



Minutes of Executive Committee

Meeting	Regular Executive Committee Meeting		
Date	May 5, 2021	Time	4:00 p.m.
Meeting Room	Virtual	Meeting Duration	12 minutes
Meeting Chairman	Me Joe Ortona	Report Author	N. Lauzière

Commissioners			
Members	Quorum: 1	Non Members	
Joe Ortona, Chair	X	Julien Feldman	X
Mario Bentrovato, Vice-Chair	X	Daniel Tatone	X
Agostino Cannavino	X		
Maria Corsi	X		
Ellie Israel	X		
James Kromida	Absent		
Pietro Mercuri	X		

Administrators			
Pela Nickoletopoulos	X	Mario Cardin	X
Nick Katalifos	X	Brigida Sellato	X
Me Benoît Duhême	X		
Evelyne Alfonsi	X		
Me Nathalie Lauzière	X		

Item	Description
1.	<u>Adoption of Agenda</u> IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT the agenda be approved, as presented. Vote: 6-0-0, Adopted <p style="text-align: right;"><u>Resolution #E21-05-05-1</u></p>

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2.	<p><u>Adoption of Minutes of the Special Executive Committee Meeting Held on December 16, 2020</u></p> <p>IT WAS MOVED BY MR. AGOSTINO CANNAVINO AND UNANIMOUSLY RESOLVED THAT the Minutes of the Special Executive Committee Meeting held on December 16, 2020 be approved, as presented.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E21-05-05-2</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>There was no business arising.</p>
4.	<p><u>Awarding of a Professional Contract – P-2019- Architect Firm Selection for St. Pius X Career Centre- Various Building Maintenance Work and Addition of Two New Kitchens Project</u></p> <p>WHEREAS the Material Resources Department requires to select an architect firm for P-2019 St. Pius X Career Centre- Various Building Maintenance Work and Addition of Two New Kitchens Project from the two qualified firm list;</p> <p>WHEREAS the Material Resources Department proceeded to a public tender for the St. Pius X Career Centre in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V, which stipulates that every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;</p> <p>WHEREAS the tender was closed on February 11, 2021, the Material Resources Department received six (6) sealed tenders on the closing date and the bids received were opened at the appointed time;</p> <p>WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the offers received for the qualification section of the public call for tenders;</p> <p>WHEREAS the Selection Committee met on February 23, 2021, to evaluate the six (6) applications received;</p> <p>WHEREAS the Selection Committee retained one (1) architect firm, meeting the requirements of the qualitative criteria in the tender documents and obtaining the higher evaluation;</p> <p>WHEREAS pursuant to Article 114.1 of By-Law No. 10, the awarding of a service contract over than \$250,000 is subject to the approval of the Executive;</p>

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IT WAS MOVED BY MR. PIETRO MERCURI AND UNANIMOUSLY RESOLVED THAT, as recommended by the Selection Committee, there be approved *Un Architecture Inc.* firm with the higher evaluation to be selected for P-2019 St. Pius X Career Centre- Various Building Maintenance Work and Addition of Two New Kitchens Project.

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Vote: 6-0-0, Adopted

Resolution #E21-05-05-4

5.

Awarding of Contract - PS21-0304 – Board-wide Lawn Maintenance Services

WHEREAS the English Montreal School Board (EMSB) is responsible for the maintenance and up keeping of its lawns at schools;

WHEREAS the EMSB requires the acquisition of external landscaping services to provide the maintenance and up keeping of its lawns at schools;

WHEREAS Procurement Services proceeded to place a public call for tender for these services on the SEAO (Système électronique d'appels d'offres) on March 18, 2021;

WHEREAS the acquisition of services greater than \$250,000 requires approval by the Executive Committee as per Section 114.1 of EMSB By-Law 10 on Delegation of Powers;

WHEREAS four (4) firms have proposed to provide landscaping services for the five (5) sectors, as set forth in tender PS21-0304, for a lump sum amount of \$122,673 (taxes excluded) per year and \$141,043.28 (all taxes included) per year;

WHEREAS Administration recommends that the service contract be awarded to the lowest compliant bidder by sector for the five (5) sectors as outlined in the table below;

Sector	Supplier	Cost/year (excl. taxes)
1	Les Entreprises Tony Di Feo Inc.	\$32,180
2	Les Entreprises Tony Di Feo Inc.	\$33,260
3	Inter-Pavé Inc.	\$15,995
4	Belle Verdure Inc.	\$19,908
5	9317-9083 Québec Inc. (Gestion Floracom)	\$21,330

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	<p>IT WAS MOVED BY MS. MARIA CORSI AND UNANIMOUSLY RESOLVED THAT the service contract for the Board-wide Lawn Maintenance be awarded to the lowest compliant bidders by sector as per the table above, for a two-year period with a possible option to extend the contract for one additional year, for a lump sum amount of \$368,019.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E21-05-05-5</u></p>
6.	<p><u>Other Business</u></p> <p>Mr. Cannavino asked for a list of all the professionals' contracts and dates that they need to be renewed.</p>
7.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MR. AGOSTINO CANNAVINO AND UNANIMOUSLY RESOLVED to adjourn the meeting at 4:12 p.m.</p> <p>Vote: 6-0-0, Adopted</p> <p style="text-align: right;"><u>Resolution #E21-05-05-7</u></p>

<hr/> <p>Me Joe Ortona, Chair</p>	<hr/> <p>Me Nathalie Lauzière, Secretary General</p>
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