

MINUTES OF PROCEEDINGS OF THE
ENGLISH MONTREAL SCHOOL BOARD

A Regular Board meeting of the English Montreal School Board has taken place on Wednesday April 29, 2020 at 4:30 p.m. in the LAURENCE PATTERSON CONFERENCE ROOM, 6000 Fielding Avenue.

Chairman

Ms. M. Jennings, Trustee

Administrators Present:

Ms. A. M. Matheson, Director General
Me B. Duhême, Assistant Director General, Administration Division
Ms. E. Alfonsi, Assistant Director General, Education Division
Me N. Lauzière, Secretary General
Ms. A. Watson, Director, Human Resources
Ms. L. Nassivera, Director, Financial Services
Ms. B. Sellato, Consultant

1. Approval of the Agenda

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the agenda be approved.

Adopted

Resolution # 20-04-29-1

2. Question Period

The Trustee, Ms. Jennings, replied to the questions posed by-
Mr. Chris Eustace, Community member, regarding class sizes and special needs students.

The Trustee, Ms. Jennings, replied to the questions posed by-
Mr. Chris Eustace, Community member, regarding Commissioner Remuneration and Lawyer funding.

The Trustee, Ms. Jennings, replied to the questions posed by-
Ms. Maria Corsi, parent regarding the Trustee Mandate and the reopening of schools and optional learning.

The Trustee, Ms. Jennings, replied to the questions posed by-
Ms. Sonia Monistero, parent regarding statistics in Montréal-Nord.

3.

Adoption of Minutes of Special Board Meetings held on:

3.1 Adoption of Minutes of the Special Board Meeting held on February 25, 2020

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the Minutes of the Special Board Meeting held on February 25, 2020 be approved as presented.

Adopted

Resolution # 20-04-29-3.1

3.2 Adoption of the Minutes of the Special Board meeting held on March 26, 2020

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the Minutes of the Special Board Meeting held on March 26, 2020 be approved as presented.

Adopted

Resolution #20-04-29-3.2

4.

Business Arising Out of Minutes

There was no business arising.

5. Tribute to Former EMSB Commissioner and Chairman, Dr. John A. Simms

WHEREAS the Board values the contribution made by its employees and commissioners;

WHEREAS the Board wishes to take official cognizance of the passing of any member of its large family of employees;

WHEREAS Dr. Simms was first elected as Commissioner to Ward 6 (N.D.G., Montreal West Ville St. Pierre) to the Protestant School Board of Greater Montreal in November of 1970 and was re-elected as Commissioner to Ward 4 (N.D.G., Montreal West) in November of 1983 and served as Commissioner until 2003;

WHEREAS Dr. Simms served as a member of the Protestant Committee of the Superior Council of Education for Québec; president of the Quebec Trustees Association and the Canadian Education Association;

WHEREAS in his long and distinguished career at the PSBGM and the EMSB, Dr. Simms served as Chairman of the Board from 1973 to 1977 and from 2001 to 2004;

WHEREAS Dr. Simms served the community in various forms; as an ordained minister, he served both at the Church of St. Andrew and St. Paul, and at the Montreal West Presbyterian Church. He was the chaplain to the Queen Mary Veterans' Hospital and to The Last Post Foundation, president of the Westward Rotary Club, vice-president of the John Howard Society; a founding director of Alliance Québec, as well as serving as Lieutenant-Commander in the Canadian Armed Forces, he also contributed to the Montreal Association for the Blind, serving as Director General from 1977 until 1995;

WHEREAS Dr. Simms' contributions to society were many, including many medals and awards of recognition, including: in 1992 – the Confederation of Canada Commemorative Medal'; in 1995 – the newly constructed 'Pavilion John A. Simms' wing of the Montreal Association for the Blind; in 2002 – the 'Queen's Golden Jubilee Medal, and the Rotary Club's 'Vocational Service Award'; in 2003 – the 'John A. Simms' Park on the corner of Westminster and St. Jacques Streets and the 'John A. Simms' Community Centre in Montreal West; and in 2010 – a transept in the Montreal West Presbyterian Church was named in his honor;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the Board note with regret the passing of former Chairman Dr. John A. Simms whose contributions helped develop the PSBGM, EMSB and the communities in which he served.

Adopted

Resolution #20-04-29-5

Ms. Jennings stated that Dr. Simms was a mentor to her and a guiding light. He is, has been and will continue to be a very valued member to all Quebec communities. She thanked him and his family for allowing him to devote much of his time for the benefit of everyone else. "We grieve with you and we will hold him dear in our hearts".

