



## CERTIFIED MAINTENANCE WORKMAN

General Circular No. Q-33/ 5117-4711

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<b>Place of work:</b>	Material Resources Department
<b>Status:</b>	100 % Regular Assignment
<b>Salary Rate:</b>	\$28.65/hour plus 10% Retention Premium
<b>Start Date:</b>	Determined by the Board
<b>Schedule:</b>	7:00 am to 3:30 pm - Monday to Friday
<b>Immediate Superior:</b>	Assistant Director of Material Resources

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### Nature of the Work

The principal and customary work of the employee in this employment class consists in performing maintenance, repair and renovation work relevant to several building trades.

The employee in this class of employment ordinarily carries out his or her activities in places where it would be neither practical nor necessary to continuously call upon qualified workmen. He performs general maintenance work, such as repairing or renovating buildings, sanitary installations, and simple mechanical installations. He may also carry out the preventive maintenance of equipment.

On occasion, he may be required to coordinate the work of less experienced or nonspecialized workmen. If need be, he performs any other related duty.

### Requirements and Qualifications

- For electrical and plumbing work: have the pertinent legal qualifications for the class of employment and have four (4) years of pertinent experience.

or

- Hold a Diploma of Vocational Studies in a pertinent building specialty for the class of employment or a diploma or an attestation of studies recognized as equivalent by the competent authority and have eight (8) years of pertinent experience.

or

- Hold an equivalent valid qualification certificate for the class of employment issued by a recognized body and have four (4) years of pertinent experience. In the case where the qualification certificate requires less than four (4) apprenticeship periods, he must also have one (1) year of pertinent experience to compensate for each missing period.
- Hold a valid driving license
- Good communication and interpersonal skills, in order to work effectively in a team
- Good knowledge of written and spoken English and knowledge of spoken French would be an asset

### Interview

Only candidates who will be chosen for an interview will be contacted by The English Montreal School Board. The Human Resources Department will contact the selected applicants, who are already employed by the School Board to undergo an interview process, should the position constitute a promotion.

To view job description as outlined in the classification plan [click here](#) or visit their website <http://cpn.gouv.qc.ca/cpnca/en/negotiations/plan-de-classification/personnel-de-soutien/>

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Interested candidates should send their letter of interest and curriculum vitae to:  
[jobs@emsb.qc.ca](mailto:jobs@emsb.qc.ca)

to the attention of Ms. Ann Watson, Director of the Human Resources Department

**by Friday April 25, 2025 by 4:00 p.m.**

Please refer to the circular number in your letter of application.

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The masculine gender was used in this posting to facilitate the reading.  
The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.