



École FACE School

3449 Rue University, Montréal, QC H3A 2A8

TEL: 514-350-8899 courriel/email: face@emsb.qc.ca

www.face.emsb.qc.ca

Governing Board – Meeting Minutes

Date/ time:	Jan 27, 2025 6:35PM	Location:	Zoom (virtual)
https://mcgill.zoom.us/j/81694387792?pwd=SEFDdC9GZ2NsUERDK0Jma2NRL0JJZz09			

Present:

Parents: Elizabeth Foley (EF) Carissa Springer (CS)
 Alex Megelas (AM) Vincent Tam (VT)
 Hannah Nelson-Teutsch (HNT) Fabien Welp-Barr (FWB)

Teachers/Staff: Elly Abramovitch (EA) Safa Bahget (SB)
 Marie-Ève Arseneau (MEA) Teodora Stathopoulos (TS)

Students:

Principal: Jennifer Harriet (JH)
Interim Principal: Mireille Tehbelian (MT)

Regrets: --

Absent: Isla McDade (IMD)
 Elizabeth Roy (ER)

Also Present: Maria Corsi, EMSB Commissioner (MC)

1.		Welcome	
2.	Approval	Approval of the agenda	
		<ul style="list-style-type: none"> MC asks for 5 min for Commissioner Update; with no students in attendance, commissioner update will become item 8.3 on the Agenda VT will add Commissioner Update to future agendas 	
		Moved: EF Second: MEA Approved: Unanimous	
3.	Discussion	Question Period	

		<ul style="list-style-type: none"> CS: no questions; no one from the public attending 	
4.	Approval	Adoption of the minutes of the Meeting of November 25, 2024	
		<ul style="list-style-type: none"> Minutes will be approved by email because the board received last meeting's minutes too late for approval at this meeting 	
5.		Business Arising	
5.1.	Approval	<ul style="list-style-type: none"> Outing at the Atrium 1000 on Friday, January 31st with the 4E group approved electronically. <p>Approved: 10 votes in favor</p>	
5.2.	Discussion	<p>Update of the school's move</p> <ul style="list-style-type: none"> JH congratulates MC on election JH: FACE administration will be informed in February (before March break) whether or not the move will take place; once the administration has been informed, a meeting will take place to distribute information to the community. EF: What about the preparation for the move; how will they plan and will stakeholders be involved? JH: Working on this daily; cognizant that parents and teachers have different inputs; if we are moving some of the holidays for mgmt team will be altered; if we are moving there we will be a day for parents and teachers to see the school. JH: Working to ensure students will stay with us through transition to the new building; fear for enrollment changes that will hve an impact on staffing. VT: What is impact if we lose students? JH: In the past we have had to close a class (kindergarden); to our advantage it's difficult for our school to have split classes because of the music program; we have good justification for a full class despite low registration; now we are healthy, but the move may have consequences. HNT: Any more conversation about transportation to the new building? JH: As a 240 school, bussing is not required; has often been discussed. MEA: CSSDM parents have also inquired about parents organizing their own busses and the concern was insurance; no answer, no solution. MC: GB can write a letter to the EMSB board to express transportation needs; MC will address the issue to the transportation committee of the Council of Commissioners to see if they can negotiate a 	

		<p>solution, especially because it seems as though the lack of transportation may impact enrollment.</p> <ul style="list-style-type: none"> • VT: EF and VT will draft a letter to the EMSB and fine-tune it when the addressee is known. 	
5.3.	Discussion	<p>Governing Board community members</p> <ul style="list-style-type: none"> • VT: No one from the French board is going to be appointed to sit on our board. Would it be possible to recruit a second member for our board? • JH: It would be necessary to create a profile as we did when looking for someone outside the community. • VT: For now the positions will remain vacant. 	
6.		New Business	
6.1.	Approval	<p>Presentation and adoption of the 2024-2025 school budget</p> <ul style="list-style-type: none"> • JH: Budget received represents operating budget; GB needs to approve elementary and high school budgets. • VT: Anything to bring attention to? • JH: FACE is in good financial standing; last year recruited tutors and support staff; rehiring them this year; bought new technology; GB has 250 dollars. • Resolutions read out by JH: <p>WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal; WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other; WHEREAS this budget is based on the 2024-2025 MEQ budgetary parameters; Mr. Vincent Tam MOVED THAT the governing board of FACE ELEMENTARY SCHOOL 047 adopt the school budget for the 2024-2025 school year, as presented by the school Principal, which forecasts revenues of \$197,330 and expenditures of \$197,330; AND THAT the budget be submitted to the English Montreal School Board for Final approval.</p> <p>Moved: VT Second: FWB Approved: Unanimous</p> <p>WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal; WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the</p>	6.1A, 6.1B 6.1C, 6.1D

