



**ÉCOLE FACE SCHOOL**  
**GOVERNING BOARD MEETING, EMSB**  
**Monday, November 15th, 2021, 6:30 p.m. Virtual Meeting**  
**MINUTES**

**Welcome**

GB Chair Jessica Lipes brought the meeting to order and welcomed everyone at 6:31pm

**Present:**

Parents: Elizabeth Foley (EF), Jessica Lipes (JL), Jess Conn-Potegal (JCP), Anne Krag (AK), Allison Jardim Gonsalves (AJG)

Teachers: Theodora Stathopoulos (TS), Paraskevi Tsagaroulis (PT), Marie-Eve Arseneau (MEA)

Special Ed Technician: Vivian Halperin (VH)

Non-Teaching Professional: Elizabeth Pellicone (EP)

Students: Melodie MacDonald (MM), Emily Chernock (EC)

Administration: (Principal) Joseph Vitantonio (JV)

Community Representation: Genevieve Dodin (GD)

Regrets: Maria Panova (MP), Christine Philp (CP), Fabien Welp-Barr (FWB) (joined meeting at 8:30 pm)

**1. Adoption of Agenda**

Moved: AG Seconded: EF

Adopted as presented unanimously

**2. Adoption of Minutes from the GB meeting on October 18, 2021.**

Moved: AK Seconded: JCP

Adopted as presented unanimously

**3. Public question period**

There was no public during this time.

**4. Follow up: Entente**

There is nothing to report. The response to the GB letter did not provide any new information.

GD reports that the CE decided to postpone sending a letter. JV advises to wait a little bit longer before taking any further action.

**5. Follow up: Relocation & Related Issues**

The CSSDM has written the letter to advise parents of the new projected year for the relocation of FACE and it was translated in English. Both CSSDM and EMSB will send the letter at the same time. Two staff members, who were members of various committees, recall announcements that funding for the renovations of the University street building, as well as for the renovations to the elementary transitional school, had been secured. This is inconsistent with the present news that neither one of the schools (elementary & high school) had secured funding for its renovations.

Questions about safety in the University street building were asked but GD informs us that the CE was reassured that the CSSDM is monitoring the building closely.

EF wonders if the EMSB will be more actively involved in the relocation discussions together with the CSSDM and hopes it will be sooner rather than later.

## 6. Educational Project: Annual Report

Due to COVID, and the reorganization of the evaluation process, there were no exams of end of cycle and no provincial exams to be able to rely on for success rates.

This year, as last year, the annual report is the same for all schools addressing the COVID year.

Move to adopt as presented: TS

Seconded: MEA

Passed unanimously as presented.

## 7. Sex Ed Curriculum Plan

A school team made up of teachers and support staff has looked at the plan that was created last year. No major changes were made to the plan.

The guidelines set out by the government are respected in the plan. The Sexuality Education Consultant offers support to schools when developing these plans with step by step checklists to ensure all components of the government requirements are being met.

Move to adopt as presented: MEA

Seconded: AG

Passed unanimously as presented.

## 8. Budget Presentation

- Fund 3- GB has to approve all purchases coming from this fund and the Principal is supposed to report the balances to the GB periodically. Once a project is approved, all expenses from that project coming from Fund 3 are covered with respect to approvals for spending. Example- School Fees. We rollovers last year by the end of the year: 047-\$12 151.00 and 147- no rollover. Only budget that rolls over 100%.
- Fund 5- Operational budget assigned to the school based on student population. Used to operate the school-service contracts, paper, office supplies, etc.
- Fund 6- Special Government Funds- used to support students in a variety of ways. Outings, Special Needs, FSL for International and out of province students- Cultural Events- Tutoring and Homework Assistance.
- Fund 7- MAO Budget- furniture and IT equipment budget. Allocated by student population.
  
- **Request permission to pay** for the website set-up from fund 3 (\$2500 from the elementary rollover)  
Motion to approve the use of \$2500 taken from rollover funds from fund 3 to be used for the development of the FACE EMSB website design:  
Moved:JCP Seconded: AG  
All in favour
  
- **Request pay for treats the students to Holiday treat - \$500-\$600 (50/50)**  
Motion to approve the use of \$500-600 taken from rollover funds from fund 3 to be used for the purchase of holiday cookies: PT Seconded: AK  
All in favour

Following the presentation of the budget a brief discussion, initiated by TS, followed re the allocation of the arts budget. To summarize, funding the music departments is now based on the number of students and not on the needs of each department. Further, the breakdown of the allocation does not take into consideration the fact that annual needs per department vary as do the departments themselves (eg strings require more time for tutoring vs the winds requiring more repairs and purchase of instruments). This formula and earmarking the allocation of funds puts smaller departments, like the strings, at a disadvantage and at risk especially since there is no possibility for expansion and the tendency to loose students increases with further reduction of funds and services. GD recalls forecasting this problem at the CE during budget discussions and wishes to follow up, hoping to convince the authorities to exercise flexibility and apply allocated funding in a way that it serves the students in each department in the best possible way.

