



École FACE School

3449 Rue University, Montréal, QC H3A 2A8

TEL: 514-350-8899 courriel/email: face@emsb.qc.ca www.face.emsb.qc.ca

Governing Board Agenda

Date/ time:	December 4, 2023 6:30PM	Location:	Zoom (virtual)
https://mcgill.zoom.us/j/81694387792?pwd=SEFDdC9GZ2NsUERDK0Jma2NRL0JJZz09			

1.	Welcome
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2.	Reading and approval of the agenda
2.1	approval

3.	Adoption of the minutes of the Meeting of October 30, 2023
3.1	approval

4.	Question period for the public
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5.	Business Arising from the Minutes
5.1	approval Adoption of the GB's annual operating budget
5.2	information Ratification of email votes: <ul style="list-style-type: none">• Bread & Beyond charity drive• Change of calendar (Parent/ Teacher interviews November 27, 2023)

6.	New Business
6.1	approval Code of Conduct Update

7.	Reports
7.1	information Principal
7.2	information Teachers
7.3	information Professional staff
7.3	information Students
7.4	information EMSBPC Delegate
7.5	information Parents Participation Organization
7.6	information FACE Foundation

8.	Correspondence
8.1	information

9.	Varia
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9.1		
9.2		
9.3		

11.	Date of next meeting
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12.	Adjournment
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Governing Board MINUTES

Date/ time:	October 30, 2023 6:30PM	Location:	Zoom (virtual)
https://mcgill.zoom.us/j/81694387792?pwd=SEFDdC9GZ2NsUERDK0Jma2NRL0JJZz09			

Attendance

Jessica Lipes (JL, chair), Allison Gonsalves (AG, Secretary), Angela Vaudry (AV, Principal), Elizabeth Foley (EF, Vice Chair), Neils Christensen (NC, EMSB PC), Jennifer Harriet (JH, Vice Principal), Marie-Eve Arsenau, (MEA), Fabien Welp-Barr (FWB), Carissa Springer (CS), Claire Lambert (CL), Dagmar Hipfner (DH), Crystal Leger (parent alternate), Elly Abramovitch (EA), Kodee Declat (KD), Theodora Stathopoulos (TS)
 Gallery: Gillian Woodford (PPO)

1.	Welcome to two new reps Welcome back to Theodora T Welcome to Jeta Dedja (Guidance)
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2.	Reading and approval of the agenda
2.1	approval CS and FWB moved, approved.

3.	Adoption of the minutes of the Meeting of September 25, 2023, 2023
3.1	Approval EF suggested two changes (wording) EF moves, DH seconds – minutes pass

4.	Question period for the public
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5.	Business Arising
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5.1	approval	Dates of meetings 2023-2024 <ul style="list-style-type: none"> Dates were circulated by email. Email vote, and members approved.
5.2	approval	GB Community member <ul style="list-style-type: none"> AV sent two emails, Mr. Abran has inquired, and no one has been found yet. MEA indicated that an email was circulated after the CE This is an obligation under the entente
5.3	information	Scholastic Reading Program <ul style="list-style-type: none"> AV investigated whether this could be done through the school without a teacher – it needs to be a teacher. It is possible to order directly through the website, but the funds do not get allocated to a teacher.
5.4	information	Participant selection for Europe Trip <ul style="list-style-type: none"> F/U on question about why Grade 11s were not included for this trip. AV indicated that she does not have this information. CL will investigate.

6.		New Business
6.1	approval	Adoption of GB's annual operating budget <ul style="list-style-type: none"> Item will be tabled because the funds haven't been deposited yet.
6.2	information	Educational Project Consultation <ul style="list-style-type: none"> Consultation was launched to 6 different groups Data has been collected, and the EP committee (two teachers) is meeting on Wednesday to analyze for trends GW asked if there are going to be any parents on the committee and asked why the window to fill out the survey was so short. AV responded that a meeting of principals it was recommended that the survey be open for only one hour to elicit more "authentic" responses. After the first launch there were very few responses, so AV extended the survey period. AV explained that no parents would be on the EP committee CS queried what the EP is.





