



TEACHERS BY THE LESSON – SUMMER SCHOOL 2025

General Circular No. T- 01

Place of Work: Laurier Macdonald High School
Salary Rate: Teacher by the lesson rate
Start Date: Sec. 3 - July 7th
Sec. 4 - July 17th
Sec. 5 - July 14th
Immediate Superior: Principal – Summer School Program

Nature of the Work

The Board will be operating its 2025 Summer School Program at the secondary level, offering courses in July 2025. The courses will be taught at Laurier Macdonald High School.

The Board is seeking to hire qualified teachers for the summer session. Candidates will be required to attend a compulsory general information meeting to take place in person before the start of classes.

Teachers may be released at any time during the first three (3) days of Summer School. Under the supervision of the Administration of Summer School, the teaching personnel will follow the methods of instruction corresponding to the requirements and objectives set for each subject domain as well as evaluate the progress of students so as to examine and assess continually and periodically the needs and achievement of objectives of every student.

Requirements and Qualifications

- § Valid teaching license as issued by the Ministère (MEQ)
- § Availability to work in school
- § Comfortable with ongoing evaluation as there will not be final exams in Secondary III courses as well as language courses in secondary 4
- § Excellent knowledge of the language of instruction (oral and written)
- § Knowledge, experience and interest in the high school curriculum programs offered at the Summer School sessions
- § Excellent communication skills, organizational, problem-solving and multi-tasking abilities
- § Proven abilities to work within a team structure

To view job description as outlined in the classification plan [click here](#)

Interested candidates should send their letter of interest, curriculum vitae and the completed "Summer School Application Form" which is attached to this posting to: jobs@emsb.qc.ca to the attention of Ms. Ann Watson, Director of the Human Resources Department, **by Friday April 18th 2025, 4:00 p.m.**

Please refer to the circular number in your letter of application

The masculine gender was used in this posting to facilitate the reading.

The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.



**2025 SUMMER SCHOOL APPLICATION
FOR TEACHING POSITION
(PERSONAL DATA) PLEASE download and fill**

Mr. /Ms.:

Surname

Given Names

Home Address:

Street

City

Postal Code

School:

Telephone No. (Home):

Board:

Telephone No. (Work):

For Human Resource use only

EMSB Employee Code: _____ **Salary Category:** _____

Current assignment: Teacher – High School: Teacher - Elementary: Administrator:

Subject(s) taught this year:

Grade level(s) taught this year:

Years of teaching experience:

Years of Summer School experience:

In the event of low registration, teachers may be released at any time during the first three (3) days of Summer School. They will be paid on a pro-rata basis for the number of hours taught. However, the minimum compensation will be the equivalent of 6 hours of salary as per scale.

Teachers must attend the compulsory general information meeting which will be held June 27th at 10:00 a.m.

Your principal may be contacted as a reference.

Date: _____ Teacher's Signature: _____

SUMMER SCHOOL - POSITION REQUESTED		
Please indicate your preference		
Subject	Check to indicate interest	Number of years you have taught this course
Secondary 3 courses – July 7th to 25th		
English Language Arts – 632-306		
Français Langue Seconde – 634-306 & 635-306		
Mathematics – 563-306		
Science & Technology – 555-306		
History of Quebec & Canada – 585-404		
Secondary 4 Courses – July 17th to 30th		
English Language Arts – 632-406		
Français Langue Seconde – 634-404 & 635-406		
Mathematics CST – 563-414		
Mathematics SN – 565-426		
Mathematics Bridge – CST to SN (July 7 th to 30 th)		
Science & Technology – 555-410		
Science & Technology – 555-420 (July 10 th to 16 th)		
History of Quebec & Canada – 585-404		
Histoire du Québec et du Canada – 085-404		
Visual Art - 668-402		
Secondary 5 Courses – July 14th to 25th		
English Language Arts – 612-536		
Français Langue Seconde – 634-504 & 635-506		