



Minutes of Governing Board Meeting Edinburgh Elementary School

Thursday, October 10, 2024- 7:00 PM
Online meeting on Microsoft Teams

We would like to acknowledge that Edinburgh School is located on unceded Indigenous lands. The Kanien'kehá:ka/Mohawk Nation is recognized as the traditional custodians of Tiohtià:ke/Montréal, which has long been a site of meeting and exchange for many First Nations and is currently home to diverse groups of Indigenous and other peoples. We are grateful to live, work, and learn here, and recognize the important role of education in reconciliation and in maintaining connections between the past, present, and future.

Attendees:

- Staff Members: Gaetano Sifoni, Jean-Michel Brunet, Abdelghafour El Hama, Genevieve Guay, Genevieve Hébert, Pina Trengia, Giselle Alleyne
- Parent members: Johanna Miller, Michal Muallem, Steven Muoio, Navid Azadi, Robyn Dalton, Tammy Dagenais, Anne-Marie Yaworski, Heidi Cheung
- Commissioner: Joseph Lalla

AGENDA

1. Welcome (G. Sifoni, called the meeting to order at 7:05 PM)
2. Adoption of agenda (Proposed by G. Sifoni, Seconded by Robyn Dalton)
3. Election of Governing Board Executive
 - i. Chairperson (Elected Johanna Miller)
 - ii. Vice-chair (Robyn Dalton)
 - iii. Secretary (Heidi Cheung)
 - iv. Treasurer (Alessandra Cesari)
4. Approval of Minutes of June 13, 2024 (Approved by Steven Muoio, Robyn Dalton Seconded)
5. Business Arising from Previous Minutes (June 13, 2024)
 - i. Petition for crossing guard service for school walkers
 1. Is it possible to continue to contact the city to have a crossing guard? May parents also be provided a link to the petition?
 2. Road Safety sub-committee formed (Chair: Michael Muallem, Robyn Dalton and Navid Azadi)
 - ii. 2023-2024 Annual Report
 1. Former Chair (A. Yaworski) summarized 23-24 report
6. New Business
 - i. Review of Internal rules of operation: G. Sifoni reminds that we are composed of 7 parent members, 5 teaching, 1 non-teaching (or 6 teaching), 1 daycare, up to 2 community representatives, Principal (non-voting) and Commissioner (non-voting)
 1. Chair oversees the meeting, all members must be timely, respectful etc.

2. All communication must be communicated via Chair/Principal
 3. A minimum of 5 meetings per year. Meetings should run between 7-9pm, discussions per topic should not surpass 20 minutes.
 4. On occasions GB may call for a special meeting.
 5. Quorum is 50% +1 (we need to have at least 8 people per meeting (half of whom are parent members)
 6. In absence of Chair, then Vice-Chair will run the meeting.
 7. Vote (Chair has a vote, and should the situation arise in a tie, the chair may have a 2nd vote)
 8. Alessandra Cesari passed and Navid Azadi seconded.
- ii. Conflict of interest form
1. All members of the GB must sign this form and submit.
- iii. PELO 2024-2025
1. GB to approve PELO (Italian), two classes for the 2024-2025 school year
Also motion to offer PELO for the 25-26 school year
Robyn Dalton proposes, Alessandra Cesari approves
- iv. Upcoming School Trip:

Date	Grade	Trip
09/24	Gr K4/K5	Verger le Pirate (Apple picking)
10/05	Gr 4-6	GMAA Cross-country
10/29	Gr 1	Centre des sciences
10/29	Gr 6 (maybe 5)	Les Îles de Boucherville
10/10	Gr K4/K5	Maison Théâtre
11/7 or 14	Gr 4	Musée Pointe à Calière
12/17	Gr K4-2	Maison Théâtre
01/09	Gr 6	Musée des Beaux-Arts
01/28	Gr 5	Musée des Beaux-Arts
03/25	Gr 6	Holocaust Museum
05/27	Gr 1-2	Centre de Plein Air Fatima
06/06	Gr 6	P'tit Bonheur
06/18	Gr K4/K5	Maison Théâtre

1. Move to approve proposed trips by Steven Muoio and Seconded by Robyn Dalton
 2. Second motion to approve future school trips (within school hours) – Moved to approve by Michal Mouallem and seconded by Robyn Dalton
- v. Upcoming Fundraisers
1. Home & School List
 - a. TCBY
 - b. Pizza

