Jo Bowie           | 1) Delmar Learning | 1) 4th          | 1) 9781337553674                               |                       |   |          | Word Processor  |

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| Course Code | Course Title                    | Textbook Title   | Author   | Publisher  | Edition       | ISBN#  | eText              | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---------------------------------|--|--|--|---------------|--|--------------------|--|----------|---|
| LO-HLTH8130 | Beginning Medical Transcription | 1) Canadian Medical Transcription<br>2) The Book of Style & Standards for Clinical Documentation | 1) "Lynn Berry, Deborah Janssens, Eugenia Kanellakos, Kathy Weatherdon"<br>2) Sims | 1) Northrose<br>2) AHDI (Association for Healthcare Documentation Integrity) | 2) 3rd or 4th | 1) 978-1-989941-01-0 eText:<br>978-1-989941-00-3<br>2) 978-0-935229-58-5 or<br>978-0-935229-64-6 | 1) eText Available | 2) "3rd Edition title: The Book of Style for Medical Transcription<br>This title will be used as an additional resource but is a required textbook in LO-HLTH8153 and LO-HLTH8154, which are prerequisites for this course." |          | Windows Operating System. Must have audio capabilities (speakers or ear phones). Transcription playback software will be a free download from the Internet (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site (optional). The Word Processing will be MS Word. Note that MAC users will need to purchase a Microsoft Word compatibility program installed (about \$100 at Staples/Future Shop) |

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| Course Code | Course Title                            | Textbook Title   | Author   | Publisher  | Edition       | ISBN#  | eText              | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---|--|--|--|---------------|--|--------------------|--|----------|---|
| LO-HLTH8131 | Advanced Medical Transcription          | 1) Canadian Medical Transcription<br>2) The Book of Style & Standards for Clinical Documentation | 1) "Lynn Berry, Deborah Janssens, Eugenia Kanellakos, Kathy Weatherdon"<br>2) Sims | 1) Northrose<br>2) AHDI (Association for Healthcare Documentation Integrity) | 2) 3rd or 4th | 1) 978-1-989941-01-0 eText:<br>978-1-989941-00-3<br>2) 978-0-935229-58-5 or<br>978-0-935229-64-6 | 1) eText Available | 2) "3rd Edition title: The Book of Style for Medical Transcription<br>This title will be used as an additional resource but is a required textbook in LO-HLTH8153 and LO-HLTH8154, which are prerequisites for this course." |          | Windows Operating System. Must have audio capabilities (speakers or ear phones). The Word Processing will be MS Word. Transcription playback software will be a free download from the Internet (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site (optional). Note that MAC users will need to purchase a Microsoft Word compatibility program installed (about \$100 at Staples) |
| LO-HLTH8134 | Arrhythmia Interpretation               | 1) No text required  |  |  |               |  |                    |  |          |   |
| LO-HLTH8142 | Veterinary Office Skills and Procedures | 1) No textbook required.   |  |  |               |  |                    |  |          |   |
| LO-HLTH8143 | Veterinary Terminology                  | 1) Illustrated Guide to Veterinary Terminology   | 1) Janet Amundson Romich   | 1) Thomson Delmar  | 1) 4th        | 1) 113312576X  |                    | 1) Students may still use the 3rd edition  |          |   |

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| Course Code | Course Title                   | Textbook Title  | Author  | Publisher  | Edition                                | ISBN#   | eText | Special Instructions   | Add. Res | Computer Req. |
|-------------|--------------------------------|---|---|--|--|---|-------|--|----------|---------------|
| LO-HLTH8144 | Basic Animal Husbandry         | 1) Small Animal Care and Management<br>2) Illustrated Guide to Veterinary Terminology<br>3) Animal Restraint for Veterinary Professionals   | 1) Dean M. Warren<br>2) Janet Amundson Romich<br>3) "Sheldon, Sonsthagen and Topel"                           | 1) Thomson<br>2) Thomson Delmar<br>3) Mosby                | 1) 4th<br>2) 4th<br>3) 2nd             | 1) ISBN-13: 9781285425528<br>2) 113312576X<br>3) ISBN-13: 9780323354943                 |       | 1) No Substitutions<br>2) students may still use the 3rd edition but students new to the vet courses should purchase the 4th edition |          |               |
| LO-HLTH8145 | Veterinary Lab Procedures      | 1) Illustrated Guide to Veterinary Terminology<br>2) BSAVA Manual of Practical Veterinary Nursing<br>3) "Animal Restraint for Veterinary Professionals, 2006"                                   | 1) Janet Amundson Romich<br>2) "Jones, Mullineaux"<br>3) "Sheldon, Sonsthagen, Topel"                         | 1) Thomson Delmar<br>2) Wiley<br>3) Mosby Publishing       | 1) 4th<br>2) 2007<br>3) 2nd            | 1) 113312576X<br>2) 978-0-905214-91-7<br>3) ISBN-13: 9780323354943                      |       | 2) No Substitutions  |          |               |
| LO-HLTH8146 | Animal Husbandry 2             | 1) Animal Restraint for Veterinary Professionals<br>2) Illustrated Guide to Veterinary Terminology  | 1) "Sheldon, Sonsthagen and Topel"<br>2) Janet Amundson Romich  | 1) Mosby<br>2) Thomson Delmar                              | 1) 2nd<br>2) 4th                       | 1) ISBN-13: 9780323354943<br>2) 113312576X  |       |  |          |               |
| LO-HLTH8147 | Veterinary Surgical Procedures | 1) Tasks for the Veterinary Assistant<br>2) Animal Restraint for Veterinary Professionals<br>3) Illustrated Guide to Veterinary Terminology<br>4) BSAVA Manual of Practical Veterinary Nursing~ | 1) Paula Pattengale<br>2) "Sheldon, Sonsthagen, Topel"<br>3) Janet Amundson Romich<br>4) "Jones, Mullineaux"~ | 1) Blackwell<br>2) Mosby<br>3) Thomson Delmar<br>4) Wiley~ | 1) 4th<br>2) 2nd<br>3) 4th<br>4) 2007~ | 1) 9781119466826<br>2) ISBN-13: 9780323354943<br>3) 113312576X<br>4) 978-0-905214-91-7~ |       | 1) 3rd and 4th supported<br>2) No Substitutions<br>3)<br>4) No Substitutions~  |          |               |
| LO-HLTH8148 | Basic Veterinary Pharmacology  | 1) Applied Pharmacology for Veterinary Technicians  | 1) "Boyce P. Wannamaker, Kathy Lockett Massey"  | 1) Saunders Elsevier                                       | 1) 5th or 6th                          | 1) 5th ISBN 978-0-323-18662-9 6th ISBN 9780323680684                                    |       | 1) no substitutions  |          |               |

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| Course Code | Course Title                               | Textbook Title  | Author   | Publisher  | Edition  | ISBN#  | eText | Special Instructions   | Add. Res | Computer Req.   |
|-------------|--|---|--|--|--|--|-------|--|----------|---|
| LO-HLTH8149 | Veterinary Anaesthesia                     | 1) Animal Restraint for Veterinary Professionals<br>2) Practical Veterinary Nursing<br>3) Tasks for the Veterinary Assistant<br>4) Illustrated Guide to Veterinary Medical Terminology~                           | 1) "C.C. Sheldon, Teresa Sonsthagen, James A. Topel"<br>2) "Elizabeth Mullineaux, Marie Jones"<br>3) Paula Pattengale<br>4) Janet Amundson Romich~ | 1) Mosby Elsevier<br>2) BSAVA<br>3) Lippincott Williams & Wilkins<br>4) Thomson Delmar Learning~                             | 1) 2nd<br>2) 2007<br>3) 4th<br>4) 4th~                     | 1) ISBN-13: 9780323354943<br>2) ISBN: 978-0-905214-91-7<br>3) 9781119466826<br>4) 113312576X~  |       | 2) No Substitution<br>3) 3rd and 4th supported   |          |   |
| LO-HLTH8153 | Medical Transcription Styles and Practices | 1) The Book of Style & Standards for Clinical Documentation<br>2) "Book of Style & Standards for Clinical Documentation, Workbook"  | 1) Laura Bryan<br>2) Laura Bryan   | 1) AHDI (Association for Healthcare Documentation Integrity)<br>2) AHDI (Association for Healthcare Documentation Integrity) | 1) 4th Edition<br>2) 4th Edition                           | 1) 978-0-935229-64-6<br>2) 978-0-935229-65-3   |       | 1) "As of Fall 2021, the 3rd edition will no longer be supported."<br>2) 3rd edition will also be supported for Fall 2021. |          | Windows Operating System; Sound required.                                     |
| LO-HLTH8154 | Medical Transcription Fundamentals         | 1) The Book of Style & Standards for Clinical Documentation<br>2) TBA for F22   | 1) Laura Bryan   | 1) AHDI (Association for Healthcare Documentation Integrity)   | 1) 4th   | 1) 978-0-935229-64-6   |       |  |          | Windows Operating System; Sound required; Express Scribe (is a free download) |
| LO-HLTH8155 | Perioperative Nursing 1                    | 1) Alexander's Care of the Patient in Surgery<br>2) "Recommended text: Instrumentation for the Operating Room, a Photographic Manual"<br>3) "Recommended text: Perianaesthesia Nursing, a Critical Care Approach" | 1) Jane C. Rothrock<br>2) Shirley M. Tighe<br>3) Cecil B. Drain  | 1) Mosby<br>2) Mosby<br>3) Saunders  | 1) 15th or 16th<br>2) 8th or 9th edition<br>3) 7th Edition | 1) 9780323089425 or 9780323479141<br>2) 9780323077392 or 978-0-323-24315-5<br>3) 9780323399845 |       | 1) no substitutions.<br>2) recommended text.<br>3) recommended text  |          |   |

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| Course Code    | Course Title                                 | Textbook Title  | Author                             | Publisher                        | Edition | ISBN#             | eText | Special Instructions  | Add. Res | Computer Req.  |
|----------------|--|---|------------------------------------|----------------------------------|---------|-------------------|-------|---|----------|--|
| MO-EDUC10086   | Placement 2<br>(Educational Support)         |   |                                    |                                  |         |                   |       |   |          | Students registering in this course must have access through an elementary or secondary school site to the Ministry of Education educational software. |
| MO-EDUC10086FT | Placement 2<br>(Educational Support - FT)    |   |                                    |                                  |         |                   |       |   |          | Students registering in this course must have access through an elementary or secondary school site to the Ministry of Education educational software. |
| MO-EDUC10087   | Placement 3<br>(Educational Assistant)       |   |                                    |                                  |         |                   |       |   |          | No   |
| MO-EDUC10087FT | Placement 3<br>(Educational Assistant - FT)  |   |                                    |                                  |         |                   |       |   |          | No   |
| MO-EDUC10094   | Technology and Adaptive Devices in Education |   |                                    |                                  |         |                   |       |   |          |  |
| MO-EDUC10116   | Inclusion and Diversity                      | 1) The Role of an Education Assistant: Supporting Inclusion | 1) Mary Harber and Asha Rao        | 1) Canadian Scholars' Press Inc. | 1) 2019 | 1) 978-1773381121 |       | 1)<br><a href="https://www.canadianscholars.ca/">https://www.canadianscholars.ca/</a> |          |  |
| MO-EDUCEC129   | Family Dynamics                              | 1) The Family Dynamic                                       | 1) Margaret Ward and Marc Belanger | 1) Nelson                        | 1) 7th  | 1) 9780176700003  |       |   |          |  |