		<p>financial resources allocated to the school by the school board and the school's own revenues, on the other; WHEREAS this budget is based on the 2024-2025 MEQ budgetary parameters; Mme Marie Eve Arseneau MOVED THAT the governing board of FACE HIGH SCHOOL 147 adopt the school budget for the 2024-2025 school year, as presented by the school Principal, which forecasts revenues of \$239,392 and expenditures of \$239,392; AND THAT the budget be submitted to the English Montreal School Board for Final approval.</p> <p>Moved: MEA Second: TS Approved: Unanimous</p>	
6.2.	Approval	<p>Field trips</p> <ul style="list-style-type: none"> JH: no field trips to approve 	
6.3.	Discussion	<p>Presentation and review of the educational project</p> <ul style="list-style-type: none"> JH: EP was initiated in 2024 under the previous administration and only began again under JH's direction in May; EP has been approved by the teachers. EP is written for both sectors and will be shared within the community and implemented after approval by the GB. HNT: can you speak to survey process and the numbers informing the data in the EP EF: Survey process was highly problematic and a different approach is recommended for next time. ME: Survey timing was not convenient for the staff; sent over the weekend; impacted the number of answers given; questions were raised at all levels. JH: Very happy to review and revise survey process for next time. Follow-up on EP will be provided to the GB at least annually. In preparation for the vote, the resolution is read: <p>WHEREAS each educational institution is responsible for developing an educational project that includes key components such as challenges, objectives, indicators, and targets, which have been shared with the the education community and the public; WHEREAS the next phase after developing this educational project is the creation of an action plan for implementing selected strategies/actions to achieve the institution's objectives; WHEREAS the action plan plays a critical role in allowing the educational institution to monitor and evaluate the effectiveness of each action, ensuring alignment with the institution's goals and continuous collaboration among all stakeholders; BE IT RESOLVED that the action plan offers a structured approach to monitor the implementation of various actions, while fostering teamwork and shared responsibility among stakeholders working towards the common educational goals of the institution. BE IT FURTHER</p>	6.3A

		<p>RESOLVED that the action plan shall serve as a living document; if a strategy/action does not yield the desired results, the principal or director of the educational institution, in consultation with the teaching team, reserves the right to adjust or modify the action while it is still in progress, ensuring continuous alignment with the institutions's objectives. BE IT FURTHER RESOLVED that in accordance with section 96.13 of the Education Act, the principal shall regularly inform the governing board of any proposals or adjustments made, as outlined in sections 96.15 and 110.12 of the Act.</p> <p>Moved: EA Second: CS Approved: Unanimous</p>	
6.4.	Discussion	<p>School outdoor environment – winter maintenance of school yard, drop-off zone</p> <ul style="list-style-type: none"> JH: Caretakers first clear the entrances and then move around the schoolyard; adjustments have been made in response to recent events; drop-off zone will be in principal's report. 	
7.			



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8.		Reports	
8.1.	Information	<p>Principal & Vice Principal</p> <ul style="list-style-type: none"> JH: Happy to be back; drop-off zone is hot topic: at a meeting on 10/10 research on – and proposals for – changes to the drop-off zone were shared with school administration, BUT new drop-off zone was supposed to be installed next year; even police were surprised by the installation. EA: Now cars are parking closer to Sherbrooke causing more bottlenecking on the sidewalk; from pedestrian point of view, it's worse now than it was before. FWB: Suggests calls to 311 about hazards on the sidewalk (including ice). VT: Suggests Facebook could galvanize calls to 311. EF: Good to know that the drop-off zone was supposed to be installed later; most parents don't understand why the school doesn't let parents and 	

