



Commission scolaire English-Montréal

English Montreal School Board

RE: mTransport - School Transportation Tool
East Hill Elementary School

January 27, 2025

Dear Parent(s),

Your child(ren) should have already received a bus pass with a QR code and a lanyard that they must wear around their neck when they board the bus. Electronic tablets have been installed on the school buses and effective immediately, whenever your child(ren) get on or off the vehicle, they will have to scan their bus pass on the tablet. For this project to be a success, we will need your cooperation to ensure that your child(ren) scans their bus pass every day when they get on/off the bus.

Parents must download the mTransport application on their smart phone.

IPHONE

Appstore Link: <https://itunes.apple.com/ca/app/mtransport/id1152483902>

ANDROID

Google play Link: <https://play.google.com/store/apps/details?id=ca.mphase.mtransport&hl=en>



In the application, you must enter your email address as your username. Please make sure to use the same email address that you provided to the school for school communication purposes and for the Mozaik application.

If you do not own a smart phone, you may access this service through the web portal:
<https://portail.mtransport.ca/>

Once you download the application, the service will start sending you notifications when:

- Your child(ren) board(s) the bus
- Your child(ren) get(s) off the bus
- The bus leaves the stop right before yours
- The bus arrives at or leaves the school

For this feature to work, students must scan the bus pass with a QR code that was provided by the Transportation Division every time they get on and off the bus.

mTransport is a technological tool designed to facilitate the communication between the school, the transportation company, and the parents in the context of student transportation. The reliability of mTransport depends on numerous factors and, as such, will never replace the vigilance and monitoring of all stakeholders. Parents **must** continue to apply the following rules as indicated in the EMSB's Transportation Policy:

- to see that their child arrives at the assigned stop ten (10) minutes prior to pick-up.
- it is **mandatory** for a responsible adult to accompany Pre-Kindergarten, Kindergarten and Grade 1 students to and from the assigned stop.

Please take note that on days where there is a substitute bus driver or a bus replacement, and as such, the application is not being used by the driver, parents will receive a notification on their smart phones indicating that the tool is not being used on that day.

Furthermore, when you use the application to notify the bus driver that your child(ren) will not be taking the bus on a specific date, the school will not automatically be informed. **You must kindly continue to inform the school of your child's absence.**

If you have questions or concerns, please do not hesitate to contact the Transportation Division at the EMSB.

Best regards,

S. Rebelo
Principal
East Hill Elementary School