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| Course Code  | Course Title  | Textbook Title  | Author  | Publisher            | Edition           | ISBN#             | eText              | Special Instructions  | Add. Res | Computer Req.                                  |
|--------------|---|---|---|----------------------|-------------------|-------------------|--------------------|---|----------|--|
| MO-EDUCEDE14 | Foundations of Education                                      | 1) REQUIRED: Special Education in Ontario Schools   | 1) "Sheila Bennett, Don Dworet, Tiffany L. Gallagher"   | 1) Highland Press    | 1) 8th edition    | 1) 978-0986587344 |                    |   |          | None   |
| MO-EDUCEDE17 | Personal and Interpersonal Dynamics                           | 1) "Revel for Interpersonal Communication: Relating to Others, Eighth Canadian Edition -- Access Card, 8/E" | 1) "Steven A. Beebe, Susan J. Beebe, Mark V. Redmond, Terri M. Geerinck and Lisa Salem-Wiseman" | 1) Pearson Education | 1) 8th            | 1) 9780135453452  | 1) eText Available |   |          | None   |
| MO-EDUCEDE19 | Technology in Education                                       | 1) None   |   |                      |                   |                   |                    |   |          | "Must have MS Word, Powerpoint and Excel."     |
| MO-EDUCEDE21 | Classroom Skills  | 1) None   |   |                      |                   |                   |                    |   |          | Must have access to PowerPoint to read slides. |
| MO-EDUCEDE22 | Behaviour and Mental Health Exceptionalities                  | 1) Special Education in Ontario Schools   | 1) "Sheila Bennett, Don Dworet, Tiffany L. Gallagher"   | 1) Highland Press    | 1) 8th edition    | 1) 978-0986587344 |                    | 1) REQUIRED   |          | None   |
| MO-EDUCEDE23 | Communication Exceptionalities (formerly Exceptionalities II) | 1) Special Education in Ontario Schools (REQUIRED)  | 1) "Sheila Bennett, Don Dworet, Tiffany L. Gallagher"   | 1) Highland Press    | 1) 8th            | 1) 978-0986587344 |                    |   |          | none   |
| MO-EDUCEDE26 | Physical and Multiple Exceptionalities                        | 1) Special Education in Ontario Schools (REQUIRED)  | 1) "Sheila Bennett, Don Dworet, Tiffany L. Gallagher"   | 1) Highland Press    | 1) 8th edition    | 1) 978-0986587344 |                    |   |          |  |
| MO-EDUCTAL08 | Instructional Technology in Adult Education                   | 1) Teaching in a Digital Age (OER)  | 1) A.W. (Tony) Bates  |                      | 1) Second Edition |                   | 1) eText Available | 1) Open Educational Resources (OER) <a href="https://pressbooks.bccampus.ca/teachinginadigitalagev2/">https://pressbooks.bccampus.ca/teachinginadigitalagev2/</a> |          |  |

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| Course Code  | Course Title                                   | Textbook Title  | Author          | Publisher             | Edition        | ISBN#   | eText              | Special Instructions  | Add. Res | Computer Req.   |
|--------------|--|---|-----------------|-----------------------|----------------|---|--------------------|---|----------|---|
| MO-INFO10172 | Information Technology for Library Technicians |   |                 |                       |                |   |                    |   |          | None - BUT - access to current mobile device technology IS required.  |
| MO-INFO10202 | WordPress                                      |   |                 |                       |                |   |                    |   |          |   |
| MO-INFO10218 | QuickBooks Online                              | 1) "QuickBooks Online for Canada: Comprehensive, Academic Year 2022 - 2023" | 1) Susan Watkin | 1) Labyrinth Learning | 1) 2022 - 2023 | 1) Print & Digital ISBN: 9781640613652 OR All Digital ISBN: 9781640613669 | 1) eText Available | 1) "Students can choose either the print/digital or all digital bundle. 2022-2023 Estimated In-Stock Date: June 2022" |          | "Intuit Canada provides a complimentary 1 year student trial of QuickBooks Online. There is a sign up process within the course shell and the students are individually approved after providing proof of enrollment in a QBO course. It requires access to the internet and a PC or Mac and is optimized for Chrome primarily. The course work cannot be done on a mobile device APP." |

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| Course Code  | Course Title                                   | Textbook Title  | Author          | Publisher | Edition | ISBN#                | eText | Special Instructions  | Add. Res | Computer Req.  |
|--------------|--|---|-----------------|-----------|---------|----------------------|-------|---|----------|--|
| MO-INFO10233 | Introduction to Geographic Information Systems | 1) GIS Fundamentals: A First Text on Geographic Information Systems | 1) Paul Bolstad | 1) XanEdu | 1) 6th  | 1) 978-1-59399-552-2 |       | 1)<br><a href="https://www.xanedu.com/higher-education/educators/custom-books-catalog/gis_fundamentals_6e/">https://www.xanedu.com/higher-education/educators/custom-books-catalog/gis_fundamentals_6e/</a> |          | "Quantum GIS (QGIS) - free software (Works on Windows, Macs and Linux) but all instructions and tutorials will be based on a Windows environment."   |
| MO-INFO10234 | Relational Database Management Systems         |   |                 |           |         |                      |       |   |          | Must have a computer with Windows Software.  |
| MO-INFOCV630 | Global Positioning Systems                     | 1) None   |                 |           |         |                      |       |   |          | "The required program for INFOCV630 is ArcGIS Pro, which is available for download at no additional cost through the course. ArcGIS Pro can only be installed on Windows-based computers." |

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| Course Code    | Course Title  | Textbook Title  | Author  | Publisher   | Edition                  | ISBN#  | eText                                    | Special Instructions  | Add. Res | Computer Req.   |
|----------------|---|---|---|---|--------------------------|--|--|---|----------|---|
| MO-INFOCVA14   | Designing/Implementing/Managing a GIS                   | 1) "Thinking About GIS: Geographic Information System Planning for Managers, Fifth edition"<br>2) The GIS Management Handbook?Third Edition | 1) "Tomlinson, Roger"<br>2) "Peter L. Croswell, PMP, GISP, CMS" | 1) Esri Press<br>2) "Kessey Dewitt Publications in association with URISA, 474 pp., 2022" | 1) 5th edition<br>2) 3rd | 1) ISBN: 9781589483484<br>Print ISBN: 9781589483521<br>Digital<br>2) ISBN13: 978-0-9824093-0-5<br>Print ISBN#: 978-0-9824093-2-9 - Digital | 1) eText Available<br>2) eText Available | 1)<br>"https://www.esri.com/en-us/landing-page/lp/esri-press-order-options Students order digital format directly from VitalSource:<br>https://www.vitalsource.com/en-ca/products/thinking-about-gis-roger-tomlinson-v9781589483521"<br>2)<br>https://www.urisa.org/gismanagementhandbook |          | Relational Database of your choice (i.e. Ms Access).                                      |
| MO-INFOLT340FT | Database Design for Info Workers (7 weeks)              | 1) "Access 2019 - Essential Functions OPTIMUM SERIES, Textbook Code: L92725"  | 1) Stella Gardonio  | 1) Logitell   |                          | 1) 978-1-77389-016-6   |  |   |          | "MS Access 2019 (no other versions will be supported) MAC users not supported."           |
| MO-INFOLT402   | Electronic Publishing and Emerging Library Technologies |   |   |   |                          |  |  |   |          | No  |
| MO-LANG10031   | Introduction to Spoken Language                         |   |   |   |                          |  |  |   |          | Students should use firefox or google chrome to ensure that the audio and tutorials work. |
| MO-LANG10036   | "Capstone Course, Skills Integration"                   |   |   |   |                          |  |  |   |          | No  |
| MO-LANG10054   | Italian for Beginners                                   | 1) Ciao!  | 1) Riga/Phillips  | 1) Nelson   | 1) 8th Edition           | 1) 978-1133604228  |  |   |          |   |

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| Course Code  | Course Title   | Textbook Title                      | Author                         | Publisher                      | Edition | ISBN#            | eText | Special Instructions | Add. Res | Computer Req. |
|--------------|--|-------------------------------------|--------------------------------|--------------------------------|---------|------------------|-------|----------------------|----------|---------------|
| MO-LIBR10042 | Resource Description and Access 1                      |                                     |                                |                                |         |                  |       |                      |          | none          |
| MO-LIBR10043 | Resource Description and Access 2                      |                                     |                                |                                |         |                  |       |                      |          | None          |
| MO-LIBR10044 | Reference Processes                                    |                                     |                                |                                |         |                  |       |                      |          | None          |
| MO-LIBR10045 | Reference Services and Sources                         | 1) MLA Handbook                     |                                | 1) Modern Language Association | 1) 9th  | 1) 9781603293518 |       |                      |          | None          |
| MO-LIBR10046 | User Experience in Libraries                           |                                     |                                |                                |         |                  |       |                      |          |               |
| MO-LIBR10048 | Issues in Digital Resource Management and Technologies |                                     |                                |                                |         |                  |       |                      |          |               |
| MO-LIBR10051 | Capstone 2   |                                     |                                |                                |         |                  |       |                      |          |               |
| MO-LIBRLT110 | Introduction to Libraries and the Information Industry | 1) MLA Handbook                     |                                | 1) Modern Language Association | 1) 9th  | 1) 9781603293518 |       |                      |          | None          |
| MO-LIBRLT350 | Acquisitions   |                                     |                                |                                |         |                  |       |                      |          | None          |
| MO-LIBRLT351 | Serials  |                                     |                                |                                |         |                  |       |                      |          |               |
| MO-LIBRLT375 | School Libraries                                       |                                     |                                |                                |         |                  |       |                      |          | None          |
| MO-LIBRLT403 | Special Libraries                                      |                                     |                                |                                |         |                  |       | 1) " "               |          | None          |
| MO-LIBRRM103 | Archives   |                                     |                                |                                |         |                  |       |                      |          | None          |
| MO-MATH10065 | Math in an Educational Setting                         | 1) Mathematical Models for Teaching | 1) Ann Kajander and Tom Boland | 1) Canadian Scholars Press     | 1) 9th  | 1) 9781551305561 |       |                      |          |               |

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## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code | Course Title                               | Textbook Title   | Author  | Publisher  | Edition  | ISBN#   | eText | Special Instructions  | Add. Res   | Computer Req.                  |
|-------------|--|--|---|--|--|---|-------|---|--|--------------------------------|
| NC-BREW1500 | The History of Brewing                     |  |   |  |  |   |       |   |  |                                |
| NC-CEBU1210 | Supervisory Skills for Business & Industry | 1) Supervisory Skills for Business and Industry  | 1) Alliance Office  | 1) Alliance Office   |  | 1) 88880009522  |       | 1) The binder is to be ordered from the Conestoga College Doon Bookstore.   |  | None                           |
| NC-CEBU1213 | Career Mapping and Job Attainment          | 1) The Ultimate Job Hunter's Guidebook   | 1) Susan D. Greene and Melanie C.L. Martel  | 1) Houghton Mifflin Company  | 1) Seventh Edition                                 | 1) ISBN-10: 1285868102<br>ISBN-13: 978-1285868103   |       |   | Supplemental resources specific to your section may be listed on the Teaching and Learning Plan. |                                |
| NC-COMM1704 | Canadian Literature                        | 1) Barometer Rising<br>2) A Perfect Night to go to China<br>3) The Book of Eve<br>4) Dance of the Happy Shades~                                | 1) Hugh MacLennan<br>2) David Gilmour<br>3) Constance Beresford-Howe<br>4) Alice Munro~ | 1) McClelland & Stewart<br>2) Thomas Allen Publishers<br>3) McClelland & Stewart<br>4) Penguin Canada~ | 1) 1st edition<br>2) 1st edition<br>3) 1st edition | 1) 978-0-7710-3489-3<br>2) 978-0-8876-2167-3<br>3) 978-0-7710-1106-1<br>4) 978-0-1430-5143-5~ |       |   |  |                                |
| NC-ENVR1700 | Environmental Laws & Regulations           | 1) Course Manual available online.   |   |  |  |   |       |   |  |                                |
| NC-INTR1004 | Language Interpreter-Sight Translation     | 1) Full-sized bilingual dictionary   |   |  |  |   |       |   |  | A fully functional microphone. |
| NC-JOUR1091 | Poetry Writing                             | 1) Online Notes  |   |  |  |   |       |   |  |                                |
| NC-LANG1414 | Japanese I                                 | 1) Japanese for Busy People I: Romanized Version Text<br>2) Japanese for Busy People The Workbook<br>3) Japanese For Busy People Kana Workbook |   | 1) Kodansha<br>2) Kodansha<br>3) Kodansha  | 1) 3rd Edition<br>2) 3rd Edition<br>3) 3rd Edition | 1) 978-1-56836-384-4<br>2) 978-1-56836-399-8<br>3) 978-1-56836-401-8                          |       | 1) Student has a choice of using Kana Version 978-1-56836-385-1 if they already know kana(Japanese alphabet).                                     | Japanese / English Dictionary  | microphone                     |
| NC-MICR1700 | Computer Applications for Business I       | 1) "Benchmark Series: Microsoft Office 365, 2019 Edition eBook 6-month access code"  | 1) "Rutkosky, Roggenkamp, Rutkosky"   | 1) Paradigm Publishing   |  | 1) 978-0-76388-778-0  |       | 1)<br><a href="https://store.paradigmeducation.com/benchmark-office-2019.html">https://store.paradigmeducation.com/benchmark-office-2019.html</a> |  | Office 365 (2019)              |

