



École FACE School

3449 Rue University, Montréal, QC H3A 2A8

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Governing Board Annual General Assembly Thursday, September 7, 2023

Agenda

1) Opening and Welcome

- a. Naming of the Secretary for the meeting

2) Approval of the Agenda

3) Approval of the AGA Minutes of September 8, 2022

4) Roles and Functions of the Governing Board, Parent Participation Organization (PPO) and EMSB Parents' Committee (EMSBPC)

5) Approval of the Election Procedure

- a. Appointment of President of Elections
- b. Appointment of Scrutineers

6) Governing Board

- a. Presentation of 2022-2023 Annual Report
- b. Election of three (3) new members (2-year mandates)

7) Substitute members

"Any meeting called in accordance with sections 47 to 50 may elect substitute members to the governing board to replace the members who are unable to take part in a governing board meeting. Likewise, substitute members may be appointed or elected during the process carried out in accordance with section 51. The number of substitute members cannot be greater than the number of governing board members."

- Bill 105, An Act to amend the Education Act, 1st Sess, 41st Leg, Québec, 2016 (assented to 23 November 2016), cl 51.1.

- a. Motion to implement substitution
- b. Election of substitute(s)

8) Parent Participation Organization

- a. Description of PPO
- b. Motion to form a PPO





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9) Parents' Committee

- a. Report from EMSBPC Delegate
- b. Election of Parent Delegate
- c. Election of Alternate
- d. General Assembly of EMSBPC Delegates (TBD)

10) Presentation by FACE Foundation

11) Parent Questions and Comments

12) Date of the First Meeting (TBD)

13) Adjournment





ÉCOLE FACE SCHOOL ANNUAL GENERAL MEETING, EMSB - MINUTES

The meeting took place on Thursday September 8, 2022, 6:30 p.m. - 7:30 pm, 3449 rue University, Montreal

Proposed agenda

- 6: 30 pm Welcome
1. Nomination of Secretary and Chairperson
 2. Adoption of Agenda
 3. Adoption of Minutes from the September 16th, 2021, AGM
- 6:35 pm 4. Presentation: information for Parents
- 6:50 pm 5 Presentation of FACE Foundation Annual Report
- 6:50 pm 6. Presentation of FACE (EMSB) Governing Board Annual Report.
- 7:00 pm 7. Presentation of the roles and responsibilities of the Governing Board
- 7:00 pm 8. Nomination of Secretary and scrutinizers for elections
- 7:00 pm 9. Election of new members to the Governing Board 2022-2023 (administrators and alternates)
- 7:00 pm 10. Election of delegate and alternate to the EMSB Parents' Committee
- 7:20 pm 11. Formation of Parents' Participation Organization
- 7:25 pm 12. Questions period
- 7:30 pm 13. Closing Remarks and Adjournment

Attendance

PARENTS

Neils Christensen
Maria Panova
Jessica Lipes
Eric Piety
Y. Timoshenko
Gillian Woodford
Fabien Welp-Barr
Fabrice Marandola



Commission scolaire English-Montréal
English Montreal School Board

Allison Gonsalves
Elizabeth Foley
Nathalia Monteiro
Renato Antunes dos Santos
Carissa Springer
Kerry Springer
Yowanek Alexander
Kristie Ibrahim

STAFF

Jennifer Harriet
Jennifer Furtado
Dagmar Hipfner
Marie-Ève Arseneau
Theodora Stathopoulos

STUDENTS REPRESENTANT

Mélodie MacDonald

Nomination of Secretary and Chairperson

Jessica Lipes for Chairperson
Fabrice Marandola for Secretary

Adoption of Agenda

Proposed by Elizabeth Foley; seconded by Allison Gonzalves.
Modification to the order (presentation of FACE Foundation, item 5, earlier): proposed by Allison Gonzalves, seconded by Eric Piety
→ Unanimously adopted

Adoption of Minutes from the September 16th, 2021, AGM

Proposed by Nathalia Monteiro; seconded by Neils Christensen
→ Unanimously adopted

Presentation of FACE Foundation Annual Report

The Foundation's key accomplishments for 2021-22 are presented, including fundraising initiatives as well as examples of supported projects (platforms, scholarships, teachers' projects, videos).



Information for Parents

The vice-principal introduced herself and provided some information regarding the new structure of governance of the school, as well as some of the priorities for the year (building a safe and welcoming environment for all; supporting students facing academic difficulties; mental health; bi-weekly newsletters).

Presentation of FACE (EMSB) Governing Board Annual Report

The 2021-22 Governing Board Annual Report is presented, highlighting major topics for the year:

- approbation of daily activities (trips; cultural outings);
- operation of the school in collaboration with CSSDM, including the formalization of a mode of functioning between the two boards
- relocation of the school for renovations
- links with PPO and the Foundation

Presentation of the roles and responsibilities of the Governing Board

Presentation by J. Harriet of the board's roles and responsibilities: minimum of 5 meetings/year (10 meetings last year), possibility to join online, composition of the Board.

