



## **Académie John Caboto Academy**

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### **JOHN CABOTO ACADEMY**

#### **GOVERNING BOARD**

**September 9, 2024**

#### **GOVERNING BOARD MEMBERS:**

GOVERNING BOARD CHAIR: Vanessa Chimienti

PARENT REPRESENTATIVES: Vanessa Chimienti, Tilda Carbone, Mariasabrina Mangione, Angie Michael, and Amanda Palmieri

STAFF REPRESENTATIVES: Jessica Attardo, Katia Codipietro, Anna Mignacca, Sandra Petrillo, and Alexander Rosauri

PRINCIPAL: Ms. Sonia Marotta

COMMUNITY REP: Rosemarie Federico

REGRETS: None

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#### **1. WELCOME—PRINCIPAL**

Ms. Marotta is looking forward to working with this phenomenal JCA team for a second year.

#### **2. INTRODUCTION OF MEMBERS**

The members of Governing Board Members were introduced.

#### **3. APPROVAL OF AGENDA**

The agenda was adopted unanimously.

Motioned by Ms. Mangione.

Seconded by Ms. Carbone.

#### **4. WORKING TOGETHER AS A TEAM—PRINCIPAL**

Ms. Marotta mentioned the importance of working together as a team.

#### **5. REVIEW OF FUNCTIONS OF POWERS**

Election of Governing Board members resulted as such:

##### **5.1 Election of a Chairperson: Ms. Vanessa Chimienti**

Motioned by Ms. Mignacca, seconded by Ms. Mangione, unanimously approved.

##### **5.2 Election of a Secretary: Ms. Jessica Attardo**

Nominated by Mr. Rosauri, seconded by Ms. Mignacca, unanimously approved.

##### **5.3 Election of a Treasurer: Ms. Mariasabrina Mangione**

Nominated by Ms. Mignacca, seconded by Ms. Palmieri, unanimously approved.

#### **6. NOMINATION AND APPOINTMENT OF A COMMUNITY REPRESENTATIVE: Rosie Federico**

Motioned by Ms. Michael, seconded by Ms. Palmieri, unanimously approved.

#### **7. OPERATION**

##### **7.1 Review of Responsibilities of Governing Board Members (*Governing Board Manual page 4.5*)**

The guidelines regarding the function and power of the Governing Board members were presented.

##### **7.2 Review of Rules of Operation (*Appendix A*)**

The rules of operation were reviewed by Governing Board members.

### **7.3 Approval/Modification of Internal Rules of Managements**

Internal rules of management were reviewed and adopted by the Governing Board members.

Motioned by Ms. Michael.

Seconded by Ms. Carbone.

Approved unanimously.

### **7.4 Approval/Modification of Guidelines for Conduct of Members (*Appendix C*)**

Guidelines for Conduct of Members were reviewed and adopted by the Governing Board members.

## **8. BUSINESS ARISING FROM MINUTES**

None

## **9. REPORTS**

### **9.1 Principal Report**

#### Corn Roast

A big thank you to the PPO for organizing such a wonderful event! Both students and parents had a fantastic time. Special thanks to the Federico family for their generous corn donation.

#### Enrolment (166 to 180)

We're excited to report an increase in enrollment this school year, from 166 to 180 students.

#### Science/STIAM:

Thank you to Ms. Rosa for stepping in temporarily. We are still in search of a French Science Teacher to join our team.

#### Grade 6 Entrance Exam Tutorial

Grade 6 students have been given the opportunity to enroll in tutorial classes for high school entrance exams, given at JCA.

#### Theatre Workshop:

We're thrilled to have Mr. Ilias and Ms. Maria back this year for another exciting musical: Aladdin. Registration forms will be sent out next week, and the deadline to register is October 1st.

#### Soccer Program:

The Soccer Program with Joey Cortese will be back at JCA. Special thanks to Ms. Petrillo for assisting with the logistics.

#### Homework Program:

As of October 15<sup>th</sup>, the homework program will be up and running by Ms. Mignacca. In addition to the home program, Ms. Mignacca will also be providing extra resource support.

#### Anxiety Workshops:

A workshop on managing anxiety, led by Demetra Vholous, will be held throughout the school year. This workshop aims to provide valuable tools and strategies for both students and parents

#### PELO Italian Classes:

We are exploring the possibility of offering PELO Italian classes at JCA. A survey has been sent out to students in grades 4-6. More information to follow.