6. Proposed Schedule of Meetings 2020-2021

6.1 Draft By-Law No. 1 (2020) – Schedule of Board Meetings

WHEREAS section 162 of the Education Act requires that the Council of Commissioners establish, by by-law, the day, time and place of its regular meetings;

WHEREAS By-Law no. 1 (2020) defines the regular monthly public meetings of the English Montreal School Board / Service Centre, until otherwise amended;

WHEREAS in accordance with Section 392 of the Education Act, public notice of the by-law must be given at least 30 days prior to its adoption;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS AND RESOLVED THAT,

- a) approval be given to Draft By-Law No. 1 (2020) setting the date, time and place of regular meetings of the English Montreal School Board / Service Centre during the 2020-2021 school session;
- b) final approval of By-Law No. 1 (2020) be given at the regular meeting of the Board to be held on June 10, 2020.

Adopted

Resolution #20-04-29-6.1

6.2 Draft By-Law No. 4 (2020) – Schedule of Executive Committee Meetings

WHEREAS Section 162 of the Education Act requires that the regular meetings of the Executive Committee be established, by by-law;

WHEREAS the Executive Committee will be abolished as of November 5, 2020, according to sections 76 and 335 of Bill 40, An Act to amend mainly the Education Act with regard to school organization and governance;

WHEREAS in accordance with Section 392 of the Education Act, public notice of the by-law must be given at least 30 days prior to its adoption;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT:

- a) approval be given to Draft By-Law No. 4 (2020) setting the date, time and place of regular meetings of the Executive Committee of the English Montreal School Board until November 5, 2020;
- b) final approval of By-Law No. 4 (2020) be given at the regular meeting of the Board to be held on June 10, 2020.

Adopted

Resolution #20-04-29-6.2

7	<p><u>Group Purchase for School Milk</u></p> <p>WHEREAS the Board’s annual funding includes an inner city component for the implementation of a Milk Program;</p> <p>WHEREAS the Commission Scolaire de la Pointe-de-l’Île (CSPI) will lead a cooperative purchasing group initiative for the tender of the Milk contract which will include the milk requirements for the Free Milk Program of the English Montreal School Board equivalent to approximately \$250,000 annually;</p>
	<p>WHEREAS the school boards must indicate via resolution whether they wish to be part of the purchasing group for the negotiation of the aforementioned two (2) year contract for the purchase of milk, with a possible option to renew for an additional one (1) year;</p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the English Montreal School Board be authorized to participate in the cooperative purchasing group lead by the Commission Scolaire de la Pointe-de-l’Île (CSPI), to negotiate the Milk contract for the entire duration of the contract (2020-2021, 2021-2022 and 2022-2023) provided that all annual renewal options are exercised, and that the present resolution be forwarded to CSPI.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #20-04-29-7</u></p>
8.	<p><u>2019-2020 Commissioner Remuneration</u></p> <p>WHEREAS Order-in-Council #753-2019, dated July 24, 2019, established the new parameters for purposes of calculating the maximum global remuneration of school board commissioners for the 2019-2020 school year;</p> <p>WHEREAS the total maximum global remuneration of school board commissioners for 2019-2020 is \$186,798, with the Board determining the allocation of this envelope;</p> <p>WHEREAS the current Commissioners’ remuneration does not reflect the adjustment to the 2019- 2020 maximum envelope;</p> <p>WHEREAS the amount of this adjustment as well as the amounts available resulting from changes during 2019-2020 represents a residual amount of \$6,621;</p> <p>IT WAS MOVED BY the Trustee, Ms. Marlene Jennings, AND RESOLVED THAT the residual amount of \$6,621 be distributed in 2019-2020 to Commissioners on a pro-rata basis of total annual remuneration, as outlined in the documentation submitted to the meeting.</p> <p>AND THAT authorization be given to Financial Services to take the appropriate action necessary to reflect the budgetary increase of the total remuneration in the amount of \$3,241 in the 2019- 2020 annual budget.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #20-04-29-8</u></p>

9. Budget Building Process 2020-2021

WHEREAS in conformity with Section 275 of the Education Act, a document entitled 'Budget Building Process for 2020-2021' has been created;

WHEREAS the Trustee, Marlene Jennings, at the Board meeting of December 19, 2019 resolved by virtue of resolution #19-12-19-10.1 that the document entitled 'Budget Building Process for 2020-2021' be approved for forwarding to the school and centre governing boards and the EMSB Parents' Committee (EMSB PC) for purposes of consultation;

WHEREAS it was further resolved that the document entitled 'Budget Building Process for 2020-2021' be forwarded to ACSES, EMSAC, and CMAC for feedback;

WHEREAS the school governing boards and the EMSB PC have submitted recommendations on the budget priorities and feedback on the Guiding Principles, Criteria, and Related Orientations;

WHEREAS the CMAC, ACSES and EMSAC have provided suggestions for budget priorities and feedback on the Guiding Principles, Criteria, and Related Orientations;

WHEREAS the document entitled 'Budget Building Process for 2020-2021' has taken into consideration recommendations formulated as per above;

WHEREAS the Resource Allocation Committee, has reviewed and endorsed this document;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED, AS RECOMMENDED BY THE RESOURCE ALLOCATION COMMITTEE, THAT the document entitled 'Budget Building Process for 2020-2021' be approved, as outlined in the documentation submitted to the meeting.

