

Minutes of Executive Committee



Commission scolaire English-Montréal
English Montreal School Board

Meeting	Regular Executive Committee Meeting		
Date	December 17, 2024	Time	5:30 p.m.
Meeting Room	Laurence Patterson Room	Meeting Duration	10 minutes
Meeting Chair	Joe Ortona	Report Author	Me Nathalie Lauzière

Commissioners				
Members	Quorum: 4		Non-Members	
Joe Ortona, Chair		X	Chelsea Craig	
Maria Corsi – via TEAMS		X	James Kromida	X
Julien Feldman		X	Julie Kristof	
Paula Kilian		X	Susan Perera	
Jessica Houde-Woytiuk		X	Mario Pietrangelo	
Pietro Mercuri		X	Merika Ramundo	
Sharon Nelson			Jennifer Rutt	
			Paola Samuel	

Administrators				
Nicholas Katalifos		X	Mario Cardin – via TEAMS	X
Pelagia Nickoletopoulos		X	Charalambos Thomas	X
Me Jack H. Chadirdjian		X	Philip Verdi	X
Me Nathalie Lauzière		X		
Brigida Sellato		X		

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Item	Description
1.	<p><u>Adoption of Agenda</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Agenda be approved, as presented.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E24-12-17-1</u></p>
2.	<p><u>Adoption of Minutes</u></p> <p><u>2.1 Regular Executive Committee Meeting held on September 10, 2024</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Minutes of the Regular Executive Committee meeting held on September 10, 2024, be approved as presented.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E24-12-17-2.1</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>
4.	<p><u>Election of Vice-Chair of the Executive Committee</u></p> <p>WHEREAS according to sections 155.1 and 182 of the Education Act, the Executive Committee shall elect, from its members, the Vice-Chair of the Committee;</p> <p>Nominations:</p> <p>Ms. Paula Kilian nominated Mr. Pietro Mercuri, who accepted the nomination.</p> <p>There were no other nominations or self-nominations.</p> <p>Ms. Jessica Houde-Woytiuk moved to cease the nominations.</p> <p>WHEREFORE IT WAS MOVED BY MS. PAULA KILIAN AND UNANIMOUSLY RESOLVED:</p> <p>THAT, effective December 17, 2024, Mr. Pietro Mercuri be designated as Vice-Chair of the Executive Committee.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E24-12-17-4</u></p>
5.	<p><u>Additional Support Services for EMSB Students Integrated at Peter Hall School for the 2024-2025 School Year</u></p> <p>WHEREAS the English Montreal School Board (EMSB) has an entente with the Hors Reseau School Peter Hall to offer schooling to students with high needs that cannot be served in the EMSB schools;</p>

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WHEREAS Peter Hall School has informed the EMSB that ten EMSB students with severe and complex needs are exceeding the specialized services offered at the school;

WHEREAS in order to maintain the registration of these ten students, Peter Hall School would require extra support from a full-time attendant for a student (1:1 support);

WHEREAS the estimated cost for the extra 1:1 support for the ten EMSB students will amount up to \$360,000.00 for the 2024-2025 school year;

WHEREAS the EMSB has agreed to pay for the extra 1:1 support for these ten students for the 2024-2025 school year;

IT WAS MOVED BY MS. PAULA KILIAN AND UNANIMOUSLY RESOLVED THAT the English Montreal School Board be authorized to pay the additional services up to the amount of \$360,000.00, for 1:1 support for ten (10) EMSB students with complex and high needs, to Peter Hall School for the 2024-2025 school year, as per the documentation submitted at the meeting.