### **9.2 Teacher Report**

#### Corn Roast and Basketball Match:

On Friday, September 6, we hosted our annual corn roast, and it was an absolute success!

Following the corn roast, the excitement continued with an incredible basketball match – grade 6 students against staff. Thank you to all the PPO members who made this day special.

Terry Fox Run:

On September 25th, we will proudly host our annual Terry Fox Run at JCA. We look forward to seeing our students come together and run in honour of Terry's legacy.

**9.3 Daycare**

We're off to a great start this year, with an increase in enrollment!

**9.4 Community Rep. Report**

None

**10. NEW BUSINESS**

**10.1 Confirmation of Email Approvals**

**10.1.1 JCA Operation Budgets 2024-2025**

**10.1.2 High School Entrance Exam Prep Course for Grade 6 (September 2024)**

**10.1.3 Fundraising Budget (2023-2024)**

**10.2 Collection of Donation for Terry Fox Run**

It was motioned to collect donations for the Terry Fox Run, and all donations can be made online on the following website: <https://schools.terryfox.ca/77809>

Motioned by Ms. Palmieri.

Seconded by Mr. Rosauri.

Approved unanimously.

**10.3 After-School Soccer Program (*Cortese Soccer*)**

It was motioned that once again we have the Joey Cortese Soccer Program as our afterschool activity.

Motioned by Ms. Carbone.

Seconded by Ms. Palmieri.

Approved unanimously.

**10.4 After-School Dance Class (*l'Académie de danse de Montréal*)**

It was motioned that l'Académie de danse will be offering dance classes for students in Grades 3-6! Classes will be held on Fridays from 3:30 to 4:30 PM for a duration of 8 weeks, starting on October 11.

Motioned by Ms. Palmieri.

Seconded by Ms. Petrillo.

Approved unanimously.

**10.5 PPO**

**10.5.1 Election of PPO Chairperson**

It was motioned that Mariasabrina Mangione will be the Fundraising Chair for the 2024-2025 school year.

Nominated by Ms. Palmieri.

Seconded by Ms. Michael.

Approved unanimously.

**10.5.2 Allocation of \$100/Month**

It was motioned to allocate an amount of \$100 per month from Fundraising to Ms. Mangione for miscellaneous expenses.

Motioned by Ms. Carbone.

Seconded by Ms. Michael.

Approved unanimously.

**10.5.3 TCBY Fundraiser**

It was motioned that TCBY will be one of our school fundraisers for the 2024-2025 school year.  
Motioned by Ms. Palmieri, seconded by Ms. Michael, unanimously approved.

**10.5.4 Fratelliz Pizza Fundraiser**

It was motioned that Fratelliz Pizza Fundraiser will be one of our school fundraisers for the 2024-2025 school year.  
Motioned by Ms. Palmieri, seconded by Ms. Michael, unanimously approved.

**10.5.5 Holiday Fair 2024**

It was motioned that Holiday Fair Fundraiser will be one of our school fundraisers for the 2024-2025 school year. It will be scheduled for November 30<sup>th</sup>.  
Motioned by Ms. Codipietro, seconded by Mr. Rosauri, unanimously approved.

**11. VARIA**

**11.1 Made Good Gornola Bars Fundraiser:** JCA will encourage families to nominate JCA for this online contest. By nominating a school, the school has the chance to win \$20,000. Additionally, if a teacher is nominated, they could receive \$2,000.

**12. QUESTION PERIOD**

When are the meetings held?

Meetings are held monthly.

Is participation in events mandatory?

Participation is not mandatory; however, our PPO chair will inform parents when involvement is necessary.

When does the AGM take place?

The Annual General Meeting (AGM) is held once a year in September.

Are guests welcome to attend the Governing Board meetings?

Yes, all parents and guardians of JCA are welcome to attend GB meetings.

**13. NEXT MEETING SUGGESTED DATE: OCTOBER 7, 2024**

**14. ADJOURNMENT**

The meeting was adjourned at 7:16 p.m..

Motioned by Mr. Rosauri.

Seconded by Ms. Codipietro.

Approved unanimously.

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Sonia Marotta, Principal

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Vanessa Chimienti, Chairperson