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| Course Code | Course Title                      | Textbook Title  | Author  | Publisher  | Edition                                | ISBN#  | eText                    | Special Instructions  | Add. Res | Computer Req. |
|-------------|-----------------------------------|---|---|--|--|--|--------------------------|---|----------|---------------|
| NC-PERS1610 | Benefits Administration           | 1) Handbook of Canadian Pension & Benefit Plans   | 1) Morneau Shepell  | 1) LexisNexis Canada   | 1) 17th                                | 1) 9780433506997   |                          | 1) "Students can order the book through the website below and use the code to save 15%. <a href="https://store.lexisnexis.ca/en/promotion-pages/niagara">https://store.lexisnexis.ca/en/promotion-pages/niagara</a> " |          |               |
| NC-PSYC1079 | Personality Psychology            | 1) Personality Psychology: Domains of Knowledge About Human Nature  | 1) "Randy J. Larsen, David M. Buss"   | 1) McGraw-Hill   | 1) 2nd Canadian Edition                | 1) 13: 9781260332407                                     | 1) eText Available       | 1) "etext: 9781260332407 textbook: 9781260065770"   |          |               |
| NC-PSYC1607 | Social Psychology                 | 1) Principles of Social Psychology ? 1st International Edition  | 1) "Dr. Charles Stangor, Dr. Hammond Tarry, and Dr. Rajiv Jhangiani"  | 1) Open Library PressBooks - eCampusOntario  | 1) 1st International Edition           |  | 1) eText Available       | 1) This is an OER textbook which can be downloaded for free from <a href="https://open.bccampus.ca/">https://open.bccampus.ca/</a> .  |          |               |
| NC-WRIT1069 | Writing for Publication I         | 1) Course Notes   |   |  |  |  |                          |   |          |               |
| NC-WRIT1079 | Writing for Publication II        | 1) Course Notes   |   |  |  |  |                          |   |          |               |
| NC-WRIT1081 | Grammar for Writing Professionals |   |   |  |  |  |                          |   |          |               |
| NO-AA3063   | Building Family Support           | 1) Interpersonal and group dynamics: A practical guide to building an effective team.<br>2) Everything is normal until proven otherwise. Child Welfare League of America.<br>3) An Introduction to Family Social Work | 1) Bjorkquist B. (2019)<br>2) K.W. Dennis & I. S. Lourie (2006)<br>3) Donald Collins; Catheleen Jordan; Heather Coleman | 1) Emond Montgomery Publications<br>2) Child and Family Press<br>3) Cengage Publishing | 1) Third Edition<br>2) 2006<br>3) 2013 | 1) 9781772553765<br>2) 9781587600784<br>3) 9781285401904 | 2)<br>3) eText Available |   |          |               |
| NO-BH1063   | Human Rights Law I                | 1) Employment Law for Business and Human Resources Professionals  | 1) Kathryn J. Filsinger   | 1) Emond Publishing  | 1) Revised 4th Edition                 | 1) 978-1-77255-596-7                                     |                          |   |          | None required |

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| Course Code | Course Title                       | Textbook Title   | Author  | Publisher                              | Edition        | ISBN#            | eText | Special Instructions   | Add. Res | Computer Req.         |
|-------------|------------------------------------|--|---|--|----------------|------------------|-------|--|----------|-----------------------|
| NO-BH1073   | Human Rights Law II                | 1) Employment Law for Business and Human Resources Professionals                         | 1) "Filsinger, KJ"  | 1) Edmond Montgomery Publications Ltd. | 1) 4th         | 1) 978177255967  |       |  |          |                       |
| NO-BI7004   | PreHealth Advanced Biology I       | 1) "Biology of Humans: Concepts, Applications, and Issues"                               | 1) "Judith Goodenough, University of Massachusetts, Amherst - Betty A. McGuire, Cornell University" | 1) Pearson                             | 1) 6/E         | 1) 9780134045443 |       |  |          |                       |
| NO-BI7014   | PreHealth Advanced Biology II      | 1) "Biology of Humans: Concepts, Applications and Issues"                                | 1) "Judith Goodenough, University of Massachusetts, Amherst - Betty A. McGuire, Cornell University" | 1) Pearson                             | 1) 6/E         | 1) 9780134045443 |       |  |          |                       |
| NO-CH7004   | PreHealth Advanced Chemistry I     | 1) "Fundamentals of General, Organic & Biological Chemistry, Books a la Carte Edition"   | 1) "McMurray, Ballantine, Hoeger & Peterson"  | 1) Pearson                             | 1) 8th         | 1) 9780134218328 |       | 1) "References: Web Elements - <a href="http://www.webelements.com/webelements/scholar/">http://www.webelements.com/webelements/scholar/</a> Yahoo Chemistry Directory - <a href="http://dir.yahoo.com/Science/Chemistry">http://dir.yahoo.com/Science/Chemistry</a> " |          |                       |
| NO-CH7014   | PreHealth Advanced Chemistry II    | 1) "Fundamentals of General, Organic and Biological Chemistry, Books a la Carte Edition" | 1) "McMurray, Ballantine, Hoeger & Peterson"  |  | 1) 8th Edition | 1) 9780134218328 |       | 1) Web Elements - <a href="http://www.webelements.com/webelements/scholar/">http://www.webelements.com/webelements/scholar/</a> Yahoo Chemistry Directory - <a href="http://dir.yahoo.com/Science/Chemistry">http://dir.yahoo.com/Science/Chemistry</a>                |          |                       |
| NO-CP7003   | Commercial Construction Principles | 1) Textbook(s): No assigned text   |   |  |                |                  |       |  |          | Word and Adobe Reader |

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| Course Code | Course Title                                       | Textbook Title  | Author                                   | Publisher  | Edition        | ISBN#             | eText | Special Instructions | Add. Res  | Computer Req.                  |
|-------------|--|---|--|--|----------------|-------------------|-------|----------------------|---|--------------------------------|
| NO-CP7004   | Commercial Construction Estimating                 | 1) Textbook(s): No assigned text  |  |  |                |                   |       |                      |   | "Word, Excel and Adobe Reader" |
| NO-CP7014   | Project Construction Management                    | 1) Textbook(s): No assigned text  |  |  |                |                   |       |                      |   | "Word, Excel and Adobe Reader" |
| NO-DS4063   | Health and Nutrition                               | 1) PEARSON CUSTOM LIBRARY - Health and Nutrition  | 1) PEARSON CUSTOM LIBRARY                | 1) Pearson Education Canada  |                | 1) 9780137264261  |       |                      |   | None                           |
| NO-EC1053   | School Age Environment                             | 1) Working with School Age Children   | 1) "Burngarner, M. & Haughey, M."        | 1) Pearson   | 1) 2nd Edition | 1) 013376632-2    |       |                      |   | None Required                  |
| NO-EC1103   | Observation / Documentation                        | 1) Take a look: Observation and portfolio assessment in early childhood<br>2) Observation and Assessment in Early Childhood Education     | 1) Martin (2019)<br>2) Peterson and Elam | 1) Nelson Thompson Learning<br>2) LibreTexts is licensed under CC BY | 1) 7th Edition | 1) 9780134681689  |       |                      |   |                                |
| NO-EC4016   | Childcare Administration                           | 1) Administering for Quality<br>2) Child Care Human Resources Sector Council (2009). Occupational Standards for Child Care Administrators | 1) "Chandler, K."                        | 1) Pearson   | 1) 6th Edition | 1) 9780134755625  |       |                      | "Child Care and Early Years Act, Government of Ontario" | None                           |
| NO-GN1220   | Business of Sports Collectibles                    |   |  |  |                |                   |       |                      |   | None                           |
| NO-GR2222   | Designing Corporate Learning Experiences (7 weeks) |   |  |  |                |                   |       |                      |   |                                |
| NO-LD3012   | Leading Teams (Leadership Development Series)      |   |  |  |                |                   |       |                      |   |                                |
| NO-MH1023   | Introduction to Social Problems                    | 1) Social problems: A Canadian perspective.   | 1) Tepperman                             | 1) Oxford University Press: Canada                                   | 1) 5th Edition | 1) 97780199032785 |       |                      |   |                                |

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| Course Code | Course Title              | Textbook Title   | Author  | Publisher                   | Edition        | ISBN#            | eText | Special Instructions | Add. Res   | Computer Req.  |
|-------------|---------------------------|--|---|-----------------------------|----------------|------------------|-------|----------------------|--|--|
| NO-MH1033   | Working with Diversity    | 1) Walk a Mile: A Journey Towards Justice and Equity in Canadian Society (w/bind-in access code) | 1) Theresa Anzonio & Deborah Boutilier                    | 1) Nelson Education         | 1) 2nd Edition | 1) 9780176730277 |       |                      |  | None   |
| NO-MH2003   | Alternative Interventions | 1) Choices: Interviewing and Counseling Skills for Canadians                                     | 1) B. Shebib  | 1) Pearson Education Canada | 1) 7th Edition | 1) 9780134842486 |       |                      |  |  |
| NO-MH2013   | Capstone Consolidate      |  |   |                             |                |                  |       |                      |  | none   |
| NO-OF7063   | Real Estate Applied       | 1) Residential Real Estate Transactions  | 1) "JoAnn Kurtz, Joan Emmans, Arlene Blatt & Judith Wolf" | 1) Owl Publishing           | 1) 5th Edition | 1) 9781772555622 |       |                      | Teraview Training: Will be provided by Host College and Unity Software: Also will be provided by Host College. | "UNITY Software. You will be provided with UNITY Software by the course facilitator at the beginning of your course. Your facilitator will provide the host college with your email address, which in turn will provide you with access to UNITY. TERAVIEW Training You will be provided with TERAVIEW Training Access by the course facilitator at the beginning of your course." |

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| Course Code | Course Title                             | Textbook Title   | Author  | Publisher                           | Edition            | ISBN#                          | eText | Special Instructions | Add. Res | Computer Req.  |
|-------------|--|--|---|-------------------------------------|--------------------|--------------------------------|-------|----------------------|----------|--|
| SA-OEL8009  | "Opioid Use, Misuse, and Dependency"     |  |   |                                     |                    |                                |       |                      |          |  |
| SA-OEL8010  | Holistic Approach to Disability          |  |   |                                     |                    |                                |       |                      |          |  |
| SA-OEL8011  | Mental Health and Wellness I             |  |   |                                     |                    |                                |       |                      |          |  |
| SA-OEL8012  | Mental Health and Wellness II            |  |   |                                     |                    |                                |       |                      |          |  |
| SA-OEL8021  | Human and Sex Trafficking                |  |   |                                     |                    |                                |       |                      |          |  |
| SA-OEL805   | Abuse and Family Violence                | 1) Understanding Child Abuse and Neglect   | 1) Cynthia Crosson-Towner   | 1) Allyn & Bacon (Pearson Ed)       | 1) 9th             | 1) 0205961134                  |       |                      |          | "word processor, speakers, pdf reader"   |
| SA-OEL806   | Technical Mathematics                    | 1) "Basic Technical Mathematics with Calculus, SI Version Plus MyMathLab with Pearson eText -- and Student Solutions Manual" 2) "Basic Technical Mathematics with Calculus, SI Version Plus" | 1) "Allyn J. Washington, Michelle Boue" 2) "Allyn J. Washington, Michelle Boue" | 1) Addison Wesley 2) Addison Wesley | 1) 10th<br>2) 11th | 1) 013400535X<br>2) 0134289919 |       |                      |          |  |
| SA-OEL810   | "Surveying, An Introduction"             | 1) no textbook required  |   |                                     |                    |                                |       |                      |          | "Adobe Acrobat Reader, Macromedia Flash and Microsoft Word Viewer (Downloads are Free!)" |
| SA-OEL812   | Conflict Management (Police Foundations) | 1) Conflict Management In Law Enforcement  | 1) James Pardy  | 1) Emond Montgomery Publications    | 1) 4th             | 1) 9781772554571               |       |                      |          |  |

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| Course Code | Course Title                          | Textbook Title  | Author                                   | Publisher  | Edition                | ISBN#                | eText | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---------------------------------------|---|--|--|------------------------|----------------------|-------|--|----------|---|
| SA-OEL815   | Applied Resource Calculations         | 1) Essentials of College Mathematics<br>2) SHARP Calculator EL-531                                    | 1) Cheryl Cleaves and Margie Hobbs       | 1) Pearson Ed  | 1) 2nd ed              | 1) 0131714805        |       | 1)<br>2) RECOMMENDED   |          |   |
| SA-OEL817   | Desktop Publishing for Business       | 1) Benchmark Series: Microsoft Word 2016: Desktop Publishing - Text and eBook w/ 1-year online access |  |  | 1) print edition       | 1) 978-0-76388-357-7 |       |  |          | Textbook assumes a full installation Word 2016.   |
| SA-OEL820   | Hospitality Facility Management       | 1) "Hospitality Facilities Management and Design,4th Edition, 2015"                                   | 1) David Stipanuk                        | 1) "The Educational Institute of the American Hotel and Lodging Association; 2113 N. High Street; Lansing, Michigan 48906; 1-800-344-4381" | 1) "4th Edition, 2015" | 1) 978-0-86612-476-8 |       |  |          |   |
| SA-OEL824   | Contemporary Canadian Social Problems | 1) Contemporary Canadian Social Issues  | 1) "Niessen, Carmen & Bromwich, Rebecca" | 1) Emond Montgomery Publications Ltd. (2008)   | 1) 2nd                 | 1) 978-1-55239-229-4 |       | 1) Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a> |          |   |
| SA-OEL839   | Interviewing & Investigations         | 1) Interviewing and Investigation   | 1) "Watkins, Turtle, Euale"              | 1) Emond Montgomery  | 1) 3rd                 | 1) 9781772550641     |       | 1) Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a> |          | Streamed video clips inserted into course. Recommended that student views course via high-speed internet. |