Adopted

Resolution #20-04-29-9

10. Budget Increases or Decreases – Q2 review

WHEREAS in conformity with the Operating Budget procedure, all requests to incur additional expenditures over and above the approved original Operating Budget, to reduce projected revenues from previous forecasts, and to transfer budgets in excess of \$20,000 must be approved by the Board;

WHEREAS there has been established a protocol whereby departments are to submit (via the Budget Control Committee) the appropriate form indicating such requests, with supporting rationale;

WHEREAS the requests were submitted as part of the Quarter 2 (December 31, 2019) review;

WHEREAS Financial Services is to submit such department requests on a month-to-month basis as deemed warranted;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT increases or decreases to budgeted Revenues and Expenses be reflected in the annual budget as follows:

- a) Teacher envelope: increase to Revenues in the amount of \$104,631 and increase to Expenses in the amount of \$1,243,357
- b) Real Estate: decrease to Revenues in the amount of \$963,000 and increase to Expenses in the amount of \$47,397
- c) Transportation: increase to Revenues in the amount of \$99,490 and increase to Expenses in the amount of \$182,757
- d) International Students (Youth): decrease to Revenues in the amount of \$166,000 and decrease to Expenses in the amount of \$112,000
- e) Nutrition services: decrease to Revenues in the amount of \$200,000 and decrease in expenses in the amount of \$50,000
- f) AEVS: decrease in Revenues in the amount of \$5,063,223 and decrease in Expenses in the amount of \$1,982,920

Adopted

Resolution #20-04-29-10

<p>11.</p>	<p><u>Maintaining All Four Modular Classrooms at Edinburgh Elementary in 2020-21</u></p> <p>WHEREAS on February 20, 2019, due to the overcrowding at Edinburgh Elementary School, the Council adopted Resolution #19-02-20-3A to rent and install mobile classrooms on the Edinburgh Elementary School property according to the following schedule: four (4) mobile classrooms for 2019-20, three (3) for 2020-21, two (2) for 2021-22 and one (1) mobile classroom for 2022-23;</p> <p>WHEREAS due to the high demand for elementary schools in the west-end territory of the Board, it is recommended to maintain and rent four (4) mobile classrooms for 2020-21.</p>
	<p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the Board maintain and rent four (4) mobile classrooms for 2020-21 on the Edinburgh Elementary School property, and that the appropriate budget be established accordingly;</p> <p>IT WAS FURTHER RESOLVED THAT a copy of this resolution be sent to the Governing Board of Edinburgh.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #20-04-20-11</u></p>
<p>12.</p>	<p><u>Three-Year Plan 2020-2023 – For Consultation</u></p> <p>WHEREAS Section 211 of the Education Act requires school boards to establish a Three-Year Plan for the allocation and destination of its immovables on an annual basis;</p> <p>WHEREAS the said Section also requires school boards to issue a deed of establishment for each school and adult education and vocational training centre under its jurisdiction;</p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the proposed Three-Year Plan for the Allocation and Destination of Immovables 2020-21, 2021-22 and 2022-23 be approved for the purpose of consultation with the English Montreal School Board Parents Committee (EMSBPC), the municipalities on the Board's territory and the Advisory Committee on Special Education Services (ACSES);</p> <p>IT WAS FURTHER RESOLVED THAT the EMSBPC, the municipalities on the Board's territory and ACSES be invited to forward their views on the matter by Friday May 29, 2020.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #20-04-29-12</u></p>