		<p>kids into the school yard as was permitted pre-COVID.</p> <ul style="list-style-type: none"> • JH: Need supervision for students in the schoolyard; not certain what has changed since Covid. • EA: Move to school is an opportunity to change transportation behavior. • JH: Subject allocation will be presented once we know if we're moving or not. • JH: Acknowledges the faculty and staff for all their work – they are the key to school success – to student success – and we are so lucky to have them! • VT: Proposes a resolution to acknowledge and thank the staff for all the good work they do. <p>Moved: EF Second: CS Approved: Unanimous</p> <ul style="list-style-type: none"> • MT: Kindness Coupon Distribution: Teachers in Elementary Sector have been given Kindness Coupons to distribute to students that are seen doing random acts of kindness; A draw will take place during the month of kindness in February; Virtual Assembly on Kindness – Tuesday, February 4th; Grades 2 to 6, to prep for Pink Shirt Day; PPO Kindness Presentations in elementary classrooms – some completed and other visits in progress; Study Skills Workshops for Grade 5 Students ongoing during the Month of January; Transition to High School Workshops for Grade 6 Students; Upcoming parent workshops to be scheduled for study skills and transition to high school; SPVM Anti-Bullying and Anti-Cyberbullying workshops for Cycle 3 students; LOVE QUEBEC Organization of 2-part workshops against bullying on Feb 10 and 11; Svens Telemaque – Feb 19 – Self-Esteem, self-identity and healthy relationships; Term 2 Certificates – Perseverance on February 13th; Monthly Dignity Workshop re: menstrual equity. 	
8.2.	Information	<p>Teachers/Staff</p> <ul style="list-style-type: none"> • TS: Thanks parents and the GB for acknowledging the work of the teachers; thanks the GB and thanks parents (foundation, PPO, GB); thanks also to MT for her work during JH's absence and welcome back to JH. • Kindergarten classes were invited to hear gr 5/6 kids play; preparing concerts to take place in May – vocal and instrumental. • MEA: Big vocal concert 9/10/11 is next week; theatre productions are happening every 2 weeks; McGill musical collaboration with FACE high school students resulted in joint concert – a great success. 	

		<ul style="list-style-type: none"> • VT: Having dates in advance of concerts is really helpful. 	
8.3.	Information	<p>Commissioner Report</p> <ul style="list-style-type: none"> • MC: Attended "Ode to Joy – A Celebration of Music" on Friday, January 10 at Rosemount High School – very moving and wonderful. • MC: Reports on 200 million in budget cuts, 2.6 million cut from EMSB; will not effect pedagogical budgets; department directors meeting in Feb to determine how to implement cuts; new budget will be presented in March for adoption – it is likely that some projects will take longer to complete or be put off; positions unfilled may not be filled; director general thinks EMSB will be ok this year and the question is whether the cuts will become permanent. • MC: Will inquire about whether budget cuts will affect the purchase of books; rennovation budgets have been cut. 	
8.4.	Information	<p>EMSBPC Delegate</p> <ul style="list-style-type: none"> • Discussion of GB contributions to the Educational Project. • Discussion of the budget building process and the ways in which GBs can participate. • Consideration/approval of EMSB darft calendar. • Two letters addressed to the EMSB's senior administration were drafted and presented by the EMSB PC executive for approval: follow up letter outlining significant issues with the last year's educational projects survey process; and, request for official, dedicated email addresses to each governing board. 	
8.5.	Information	<p>Parent's participation organization</p> <ul style="list-style-type: none"> • JH: In February PPO is dedicated to kindness month and social media promoting the lost and found; Face Festival will be June 5. 	
8.6.	Information	<p>FACE Foundation</p> <ul style="list-style-type: none"> • JH: Meeting of the Face Foundation is taking place at the same time at this meeting; a report has been provided. • TS: Now is the time for teachers to submit requests to the foundation for project funding (February Frenzy); Foundation will once again manage online ticket sale for vocal concerts; Face Foundation is responsible for distribution of FACE tuques and hoodie sales (sale of adult size hoodies supports secondary school; sale of child size hoodies supports elementary school). • Discussion of the creation of a committee to 	

		<p>prepare for the anniversary.</p> <ul style="list-style-type: none"> • VT: Once a committee has been formed, a call for members will be sent out to the GB by email. 	
9.		Correspondance	
9.1.	Information	<p>EMSB Financial Statements</p> <ul style="list-style-type: none"> • VT: Financial statements have been sent around for review. 	8.1A
9.2.	Discussion	<p>Consultation – Selection criteria for the appointment of the principal</p>	8.2A, 8.2B 8.2C
		<ul style="list-style-type: none"> • EF: Selection criteria was updated last year. • VT: Request for comments on selection criteria will be sent out and any comments will be included before the selection criteria are sent back to the EMSB. 	
10.		Varia	
		<ul style="list-style-type: none"> • Discussion about whether a rep from the English side can be instated to communicate with parents about trips, especially when the trips are expensive. • VT: Requested a meeting from the construction committee; now waiting for call about the move • EF: FWB has agreed to be the official secretary. <p>Moved: EF Second: VT Approved: Unanimous</p>	
11.		Date of the next meeting: March 24	
12.		Ajournment - 20:22	
		Moved: SB Second: MEA Approved: Unanimous	

Chairperson's signature
Mr. Vincent Tam

Principal's signature
Ms. Jennifer Harriet



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