

**GOVERNING BOARD ANNUAL REPORT
2021 / 2022**

School:	Edinburgh Elementary School
Principal:	Chantal Juhasz

Governing Board members and meeting attendance breakdown

NAME	POSITION/ GROUP REPRESENTED	MEETINGS ATTENDED												TOTAL
		1	2	3	4	5	6	7	8	9	10	11	12	
Robert Fiori	Chair / Parent	Attendance as recorded in minutes												
Meg McKenna	Vice-Chair / Parent													
Michael Rodger	Treasurer / Parent													
Laura Hamilton	Secretary / Parent													
Wendy Fixman	Parent													
Karen Allen	Parent													
Johanna Miller	Parent (parent delegate)													
Travis Hall	Parent - Alternate													
Anne-Marie Yaworski	Parent - Alternate													
Jan-Michel Brunet	Teacher													
Geneviève Hébert	Teacher													
Geneviève Guay	Teacher													
Pina Trengia	Teacher													
Stephane Vaval	Teacher													
Abdelghafou El Hama	Teacher													
Vanessa Mendaglio	School Secretary													
Marco DeCrescentis	BASE													
Chantal Juhasz	Principal													
Joseph Lalla	Commissioner													
Total Regular Meetings		7		Total Special Meetings								1 (AGM)		

Activities, Programs, Services & Issues and Actions Taken
Governing Board Resolutions Discussed

Annual General meeting held	Voted in new members and elected parent delegate
Robert F. elected GB Chair, Meg M. elected Vice-Chair, Laura H. secretary, Michael R. as treasurer.	Meeting dates set for the rest of the school calendar year
Presented the Annual Report from 2020-2021	
Discussed the possibility of pre-k at Edinburgh	Sub-committee formed to explore the idea of instituting a pre-k class and the usage of the modulars
Position of Community representative on GB was discussed; no developments to note of	
Concerns of the Grade 5-6 split class were raised, specifically the issue of the vacant teacher position.	Motion approved to have GB chair speak with Chairman and Director General of EMSB to discuss the issue and demand a resolution
Pre-k Subcommittee presented an update	Motion approved that EMSB approve and put in place up to 2 French Immersion Pre-K classes for the 2022-23 school year. This Pre-K request is contingent on 4 aspects (refer to Nov.9 meeting minutes)
Rob met with Mr. Lalla, Pella (EMSB) regarding concerns of grade 5/6 split. The discussions were had, and the school board is taking the issue seriously. Mr. Lalla has also spoken with Human Resources. Solutions explored, but no resolution had been found to date	
Ms. Juhasz presented overall staffing update; considering the fact there were multiple vacant positions	
Pre-k Subcommittee update: The establishment of a pre-k class would be very difficult to implement in 2022-23 school year, given current space requirements. The EMSB has indicated that the likelihood of maintaining the modulars beyond the 2022-23 school year is low	A better understanding of community need is necessary. Discussion regarding ways to obtain this will be taken off-line
N/A	N/A
Apologies were issued by Ms. Juhasz and R.Fiori for the lack of an open house; omicron variant was the main rationale for the 'miss' and it was agreed this would not happen again	Priority is to hold an in-person open house next school year
Principal Juhasz shared that the 2022-2023 registration numbers are comparable to last year and a 3 rd kindergarten class was deemed allowable if necessary.	
A quantitative analysis was presented by Michael Roger emphasizing the need for 3 Kindergarten classes	GB wrote a letter of support for 3 K classes
Discussed the need for better marketing of our school to drive future enrollment, and support in the upkeep of the Edinburgh Elementary's facebook page, website	Motion approved: new marketing subcommittee formed and will include GB and non-GB members

GB approved all Home and School Fundraising initiatives for the rest of the school year	
Marketing committee had not been formed yet due to a lack of interest	Email would be sent to entire Edinburgh 'community' to gather more interest
Criteria for selection of school principal and the budget priorities document were approved	
N/A	N/A
Marketing subcommittee was formed with 3 outside GB members added to the mix	
3 e-votes approved prior to the meeting; details provided in the May 3 rd meeting minutes	
Questions/Concerns raised for the readiness of the pre-k classroom	Following the GB meeting, Mr. Lalla shared the good news that budget was approved to make multiple improvements (a lot of these necessary) to Edinburgh over the next few years; including improvements to the pre-k classroom
School budget document approved	
Ms Juhasz announced she would be leaving Edinburgh; no replacement had been named yet	

Informing the School Community

We informed the school parent body through email communications the GB meeting dates and topics to be discussed, as well as the annual meeting & elections.

Lots of open discussions were held around the potential (then the confirmed) addition of pre-k at Edinburgh. Concerns were shared that Edinburgh will have even less space for specialty classrooms considering the addition of a new class (pre-k) and the impending removal of the modulars. This situation should continue to be monitored.

Recommendations

Continue to host GB meetings virtually as much as possible to facilitate participation during the Covid pandemic. However, a greater effort should be made to hold in-person meetings at key points in time (first GB meeting of the year, holiday GB and year-end\budget review).

Closely monitor the classroom space at Edinburgh and assure a smooth transition of the pre-k curriculum along with the impending removal of the modulars.

Assure the school has a stronger social media presence and a better/accurate website, top 'ask' for the new principal. Marketing the amazing work/activities being done at Edinburgh is critical to the school's success; maintaining and growing enrollment is a primary concern for the GB.

Chairperson's message

Edinburgh is an amazing school with an extremely supportive community around it. With Mr. Sifoni now in as principal, great things should be expected. Continuing to focus on promoting the school while maintaining a close eye on classroom space is going to be the primary challenge for the 2022-23 school year.

Adopted by the Governing Board on:

October 18, 2022



Principal



Governing Board Chair