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		<ul style="list-style-type: none">• AV explains that historically the government has a commitment to success plan (these are success rates on the plan). Every school board has to create a commitment to success plan that aligns with the ministry, and the school needs to create an EP that aligns with the board's plan.• TS proposes a format to avoid the "extra discussion" and suggests that at least among teachers documents could be circulated, and teachers could respond to a survey in the moment.• MEA suggests that the CSSDM side did work on their EP last year and wonders how much our educational project should be linked to theirs and should we have access to what they are working on.• AV suggests that these do not have to be linked, and that instead ours should be aligned with the board.• However MEA counters that it might be a good idea to consider points about well-being and community and whether these align with the CSSDM side.• EF wishes to express respect and thanks for extending the survey. And that the short survey is counter-productive if you are trying to elicit a diversity of voices. The unrepresentative sample would invalidate the whole procedure. Also the questions don't really work in terms of the what they are trying to elicit. From a parent POV those would be really useful in the future if the EP was provided ahead of time, and questions were reconsidered.• AV argued that in the past no one was asked any questions and parents were not• AG asked a question about goals for "commitment for success"• AV explained that this depended on the school board's commitment to success goals.• EA suggests that the teacher survey was very generic. Asks if we are a school if we are a school with a special status.• AV explains that we are a 240 school which gives us the right to "select" students (lottery)• EA asks a follow up about the commitment to success goals and wonders if these can be generic across schools, when we are a special status 240 school. AV clarifies that it is up to each school to make this more specific to the school context.• JL summarizes that we are still trying to understand what the document is and it would be great to have more
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		<p>information prior to the survey. Parents may have responded with just comments about their feelings about the school but not necessarily the EP.</p> <ul style="list-style-type: none"> • MEA finds it problematic that our data is insubstantial, and if FACE community ultimately is unhappy with the EP, they will claim that the sample of parents feeding back to the EP was too small to be representative. • TS asks if we know what the response rate was? AV says she hasn't calculated but it was not great. • JL suggests that if parents understood what the consequences were, there may have been greater participation. • EF (in chat): I think that's exactly the concern. If the same people who created the survey are the ones interpreting it, I'd be very skeptical that they will know enough to take the limited sample size fully into consideration • CS also suggests that this was a factor in her participation. • TS suggests that more preparation is likely a best practice. Asks that AV expresses the difficulties with the survey to the EMSB.
6.3	information	<p>School Budget Update</p> <ul style="list-style-type: none"> • Not a big report. Fund 3 (\$\$ for school fee payments/field trips) has a lot of money currently, but EMSB has not yet been invoiced by CSSDM • Fund 5 is operating budget and is low this year because things were paid at the beginning of the year that should have been paid last year (but were not because of the flood). AV will balance this. • Fund 6 (support for FSL, accessibility) is robust. • EA asked about the budget for students coming from other countries. • AV indicates that there is support for tutoring for students, but there is no other support for international students.
6.4	information	<p>GB representative for admission lottery</p> <ul style="list-style-type: none"> • AG can probably do this, EF can be a back up, CS can also be a back-up • CL had a question about who would be the student rep – and it is Claire! • MEA asked about application #s – JH thinks that we are in line with previous meeting. Update at the next GB.