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| Course Code | Course Title                        | Textbook Title  | Author   | Publisher                               | Edition            | ISBN#                            | eText | Special Instructions   | Add. Res | Computer Req.                                 |
|-------------|-------------------------------------|---|--|---|--------------------|----------------------------------|-------|--|----------|---|
| SA-OEL840   | Technical Mathematics II            | 1) "Basic Technical Mathematics with Calculus, SI Version Plus MyMathLab with Pearson eText -- and Student Solutions Manual, 10/E"<br>2) "Basic Technical Mathematics with Calculus, SI Version Plus MyMathLab" | 1) "Allyn J. Washington, Michelle Boue"<br>2) "Allyn J. Washington, Michelle Boue" | 1) Addison Wesley<br>2) Addison Wesley  | 1) 10th<br>2) 11th | 1) 013400535X<br>2) 0134289919   |       |  |          |   |
| SA-OEL841   | Natural Resources Career Management | 1) Your Attitude is Showing<br>2) How to Win Friends and Influence People   | 1) Elwood Chapman<br>2) Dale Carnegie  | 1) Prentice Hall<br>2) Simon & Schuster | 1) 12th            | 1) 0132429047<br>2) 0671-02703-4 |       | 1) <a href="http://www.textnet.ca">www.textnet.ca</a><br>2) <a href="http://www.textnet.ca">www.textnet.ca</a> |          |   |
| SA-OEL845   | Westerns: A Study in the Film Genre | 1) "OPTIONAL: The Rough Guide to Westerns"  | 1) Paul Simpson  | 1) Rough Guides Ltd                     | 1) First Edition   | 1) 9781843536499                 |       |  |          |   |
| SA-OEL847   | Calculus                            | 1) "Basic Technical Mathematics with Calculus, SI Version Plus MyMathLab with Pearson eText -- and Student Solutions Manual, 10/E"<br>2) "Basic Technical Mathematics with Calculus, SI Version Plus MyMathLab" | 1) "Allyn J. Washington, Michelle Boue"<br>2) "Allyn J. Washington, Michelle Boue" | 1) Addison Wesley<br>2) Addison Wesley  | 1) 10th<br>2) 11th | 1) 013400535X<br>2) 0134289919   |       |  |          | Acrobat Reader (.pdf)                         |
| SA-OEL848   | The Video Game West                 | 1) no textbook required   |  |   |                    |                                  |       |  |          |   |
| SA-OEL851   | Human Relations                     |   |  |   |                    |                                  |       |  |          | Acrobat Reader and Flash ? Free downloads     |
| SA-OEL854   | Global Citizenship                  | 1) No textbook required   |  |   |                    |                                  |       |  |          | Need to be able to view videos (i.e. YouTube) |

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| Course Code | Course Title  | Textbook Title   | Author  | Publisher              | Edition                 | ISBN#                                    | eText | Special Instructions  | Add. Res | Computer Req.  |
|-------------|---|--|---|------------------------|-------------------------|--|-------|---|----------|--|
| SA-OEL855   | Children with Special Needs                                   | 1) Inclusion in Early Childhood Programs: Children with Exceptionalities | 1) "K. Eileen Allen, G. Cowdery, C. Paasche, K. Nolan, R. Langford, B Cipparrone" | 1) Nelson Education    | 1) 7th Canadian Edition | 1) 0176890386                            |       |   |          | "Wordprocessor, pdf reader, speakers, powerpoint viewer" |
| SA-OEL856   | Finance (Leadership Development Series)                       | 1) No textbook required  |   |                        |                         |  |       |   |          |  |
| SA-OEL857   | Let's Start Ojibwe  | 1) No textbook required  |   |                        |                         |  |       |   |          | Speakers; ability to upload video to YouTube             |
| SA-OEL858   | Office Simulation   | 1) Double N Adventures<br>2) The Administrative Professional             | 1) Roxane L Rowsell<br>2) "Patsy Fulton-Calkins, Diane Blaney"                    | 1) Nelson<br>2) Nelson | 2) 3rd                  | 1) 987-0-17-650209-6<br>2) 9780176775582 |       | 2) Student should already have purchased this book for Office Technology and Procedures (OEL140).                                 |          | Speakers required.                                       |
| SA-OEL859   | Drinking Water Operator-in-Training Certification Preparation | 1) No textbook required  |   |                        |                         |  |       |   |          |  |
| SA-OEL860   | Wastewater Operator-in-Training Certification Preparation     | 1) No textbook required  |   |                        |                         |  |       |   |          |  |
| SA-OEL861   | Water Treatment Certification Level I & II                    | 1) Basic Environmental Technology  | 1) Jerry A. Nathanson and Richard A. Schneider                                    | 1) Pearson Canada      | 1) 6th edition          | 1) 284014-9                              |       | 1) Used for both Water Treatment Certification Level I & II (OEL861) AND Wastewater Treatment Certification Level I & II (OEL862) |          |  |
| SA-OEL862   | Wastewater Treatment Certification Level I & II               | 1) Basic Environmental Technology  | 1) Jerry A. Nathanson and Richard A. Schneider                                    | 1) Pearson Canada      | 1) 6th edition          | 1) 284014-9                              |       | 1) Used for both Water Treatment Certification Level I & II (OEL861) AND Wastewater Treatment Certification Level I & II (OEL862) |          |  |

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| Course Code | Course Title   | Textbook Title  | Author   | Publisher                              | Edition        | ISBN#                                | eText | Special Instructions   | Add. Res | Computer Req.          |
|-------------|--|---|--|--|----------------|--------------------------------------|-------|--|----------|------------------------|
| SA-OEL865   | Health Office Foundations                              | 1) Administrative and Clinical Procedures for the Canadian Health Professional<br>2) Argyll Clinic: A Medical Office Simulation | 1) Valerie D. Thompson<br>2) Seaton and Elder  | 1) Pearson Canada<br>2) Pearson Canada | 1) Third       | 1) 9780132892551<br>2) 9780131770928 |       |  |          |                        |
| SA-OEL866   | Water Treatment Certification Level III & IV           | 1) Basic Environmental Technology   | 1) Jerry A. Nathanson and Richard A. Schneider | 1) Pearson Canada                      | 1) 6th edition | 1) 284014-9                          |       | 1) Same book that is used in the Level I & II course (SA-OEL861) |          | "PDF reader, speakers" |
| SA-OEL867   | Wastewater Treatment Certification Level III & IV      | 1) Basic Environmental Technology   | 1) Jerry A. Nathanson and Richard A. Schneider | 1) Pearson Canada                      | 1) 6th edition | 1) 284014-9                          |       | 1) same book used in Level I & II course (SA-OEL862)             |          | "PDF reader, speakers" |
| SA-OEL868   | Applied Math for Water and Wastewater Operations       | 1) No textbook required   |  |  |                |                                      |       |  |          |                        |
| SA-OEL869   | Applied Hydraulics for Water and Wastewater Operations | 1) No textbook required   |  |  |                |                                      |       |  |          |                        |
| SA-OEL870   | Water Distribution Certification Level I & II          | 1) Basic Environmental Technology   | 1) Jerry A. Nathanson and Richard A. Schneider | 1) Pearson Canada                      | 1) 6th edition | 1) 284014-9                          |       | 1) same textbook as previous courses (OEL866)                    |          |                        |
| SA-OEL871   | Wastewater Collection Certification Level I & II       | 1) Basic Environmental Technology   | 1) Jerry A. Nathanson and Richard A. Schneider | 1) Pearson Canada                      | 1) 6th edition | 1) 284014-9                          |       | 1) same textbook as previous courses (OEL867)                    |          |                        |

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| Course Code | Course Title                         | Textbook Title  | Author   | Publisher   | Edition                 | ISBN#  | eText | Special Instructions   | Add. Res                 | Computer Req.  |
|-------------|--------------------------------------|---|--|---|-------------------------|--|-------|--|--------------------------|----------------|
| SE-ABS102   | Treating Challenging Behaviours      | 1) Behavior Modification: Principles and Procedures<br>2) Functional Assessment and Program Development for Problem Behavior: A Practical Handbook<br>3) "Functional Behavioral Assessment & Function-Based Intervention: An effective, practical approach" | 1) R. G. Miltenberger<br>2) "O'Neil, Horner, Albin, Sprague, Story"<br>3) "Umbreit, Ferro, Liaupsin, & Lane" | 1) "Belmont, CA Wadsworth (Cengage Learning) / Thomson Learning"<br>2) Wadsworth Publishing (Cengage Learning)<br>3) "Pearson Education Inc Upper Saddle River, NJ" | 1) 6<br>2) 3<br>3) 2007 | 1) 9781305109391<br>2) 9781285734828<br>3) 013114989X (13 digit: 978-0131149892)     |       |  |                          | None           |
| SE-ABS103   | Working with families and teams      | 1) "Beyond the Autism Diagnosis, A Professional's Guide to Helping Families"<br>2) You and Others: Reflective Practice for Effectiveness in Human Services  | 1) Marion O'Brien & Julie Daggett<br>2) Linda McKinlay & H. Ross   | 1) Brookes Publishing<br>2) Pearson   | 1) 1st<br>2) 2nd        | 1) 9781557667519<br>2) 9780134734286   |       | 1) No substitutions.<br>2) No substitutions.   |                          |                |
| SE-ABS104   | Ethics and Professionalism           | 1) Ethics for Behaviour Analysts  | 1) Bailey & Burch  | 1) New Jersey: Lawrence Erlbaum Associates  | 1) 4th                  | 1) 9781032056425   |       |  | Additional video removed | None           |
| SE-ABS201   | Parent and Staff Training            | 1) None   |  |   |                         |  |       |  |                          | None           |
| SE-ABS202   | Specialized Instructional Strategies | 1) The Verbal Behavior Approach: How to Teach Children with Autism and Related Disorders<br>2) Effective Instruction for Children with Autism   | 1) Barbera & Rasmussen<br>2) Gulick & Kitchen  | 1) "London, UK, Jessica Kingsley Publishers"<br>2) "Erie, PA, : The Dr. Gertrude A. Baber National Institute"   | 1) 2007<br>2) 2007      | 1) 1843108526 (13 digit: 978-1843108528)<br>2) 1890032107 (13 digit: 978-1890032104) |       |  |                          | None           |
| SE-ACC120   | Accounting Basics I                  | 1) "Accounting Principles, Eight Canadian Edition, Volume 1 loose-leaf text + WileyPLUS Blackboard card"  | 1) "Weygandt, Kieso, Kimmel, Trenholm, Warren, Novak"  | 1) John Wiley & Sons Canada Ltd   | 1) 9th Canadian edition | 1) 9781119786887   |       | 1) WileyPLUS is a required resource in the course. Students MUST purchase. A direct link to purchase will be available within the course shell once the course starts. |                          | Word and Excel |

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| Course Code | Course Title   | Textbook Title   | Author  | Publisher                       | Edition                               | ISBN#                      | eText              | Special Instructions  | Add. Res | Computer Req.  |
|-------------|--|--|---|---------------------------------|---------------------------------------|----------------------------|--------------------|---|----------|----------------|
| SE-ACC220   | Accounting Basics II   | 1) "Accounting Principles, Eight Canadian Edition, Volume 2 loose-leaf text + WileyPLUS Blackboard Card" | 1) "Weygandt, Kieso, Kimmel, Trenholm, Warren, Novak" | 1) John Wiley & Sons Canada Ltd | 1) 9th Canadian edition               | 1) 9781119786634u-comp1885 | 1) eText Available | 1) WileyPLUS is a required resource in the course. Students MUST purchase. A direct link to purchase will be available within the course shell once the course starts.  |          | Word and Excel |
| SE-BEC930   | Group and Team Development (formerly Interactive Learning Processes) | 1) "Revel for Working in Groups: Communication Principles and Strategies -- Access Card, 7/E"            | 1) Isa N. Engleberg; Diana R. Wynn                    | 1) "Houghton, Mifflin"          | 1) 7th Edition (etext available only) | 1) 9780134402321           | 1) eText Available | 1) "To access Revel Working in Groups online, students will need a unique invite link, which will be shared via the online course. Students will need to create or access their Pearson account. Credit card payments will be accepted online, or if they buy the required access code from their campus bookstore they can redeem it online" |          | None           |
| SE-CAN699   | Hockey Hall of Fame Presents   | 1) No Textbooks are Required   | 1) All Materials supplied by the Instructor(s)        |                                 |                                       |                            |                    |   |          | None           |