13.	<p><u>Pre-K Classes 2020-2021 funded by MEES</u></p> <p>WHEREAS by virtue of its Bill 5, the Ministère de l'Éducation et de l'Enseignement supérieur (MEES) is proposing to amend the Education Act, in order to allow all children having reached 4 years of age to receive preschool education services;</p> <p>WHEREAS in mid-February 2020 the MEES announced that the EMSB would be authorized to add twelve (12) new MEES funded Pre-K classes in 2020-2021;</p> <p>WHEREAS the Administration of the EMSB identified the following schools to implement MEES funded Pre-K classes: Carlyle (2 classes), Dunrae Gardens (1 class), East Hill (1 class), Leonardo Da Vinci (2 classes), Michelangelo (1 class), Pierre de Coubertin (1 class), St. Monica (3 classes); Honoré Mercier (1 class) based on the following criteria and conditions: poverty index, schools with existing Pre-K classes and availability of classroom space and teachers;</p> <p>WHEREAS the Administration of EMSB has already undertaken the necessary steps in order to prepare for the opening of the current and new MEES funded Pre-K classes; As such, Dante, Leonardo Da Vinci and Pierre de Coubertin will proceed with the termination of the leases of the private Pre-K's currently occupying the space needed to open the MEES funded Pre-K classes assigned to them;</p> <p>WHEREAS the MEES has requested a Resolution by the Council confirming the opening of MEES funded Pre-K classes in the designated schools;</p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the opening of the MEES funded Pre-K classes at Carlyle, Dunrae Gardens, East Hill, Leonardo Da Vinci, Michelangelo, Pierre de Coubertin, St. Monica and Honoré Mercier be approved for the 2020-2021 school year;</p> <p>IT WAS FURTHER RESOLVED that a copy of the present Resolution be sent to the Governing Boards of the concerned schools;</p> <p>IT WAS STILL FURTHER RESOLVED that a copy of the present Resolution be sent to the MEES.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #20-04-29-13</u></p>
14.	<p><u>Confirmation of Assistant Director Human Resources – For Information</u></p> <p>Item presented by Ms. Ann Watson, Director of Human Resources. Following a successful written performance evaluation, the Director of Human Resources, Ms. Ann Watson, recommended to the Director General that Ms. Darlene Kehyayan, Assistant Director of Human Resources, be confirmed in her position. According to the delegated Powers of the Director General, Ms. Matheson, DG, approves and confirms that Darlene Kehyayan is confirmed in her position of Assistant Director of Human Resources.</p>
15.	<p><u>Director General's Delegation of Powers – Quarterly Review – For Information</u></p> <p>Item presented by the Director General, Ms. Ann Marie Matheson.</p>

16.	<u>Admin Appointments Round 1/3 – For Information</u> Item presented by Ms. Ann Watson, Director of Human Resources. As a result of this “first round”, the Director General, following a consultation with the Assistant Directors General, Regional Directors and Director of Human Resources, has approved a slate of administrators for appointments in schools and centres, effective July 1st, 2020.		
	GERALD MCSHANE		

PRINCIPAL CLASS 7	STEVEN REBELO - PERMANENT	TRANSFER FROM OUR LADY OF POMPEI; (WAS REPLACING AT LBPHS 2019-2020)	
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ELIZABETH BALLANTYNE			
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PRINCIPAL CLASS 7	CHRISTINA CHILELLI – PERMANENT	TRANSFER FROM GERALD MCSHANE; ON SABBATICAL LEAVE 2020-2021	
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PRINCIPAL CLASS 7	SAVERIO SERVELLO (INTERIM)	TEMP PROMOTION FROM VP ROYAL VALE	
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EDINBURGH			
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PRINCIPAL CLASS 7	CHANTAL JUHASZ - PERMANENT	VACANT – TRANSFER OF M. ZAMPINO DURING 2019-2020 SCHOOL YEAR	
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WESTMOUNT PARK			
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PRINCIPAL CLASS 8	MARCO GAGLIARDI - PERMANENT	VACANT - RESIGNATION M. PERRON; WAS FILLED 2019-2020 BY DAVID LEE. DAVID LEE ON SABBATICAL LEAVE 2020-2021	
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ROYAL VALE			
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VICE-PRINCIPAL CLASS 6	STAVROS SPETSIERIS - PERMANENT	VACANT - RESIGNATION N. CHEFF	
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ROYAL WEST ACADEMY			
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VICE-PRINCIPAL CLASS 6	(INTERIM) - NO APPLICANTS	S. MANSTOVITCH SABBATICAL LEAVE 2020-2021	
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17.	<p><u>Other Business</u></p> <p>There was no other business.</p> <p>Ms. Jennings statement: Following the decisions to close schools in the north end of the EMSB's territory, the trustee received concerns on the movement of the staff from those schools. There are collective agreements in place that the school board must fill those vacant posts that arrive during a school year. The Board cannot deny a person an opportunity to a promotion or fulfilling their own aspirations.</p>
18.	<p><u>Adjournment</u></p> <p>On a motion by the Trustee, Ms. M. Jennings, the meeting was adjourned at 6:01 p.m.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #20-04-29-18</u></p>
	<p>Signed in Montreal, _____</p> <p>_____</p> <p>Ms. Marlene Jennings, Chairman</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Me Nathalie Lauzière, Secretary General</p>