## 9. Reports

### Principal's Report

- a)                   **Approval Items**  
Educational Project (see agenda item 6)  
Sex Education (see agenda item 7)  
    Website design (see agenda item 8)  
    Holiday Cookies (see agenda item 8)

- b)                   **Information Items**

### COVID Reporting:

- There is no policy on this, but instructions that the board provides all EMSB schools and centers for the reporting of COVID.
- They are based on the Santé Publique's guidelines
- Risk assessment has become a school board/school task based on a checklist that has been provided by SP
- All cases that involve a risk are reported whether it be low risk to high risk.
- Letters that go out to the community will have the sector indicated, elementary or high school, but not the class. The EMSB's instructions clearly state no reference to the class when communicating to the community.
- Letters to parents of the class will have the group indicated, not to confuse with siblings.
- A contact tracing document is completed and sent to Santé Publique and we created a Microsoft form is use to collect information to share with SP.
- The school is then provided instructions.
- Letter to detail the Policy will not be going out...but we can include a general guidelines in the newsletter to help parents understand how it works.

A board member asks what is the goal of the notifications if the information they provide is insufficient?  
Notifications must include the grade level and group.

JV volunteers to prepare something for the newsletter re the steps and sequence (school, board, santé publique).  
The document will explain the steps to measure the risk and the steps to come back to school.

### 1. Parent-Teacher Interviews

- a. Taking place on Thursday Nov. 18 from 5:00-6:30 and 7:00-9:30
- b. We chose to have a longer evening to try to see more parents
- c. For parents of students experiencing difficulties only as a priority
- d. Progress Reports will be available on Mozaik on Wednesday November 17

### 2. Geordie Productions

- a. Grade 1-2-3 students were treated to a play presentation by Geordie Productions called the Paper Bag Princess.
- b. Took place on November 12.
- c. Students enjoyed their experience.

### 3. FLM CinÉcole Outing

- a. Every year Cinema Beaubien offers French movies to students in Quebec as part of a Cultural experience.
- b. This year, Mme. Duguay will be taking her FLM classes to Cinema Beaubien for the movie presentation of
- c. The school will be covering the entrance fees for the movie, which is \$8 per student.
- d. The students will be leaving at about 9:00 and return for lunch time.

4. Graduation Photos:
  - a. Our secondary 5 students will be taking their graduation photos at school in the auditorium on Friday November 26.
  - b. A save the date was sent out and further details will follow.
5. Bread & Beyond Presentation:
  - a. As part of the Bread & Beyond Campaign, we will have a guest speaker presenting to our Gr. 6-11 on November 22 to talk about the organization, its program and its mission.
  - b. Her name is Kirstie Jagoe and she's one of the founders of the organization.
6. IEPs:
  - a. Individualized Education plan are being finalized to be sent home to families by November 29.
  - b. Parents and students have been given a chance to give their input throughout the process of revising the IEP for this year.
  - c. Ms. Voula has been working with the team of teachers and support staff for their input as well.
7. Homework Assistance Program:
  - a. The homework assistance program for elementary students began last week.
  - b. Takes place after school and we have about 20 students enrolled in the program so far.
  - c. We're looking to hire tutors as well for both Elementary and HS, so if you have any recommendations for tutors, please send me their CVs.
8. Morning Procedures Clarifications:
  - a. Students attending daycare can come in as of 7:00 a.m.
  - b. Elementary students can come in as of 7:30 a.m.
  - c. HS students as of 7:45 a.m. from the front for morning only.
  - d. There are 3 supervisors out at that time.
  - e. The rest of the day, the HS students use the back doors. Teachers are stationed at the back doors from the alley for supervision.

#### **Teachers' Report:**

Teachers are reminded weekly to submit items to TS for the GB teachers' report. No items were submitted. TS reports that we have arrived at concert season and preparations are underway. The elementary and vocal concerts will be live streamed and recorded. The instrumental concerts will be live. She reports that although everyone is keen to perform and attend live in the auditorium this format has its own challenges under the present conditions that require the sanitary measures in place. TS reports that 45 string students applied to receive the annual Stephane Tetreault Scholarship this year. A committee was formed and the recipients will be announced at the string concert on December 3.

#### **8:25 pm – Chair requested a motion to extend the meeting**

Moved: JL Seconded: AG

All in favour

#### **Students' Report:**

No report. The students had left the meeting by this time.

#### **Professional Staff Report:**

Nothing to report.

**Representative to EMSB Parents' Committee (EMSBPC) Report:**

The meeting day has been changed from Thursday to Wednesday and this conflicts with our rep's availability. There is no report as AG was not available to attend the meeting. JV will inquire if this meeting day change is permanent or temporary.

**Parent Participation Organisation (PPO) Report:**

No report – MP was absent.

**Representative on CÉ FACE Report:**

FWB did not have any more additions to the intervention from GD earlier re relocation letter – writing.

**9. Varia:**

No items were submitted

**10. Closing Remarks**

JL thanked all GB members for attending the meeting.

Adjournment: 8:50 pm

Moved: JL Seconded: FWB

**NEXT MEETING:** Monday, December 13th 6:30 pm



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Chairperson's Signature  
Ms. Jessica Lipès



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Principal's Signature  
Mr. Vitantonio