

**GOVERNING BOARD ANNUAL REPORT  
2023/2024**

<b>School:</b>	<b>Edinburgh Elementary School</b>
<b>Principal:</b>	<b>Gaetano Sifoni</b>

**Governing Board members and meeting attendance breakdown**

NAME	POSITION/ GROUP REPRESENTED	MEETINGS ATTENDED													TOTAL
		1	2	3	4	5	6	7	8	9	10	11	12		
Anne-Marie Yaworski	Chair / Parent	Attendance as recorded in minutes													
Alessandra Cesari	Vice-Chair / Parent														
Robyn Dalton	Treasurer / Teacher														
Steven Szabo	Secretary / Parent														
Johanna Miller	Parent														
Karim Aboushasha	Parent														
Steve Muoio	Parent														
Wendy Fixman	Alternate														
Magdamaria Gonzalez	Alternate														
Stéphane Vaval	Teacher														
Catherine Brault	Teacher														
Jean-Michel Brunet	Teacher														
Geneviève Hébert	Teacher														
Geneviève Guay	Teacher														
Pina Trengia	Teacher														
Abdelghafour El Hama	Teacher														
Marco DeCrescentis	BASE														
Gaetano Sifoni	Principal														
Joseph Lalla	Commissioner														
Total Regular Meetings		8	Total Special Meetings		1 (AGM)										

**Activities, Programs, Services & Issues and Actions Taken**  
**Governing Board Resolutions Discussed**

Activities, Programs, Services and Issues	Actions Taken
<b>September</b>	
Annual General meeting held	New members and elected parent delegate
Voted not to have a Edinburgh PPO	
<b>October</b>	
Anne-Marie Yaworski. elected GB Chair, Alexandra C.. elected Vice-Chair, Steven Szabo Secretary and Jean-Michel Brunet Treasurer	Meeting dates set for the rest of the school calendar year
Annual Report presented by Mr. Sifoni	Annual report approved
Reviewed year-end financials, and a full slate of school fundraisers	A slate of school fundraisers was approved
Discussed possibility to implement school uniform	School field trips were approved
Discussed removal of the modular classrooms and the work timeline	Steve Szabo elected parent delegate
Correspondence received requesting crossing guard. This will be discussed in November	
<b>November</b>	
Mr. Sifoni presented the updated school budget	Pre School (K4 and K5 ) standards and procedures document was presented o GB
Mr. Sifoni present the Annual School Project	Steve Muoio was elected as Michael's replacement via acclamation
Review the BASE Daycare Handbook	
Mr. Lalla presented on changes to the electoral ward boundaries of NDG	
Discussed school crossing guard need on Westminster (hump)- Steve S. will look into this matter further.	
<b>December</b>	
N/A	
<b>January</b>	
Mr. Sifoni presented the Edinburgh Educational Project. He shared the most recent results from the Our School Survey.	Anne-Marie Y presented the document for the selection of school principal. The document was reviewed by GB members and approved
Mr. Sifoni presented the Anti-violence anti-bullying plan (AVAB)	
Mr. Sifoni presented the salient features of the AVAB which was previously referred to as the Safe School Action Plan.	
<b>February</b>	
Laetitia Kachmar attended this meeting. She is the interim principal while Mr. Sifoni is on parental leave	Ms. Kachmar reports on the budget building process
Special Guest Speaker at Edinburgh guest speaker Samara O'Gorman and star Marc Bergman spoke to the students about the importance of empathy, kindness, and being true to oneself.	
<b>March</b>	
Ms. Kachmar reports on the budget building process	

Mr. Marco spoke of the cards created for Children at the Montreal Children's Hospital and Le Phare a children's Palliative Care Center	
<b>April</b>	
ACGC (Academic Career Guidance Counselling) focuses on preparing students in cycle 3 for a successful transition to high school	School Librarian – not available – schoolboard may be able to assign and administrative professional to provide the students and staff access to the library
Sexuality Education program was presented to GB for approval	Students have been enjoying the new climbing wall
Base Update GB of the last fundraising initiative of the school year of a food and hygiene drive will be donated the Carolyn's Community and Action Amour	2 Edinburgh Students participated in the EMSB storytelling competition
<b>May</b>	
Johnny Piazza Le Doral brought food samples to the GB members	Librarian position has been filled
GB voted to have Le Doral supply meals for the 2024-25 school year	Subject allocation for the 2024-25 school year was approved
School supply lists for the 2024-25 for all grades were improved	Lunch free adjustment was presented to reflect the EMSB guidelines. It was approved by GB
End of year filed trips were approved	Steve S spoke about a presentation given to the Parents Committee by the Chabad Lifeline on screen addiction and the supports that exist for parents
<b>June</b>	
Mr. Sifoni presented the end of year financial statement	Mr. Sifoni presented the revised school code of conduct
GB approved Home and School's fundraisers for next year	Approved school fees and provisional budget
Mr. Sifoni made GB aware of the changes to the school schedule (shared recess time for the whole school- no longer junior and senior recess)	

### **Informing the School Community**

We informed the school parent body through email communications the GB meeting dates and topics to be discussed, as well as the annual meeting & elections.

This school year was pretty stable in terms of emerging issues (i.e., modulars/capacity). However, the school remains under capacity and this situation should remain top of mind. While the removal of the modular was not something the school community wanted, the extra space was well-used. There was nothing that could be done to stop the removal and the plans were already set and a schedule made for their removal.

### **Recommendations**

Continue to host GB meetings virtually as much as possible to facilitate participation; but it's recommended to hold in-person meetings at key points in time (first GB meeting of the year, holiday GB and year-end\budget review).



Edinburgh's social media presence continues to be appreciated by parents. It's been crucial in promoting the school and communicating with current/past/future parents.

**Chairperson's message**

Edinburgh is in good hands with Mr. Sifoni as principal. We are a community that is proud of who we are and what we represent. The staff at Edinburgh school does a wonderful job keeping students interested in learning with meaningful guest speakers and special school activities. Edinburgh's Base program provides enriching activities that promote a positive community involvement outside of school hours. Edinburgh's Home and School provides students and their families many opportunities to have fun together and build school spirit. Edinburgh is a great school and it has been a pleasure being the Governing Board Chair this year.

**Adopted by the Governing Board on:**

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**October 10, 2024**

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**Gaetano Sifoni**

Principal



**Anne-Marie Yaworski**

Governing Board Chair