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| Course Code | Course Title          | Textbook Title   | Author | Publisher   | Edition | ISBN#                                | eText | Special Instructions  | Add. Res   | Computer Req. |
|-------------|-----------------------|--|--------|---|---------|--------------------------------------|-------|---|--|---------------|
| SE-CHI701   | Roofing Inspection    | 1) The Home Reference Book<br>2) Carson Dunlop Home Study System - Roofing         |        | 1) "Carson, Dunlop & Associates Ltd."<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses."<br>2) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |
| SE-CHI702   | Structural Inspection | 1) Carson Dunlop Home Study System - Structure Guide<br>2) The Home Reference Book |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates"      |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |

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| Course Code | Course Title          | Textbook Title  | Author | Publisher  | Edition | ISBN#                                | eText | Special Instructions  | Add. Res   | Computer Req. |
|-------------|-----------------------|---|--------|--|---------|--------------------------------------|-------|---|--|---------------|
| SE-CHI703   | Electrical Inspection | 1) Carson Dunlop Home Study System - Electrical Guide<br>2) The Home Reference                |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |
| SE-CHI704   | Heating Inspection I  | 1) Carson Dunlop Home Study System - Heating Inspection I Guide<br>2) The Home Reference Book |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |

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| Course Code | Course Title                             | Textbook Title   | Author | Publisher  | Edition | ISBN#                                | eText | Special Instructions  | Add. Res   | Computer Req. |
|-------------|--|--|--------|--|---------|--------------------------------------|-------|---|--|---------------|
| SE-CHI705   | Heating Inspection II                    | 1) Carson Dunlop Home Study System - Heating Inspection II Guide<br>2) The Home Reference Book           |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |
| SE-CHI706   | Air Conditioning & Heat Pumps Inspection | 1) Carson Dunlop Home Study System - Air Conditioning and Heat Pumps Guide<br>2) The Home Reference Book |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |

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| Course Code | Course Title        | Textbook Title  | Author | Publisher  | Edition | ISBN#                                | eText | Special Instructions  | Add. Res   | Computer Req. |
|-------------|---------------------|---|--------|--|---------|--------------------------------------|-------|---|--|---------------|
| SE-CHI707   | Plumbing Inspection | 1) Carson Dunlop Home Study System - Plumbing Guide<br>2) The Home Reference Book |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |
| SE-CHI708   | Exterior Inspection | 1) Carson Dunlop Home Study System - Exterior Guide<br>2) The Home Reference Book |        | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |         | 1) None required<br>2) None required |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |

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| Course Code | Course Title                         | Textbook Title  | Author   | Publisher  | Edition                          | ISBN#  | eText | Special Instructions  | Add. Res   | Computer Req. |
|-------------|--------------------------------------|---|--|--|----------------------------------|--|-------|---|--|---------------|
| SE-CHI709   | Interior/Insulation Inspection       | 1) Carson Dunlop Home Study System - Interior/Insulation Guide<br>2) The Home Reference Book                  |  | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |                                  | 1) None required<br>2) None required             |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." | "Technical Reference Guide, Carson Dunlop and Associates Ltd. 5th Edition, 2014, ISBN:978-1-895585-67-4 The Illustrated Home, Carson Dunlop and Associates Ltd. 3rd Edition, 2015, ISBN-978-1-895585-45-2" | None          |
| SE-CHI710   | Communication/Professional Practices | 1) Carson Dunlop Home Study System - Communication/Professional Practices Guide<br>2) The Home Reference Book |  | 1) "Carson, Dunlop & Associates"<br>2) "Carson, Dunlop & Associates" |                                  | 1) None required<br>2) None required             |       | 1) "Students will purchase binder directly from the publisher, Carson Dunlop. Links to purchase the course binder from Carson Dunlop will be available within the course."<br>2) "The Home Reference guide is included with the student's order as a one-time ""freebie"" by Carson Dunlop and is to be used for all subsequent CHI courses." |  | None          |
| SE-CRM400   | CRM and Selling                      | 1) No text required   |  |  |                                  |  |       |   |  |               |
| SE-CSC200   | Principles of Information Security   | 1) Principles of Information Security<br>2) Hands-On Information Security Lab Manual                          | 1) "Michael E. Whitman, Herbert J. Mattord"<br>2) "Michael E. Whitman, Herbert J. Mattord" | 1) Nelson<br>2) Nelson   | 1) 6th Edition<br>2) 4th Edition | 1) 978-1-337-10206-3<br>2) 13: 978-1-285-16757-2 |       |   |  |               |

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| Course Code | Course Title                               | Textbook Title  | Author                             | Publisher                      | Edition | ISBN#  | eText              | Special Instructions       | Add. Res | Computer Req. |
|-------------|--|---|------------------------------------|--------------------------------|---------|--|--------------------|----------------------------|----------|---------------|
| SE-CSC202   | Security Policies                          | 1) Security Policies and Implementation Issues with Theory Labs                     | 1) "Robert Johnson, Chuck Easttom" | 1) Jones and Bartlett Learning | 1) 3rd  | 1) 978128420003 (Paperback plus labs) ISBN# : 9781284200041 (ebook plus labs)    | 1) eText Available |                            |          |               |
| SE-CSC204   | Operating Systems Security-Windows         | 1) No textbook required.  |                                    |                                |         |  |                    |                            |          |               |
| SE-CSC206   | Ethical Hacking and Network Defense        | 1) Gray Hat Hacking The Ethical Hacker's Handbook                                   | 1) Daniel Regalado                 | 1) McGraw Hill                 | 1) 5th  | 1) 9781260108415   |                    |                            |          |               |
| SE-CSC208   | Legal and Ethical Issues in IT Security    | 1) "Cybersecurity in Canada: A Guide to Best Practices, Planning, and Management"   | 1) Imran Ahmad                     | 1) LexisNexis Canada           | 1) 2    | 1) 9780433499084   | 1) Not Applicable  | 1) etext is not available. |          |               |
| SE-CSC306   | Wireless and Mobile Device Security        | 1) Wireless and Mobile Device Security  | 1) Jim Doherty                     | 1) Jones & Bartlett Learning   | 1) 2nd  | 1) 9781284211726 (print copy) or 9781284457780 (e-text)                          | 1) eText Available |                            |          |               |
| SE-CUL493   | What in the World is Going On?             | 1) Media Literacy   | 1) W. James Potter                 | 1) "SAGE Publications, Inc"    | 1) 9th  | 1) "Print ISBN: 9781506366289, 1506366287 eText ISBN: 9781506366272, 1506366279" | 1) eText Available |                            |          | None          |
| SE-CUL954   | Let's Talk Sports                          | 1) No book required.  |                                    |                                |         |  |                    |                            |          | None          |
| SE-DES701   | Instructional Design Principles            |   |                                    |                                |         |  |                    |                            |          |               |
| SE-DES703   | Course Design for Hybrid Delivery          | 1) None   |                                    |                                |         |  |                    |                            |          |               |
| SE-DES705   | Quality Assurance & Course Evaluation      | 1) No text required   |                                    |                                |         |  |                    |                            |          |               |
| SE-DES707   | Collaborative Framework: Working with SMEs | 1) SMEs From the Ground Up - A No-Nonsense Approach to Trainer-Expert Collaboration | 1) Chuck Hodell                    | 1) ASTD Press                  |         | 1) 9781562868550   |                    |                            |          |               |

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| Course Code | Course Title                             | Textbook Title   | Author   | Publisher  | Edition  | ISBN#   | eText | Special Instructions                                     | Add. Res                          | Computer Req. |
|-------------|--|--|--|--|--|---|-------|--|-----------------------------------|---------------|
| SE-DEV103   | Instructional Design for Online Learning | 1) None  |  |  |  |   |       |  |                                   |               |
| SE-DEV105   | LMS Platforms                            | 1) No text required  |  |  |  |   |       |  |                                   |               |
| SE-EAC234   | Science Fiction                          | 1) The Time Machine/War of the Worlds<br>2) Childhood? End<br>3) The Wesleyan Anthology of Science Fiction | 1) "Wells, H. G."<br>2) "Clarke, Arthur C."<br>3) "Evans, Arthur B. et. al."             | 1) Fawcett Premier/Random House Publishing<br>2) Del Rey<br>3) Brunswick Books                                   |  | 1) 0449300439<br>2) 0-345-34795-1<br>3) 9780819569554                             |       | 1) No substitute<br>2) No substitute<br>3) No substitute | English-only dictionary/thesaurus | None          |
| SE-EAC273   | Introduction to Children's Literature    | 1) And Tango Makes Three<br>2) The Paperbag Princess<br>3) Charlotte's Web<br>4) Hana? s Suitcase~         | 1) J. Richardson & P. Parnell<br>2) R. Munsch<br>3) "White, E.B."<br>4) "Levine, Karen"~ | 1) Simon&Schuster Books for Young Readers<br>2) Annick<br>3) HarperCollins Canada Ltd.<br>4) Second Story Press~ |  | 1) 978-0-689-87845-9<br>2) 0-920236-16-2<br>3) 0-06-440055-7<br>4) 1-896764-55-X~ |       | 1) No substitute   | English-only dictionary/thesaurus | None          |
| SE-EAC297   | Myths and Legends                        | 1) Parallel Myths  | 1) J.F. Bierlein   | 1) Random House Publishing   |  | 1) 9780345381460  |       | 1) No substitute for textbook(s) unless otherwise stated | English-only dictionary/thesaurus | None          |
| SE-EAC492   | "Censorship, The Media and You"          | 1) Bridge to Terabithia<br>2) Brave New World<br>3) Lolita   | 1) K. Paterson<br>2) A. Huxley<br>3) V. Nabokov  | 1) Middle Grade<br>2) HarperCollins Trade Sales Dept<br>3) Penguin USA   | 1) HarperTrophy edition<br>2) 1 edition (Jan 1 2012) | 1) 978-0064401845<br>2) 978-0307336543<br>3) 978-0141023496                       |       | 1) No substitute<br>2) No substitute<br>3) No substitute | English-only dictionary/thesaurus | None          |
| SE-EAC750   | Emergency on Planet Earth                | 1) None  |  |  |  |   |       |  | English-only dictionary/thesaurus | None.         |

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| Course Code | Course Title   | Textbook Title  | Author  | Publisher  | Edition                     | ISBN#   | eText | Special Instructions | Add. Res   | Computer Req. |
|-------------|--|---|---|--|-----------------------------|---|-------|----------------------|--|---------------|
| SE-ECD703   | Communication Strategies in Early Learning and Care Administration | 1) Administering for Quality: Leading Canadian Early Childhood Programs<br>2) "Occupational Standards for Child Care Administrators, Child Care Human Resources Sector Council, Ottawa. Available from <a href="http://www.cscs-cssge.ca/sites/default/files/uploads/Projects-Pubs-Docs/EN%20Pub%20Chart/OS_Admin_Web(final).pdf#:~:text=Occupatio">http://www.cscs-cssge.ca/sites/default/files/uploads/Projects-Pubs-Docs/EN%20Pub%20Chart/OS_Admin_Web(final).pdf#:~:text=Occupatio</a> "  | 1) Karen Chandler   | 1) Pearson Education   | 1) 6                        | 1) 9780134755625                                  |       |                      | "Optional Resources:<br>1. Everyday Encounters. An Introduction to Interpersonal Communication, 3rd edition by Julia Wood and Ann Schweitzer, Nelson Publishers. 2. Interpersonal Communication for Canadians by Jennifer MacLennan, Oxford Publishers." |               |
| SE-ECD709   | Advocacy and Professionalism in ECE                                | 1) Administering for Quality: Leading Canadian Early Childhood Programs<br>2) "Occupational Standards for Child Care Administrators, Child Care Human Resources Sector Council, Ottawa. Available from <a href="http://www.cscs-cssge.ca/sites/default/files/uploads/Projects-Pubs-Docs/EN%20Pub%20Chart/OS_Admin_Web(final).pdf#:~:text=Occupati">http://www.cscs-cssge.ca/sites/default/files/uploads/Projects-Pubs-Docs/EN%20Pub%20Chart/OS_Admin_Web(final).pdf#:~:text=Occupati</a> "<br>3) "1. ELECT -""Early Learning Learning for Every Child Today- A framework for Ontario early childhood settings""<br><a href="http://www.children.gov.on.ca/htdocs/English/documents/topics/earlychildhood/early_learning_for_every_chiId_today.pdf">http://www.children.gov.on.ca/htdocs/English/documents/topics/earlychildhood/early_learning_for_every_chiId_today.pdf</a> "<br>4) "(Recommended but not required) Administering Early Childhood Settings: The Canadian Perspective"~ | 1) Karen Chandler<br>2)<br>3)<br>4) "Marilyn Yeates, Donna McKenna, Carolyn Warberg, Karen Chandler"~ | 1) Pearson Education<br>2)<br>3)<br>4) Pearson Education Canada~ | 1) 6<br>2)<br>3)<br>4) 4/e~ | 1) 9780134755625<br>2)<br>3)<br>4) 9780130822017~ |       |                      |  |               |