Election of new members to the Governing Board 2022-2023 (administrators and alternates)

Allison Gonsalves, Fabien Welp-Barr, Neils Christensen and Carissa Springer nominate themselves.

→ The candidates are elected by acclamation.

Election of delegate and alternate to the EMSB Parents' Committee

Fabien Welp-Barr nominates Fabrice Marandola as alternate.

→ He is elected by acclamation.

Formation of Parents' Participation Organization

Since PPO (Parents' Participation Organization) and OPP (Organisme de Participation des Parents) are working in collaboration, Fabien Welp-Barr proposes for the PPO to be merged with the OPP. The motion is seconded by Jessica Lipes.

→ Unanimously adopted.

Questions period

- Renovations/Relocation:
 - The primary school currently renovated to host FACE students during the renovations, and located near the intersection of Christophe-Colomb and St-Joseph, is expected to be ready for September 2024
 - Jennifer Harriet mentions that there is an 'Update' tab on the school website and that the relocation project has its own website.



Commission scolaire English-Montréal
English Montreal School Board

- The work at FACE will start once both primary and secondary students are relocated.
- Transportation might become an issue for students and teachers. The CSSDM oversees transportation, but this topic is not yet part of the discussions.
- French teachers: it is noted that there is a shortage of French teachers in Quebec overall.
- School starting time: the possibility for high school students to start their school day later is mentioned.

Closing Remarks and Adjournment

Fabien Welp-Barr proposes the adjournment of the meeting, seconded by Eric Piety. The meeting is adjourned at 19:40.

September 25 2023

Jessica LIPES
Chairperson

Angela Vaudry
Principal

**GOVERNING BOARD ANNUAL REPORT
2022 / 2023**

6)a

School:	EMSB FACE
Principal:	Jennifer Harriet

Governing Board members and meeting attendance breakdown

NAME	POSITION/ GROUP REPRESENTED
Elizabeth Foley	Parent / Treasurer
Carissa Springer	Parent
Jess Conn-Potegal	Parent /Vice-Chair
Fabien Welp-Barr	Parent
Jessica Lipos	Parent / Chair
Neils Christensen	Parent/EMSB Parent Com.
Allison Jardim Gonsalves	Parent/secretary
Theodora Stathopoulos	Teacher
Marie-Eve Arseneau	Teacher
Safa Bahget	Teacher
Dagmar Hipfner	Teacher
Jennifer Harriet	Administration
Jennifer Furtado	Administration
Claire Lambert	Student
Kodec Deelet	Student
Gillian Woodford	PPO representative
Total Regular Meetings	8

Activities, Programs, Services & Issues and Actions Taken
Governing Board Resolutions Discussed

Activities, Programs, Services and Issues	Actions Taken
September 8th 2022	
First meeting after AGM	Nomination of roles: Jessica Lipes Chair Allison Gonsalves Secretary Neils Christensen EMSB parents committee Meeting to be virtual, Mondays 6:30 TBA
October 24th 2022	
Rules of Conduct GB	Discussion on rules, email vote required
Establishment of Roles for GB members	Secretary (AG) Vice-Chair (JCP) Treasurer (EF) EMSB Parent committee rep (NC) Parent committee alternate (JCP) Representative for CSSDM CE (MEA, FWB)
Entente	Informed about signed agreement
Registration	Discussion of Open House, extension of deadline to get English eligibility
Activites	Science center, fundraiser
Students on G	Introduction of students, provided a report on activities
SSDM: CE rep MEA	Review of their meeting, organization, members discussion of their issues. Proposal from MEA that we approve a rep fro CE as one of the allocated community reps on GB: Approved

Face Foundation	Mary Jeanne Phelan president of foundation, will be in contact with MEA and TS about the issues and they will present the discussion in a report to the GB.
Cell phones	Issue raised about use of cellphones in class, school , inappropriate material, lack of control, equity etc. Discussion of a policy being necessary (with cssdm)
November 14 2022	
<i>Presentation by EMSB Rep Nathalie Lacroix-Maillette</i>	Presentation of signed entente (without consultation with GB, even though promised). Emphasis on the good cooperation/collaboration between the two boards and that it is working very well. The new entente reflects the new reality of the schools. Declared the doc would be translated into English for the benefit of our community.
COde of Conduct for GB	Approved
Annual Report Education Project	Passed unanimously
Activites:	Gala ADISQ participation with a group, new trips to theatre
Cafeteria	Proposal to try to work on the issue of cards
Music Activities	Concert preparations
December 19 2022	
Entente Presentation	Disappointment that the discussion with EMSB did not clarify why GB was not consulted before signing the entente. Discussion about sending a letter to this effect to the Rep (which was done) Q. About the procedure for dispute resolution & concern about lack of consultation