		<ul style="list-style-type: none"> • FWB asked for an update on the move. (JL tables this to Varia) • AV shares that attendance at the open houses was very good.
6.5	discussion	<p>School Lateness/Detention Protocol</p> <ul style="list-style-type: none"> • AV tried to find out from CSSDM if they have updated their code of conduct, could not find info. Suggests that the codes of conduct need to mirror each other. Is waiting to see if anything has been changed on the CSSDM side. Some work has been done by a group of teachers on both sides to improve (decrease?) the frequency of detentions. If code de vie on CSSDM side has changed, then ours does too. • FWB clarifies that the CSSDM does not want to have the same code de vie and we live with two different codes de vie. We cannot update without bringing it to the GB. Whatever they are doing at detention and how detentions are given out is clear in the code de vie, and a violation of this is a violation of the code de vie. Menial tasks are not part of the code de vie, and student should be working on homework and nothing else. • CL says that detention entails copying out paragraphs about school bells. And that it is easy to get a detention with 3 lates. • JL summarizes that it seems that there are changes to detention (from what is in the code de vie) and what is administration going to do to stop this from happening. • AV needs to investigate what is happening with the CSSDM and needs to follow up. It is important to note that it is not EMSB staff members that are overseeing detention. AV will remind CSSDM that there is a procedure that should be respected. • EA shares that teachers have expressed a desire to take over our own detention. The person that monitors detention has a 'different view' of what detention is for. However, lateness is a serious problem. EA also asked FWB for clarification about two different code de vie,



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		<p>and FWB referred EA back to the dress code policy that was created last year.</p> <ul style="list-style-type: none">• TS asks FWB to share the policy – FWB explains the lateness detention policy. Change is a) no longer any acceptable reason for lateness in the morning because the secretaries don't have time to field calls; b) detention is now about writing paragraphs instead of a time to do silent homework or other work (no phones, no earphones). The homework stipulation is not on the CSSDM code de vie.• These changes cannot be implemented until they are approved by the GB and by the teachers, and neither of these has happened.• EF asks if it is possible for students to be expected to adhere to the CSSDM code de vie. It should be the school that decides on the detention and not the infraction (e.g., lateness \neq lines in EMSB). Also, lateness detention in the morning is not really effective, especially as it is often parents taking students to school.• MEA (from chat) confirms that no changes have been made to the code de vie on the CE side, and it is not in the agenda of the CE meetings.• JH – lateness has always been an issue and this year interventions have been less frequent. Receptionist can consult with JH or AV if motivation for lateness is acceptable. Out of territory lateness is motivated, changing after sports practice is motivated. Most important is the conversation with student or parents about lateness – interventions will be more positive than detention without follow up. JH monitors the list and checks up on students. Frequent student detentions sometimes get involved in sports/community service to get them out of constant detention.• TS if there are changes, they have not gone through the proper channels. These changes need to be vetted by teachers and GB.• JL clarifies that the process was not followed and changes have been made anyway.
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		<ul style="list-style-type: none"> • FWB has a lot of faith and trust in our administration and thanks JH and AV for the time that they have committed to this issue. If there are changes it should be communicated to students. ACTION: FWB would like an immediate end to students doing lines in detention. We should go back to getting students involved or engaged in their homework. AV will speak with M. Abran. JL asks that AV gets back to us asap. • Kodee asks that detention not coincide with orchestra – if it is possible to amend the code de vie. AV clarifies that in the code de vie, the student decides. But Kodee was not able to choose her detention, and was offered a double detention if she didn't come on the date stipulated. • MEA was told something different by CSSDM admin. If students are late on the day of rehearsal, they would miss rehearsal. • JL summarizes that the rules need clarification. • FWB harkens back to the dress code, which demonstrated that when things are vague they are open to abuse. Same goes for detention – clarification is needed.
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7.		Reports
7.1	information	Principal See report <ul style="list-style-type: none"> • Not in report: AV was asked if it was possible to have a second open house, and this is not possible. • FWB makes the point that we have an opportunity to take a stronger stand on cell phones because there is a lack of direction. Maybe we could make a decision to apply a consistent cellphone policy (if calculators are the problem, FWB will solve the calculator problem). • DH noticed that some students are creative using cellphones and take notes using cellphones, taking photos of the board etc. DH does not allow texting, and takes phones away when they are not being used in a sanctioned way. Students use the calendars in the phones (e.g., talking to the phone to create calendar items). Students who are





