

Minutes of Executive Committee



Commission scolaire English-Montréal
English Montreal School Board

Meeting	Regular Executive Committee Meeting		
Date	February 4, 2025	Time	5:38 p.m.
Meeting Room	Laurence Patterson Room	Meeting Duration	6 minutes
Meeting Chair	Joe Ortona	Report Author	Me Nathalie Lauzière

Commissioners			
Members	Quorum: 4		Non-Members
Joe Ortona, Chair	X		Chelsea Craig
Maria Corsi	X		James Kromida
Julien Feldman	X		Julie Kristof
Paula Kilian	X		Susan Perera
Jessica Houde-Woytiuk	X		Mario Pietrangelo
Pietro Mercuri	X		Merika Ramundo
Sharon Nelson	X		Jennifer Rutt
			Paola Samuel

Administrators			
Nicholas Katalifos	X		
Pelagia Nickoletopoulos			Regrets
Me Jack H. Chadirdjian	X		
Me Nathalie Lauzière	X		
Brigida Sellato	X		

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Item	Description
1.	<p><u>Adoption of Agenda</u></p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the Agenda be approved, as presented.</p> <p>Vote: 5-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-02-04-1</u></p>
2.	<p><u>Adoption of Minutes</u></p> <p><u>2.1 Regular Executive Committee Meeting held on December 17, 2024</u></p> <p>IT WAS MOVED BY MR. JULIEN FELDMAN AND UNANIMOUSLY RESOLVED THAT the Minutes of the Regular Executive Committee meeting held on December 17, 2024, be approved as presented.</p> <p>Vote: 5-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-02-04-2.1</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>
4.	<p><u>Group Purchasing – Centre d’acquisitions gouvernementales (CAG) – Tender 2025-7520-80 – Acquisition et renouvellement de licences Microsoft pour l’éducation</u></p> <p>WHEREAS the Centre d’acquisitions gouvernementales (CAG) will be conducting public tender no. 2025-7520-80 to acquire Microsoft Licenses for Education;</p> <p>WHEREAS said licensing is critical to the mission of the EMSB;</p> <p>WHEREAS the English Montreal School Board wishes to participate in this call for tenders to award a contract for a period of 24 months, from June 1, 2025, to May 31, 2027;</p> <p>WHEREAS it is estimated that the annual cost of EMSB’s Microsoft Licensing is \$759,667.24 (excluding taxes);</p> <p>WHEREAS Procurement Services was consulted;</p> <p>WHEREAS a resolution from the Executive committee is required to authorize the School Board to join a group purchasing tender;</p> <p>WHEREAS the CAG invited the organization to submit its mandate by February 3, 2025;</p> <p>WHEREAS the Council of Commissioners delegates its powers to the Director General as per section 13 of By-Law 10, to take any measure requiring immediate action, including continued functioning of the School Board's establishments when the urgency of the situation or the real impossibility of acting justifies it in the circumstances;</p> <p>WHEREAS IT Services submitted the mandate for approval to the Director General to respect the deadline of February 3, 2025;</p> <p>WHEREAS IT Services submitted to the CAG its acceptance to participate to the mandate with a MENTION specifying that the mandate is conditional upon the authorization of the Executive Committee of the EMSB;</p>

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	<p>WHEREAS the CAG requires that participating organizations submit confirmation of final acceptance to participate in the mandate during the tender period, i.e. in February 2025;</p> <p>IT WAS MOVED BY MS. JESSICA HOUDE-WOYTIUK AND UNANIMOUSLY RESOLVED THAT the English Montreal School Board participate in the Centre d'acquisitions gouvernementales Tender no. 2025-7520-80 to acquire Microsoft Licenses for Education for an approximate amount of \$759,667.24 (excluding taxes) per year or \$1,519,334.48 (excluding taxes) for the two-year term from June 1, 2025, to May 31, 2027;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 5-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-02-04-4</u></p>
	<p>Ms. Paula Kilian joined the meeting at 5:40 p.m.</p>
5.	<p><u>Group Purchasing – Centre d'acquisitions gouvernementales (CAG) – Tender 2025-8079-80 – Natural Gas</u></p> <p>WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be entering into a mutual agreement for tender no. 2025-8079-80 to acquire natural gas;</p> <p>WHEREAS the English Montreal School Board (EMSB) wishes to participate in this mutual agreement to award a contract for a initial term of two (2) years with a one (1) year option for renewal, and a three (3) month transition period, from May 1, 2025 to July 31, 2028;</p> <p>WHEREAS it is estimated that the annual purchase cost of natural gas is \$3,000,000 and \$9,750,000 for the total period of three (3) years and three (3) months;</p> <p>WHEREAS the Quebec government has designated Energir and Gazifère as gas distributors;</p> <p>WHEREAS although there are other distributors of this gas molecule on the market, the CAG has determined, following a serious and documented analysis, that a call for tenders with the gas distributors would not serve the public interest and that entering into a mutual agreement with the gas distributors is the best strategy for supplying its customers at competitive prices;</p> <p>WHEREAS for contracts with a supplier or service provider, when needs are recurrent, these agreements are initiated via Procurement Services and other authorized governmental or local purchasing groups, as per article 2.8 Supply Agreement of DG-15 - Tendering Process;</p> <p>WHEREAS a resolution from the Executive committee is required to authorize the School Board to join a group purchasing tender for supply contract involving an expenditure over \$2,000,000;</p> <p>WHEREAS the Centre d'acquisitions gouvernementales (CAG) invited the EMSB to send in their mandate by February 20, 2025;</p> <p>WHEREAS Procurement Services requires the authorization from the Executive Committee of the EMSB to submit the mandate before the cut-off date;</p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the English Montreal School Board participates in the CAG Tender no. 2025-8079-80 to acquire natural gas;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-02-04-5</u></p>

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6.	<p><u>Awarding of Construction Contract – P-1915 – Royal Vale School – Major Renovation Project</u></p> <p>WHEREAS the Material Resource Department proceeded with a public call to tender at Royal Vale School – Major Building Renovation Project;</p> <p>WHEREAS the tender was closed on January 14th, 2025, the Material Resources Department has received five (5) sealed bids, and the bids received were opened at the appointed time;</p> <p>WHEREAS the timeline to complete the job is no later than August 21, 2026;</p> <p>WHEREAS the lowest bidder was found conform with the conditions stipulated in the tender documents;</p> <p>WHEREAS the architect had analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;</p> <p>WHEREAS pursuant to Article 115 of By-Law No. 10 of the English Montreal School Board, the awarding of a construction contract over \$2,000,000 is subject to the approval of the Executive;</p> <p>IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the contract for the Major Renovation Project at Royal Vale School be awarded to EMJ Construction inc, in the amount of \$4,266,864.00 before taxes (\$4,905,826.88 with taxes);</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-02-04-6</u></p>
	<p>Ms. Sharon Nelson joined the meeting at 5:43 p.m.</p>
7.	<p><u>Other Business</u></p> <p>None.</p>
8.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MS. JESSICA HOUDE-WOYTIUK AND UNANIMOUSLY RESOLVED to adjourn the meeting at 5:44 p.m.</p> <p>Vote: 7-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E25-02-04-8</u></p>

Mr. Joe Ortona, Chair

Me Nathalie Lauzière, Secretary General