Cafetria	Card to be available for lunch purchases a "per lunch" card. This is new for EMSB students and will hopefully be a phase 2 where EMSB can buy snacks, food like the cSSDM.
Budget 2022-23	Approved
Sexuality Education Plan	Approved: document very similar to last year.
Music Activities	Concernts in December: Con Prio performed at Dejardins, Strings concerts, end of term concerts
Other activites	Christmas market. Beaux arts trips, CEPSUM activities, Snow shoeing, etc. different activities for different grades
Arts	Art expo report
Face Foundation	Provided report on fundraisers, activities (xmas trees, hoodies) February Frenzy for projects explained
Principal selection criteria	Approved: same doc as last year, no revisions necessary.
February 6 2023	
Entente Presentation	Discussion of letter to be sent to ask for information on what to di when issue cannot be resolved between emsb-cssdm and for this mechanism to be included in entente.
Safe School Action Plan	Approved: As presented at GB
Teachers	Teacher Appreciation Week discussion
Black History Month	Discussed activities planned
Pink Shirt Day	Discussed activities planned (mental health, kindness)
Music Activities	Presentation from former student, discussion about highlighting former grads, their achievements etc.
Arts actities	Grade 11 saw Basquait exhibition
March 27 2023	
Protocole d'Entente	Approved letter to send to EMSB

Academic Career Guidance Content Curriculum Plan	Approved: This is not a new course, but to be integrated onto the schools educational services in collaboration with teachers
Academic Career Guidance Content Curriculum Plan	Approved: Prep for post secondary transition & reality of world of work to be integrated into Sec 5 Financial education class
Questions/proposal from Public regarding universalizing communication method between school/teacher/parents	Gillian Woodford asked about this, efficiency of having different systems etc.
Events at the school	Fashion Show, Black Hist. Month,
Other Issues	Staffing & School organization for next year has started Would like to have a workshop for parents about Safe Schools, go over expectations, how the school promotes safe spaces, issues of bullying etc.
Music Activities	Fiddling Fiesta Project with 2 fiddlers at the school was successful, Exchange with a HS in Ottawa,
Student Issues	Proposal of a "Culture day" where students can talk about their culture, learn about other cultures.
PPO activities	Report from Gillian Woodford: FACETIVAL planning, fundraising. Organizing activities for next year Orange shirt day (TRC)
Student issues	Free Sanitary Pads to be available in the washrooms
May 24th 2023	
Discussion Re Entente	Response from EMSB concerning letter that was sent about asking for changes to the entente to include mechanism for solving issues that may arise. GB generally disappointed with lack of engagement from the EMSB.
School Fees	Approved . No major changes to supervision /fine arts fees.
Discussion: Safe School action plan	Reminder that there was an information session earlier this year.

Discussion: end of year activities	Trip to Ottawa for Strings, Theatre production Gr. 11, EMSB Choir, & other end of year activities planned
June 12 2023 (in person)	
Operating Budget 2023-24(Elementary & Primary)	Adopted
COde of Conduct for elementary: Cellphones in school/ recess etc	Approved
Code of Conduct HS: Vaping added	Approved
EMAIL Vote: Year end financial	Approved

Sub-Committees and their mandates

- Not applicable

Informing the School Community

- Bi-weekly newsletter sent to parents via email & accessible access to Administration

Recommendations/Comments

- Continued collaboration between the 2 Boards was encouraging this year. There was a clear return to normal for concerts and other activities at the school.
- Very encouraging student participation on the GB this year. Students made an important contribution to the GB meetings.
- Next Year will need to address the issue of relocation in a more concrete manner.
- Need to re-visit transportation issues (temporary school bus service; STM shuttle; dedicated drop-off lane etc.) for relocation, as well as overall EMSB recruitment at FACE in light of the upcoming move.
- Need to revisit issues surrounding allocation of budget to reflect the real needs of the music departments.
- Need to insist on adding details to the Entente in terms of resolution of issues between the 2 Boards.
- Need to clarify the issue with the use of cellphones at school.

Chairperson's message

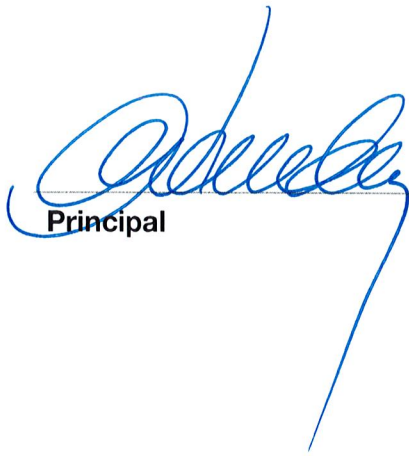
Thank you!

Adopted by the Governing Board on:

September 1 2023

Angela Vaudry

Jessica Lipès

A large, stylized handwritten signature in blue ink, written over a horizontal line. The signature is cursive and appears to be 'Adelby'.

Principal

A smaller, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be 'J. Ho'.

Governing Board Chair