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		<p>not successful in the system the way it was, should have the opportunity to use cellphones in ways that support their learning.</p> <ul style="list-style-type: none"> • TS is also against cellphones, but it is impossible ask students not to have their phones. But there are technologies that require cellphones (e.g., QR codes). To control cellphone use would require draconian measures (short of metal detectors). • EF asked a F/U question about the alternate open house, and wonders if this could be reconsidered, especially a virtual option to resolve any equity/accessibility issues. • EA would like the choice to have cellphones when appropriate (e.g., kahoots). But if cellphone use becomes a problem for a student it would be good to have a clear policy (e.g., bathroom use to use cellphones). Teacher would like to have the right to decide how cellphones are used, and there should be something clear in the code of conduct. • CS as counsellor in school suggests that some research shows that there are a lot of benefits to removing cellphones from schools entirely. It is a project for the parent community and the school community. • JL asks CS if she could share research. • JD suggests via chat that Saint Lambert International High school implemented last year free phone policy with YONDR-system, but students found many ways how to break the locking pouches
7.2	information	<p>Teachers</p> <ul style="list-style-type: none"> • MEA congratulates the 11E theatre production • Grade 10 & 11 band concert was changed to Nov 30 because of 20th anniversary of OSF • General email should be sent with all concert dates. • TS thanks MEA for giving up concert date – with this being the last year with the elementary it was important to make this special. Decided to invest some \$\$ from previous concerts into having the entire department play the concert at PDA. December 7th was the only date (was the wind concert date). All string students (grade 5- sec 5, several conductors, Con Brio, etc – 266 students participating in the concert). FACE foundation will be paying the contract.
7.3	information	<p>Students</p>





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		<ul style="list-style-type: none"> • Activities planned by student council for Halloween (costume contest, haunted house). • Questions from students re: absences and lates. When there is a delay on the metro, students get a 5 mins grace period, but October 2nd students were not able to get their monthly passes on time, and were wondering if a grace period could also be granted when monthly metro passes need to be reissued. AV clarifies that she and JH will discuss and bring it back to students. • KD asks a question about the Nov 6 strike. AV clarifies that as non-union members she doesn't have information. • CS moves to extend the meeting FWB seconds. Motion passes. • EA clarifies that we will know about strike action 9 days in advance. It is important for the GB to know that teachers on CSSDM side are a part of a different union, but if they go on strike, EMSB will be affected. Same with support staff. •
7.4	information	<p>EMSBPC Delegate No report</p>
7.5	information	<p>Parents Participation Organization</p> <ul style="list-style-type: none"> • First meeting was Sept 26 • Will work with Secondary students to do fundraising for trips • Bought books on diversity and kindness – will call out to parents for donations. • Youth concert attire exchange happened on same date as CSA fundraiser • Parent on PPO has obtained a grant to organize a BHM activity with Roen Higgins. • PPO would like to survey parents re: cellphone usage, also to share resources. • DH requests is that the survey is also sent to teachers.
7.6	information	<p>FACE Foundation</p> <ul style="list-style-type: none"> • New board this year • Hoping that new president can come in and give report to GB. • Vegetable sale (record sale of 200 basket) • Bosapin sale • Tuque sale coming soon • Grade 9 short film festival – prizes will be awarded. • Second instalment of \$10000 comes from Azrieli foundation





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		<ul style="list-style-type: none"> December 7, 5pm at PDA OSF concert Digital enhancement to the website Looking for parents and teachers to join the foundation board Also open for "one off" participation from parents
7.7	information	Representative on CÉ report <ul style="list-style-type: none"> Question from public: clarification on anti-bullying protocol. Question about modes of communication with parents (agenda, etc) Noura from SDG explained the deadline for registrations for ped days. Plan for buildings (PTRDI?) – one that is not yet approved for 2024-2027 Elementary is slated to move for 2024-2025
7.8	information	Professional Staff Report <ul style="list-style-type: none"> JD Grade 11 – 23rd annual EMSB career fair – introduced to Cegeps, vocational education, adult education programs Information about cegep open houses were sent to parents along with other career opportunities.