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| Course Code | Course Title  | Textbook Title   | Author  | Publisher    | Edition            | ISBN#   | eText              | Special Instructions | Add. Res  | Computer Req. |
|-------------|---|--|---|--------------|--------------------|---|--------------------|----------------------|---|---------------|
| SE-ERM102   | Essentials of Domestic Relocation                       | 1) No Textbook required  |   |              |                    |   |                    |                      |   | None.         |
| SE-ERM103   | Essentials of International Relocation                  | 1) No Textbook required  |   |              |                    |   |                    |                      |   |               |
| SE-ERS101   | Supporting Atypical Development                         | 1) None  |   |              |                    |   |                    |                      |   |               |
| SE-ERS102   | Adapting & Modifying Curriculum Practices               | 1) Adapting Early Childhood Curricula for Children with Disabilities and Special Needs<br>2) Guide to Early Learning and Childcare in Ontario<br>3) Response to Intervention and the Pyramid Model. (PDF available for download)<br>4) Computer Applications in Programs for Young Children with Disabilities. (PDF available for download)~ | 1) "Cook, R., Klein, M.D., Chen, D."<br>2) Ontario Coalition for a Better Childcare<br>3) "Fox, L. Carta, J., Strain, P.S., Dunlap, G., and Hemmeter, M.L. (2010)"<br>4) "Hutinger, P.L. (1996)"~ | 1) Pearson   | 1) 10th<br>2) 2020 | 1) 9780135204450  |                    |                      | "Ontario Coalition for Better Childcare. (2020). Guide to Early Learning and Child Care in Ontario. Fox, L. Carta, J., Strain, P.S., Dunlap, G., and Hemmeter, M.L. (2010). Response to Intervention and the Pyramid Model. (PDF available for download)" |               |
| SE-ERS201   | Evidence Informed Decision-Making                       | 1) "Early Childhood Education: A Practical Guide to Evidence-Based, Multi-Tiered Service Delivery"   | 1) "Coffee, G., Ray-Subramanian, C.E., Schanding Jr., T. and Feeney-Kettle, K."   | 1) Routledge | 1) 2013            | 1) 978-0415506472   |                    |                      |   |               |
| SE-ERS203   | Introduction to Resource Consulting: Field Placement    | 1) to be confirmed   |   |              |                    |   |                    |                      |   |               |
| SE-FHP101   | Anatomy and Physiology for Fitness and Health Promotion | 1) "Human Biology, Anatomy & Physiology for the Health Sciences"   | 1) Wendi A. Roscoe  | 1) TopHat    | 1) 2               | 1) 9780176739157 (print format) e-book ISBN: 9780176873417 Top Hat Interactive Textbook ISBN: 9781774126127 | 1) eText Available |                      |   |               |

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| Course Code | Course Title  | Textbook Title   | Author   | Publisher         | Edition        | ISBN#  | eText              | Special Instructions | Add. Res | Computer Req. |
|-------------|---|--|--|-------------------|----------------|--|--------------------|----------------------|----------|---------------|
| SE-FHP103   | Group Exercise Leadership                                     | 1) Total Fitness & Wellness  | 1) "Scott K. Powers, Stephen L. Dodd, Erica M. Jackson"  | 1) Pearson        | 1) 8th         | 1) 0134988434 / 9780134988436 ( Etext ISBN-13: 9780135613566)                        | 1) eText Available |                      |          |               |
| SE-FHP104   | Nutrition for Fitness and Health Promotion                    | 1) Visualizing Nutrition Everyday Choices  | 1) "Mary B. Grosvenor, Lorie A. Smolin"  | 1) Wiley          | 1) 4th edition | 1) Print ISBN: 9781118161746 or 1118161742 eText ISBN: 9781118719039 or 1118719034   | 1) eText Available |                      |          |               |
| SE-FHP201   | Exercise Physiology   | 1) Physiology of Sport and Exercise  | 1) W. Larry KenneyJack H. Wilmore David L. Costill   | 1) Human Kinetics | 1) 7           | 1) 9781492574866 (looseleaf) or 9781492574859 (etext with study guide)               | 1) eText Available |                      |          |               |
| SE-FHP211   | Biomechanical Analysis of Fundamental Movement                | 1) No textbook requirement   |  |                   |                |  |                    |                      |          |               |
| SE-FHP217   | Placement Preparation   | 1) No textbook requirement   |  |                   |                |  |                    |                      |          |               |
| SE-FHP301   | Human Growth and Development for Fitness and Health Promotion | 1) "No text required. Free OER will be used in the course: <a href="https://open.umn.edu/open-textbooks/textbooks/human-development">https://open.umn.edu/open-textbooks/textbooks/human-development</a> " |  |                   |                |  |                    |                      |          |               |
| SE-FHP311   | Motor Learning  | 1) No text required  |  |                   |                |  |                    |                      |          |               |
| SE-FHP314   | Physical Literacy II  | 1) No text required.   |  |                   |                |  |                    |                      |          |               |
| SE-FHP401   | Exercise & Prescription II                                    | 1) Essentials of Strength Training and Conditioning  | 1) NSCA -National Strength & Conditioning Association (G. Gregory Haff and N. Travis Triplett) | 1) Human Kinetics | 1) 4th         | 1) 9781718210905 (eBook with resources) or 9781718210868 (print copy with resources) | 1) eText Available |                      |          |               |

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| Course Code | Course Title  | Textbook Title   | Author                             | Publisher                         | Edition   | ISBN#   | eText              | Special Instructions  | Add. Res | Computer Req. |
|-------------|---|--|------------------------------------|-----------------------------------|---|---|--------------------|---|----------|---------------|
| SE-FHP407   | Placement Internship  |  |                                    |                                   |   |   |                    |   |          |               |
| SE-HRM722   | Personnel Research Techniques and HRIS                                  | 1) HR Guide to Managing Information Systems<br>2) "Research, Measurement and Evaluation of Human Resources"  | 1) Turnbull<br>2) "Saks, Belcourt" | 1) Thomson Carswell<br>2) Top Hat | 1) 2<br>2) 1st  | 1) 9780779891825<br>2) 017646249 13 digit<br>ISBN# 9780176462499  |                    |   |          | None          |
| SE-HRM732   | Introduction to Financial Management Accounting                         | 1) Managerial Accounting 7e Edition Jiambalvo<br>Selected chapters from Weygandt Accounting Principles 8ce Edition Parts 1- 2 (Shrink-wrapped set) | 1) Weygandt and Jiambalvo          | 1) Wiley and Sons                 | 1) "7e Edition Jiambalvo and 8ce Edition Weygandt (Chapters 1, 2 and 10 only) available as a custom pack" | 1) print package: 9781119809401 ebook<br>ISBN# 9781119804895  | 1) eText Available | 1) "Custom pack required either in hardcopy or ebook. A direct link to purchase through the publisher will be available in the course." |          | None          |
| SE-HRM742   | Introduction to Business Management & Organizational Behaviour          | 1) Canadian Organizational Behaviour   | 1) McShane and Tasa                | 1) McGraw-Hill                    | 1) 11   | 1) 9781260326857 (Print copy) or 9781264160327 (Print + e-book with Connect package) or 9781264159390 (e-book with Connect) | 1) eText Available | 1) We will not be using Connect   |          | None          |
| SE-HRM742FT | Introduction to Business Management & Organizational Behaviour (7 week) | 1) Canadian Organizational Behaviour   | 1) McShane and Tasa                | 1) McGraw-Hill                    | 1) 11   | 1) 9781260326857 (Print copy) or 9781264160327 (Print + e-book with Connect package) or 9781264159390 (e-book with Connect) | 1) eText Available | 1) We will not be using Connect.  |          | None          |
| SE-HRM782   | Recruitment and Selection   | 1) Recruitment and Selection in Canada   | 1) Catano/Wiesner/Hackett/Belcourt | 1) Nelson                         | 1) 8  | 1) 9781774128459 (print format) or 9781774941799 (ebook - pdf)  | 1) eText Available | 1) Students may purchase the interactive text if it's more convenient but we won't be using any publisher's resources in the course.    |          | None          |
| SE-HRM782FT | Recruitment and Selection (7 week)                                      | 1) Recruitment and Selection in Canada   | 1) Catano/Wiesner/Hackett/Belcourt | 1) Nelson                         | 1) 8  | 1) 9781774128459 (print format ? hard copy) or 9781774941799 (ebook - pdf)  | 1) eText Available | 1) Students may purchase the interactive text if it's more convenient but we won't be using any publisher's resources in the course.    |          |               |

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## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code | Course Title  | Textbook Title  | Author  | Publisher         | Edition                 | ISBN#   | eText | Special Instructions | Add. Res | Computer Req. |
|-------------|---|---|---|-------------------|-------------------------|---|-------|----------------------|----------|---------------|
| SE-MRK200   | Marketing Basics II - B to C                          | 1) Marketing - The Core   | 1) "Kerin, Hartley, Rudelius, Clements, Skolnick" | 1) McGraw Hill    | 1) 6th Canadian Edition | 1) Print + Connect w/SmartBook ISBN#9781264160136 OR Connect w/SmartBook (digital only) ISBN# 9781260890235 |       |                      |          |               |
| SE-NAT160   | Nutrition   | 1) No textbook required   |   |                   |                         |   |       |                      |          | None          |
| SEN-BAM101  | SENECA ONLY - Introduction to Business Administration | 1) "No textbook required. OER (Open Education Resources) will be used. Links provided in the course." |   |                   |                         |   |       |                      |          |               |
| SEN-BES700  | PSC-Building Systems: Practical Overview              | 1) BES700 Practical Overview (CUSTOM)   |   | 1) Seneca College |                         | 1) "Print ISBN 978-1-77429-092-7, Digital ISBN 978-1-77429-153-5 (e copy)"                                  |       |                      |          |               |
| SEN-BES701  | PSC-Heating   | 1) 2017 BES 701 Building Heating (CUSTOM)   |   | 1) Seneca College |                         | 1) "Print ISBN 978-1-77429-093-4, Digital ISBN 978-1-77429-154-2 (e copy)"                                  |       |                      |          |               |
| SEN-BES702  | PSC-Air Conditioning                                  | 1) 2017 BES702 AC Refrigeration (CUSTOM)  |   | 1) Seneca College |                         | 1) "Print ISBN 978-1-77429-094-1, Digital ISBN 978-1-77429-155-9 (e copy)"                                  |       |                      |          |               |
| SEN-BES703  | PSC-Air-Handling                                      | 1) 2017 BES703 Building Air Handling (CUSTOM)   |   | 1) Seneca College |                         | 1) "Print ISBN 978-1-77429-095-8, Digital ISBN 978-1-77429-156-6 (e copy)"                                  |       |                      |          |               |
| SEN-BES704  | PSC-Electrical  | 1) BES704 Building Electricity  |   | 1) Seneca College |                         | 1) "Print ISBN 978-1-77429-096-5, Digital ISBN 978-1-77429-157-3"   |       |                      |          |               |
| SEN-BES705  | PSC-Controls  | 1) BES705 Controls (Custom)   |   | 1) Seneca College |                         | 1) "Print ISBN 978-1-77429-097-2, Digital ISBN 978-1-77429-158-0 (e copy)"                                  |       |                      |          |               |

