



## **Académie John Caboto Academy**

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### **GOVERNING BOARD – February 6, 2023 MINUTES**

GOVERNING BOARD CHAIR: Vanessa Chimienti

PARENT REPRESENTATIVES: Vanessa Chimienti, Vanessa Brisson, Tilda Carbone, Mariasabrina Mangione, Amanda Palmieri

STAFF REPRESENTATIVES: Jessica Attardo, Mireille Mansour, Anna Mignacca, Sandra Petrillo, Gina Kriarakis

PRINCIPAL: Ms. Patrizia Tummillo

REGRETS: Vanessa Brisson

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#### **1. ADOPTION OF AGENDA**

The agenda was adopted unanimously.

Motioned by Ms. Palmieri, seconded by Ms. Attardo, approved unanimously.

#### **2. ADOPTION OF MINUTES**

2.1 The minutes from last Governing Board meeting of November 28, 2022 were adopted.

Motioned by Ms. Mangione, seconded by Ms. Petrillo, approved unanimously.

#### **3. BUSINESS ARISING FROM THE MINUTES**

#### **4. REPORTS:**

4.1 **Chairperson's Report:** Our Annual Community day was a great success. JCA families, staff, and friends turned out to support the cause. A total of 1500\$ was raised to go towards the Foundation of stars.

4.2 **Principal's Report:** JCA's 3 year plan - teachers reviewed and discussed the action plans to be implemented moving forward, with increased focus on literacy. Our resource teacher was trained on the Wilson Literacy Program which will be implemented in our school. Increased allocation of funds was allotted for IEP release. Additional funds were also allocated to purchase healthy snacks that will be made available to our students throughout the day.

February 14<sup>th</sup> end of 2<sup>nd</sup> term.

March 2<sup>nd</sup> Parent Teacher interview by invitation only.

Student absences can now be reported through Mosaic.

Ms. Xanthos has resigned as a staff member from GB, and has been replaced by Ms. Kriarakis.

**4.3 Teacher's Report:** Students enjoyed a great Holiday breakfast, and performances by our JCA gymnasts, followed by a special performance given by Ms. Tumillo and staff with their rendition of the song the 12 days of Christmas.

**4.4 Daycare's Report:** Registration for daycare services using Mosaic has been implemented for the 2023-2024 school year.

**4.5 Regional's Delegate Report:** The Parent Conference will take place May 28<sup>th</sup> –June 4<sup>th</sup> Workshops will be offered on a wide variety of parenting topics. The PC budget building process was discussed and reviewed. PC has expressed their intention to support the EMSB in respect to their stance on Bill 96.

**4.6 Community Rep Report:** None

## 5. **NEW BUSINESS**

### 5.1 **Confirmation of Email Approvals:**

5.1.1 School budget approval 2022-2023

5.1.2 Staff Appreciation Lunch Approval and Budget

**5.2 Principal Criteria:** The principal criteria was reviewed and adopted by all Governing Board members.

Motioned by Ms. Mangione, seconded by Ms. Kriarakis, approved unanimously.

### 5.3 **Resolutions:**

5.3.1 **ACGS** Resolution see Appendix 4.6.1 (Academic and Career Guidance Content)-Cycle 3 teachers as part of their curriculum will be preparing students for high school by discussing topics such as self esteem, different careers and interest, as well as social influence. A motion was passed by GB members to adopt the resolution.

Motioned by Ms. Carbone

5.3.2 **Safe School Action Plan 2023-2024-** The Safe School Action Plan was reviewed and adopted by all Governing Board members.

Motioned by Ms. Mangione, seconded by Ms. Palmieri, approved unanimously.

5.3.3 **Budget Building Process-** The Budget Building Process was reviewed and adopted by all Governing Board members.

Motioned by Ms. Carbone, seconded by Ms. Kriarakis, approved unanimously.

#### 5.4 **PPO**

**5.4.1 Popcorn Fundraiser:** It was motioned that the sale of popcorn (Papa Jack) be our next school fundraiser.

Motioned by Ms. Mignacca, seconded by Ms. Palmieri, approved unanimously.

**KEFI FIT:** It was motioned that Kefi Fit be our next school fundraiser.

Motioned by Ms. Carbone, seconded by Ms. Palmieri, approved unanimously.

**5.5 Bus Driver Appreciation/Bus Safety:** In efforts to thank our bus drivers we are asking PPO to allocate a total of 200\$ in order to purchase Tim Hortons Gift Cards for the bus drivers as a token of our appreciation.

Motioned by Ms. Palmieri, seconded by, Ms. Mangione, approved unanimously.

We would like to remind parents that the safety of our students come first therefore, we ask that you are vigilant when dropping off or picking up your child and respect the space and priority given to busses. Furthermore, it is important that all parents understand that there will be no tolerance of any abuse towards any individual.

**5.6 School Dress Code (Blue Polo Tops):** It was motioned that navy blue polo tops now be part of our school dress code.

Motioned by Ms. Petrillo, seconded by Ms. Mangione, approved unanimously.

**5.7 Catering change (Le Mini Bistro, Merenda):** Tabled

**5.8 Surplus Lunch Time Supervision (Fund 3):** A blanket motion was passed until June 2023 allowing Ms. Tummillo to use surplus money towards lunch time related costs such as material, and activities.

Motioned by Ms. Palmieri, seconded by Ms. Mangione, approved unanimously.

**5.9 Donation for beaded accessories:** It was motioned that the beaded accessories that Mme Khalida and the students are working on will not be a fundraiser. The students however will continue the activity, and get to keep their creations.

Motioned by Ms. Mangione, seconded by Ms. Carbone, approved unanimously.

**5.10 School Photographer:** Point of info

- 7. VARIA** – A question was asked regarding if monthly newsletters can be used as a form of communication for parents. Ms. Tummillo noted the question and will consider the request. In the mean time, communications will continue in the various forms that we are currently using.

8. **QUESTION PERIOD-** A discussion was had regarding informing the parents of their child's injuries. Ms. Tummillo stated that the matter will be reviewed by administration and staff.
9. **UPCOMING MEETING** – April 24<sup>th</sup> ,6:15 pm
10. **ADJOURNMENT-**Meeting was adjourned at 7:55 pm.  
Motioned by Ms. Attardo, seconded by Ms. Petrillo, approved unanimously.

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Patrizia Tummillo, Principal

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Vanessa Chimienti, Chair