8.		Correspondence
8.1	information	

9.		Varia
9.1		Relocation Preparation? <ul style="list-style-type: none"> EF proposes CL seconds for 15 mins extension EF suggests that there are a lot of parents who are anxious about the move to the new location. Lack of information is causing some anxiety. There was talk that there would be consultation with parents about what is happening with the move. GB should prepare to consult parents about their concerns for the move. There is a strong desire to have a variety of transportation options. There is no parking. Drop off zone. ETC We need to prepare. FWB no repeated committee meetings about the location





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		<ul style="list-style-type: none"> • CS asks if there is a concern that will be such a mass exodus of students that it will impact EMSB ability to continue? • EA Secondary students are grumbling about 8am start – could be a consideration. Teachers are wondering about packing up classrooms – what kind of time will be allocated. This will not happen in the 3 ped days at the end of the year. What time will be given to teachers within their work year? • AV – relocation information has not been shared with her. Building address was shared with potential parents. It is happening in 2024. All that AV has in terms of written documentation is what is on the website. • EF adds that if AV wishes to consult with parents, that she is available. We need to be very proactive to advocate for the EMSB FACE community. • JL suggests we continue this conversation at the next meeting. • MEA mentioned at the CE that parents were worried about the move and wondered if there would ever be joint meetings. We would love to be invited.
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10.	Date of next meeting December 4th 2023
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11.	Adjournment EF moves to end the meeting FWB seconds. Motion passes.
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Respectfully submitted:



 Jessica Lipes
 Chairperson



 Angela Vaudry
 Principal



UPDATED CELLPHONE POLICY

High school students:

Unless specifically authorized by school personnel for pedagogical purposes, the use of cell phones, tablets, headphones, smartwatches, or any other personal mobile devices is prohibited on school premises. In this regard, students must:

- either store it in their locker during class time
- or leave it in a designated area at the entrance to the classroom and take it back when they leave.

The student and his/her parents understand and accept that in the event of breakage, loss or theft of the device, the EMSB and its staff cannot be held responsible.

Elementary school students:

Preschool and elementary students are not permitted to use their cell phones during lunch and daycare supervision hours.

Unless specifically authorized by school personnel for pedagogical purposes, the use of cell phones, tablets, headphones, smartwatches, or any other personal mobile device is prohibited on school premises. In this regard, students must:

- either store it in their locker during class time
- or leave it in a designated area at the entrance to the premises and take it back when they leave.

Students and parents understand and accept that in the event of breakage, loss or theft of the device, the EMSB and its staff cannot be held responsible.



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PRINCIPAL'S REPORT

December 4, 2023

1. **SCHOOL CLOSURE**

As you are aware, our school has been closed due to the various strike actions affecting the employees in our building:

- November 21-23: Common Front
- November 23 (unlimited): FAE
- December 8-14: Common Front

The administration will keep parents informed regarding a confirmed date of return for students. In the meantime, the EMSB teachers are preparing work packages for students, in the efforts to keep students engaged and help fill the gaps of learning time thus far.

2. **MID-YEAR EXAMS CANCELLED**

Earlier last week, the EMSB announced that a decision was made to cancel the common mid-year exams. Individual teachers reserve the right to administer class-based mid-year evaluations according to the needs of their students.

3. **STAFFING**

The school is currently in the process of recruiting a new French teacher for the secondary enriched classes as our current teacher has departed. We are dedicated to ensuring a seamless transition and maintaining the quality of education for students.

4. **OURSCHOOL SURVEY**

Traditionally, the OurSchool survey is administered to students from grades 4 to 11 and is completed during class time at school. In the context of the current school closure, students were sent one-time use codes so that they may complete the survey while at home. We are anticipating a drop in response rate due to this, but are optimistic that we will achieve a minimum of 30% participation.