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 6-0-0, Adopted

Resolution #E24-12-17-5

6. Autorisation Contrat Infonuagique Décret 596-2020

WHEREAS Quebec governmental Décret 596-2020 requires the EMSB to migrate its on-premises data centre to a Cloud Service Provider (CSP) by December 31, 2025;

WHEREAS Article 48 of the Règlement sur les contrats des organismes publics en matière de technologies de l'information requires that the EMSB secure the authorization of its dirigeant d'organisme in order to sign the contract;

WHEREAS Article 48 has provisions that would allow the EMSB to conclude a 3-year contract by mutual agreement with a pre-qualified supplier or service provider, of the Ministère de la Cybersécurité et du Numérique (MCN);

WHEREAS Article 48 includes a provision to determine the most advantageous services based on one or more criteria related to the subject of the contract, such as technological compatibility, accessibility of goods or services, performance and technical support;

WHEREAS the EMSB has determined that a direct contract with Microsoft as its Cloud Service Provider and Softchoice as its Microsoft Licensing Solutions Provider (LSP) is in its best interests;

WHEREAS the estimated costs of the Microsoft Azure Cloud subscriptions and related cloud services are \$150,000.00 / year before taxes, for an approximate total value of \$450,000.00 / 3 years before taxes;

WHEREAS management fees of 2% on the estimated value of contracts are collected by the MCN from its customers;

WHEREAS for the EMSB, 2% of a contract estimated at \$450,000.00 represents \$9,000.00 before taxes;

WHEREAS the Ministère de l'Éducation (MEQ), through mesure 30181 Volet 2 Infonuagique et Cyberdéfense, has allocated the EMSB an amount of \$1,002,764.00 in 2024-2025 and which is intended to recur;

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WHEREAS the date of signature of said contract is not known but expected to be in February of 2025;

WHEREAS Procurement Services was consulted;

WHEREAS By-law 10 requires a resolution from the Executive committee to authorize the School Board to conclude a contract surpassing \$250,000.00;

IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the English Montreal School Board conclude a 3-year contract with Microsoft and any required partners to acquire cloud services in fulfillment of governmental Décret 596-2020 from 2025 to 2028 for an amount of \$150,000.00 / year before taxes, for an approximate total value of \$450,000.00 / 3 years before taxes and an additional \$9,000.00 (before taxes) for the 2% management fees collected by the MCN on the estimated value of the 3-year contract;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 6-0-0, Adopted

Resolution #E24-12-17-6

7. Awarding of Service Contract - P-2305-ARCH - John Caboto Elementary School – Major Renovation Project

WHEREAS the Material Resources Department requires to select an architectural firm for the P-2305 – John Caboto Elementary School-Major Renovation Project;

WHEREAS the Material Resources Department proceeded to a public tender for the John Caboto Elementary School Project in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

WHEREAS the tender was closed on September 19, 2024, the Material Resources Department received six (6) sealed service offers on the closing date and the service offers received were opened at the appointed time;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the service offers received for the qualification section of the public call for tenders;

WHEREAS the Selection Committee met on September 27, 2024 to evaluate the six (6) service offers received;

WHEREAS the Selection Committee recommended one (1) architect firm, meeting the requirements of the qualitative criteria in the service offer documents and obtaining the higher evaluation;

WHEREAS in accordance with the regulations on certain service contracts of public bodies under chapter C-65.1, article 23, professional fees are determined in accordance with the determined fees for professional services provided to the Government of Quebec by architects and engineers (C-65-1 r9 & r12);

WHEREAS pursuant to the chapter 9, Article 114.1 of By-Law No. 10, the awarding of a service contract over \$250,000 is subject to the approval of the Executive Committee;

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	<p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT as recommended by the Selection Committee, there be approval for UN ARCHITECTURE Inc. with the highest evaluation to be selected for P-2305 – John Caboto Elementary School -Major Renovation Project;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E24-12-17-7</u></p>
8.	<p><u>Other Business</u></p> <p>None.</p>
9.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MS. JESSICA HOUDE-WOYTIUK AND UNANIMOUSLY RESOLVED to adjourn the meeting at 5:40 p.m.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E24-12-17-9</u></p>

Mr. Joe Ortona, Chair

Me Nathalie Lauzière, Secretary General