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| Course Code | Course Title                                  | Textbook Title                                 | Author                 | Publisher                                  | Edition | ISBN#  | eText             | Special Instructions | Add. Res | Computer Req. |
|-------------|---|--|------------------------|--|---------|--|-------------------|----------------------|----------|---------------|
| SEN-BES706  | PSC-Water Treatment                           | 1) BES706 Water Treatment (Coursepack WBk)     |                        | 1) Seneca College                          |         | 1) "Print ISBN 978-1-77429-098-9, Digital ISBN 978-1-77429-159-7 (e copy)" |                   |                      |          |               |
| SEN-BES709  | PSC-Hospital Building Systems                 | 1) BES709 Hospital Building Systems            | 1) MTC:14876996        | 1) Sku #: 0-00011-711-B                    |         |  |                   |                      |          |               |
| SEN-BES710  | PSC-Energy Efficiency - Large Buildings       | 1) BES710 ENERGY MANAGEMENT                    | 1) MTC:14604163        | 1) Sku #: 0-00011-710-B                    |         |  |                   |                      |          |               |
| SEN-BES801  | PSC-Property Building Administration          | 1) BES801 Property and Building Administration | 1) MTC:23056849        | 1) Sku #: 0-00011-801-B                    |         |  |                   |                      |          |               |
| SEN-BES802  | PSC-Site Maintenance and Building Safety      | 1) BES802 Site Maintenance and Building Safety | 1) MTC:23383057        | 1) "Sku #: 0-00011-802-B, Seneca College." |         |  |                   |                      |          |               |
| SEN-BES803  | PSC-Strategic Financial Planning - Facilities | 1) BES803 Strategic and Financial Planning     | 1) MTC:23056843        | 1) Sku #: 0-00011-803-B                    |         |  |                   |                      |          |               |
| SEN-BES804  | PSC-Human Relations For Facility Managers     | 1) BES804 Human Relations                      | 1) MTC:23042703        | 1) Sku #: 0-00011-804-B                    |         |  |                   |                      |          |               |
| SEN-COM101  | SENECA ONLY - Communicating Across Contexts   | 1) No text required                            |                        |  |         |  |                   |                      |          |               |
| SEN-EAC894  | SENECA ONLY - Business Writing                | 1) No text required                            |                        |  |         |  |                   |                      |          |               |
| SEN-ESL934  | SENECA ONLY- Composition IV                   | 1) No text required                            |                        |  |         |  |                   |                      |          |               |
| SEN-ETY101  | SENECA ONLY - Medical Etymology               | 1) The Language of Medicine                    | 1) "Chabner, D.(2021)" | 1) "St.Louis,Saunders/Elsevier"            | 1) 12   | 1) 9780323551472 (printcopy)   | 1) Not Applicable |                      |          |               |

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| Course Code | Course Title  | Textbook Title   | Author  | Publisher   | Edition                            | ISBN#  | eText              | Special Instructions  | Add. Res | Computer Req. |
|-------------|---|--|---|---|------------------------------------|--|--------------------|---|----------|---------------|
| SEN-INT222  | SENECA ONLY - Internet I - Fundamentals                 | 1) HTML and CSS: Visual Quickstart Guide<br>2) Javascript by Example   | 1) Elizabeth Castro<br>2) Ellie Quigley                 | 1) Addison Wesley<br>2) Pearson   | 1) 8<br>2) 2nd edition             | 1) 9780321928832<br>2) 9780137054893   |                    |   |          |               |
| SEN-INX300  | SENECA ONLY - Astronomy                                 | 1) No text required  |   |   |                                    |  |                    |   |          |               |
| SEN-LEG314  | SENECA ONLY - Small Claims Practice & Procedures        | 1) Small Claims Court: Procedure & Practice  | 1) S. Patricia Knight                                   | 1) Emond Publishing   | 1) 5                               | 1) 9781772557954   |                    |   |          |               |
| SEN-MBF101  | SENECA ONLY - Mathematics of Business and Finance       | 1) Mathematics of Business and Finance (text and access to the Online Lessons and Online Labs)   | 1) "Daisley, Kugathasan, Huysmans"                      | 1) Vretta   | 1) 4                               | 1) 9781927737545   |                    |   |          |               |
| SEN-MDM101  | SENECA ONLY - Mathematics for Medication administration | 1) Calculate with Confidence<br>2) Practice Standard: Medication   | 1) "Gray Morris, D."<br>2) College of Nurses of Ontario | 1) St.Louis: Mosby. Canada: Elsevier<br>2) College of Nurses of Ontario | 1) 2nd Canadian Edition<br>2) 2019 | 1) 9780323695718<br>2) 9781771161343   |                    |   |          |               |
| SEN-MRK106  | SENECA ONLY - Marketing I                               | 1) The Core  | 1) "Kerin, Hartley, Rudelius, Bonifacio, Bureau"        | 1) McGraw Hill  | 1) 6                               | 1) Print + Connect w/SmartBook ISBN# 9781264160136 OR Connect w/SmartBook (digital only) ISBN# 9781260890235 | 1) eText Available |   |          |               |
| SEN-MRK455  | SENECA ONLY - Applied Marketing Research                | 1) Essentials of Marketing Research  | 1) "Babin,Zikmund,"                                     | 1) Cengage Learning   | 1) 7                               | 1) "ISBN# 9780357702574 (ebook only, no MindTap) ISBN# 9780357033937 (hardcover textbook only, no MindTap)"  | 1) eText Available | 1) "Available to purchase online: <a href="https://www.cengage.ca/c/etextbook-essentials-of-marketing-research-44-7th-edition-7e-babin/9780357702574/">https://www.cengage.ca/c/etextbook-essentials-of-marketing-research-44-7th-edition-7e-babin/9780357702574/</a> " |          |               |
| SEN-SMS210  | SENECA ONLY - Microcomputer Applications for Business   | 1) New Perspectives - Microsoft Office 365 Excel 2016 Intermediate<br>2) New Perspectives - Microsoft Office 365 & Access 2016: Introductory | 1) Parsons/Oja/Carey/Desjardins<br>2) Shellman/vodnik   | 1) Cengage Learning<br>2) Cengage Learning                              |                                    | 1) 9781305880412<br>2) 9781305880283   |                    |   |          |               |

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| Course Code | Course Title   | Textbook Title  | Author   | Publisher   | Edition                 | ISBN#   | eText              | Special Instructions | Add. Res | Computer Req. |
|-------------|--|---|--|---|-------------------------|---|--------------------|----------------------|----------|---------------|
| SEN-SRC931  | SENECA ONLY - Growth and Development Across the Lifespan   | 1) Revel for Lifespan development                         | 1) "Boyd, D.R., Bee, H.L., & Johnson, P.A."  | 1) Toronto: Pearson Allyn & Bacon   | 1) 7th Canadian Edition | 1) 9780135286746 (print copy) 9780135413395 (etext) | 1) eText Available |                      |          |               |
| SEN-SRC932  | SENECA ONLY - Medical and Functional Aspects of Disability | 1) No text required                                       |  |   |                         |   |                    |                      |          |               |
| SEN-SRC933  | SENECA ONLY - Mental Health Issues                         | 1) Abnormal Psychology<br>2) Voices of Recovery           | 1) ". Davison, G. C., Blankstein, K.R., Flett, G.L., Neale, J.M. (2013)"<br>2) "McNamara, S. (Ed.). (2009" | 1) "Toronto, ON: John Wiley & Sons Canada LTD"<br>2) "Boston: Boston University, Centre for Psychiatric Rehabilitation" |                         | 1) 9781118764817<br>2) 9781878512239                |                    |                      |          |               |
| SEN-SRC934  | SENECA ONLY - Interviewing and Counselling                 | 1) The Art of Helping                                     | 1) "Robert R. Carkhuff Ph.D. (Author), Donald Benoit (Contributor)"  | 1) "Amherst, MA: Human Resource Development Press Inc."   | 1) 10                   | 1) 9781610144254                                    |                    |                      |          |               |
| SEN-SRC937  | SENECA ONLY - Case Management                              | 1) No text required                                       |  |   |                         |   |                    |                      |          |               |
| SEN-SRC941  | SENECA ONLY- Assessment Approaches                         | 1) No text required                                       |  |   |                         |   |                    |                      |          |               |
| SE-PSY181   | "Learning, Thinking and Problem Solving"                   | 1) Psychology: A Journey                                  | 1) " Dennis Coon, et al."  | 1) Nelson Education   | 1) 4th Canadian Edition | 1) 9780176662530                                    |                    |                      |          | None          |
| SE-PSY801   | Forensic Psychology  |   |  |   |                         |   |                    |                      |          |               |
| SE-SCM970   | Customs Process  |   |  |   |                         |   |                    |                      |          |               |
| SF-BUSN153  | Creative & Critical Thinking (Leadership Development)      | 1) Student resources are downloaded as part of the course |  |   | 2)                      |   |                    |                      |          |               |

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| Course Code | Course Title  | Textbook Title   | Author   | Publisher  | Edition                       | ISBN#  | eText | Special Instructions | Add. Res | Computer Req. |
|-------------|---|--|--|--|-------------------------------|--|-------|----------------------|----------|---------------|
| SF-BUSN162  | Human Relations (Leadership Development Series)                             | 1) All materials are provided online   |  |  |                               |  |       |                      |          |               |
| SF-COMP632  | Integration of Multimedia in Virtual Reality (Micro-credential)             |  |  |  |                               |  |       |                      |          |               |
| SF-COMP633  | Virtual Reality Graphics with Unity Engine (Micro-credential)               |  |  |  |                               |  |       |                      |          |               |
| SF-COMP634  | Virtual Reality Introduction using Unity ( Micro-credential)                |  |  |  |                               |  |       |                      |          |               |
| SF-COMP635  | Design Concepts for Virtual Reality Games (Micro-credential)                |  |  |  |                               |  |       |                      |          |               |
| SF-FLPL95   | Volunteer Management - Applied Project                                      |  |  |  |                               |  |       |                      |          |               |
| SF-HLTH279  | "Psychiatric Disorders Common to the Infant, Child & Adolescent Population" | 1) "Child & Adolescent Mental Health - A Practical, All -In- One Guide"  | 1) "Jess P. Shatkin, MD, MPH"  | 1) W.W. Norton & Company                                 |                               | 1) 978-0-393-71060-1                                     |       |                      |          |               |
| SF-HLTH280  | "Cognitive Development, Trauma & Loss - Children's Health Focus"            | 1) The Boy who was raised as a Dog and other Stories<br>2) Children & Loss: A practical handbook for professionals<br>3) The body remembers: The psychophysiology of trauma and trauma treatment | 1) "Perry, Bruce & Szalavitz, Maia"<br>2) "Pomeroy, E. & Garcia RB"<br>3) "Rothschild, B." | 1) Basic Books<br>2) Oxford Press<br>3) Norton & Company | 1) 2017<br>2) 2011<br>3) 2000 | 1) 9780465094455<br>2) 9780190616274<br>3) 9780393703276 |       |                      |          |               |

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| Course Code | Course Title  | Textbook Title   | Author                              | Publisher                         | Edition        | ISBN#                | eText                                   | Special Instructions   | Add. Res | Computer Req.   |
|-------------|---|--|-------------------------------------|-----------------------------------|----------------|----------------------|---|--|----------|---|
| SF-HLTH283  | "Risk Factors of Common Psychiatric Disorders in the Infant, Child and Adolescent Population" | 1) Child and Adolescent Psychiatry   | 1) Robert Goodman and Stephen Scott | 1) Wiley                          | 1) 3rd Edition | 1) 978-1-1199-7968-5 |   |  |          | High speed connection for online video presentations  |
| SF-HLTH284  | Family Relationships and their impact on Psychiatric Disorders                                | 1) Child and Adolescent Psychiatry   | 1) Robert Goodman and Stephen Scott | 1) Wiley                          | 1) 3rd         | 1) 978-1-1199-7968-5 |   |  |          | "High-speed connection for video presentation, sound-enabled computer (speakers or ear phones)"   |
| SF-HLTH285  | Prevention and Intervention Strategies - Children's Mental Health                             | 1) Highly recommended but NOT mandatory: Therapeutic Games and Guided Imagery Volume II: Tools for Professionals Working with Children and Adolescents with Specific Needs and in Multicultural Settings | 1) "Cheung, Monit"                  | 1) Lyceum Books Inc               | 1) 2015        | 1) 978-0-190615451   |   |  |          | Skype will be used in this course. Students must have a sound-enabled computer and a high-speed internet connection for those sessions. |
| SF-MGMT291  | Climate Change and Business Adaptation  |  |                                     |                                   |                |                      |   |  |          |   |
| SF-MGMT61   | Volunteer Management Foundations  | 1) VOLUNTEER ADMINISTRATION: Professional Practice<br>2) Best of All   | 1) Keith Seel<br>2) Linda L. Graff  | 1) LexisNexis<br>2) Energize Inc. | 1) 4th         | 1) 9780433504788     | 1) Not Applicable<br>2) eText Available | 1) "This text will be used for all four Volunteer Management courses hosted by Fleming. Students who already have the 3rd edition will be fine. (3rd edition ISBN-10 : 0433490527, ISBN-13 : 978-0433490524"<br>2) Download at <a href="https://www.energizeinc.com/store/best_all">https://www.energizeinc.com/store/best_all</a> |          |   |

