

Minutes of Executive Committee



Commission scolaire English-Montréal
English Montreal School Board

Meeting	Regular Executive Committee Meeting		
Date	December 13, 2022	Time	5:30 p.m.
Meeting Room	Laurence Patterson Conference Room	Meeting Duration	20 minutes
Meeting Chair	Mr. Joe Ortona	Report Author	Me Nathalie Lauzière

Commissioners	
Members	Quorum: 4 Non Members
Joe Ortona, Chair	X
Mario Bentreovato, Vice-Chair	X
Agostino Cannavino	X
Maria Corsi	X
Ellie Israel	X
James Kromida	X
Pietro Mercuri	X

Administrators	
Nicholas Katalifos	X
Pelagia Nickoletopoulos	X
Me Jack H. Chadirdjian	X
Me Nathalie Lauzière	X
Brigida Sellato	X

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Item	Description
1.	<p><u>Adoption of Agenda</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the agenda be approved, as presented.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E22-12-13-1</u></p>
2.	<p><u>Adoption of Minutes</u></p> <p><u>2.1 Regular Executive Committee Meeting held on November 8, 2022</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Minutes of the Regular Executive Committee meeting held on November 8, 2022, be approved as presented.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E22-12-13-2</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>
4.	<p><u>Election of Vice-Chair of the Executive Committee</u></p> <p>WHEREAS according to sections 155.1 and 182 of the Education Act, the Executive Committee shall elect, from its members, the Vice-Chair of the Committee;</p> <p>Nominations: Agostino Cannavino nominated Mario Bentrovato, who accepted the nomination.</p> <p>Mr. Pietro Mercuri moved to cease the nominations, all approved.</p> <p>WHEREFORE BE IT UNANIMOUSLY RESOLVED:</p> <p>THAT, effective December 13, 2022, Mario Bentrovato be designated as Vice-Chair of the Executive Committee.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E22-12-13-4</u></p>
5.	<p><u>Awarding of Contracts</u></p> <p><u>5.1 P-1805 – Elizabeth Ballantyne – Major Building Renovation Project</u></p> <p>WHEREAS the Material Resource Department proceeded with a public call to tender at Elizabeth Ballantyne Elementary School – Major Building Renovation Project.</p> <p>WHEREAS the tender was closed on November 22, 2022, the Material Resources Department has received three (3) electronic bids and one (1) sealed bid on the closing date, and the bids received were opened at the appointed time;</p> <p>WHEREAS the timeline to complete the job is no later than August 18, 2024;</p> <p>WHEREAS the lowest bidder was found conform with the conditions stipulated in the tender documents;</p>

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WHEREAS the architect had analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS pursuant to Article 115 of By-Law No. 10 of the English Montreal School Board, the awarding of a construction contract over \$2,000,000 is subject to the approval of the Executive;

IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT, the contract for the Major Building Renovation Project be awarded to **Construction Vinca Inc.** in the amount of \$5,069,990.00 before taxes and (\$5,829,221.00 with taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.1

5.2 P-2205 – Architect Firm Selection for Option Venture Elizabeth – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architect firm for P- 2205 – Option Venture Elizabeth – Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the Option Venture Elizabeth Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

WHEREAS the tender was closed on September 1, 2022, the Material Resources Department received one (1) electronic service offer on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on November 10, 2022 to evaluate the sole (1) service offer received;

WHEREAS the Selection Committee recommended the sole architect firm, meeting the requirements of the notice of qualification documentation;

WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10 of the English Montreal School Board, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. MARIO BENTROVATO AND UNANIMOUSLY RESOLVED THAT as recommended by the selection Committee, there be approved **ANA Architecture Inc.** to be selected for P-2205 – Option Venture Elizabeth Schools for the Major Renovation Project;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.2

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5.3 P-2208 – Architect Firm Selection for Marymount Academy – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architect firm for P- 2208 – Marymount Academy – Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the Marymount Academy Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

WHEREAS the tender was closed on September 12, 2022, the Material Resources Department received two (2) electronic service offers on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on September 16, 2022 to evaluate the two (2) service offers received;

WHEREAS the Selection Committee recommended the architect firm, meeting the requirements of the notice of qualification and obtaining the higher evaluation;

WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10 of the English Montreal School Board, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. JAMES KROMIDA AND UNANIMOUSLY RESOLVED THAT as recommended by the selection Committee, there be approved **Affleck de la Riva, architectes s.e.n.c.** to be selected for P-2208 – Marymount Academy for the Major Renovation Project;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.3