- c. Honey
 - d. Cookies
 - e. Big Box of Cards
 - f. Movie Night
 - g. Fundscrip
 - h. Terry Fox Run & Jump Rope for Heart (Moved by Heidi Cheung, seconded by Michael Muallem) for 24-25 *and* 25-26
 - i. Green Shirt Day (Palumbi) [In Memory 2023: Matteo Palumbi - La Fondation de l'Hôpital de Montréal pour enfants \(fondationduchildren.com\)](#)
- vi. Community representative(s) – Reminder that members of the public are welcome to attend and Edinburgh has two spots on our GB for Community representatives. If anyone has any suggestions, please invite them to a future meeting.
- vii. 2024 Open House (November 28)
- 1. Will take place later in November not necessarily immediately after Halloween (which was traditionally done in the past) and during the day to once again showcase the school during the day,
- viii. Dates/location of 2024-2025 GB meetings (Moved by Michael Mouallem and seconded by Jean-Michel Brunet)
- 1. October 10, 2024
 - 2. November 14, 2024
 - 3. December 12, 2024
 - 4. February 20, 2025
 - 5. April 10, 2025
 - 6. May 15, 2025
 - 7. June 12, 2025
- ix. Reports
- 1. Principal
 - a. September was busy with assemblies re: code of conduct, expectations, respect, and the Edinburgh Way.
 - b. Welcome Breakfast was popular with Kindergarten and New Parents
 - c. Field Day was hosted by Mr. Cho and the students had wonderful day outdoors
 - d. Picture day went smoothly. Retakes will be at their studio.
 - e. Meet the Teacher and Governing Board meeting on Sept 12; 4 new members were elected for Governing Board and EMSBPC rep (Michal Mouallem)
 - f. Former Edinburgh graduates were visitors and spoke (Writers Basu brothers) and Marymount/Westmount students visited to speak about high school.
 - g. Sharon Scimeca provided play-based learning workshops in Preschool

- h. Terry Fox raised over \$7k
 - i. Earth Rangers came and presented animals and habitats for all of the students
 - j. A new PED day will be added during the year (TBA on date)
 - k. October 18 is QPAT convention, BASE will not be offered, Base daycare educators will attend
 - l. All volunteers were highly appreciated for all events (BBQ, Parent breakfast, Terry fox, etc.)
2. Commissioner (Joseph Lalla)
 - a. During the election period, the commissioners will not meet.
 - b. November 3rd will be the next election date and please encourage all to vote, as the government wishes to remove the EMSB altogether.
 - c. It will be the last one Lalla will be able to attend, as the ward boundaries will be modified.
 3. Treasurer - \$250 allocation, which part of it was rolled over. \$300 has been allocated for 24-25.
 - a. If possible, may a bursary be granted for student in Grade 6 Science Fair?
 - b. Note that allocation is for parking fees, or snacks for GB members usually.
 4. Parent Delegate (EMSAPC) – No report
 5. Teacher Reports – Progress reports will be completed this week and IEPs are being working. Staff assistant has been assigned (Jean-Michel Brunet) on Wednesdays. Student council will be created as a new initiative. Waste Audit is a new initiative (ENUF) to analyze our current waste needs and give recommendations and teach the students recycling methods/needs. Pilot project for literacy has been initiated for the younger students. Miss Helen continues the literacy-grammar program Mme Chisette starts with the grades 1 & 2 in English
 6. Home and School Liaison – New parent breakfast was well attended. All volunteers were very much appreciated. The welcome back BBQ was well attended. Orange T-Shirt day had new designs. Upcoming; clothing drive, pizza/tcby, souvlaki lunch, and Halloween and cookie fundraisers, fundscrip and big box of cards, book fair, and movie night.
 7. BASE – PED day was successful, Karaoke lunch Fridays, Connect Four tournament.
- x. Varia – N/A
 - xi. Correspondence – N/A
 - xii. Question period – N/A
 - xiii. Adjournment – Alessandra Cesari moves, Seconded by Robyn Dalton, Motion carries unanimously

Next meeting to be held virtually on November 14, 2024 at 7PM.

Respectfully submitted:

Gaetano Sifoni, Principal

Johanna Miller, Chairperson