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| Course Code | Course Title                                  | Textbook Title   | Author                             | Publisher                         | Edition | ISBN#            | eText                                   | Special Instructions   | Add. Res | Computer Req.             |
|-------------|---|--|------------------------------------|-----------------------------------|---------|------------------|---|--|----------|---------------------------|
| SF-MGMT62   | Volunteer Management - Spectrum of Engagement | 1) VOLUNTEER ADMINISTRATION: Professional Practice<br>2) Best of All | 1) Keith Seel<br>2) Linda L. Graff | 1) LexisNexis<br>2) Energ!ze Inc. | 1) 4th  | 1) 9780433504788 | 1) Not Applicable<br>2) eText Available | 1) "Instructions: This text will be used for all four Volunteer Management courses hosted by Fleming. Those who have taken the Fundamentals course will already have it. Students who already have the 3rd edition will be fine. (3rd edition ISBN-10 : 0433490527, ISBN-13 : 978-0433490524"<br>2) "Instructions: Download at <a href="https://www.energizeinc.com/store/best_all">https://www.energizeinc.com/store/best_all</a> Students will have already purchased this book when taking the pre-requisite Fundamentals course" |          | "PowerPoint, any version" |

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| Course Code | Course Title  | Textbook Title   | Author                             | Publisher                         | Edition         | ISBN#                 | eText                                   | Special Instructions  | Add. Res | Computer Req.   |
|-------------|---|--|------------------------------------|-----------------------------------|-----------------|-----------------------|---|---|----------|---|
| SF-MGMT63   | Volunteer Management - Administration                 | 1) VOLUNTEER ADMINISTRATION: Professional Practice<br>2) Best of All | 1) Keith Seel<br>2) Linda L. Graff | 1) LexisNexis<br>2) Energize Inc. | 1) 4th          | 1) 9780433504788      | 1) Not Applicable<br>2) eText Available | 1) "This text will be used for all four Volunteer Management courses hosted by Fleming. Students will already have this text if they have completed the pre-requisite Fundamentals course. Students who already have the 3rd edition will be fine. (3rd edition ISBN-10 : 0433490527, ISBN-13 : 978-0433490524"<br>2) "Download at <a href="https://www.energizeinc.com/store/best_all">https://www.energizeinc.com/store/best_all</a> Students who took the pre-requisite Fundamentals course will already have purchased this." |          |   |
| SF-MKTG156  | Social Media Marketing Foundations (Micro-credential) |  |                                    |                                   |                 |                       |   |   |          |   |
| SF-MKTG157  | Content Marketing (Micro-credential)                  |  |                                    |                                   |                 |                       |   |   |          |   |
| SF-MKTG158  | Digital Marketing Techniques (Micro-credential)       |  |                                    |                                   |                 |                       |   |   |          | Students will be provided a link to download Mimic Pro by their facilitator. Price of software (approx \$60US) is not included. |
| SF-SCIE021  | Intro to Pharmacology                                 | 1) Introduction to Pharmacology                                      | 1) Asperheim                       | 1) Elsevier Science               | 1) 12th edition | 1) ~978-1-4377-1706-8 |   |   |          |   |

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| Course Code   | Course Title                                 | Textbook Title  | Author   | Publisher   | Edition          | ISBN#   | eText              | Special Instructions              | Add. Res  | Computer Req.  |
|---------------|--|---|--|---|------------------|---|--------------------|-----------------------------------|---|--|
| SF-SOCI007    | Behaviour Management and Crisis Intervention | 1) Interpersonal Communication: Relating to Others  | 1) Beebe   | 1) Pearson Education  | 1) 8th edition   | 1) ISBN-10: 0135453453 ? ISBN-13: 9780135453452 | 1) eText Available | 1) "Access card, Revel (Pearson)" |   |  |
| SH-CULT70001G | The History of Chocolate                     | 1) (Required) The True History of Chocolate<br>2) "(Recommended) Sacred Gifts, Profane Pleasures: A History of Tobacco and Chocolate in the Atlantic World" | 1) "Coe, Sophie D. and Michael D. Coe"<br>2) "Norton, Marcy" | 1) "New York: Thames & Hudson, 2013"<br>2) "New York: Cornell University Press, 2008" | 1) Third Edition |   |                    |                                   |   | "This is a web-based course taught fully online, using Brightspace by D2L Learning Management System. To take this course, students will need reliable access to the Internet. They should have a basic level of comfort using computers as well as self-discipline to work online." |
| SH-DESN70026  | Colour & Application                         |   |  |   |                  |   |                    |                                   |   |  |
| SH-INFO70039  | Advanced Statistics for Data Science         | 1) Introduction to Probability and Statistics   | 1) "Mendenhall, Beaver, Beaver"                              | 1) Nelson   | 1) 14th          | 1) 1-133-10375-8                                |                    |                                   | This course uses Linkedin Resources. Students will be required to purchase a Linkedin Subscription/License to participate in this course. Students should check with the registering college to see if a licence is included in course fee. |  |

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| Course Code  | Course Title                                       | Textbook Title   | Author            | Publisher | Edition                | ISBN#             | eText              | Special Instructions   | Add. Res  | Computer Req.  |
|--------------|--|--|-------------------|-----------|------------------------|-------------------|--------------------|--|---|--|
| SH-INFO70283 | Big Data Analytics Tools (formerly Big Data Tools) | 1) Sams Teach Yourself Hadoop in 24 Hours (Ebook)  | 1) Jeffrey Aven   |           | 1) 2017                | 1) 9780672338526  | 1) eText Available | 1) This is an optional/recommended resource - not required.  | This course uses Linkedin Resources. Students will be required to purchase a Linkedin Subscription/License to participate in this course. Students should check with the registering college to see if a license is included in course fee. | Students require a computer Desktop/Laptop (PC/MAC) with the following minimum requirements: Intel or AMD Processor with Virtualization capabilities (any recent machine with reasonably powerful hardware); 16GB of RAM Memory; 25GB of free Hard Drive Disk Space. |
| SH-MGMT70012 | Business Analysis Introduction                     | 1) International Institute of Business Analysis (IIBA) Business Analysis Body of Knowledge (BABOK)<br>2) The Business Analyst's Handbook | 2) Howard Podeswa |           | 1) BABOK 3.0<br>2) 1st | 2) 978-1598635652 |                    | 1) As of Spring 2019 the BABOK will NOT be supplied as a PDF copy within the course and Sheridan will no longer collect this fee from registering colleges on behalf of IIBA. Students are required to purchase the BABOK directly from IIBA in the format they prefer.<br><a href="https://www.iiba.org/standards-and-resources/babok/purchase-babok-guide/?merchantId=IIBA&amp;ADD=BABOKV3-PDF">https://www.iiba.org/standards-and-resources/babok/purchase-babok-guide/?merchantId=IIBA&amp;ADD=BABOKV3-PDF</a> |   |  |

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| Course Code  | Course Title                              | Textbook Title   | Author  | Publisher                                       | Edition                            | ISBN#  | eText             | Special Instructions  | Add. Res | Computer Req. |
|--------------|---|--|---|---|------------------------------------|--|-------------------|---|----------|---------------|
| SH-MGMT70014 | Business Facilitation and Communication   | 1) Facilitation with Ease<br>2) Getting to Yes<br>3) "A Guide to the Business Analysis Body of Knowledge,"                                 | 1) "Bens, Ingrid"<br>2) "Fisher, Roger and Ury, William"<br>3) IIBA | 1) Jossey-Bass<br>2) Penguin Publishing Group   |                                    | 1) ISBN 978-0-7879-7729-0<br>2) ISBN 978-0-14-015735-2<br>3) ISBN 978-1927584026 |                   |   |          |               |
| SH-MGMT70015 | Business Process Modeling & Improvement   | 1) Business Process Mapping<br>2) UML Requirements Modeling for Business Analysts<br>3) A Guide to the Business Analysis Body of Knowledge | 1) "Kacka, Mike J and Keller, Paulette J."<br>2) "Daoust, Norman"   | 2) Technics Publications LLC<br>3) IIBA         | 1) 2nd<br>2) First<br>3) Version 3 | 1) 978-0-470-44458-0<br>2) 978935504245<br>3) ISBN 13: 978-1-927584-03-3         | 2) Not Applicable |   |          |               |
| SH-MGMT70016 | Managing Requirements and Engagements     | 1) International Institute of Business Analysis (IIBA) Business Analysis Body of Knowledge (BABOK)   |   | 1) International Institute of Business Analysis | 1) V3                              |  |                   | 1)<br><a href="https://www.iiba.org/standards-and-resources/iiba-bookstore/">https://www.iiba.org/standards-and-resources/iiba-bookstore/</a>   |          |               |
| SH-MGMT70045 | Intro to Analytics and Big Data (7 weeks) | 1) No Textbook Required  |   |   |                                    |  |                   |   |          |               |
| SH-MGMT70046 | Agile Methodologies (7 weeks)             | 1) None Required   |   |   |                                    |  |                   | 1) References to multiple books will be used throughout this course as supporting material. There will be no need for students to purchase books as the course material will not be tied directly to a specific book. Any readings will be provided via online links. |          |               |

## OntarioLearn Fall 2022 Textbook List - Revised: June 2, 2022

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| Course Code   | Course Title  | Textbook Title | Author | Publisher | Edition | ISBN# | eText | Special Instructions | Add. Res | Computer Req.  |
|---------------|---|----------------|--------|-----------|---------|-------|-------|----------------------|----------|--|
| SH-NUTR70001G | Science of Popular Diets: Impact of Nutrition on Human Wellness |                |        |           |         |       |       |                      |          | "This is a web-based course taught fully online, using Brightspace by D2L Learning Management System. To take this course, students will need reliable access to the Internet. They should have a basic level of comfort using computers as well as self-discipline to work online." |
| SH-PROG70030  | Introduction to Python Programming                              |                |        |           |         |       |       |                      |          | This course uses Linkedin Resources. Students will be required to purchase a Linkedin Subscription/License to participate in this course. Students should check with the registering college to see if a license is included in the course fee.                                      |

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| Course Code  | Course Title  | Textbook Title                           | Author  | Publisher                  | Edition                             | ISBN#   | eText | Special Instructions   | Add. Res  | Computer Req.  |
|--------------|---|--|---|----------------------------|-------------------------------------|---|-------|--|---|--|
| SH-PROG70031 | Intermediate Python Programming - Building and Packaging an Application |  |   |                            |                                     |   |       |  | This course uses Linkedin Resources. Students will be required to purchase a Linkedin Subscription/License to participate in this course. Students should check with the registering college to see if a licence is included in course fee. |  |
| SH-PROG70032 | Advanced Python   |  |   |                            |                                     |   |       |  | This course uses Linkedin Resources. Students will be required to purchase a Linkedin Subscription/License to participate in this course. Students should check with the registering college to see if a licence is included in course fee. | Django installation and other third-party libraries from the Python Package Index (PyPI) |
| SH-SOCI70010 | The Game of Soccer and its Impact On Society                            | 1) How Soccer Explains the World         | 1) Foer                                       | 1) Harper & Collins Canada | 1) n/a                              | 1) 9780060731427                                  |       |  |   | None   |
| SL-CSSL10    | Introduction to Geology: An Overview of Planet Earth                    | 1) No textbook required.                 |   |                            |                                     |   |       |  |   |  |
| SL-CSSL19    | Oceanography  | 1) An Introduction to the World's Oceans | 1) Keith A. Sverdrup and E. Virginia Armbrust | 1) McGraw-Hill             | 1) 10th (8th and 9th is acceptable) | 1) ISBN-13: 978-0073376707 or ISBN-10: 0073376701 |       | 1) Suggested Textbook  |   | PowerPoint   |
| SL-CSSL43    | Marketing I   |  |   |                            |                                     |   |       | 1) All course resources are made available in the learning platform. |   | MS Word.   |

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| Course Code | Course Title                    | Textbook Title  | Author              | Publisher  | Edition | ISBN#             | eText | Special Instructions | Add. Res | Computer Req. |
|-------------|---------------------------------|---|---------------------|------------|---------|-------------------|-------|----------------------|----------|---------------|
| SL-CSSL99   | Special Topics in Course Design | 1) Trends and Issues in Instructional Design and Technology | 1) Reiser & Dempsey | 1) Pearson | 1) 4th  | 1) 10: 0134235460 |       |                      |          |               |