5.4 P-2210 – Architect Firm Selection for Shadd Business Centre – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architect firm for P- 2210 – Shadd Business Centre – Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the Shadd Business Centre Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

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WHEREAS the tender was closed on September 12, 2022, the Material Resources Department received two (2) electronic service offers on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on September 16, 2022 to evaluate the two (2) service offers received;

WHEREAS the Selection Committee recommended the architect firm, meeting the requirements of the notice of qualification and obtaining the higher evaluation;

WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10 of the English Montreal School Board, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT as recommended by the selection Committee, there be approved **Affleck de la Riva, architectes s.e.n.c.** to be selected for P-2210 – Shadd Business Centre for the Major Renovation Project;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.4

5.5 P-2211 – Architect Firm Selection for Dunrae Gardens – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architect firm for P- 2211 – Dunrae Gardens – Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the Dunrae Gardens Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

WHEREAS the tender was closed on September 12, 2022, the Material Resources Department received two (2) electronic service offers on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on September 16, 2022 to evaluate the two (2) service offers received;

WHEREAS the Selection Committee recommended the architect firm, meeting the requirements of the notice of qualification and obtaining the higher evaluation;

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WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10 of the English Montreal School Board, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MS. MARIA CORSI AND UNANIMOUSLY RESOLVED THAT as recommended by the selection Committee, there be approved **Affleck de la Riva, architectes s.e.n.c.** to be selected for P-2211 – Dunrae Gardens for the Major Renovation Project;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.5

5.6 P-2212 – Architect Firm Selection for Edinburgh – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architect firm for P- 2212 – Edinburgh – Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the Edinburgh Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

WHEREAS the tender was closed on September 12, 2022, the Material Resources Department received two (2) electronic service offers on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on September 16, 2022 to evaluate the two (2) service offers received;

WHEREAS the Selection Committee recommended the architect firm, meeting the requirements of the notice of qualification and obtaining the higher evaluation;

WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10 of the English Montreal School Board, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. MARIO BENTROVATO AND UNANIMOUSLY RESOLVED THAT as recommended by the selection Committee, there be approved **Affleck de la Riva, architectes s.e.n.c.** to be selected for P-2212 – Edinburgh for the Major Renovation Project;

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IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.6

5.7 P-2213 – Architect Firm Selection for Gardenview – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architect firm for P- 2213 – Gardenview – Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the Gardenview Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

WHEREAS the tender was closed on September 12, 2022, the Material Resources Department received one (1) electronic service offer on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on September 16, 2022 to evaluate the sole (1) service offer received;

WHEREAS the Selection Committee recommended the sole architect firm, meeting the requirements of the notice of qualification documentation;

WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10 of the English Montreal School Board, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. JAMES KROMIDA AND UNANIMOUSLY RESOLVED THAT as recommended by the selection Committee, there be approved **Cornier Lefebvre Architectes Inc.** to be selected for P-2213 – Gardenview for the Major Renovation Project;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 7-0-0, Adopted

Resolution #E22-12-13-5.7

5.8 PS22-0922 – Open Contract (Contrat à exécution sur demande) for the Inspection, Maintenance and Repairs of water fountains

WHEREAS the English Montreal School Board (EMSB) needs to conclude an open contract (Contrat à exécution sur demande) for the services of the inspection, maintenance and repairs of its water fountains in all their buildings;

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	<p>WHEREAS Procurement Services proceeded with a public call for tender for these services on the SEAO (Système électronique d'appel d'offres) on October 24, 2022;</p> <p>WHEREAS Sani-Fontaines Inc. is the lowest compliant bidder, for a lump sum amount of \$ 540,806 (taxes excluded) and \$621,791.70 (all taxes included);</p> <p>WHEREAS the acquisition of services greater than \$250,000 requires approval by the Executive Committee as per By-Law 10 Article 114.1;</p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED that the service contract for the Inspection, Maintenance and Repairs of Water Fountains be awarded to the lowest compliant bidder, Sani-Fontaines Inc. for a two year period with a possible option to extend the contract for one additional year for a lump sum amount of \$540,806 (taxes excluded for three years) and \$621,791.70 (taxes included for three years);</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E22-12-13-5.8</u></p>
6.	<p><u>Other Business</u></p> <p>None.</p>
7.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MR. AGOSTINO CANNAVINO AND UNANIMOUSLY RESOLVED to adjourn the meeting at 5:50 p.m.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E22-12-13-7</u></p>

Mr. Joe Ortona, Chair

Me Nathalie Lauzière, Secretary General