

		Commission scolaire English-Montréal English Montreal School Board
POLICY:	ABOLISHING, MAINTAINING, CREATING AND HIRING RE NON- INSTRUCTIONAL POSITIONS	CODE: HR-6
Origin:	Human Resources	
Authority:	Resolutions #87-06-25-4-C10; #87-08-26-4-C4	
Reference(s):		

POLICY STATEMENT

1. The question of abolishing, maintaining, creating and hiring for any position below the level of Coordinator shall be dealt with at the level of the Director General and Deputy Director General, with the exception of teaching positions, which are subject to ratios and certain other conditions by virtue of the provincial and local ententes in force.

2. Notwithstanding paragraph 1 above, the question of abolishing, maintaining, creating and hiring for the following positions below the level of Coordinator, or any other position as designated from time to time by the Board, shall be dealt with by resolution of the Board:
 - a. Communications Consultant
 - b. Information Officer
 - c. Returning Officer – School Board Elections.

3. All actions taken with regard to staff changes, both instructional and non-instructional alike, shall be included in the Director General's staff report, which shall be submitted to the Executive Committee for approval on a regular basis.

4. The question of abolishing, maintaining, creating and hiring for any position at the level of Coordinator or above shall be dealt with by resolution of the Board.