



## **Académie John Caboto Academy**

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### **JOHN CABOTO ACADEMY GOVERNING BOARD SEPTEMBER 12, 2023**

#### **GOVERNING BOARD MEMBERS:**

GOVERNING BOARD CHAIR: Vanessa Chimienti

PARENT REPRESENTATIVES: Vanessa Chimienti, Vanessa Brisson, Tilda Carbone, Mariasabrina Mangione, Amanda Palmieri

STAFF REPRESENTATIVES: Jessica Attardo, Anna Mignacca, Sandra Petrillo, Alexander Rosauri, Victoria Xanthos

PRINCIPAL: Ms. Sonia Marotta

REGRETS: Rosemarie Federico

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#### **1. WELCOME - PRINCIPAL**

Ms. Marotta is looking forward to working with this phenomenal JCA team and sharing professional growth, and working with its community.

A special thank you to the following people:

Ms. Anna M and Ms. Anna S for helping transition to the new school.

Ms. Sandra for organizing the daycare and school organization in general.

Mr. Alex for social media and communication at our school.

Ms. Christine and Mme Martine who worked very diligently on the school schedule, child care worker schedule, and the corn roast scheduling.

Mr. Joseph and Ms. Jessica for organizing the Terry Fox event.

Thank you to the entire staff for being welcoming and kind.

Thank you to PPO for organizing the Corn Roast.

Thank you to the Federico family for donating the corn to our school.

#### **2. INTRODUCTION OF MEMBERS**

The members of governing board members were introduced. This year, our EMSB PC delegate is Ms. Carbone.

#### **3. APPROVAL OF AGENDA**

The agenda was adopted unanimously.

Motioned by Ms. Carbone, seconded by Ms. Mangione, unanimously approved.

#### **4. WORKING TOGETHER AS A TEAM - PRINCIPAL**

Ms. Marotta mentioned the importance of working together as a team.

#### **5. REVIEW OF FUNCTIONS OF POWERS**

Election of Governing Board members resulted as such:

##### **5.1 Election of a Chairperson: Ms. Vanessa Chimienti**

Motioned by Ms. Mignacca, seconded by Ms. Carbone, unanimously approved.

##### **5.2 Election of a Secretary: Ms. Jessica Attardo**

Motioned by Ms. Mignacca, seconded by Ms. Petrillo, unanimously approved.

##### **5.3 Election of a Treasurer: Ms. Mariasabrina Mangione**

Motioned by Ms. Mignacca, seconded by Ms. Palmieri, unanimously approved.

**6. NOMINATION AND APPOINTMENT OF A COMMUNITY REPRESENTATIVE: ROSIE FEDERICO**

Motioned by Ms. Mangione, seconded by Ms. Palmieri, unanimously approved.

**7. OPERATION**

**7.1 Review of Responsibilities of Governing Board Members (Governing Board Manual page 4.5)**

The guidelines regarding the function and power of the Governing Board members were presented.

**7.2 Review of Rules of Operation (Appendix A)**

The rules of operation were reviewed by Governing Board members.

**7.3 Approval/Modification of Internal Rules of Management (Appendix B)**

Internal rules of management were reviewed by the Governing Board members.

Appendix Changes: one substitute parent to two parents and; two community members rather than one.

Motioned by Ms. Mangione, seconded by Ms. Brisson, unanimously approved.

**7.4 Review of Guidelines for Conduct of Members (Appendix C)**

Guidelines for Conduct of Members were reviewed by the Governing Board members.

**8. REPORTS:**

**8.1 Principal Report**

Ms. Marotta mentioned there is a great sense of community; having parents bringing their children to school and seeing each parent speaking to one another, contributes to the educational environment.

A new initiative that has begun at JCA: The Golden Apple Award. Thank you to Ms. Filippone, who helped decorate our golden apple bulletin board! Essentially, each month, an award will be given to staff members. A staff member can nominate someone based on a specific event/task. This will contribute to the Staff Spirit.

**8.2 Teacher Report**

Progressive Entry

This year, progressive entry was for three days (*August 30, 31 and September 1*) rather than two days, and it went very well. The first day of school for our preschool students was on September 5.

School Photo Day:

Students will be taking their school photo on September 17.

LHA visit:

On September 17, cycle three students will attend the Lauren Hill High School presentation during lunch.

Terry Fox Run:

On September 21, the Terry Fox Run will take place at JCA.

Indigenous Hoop Dance:

On September 26, our students will attend an indigenous hoop dance. This activity was organized by our school spiritual animator, Ms. Veronica.

School Playdate GMAA:

Our cycle three students will attend their first GMAA event of the school year: Soccer Playdate. The event will take place at Rosemount High School on September 27.

Truth and Reconciliation Day:

On September 29, we encourage our students to wear an orange t-shirt to affirm our commitment and ensure everyone around us matters.

### **8.3 Daycare Report**

Our first pedagogical day will take place on Tuesday, September 18.

### **8.4 Parent's Committee Delegate Report**

No meeting yet.

### **8.5 Community Rep Report**

None

## **9. NEW BUSINESS**

### **9.1 Confirmation of Email Approvals**

**9.1.1** GB Resolution for a Pre-K class at JCA for 2023 -2024

**9.1.2** Fundraising Budget (2022 – 2023) presented and Corn Roast 2023 – 2024

**9.1.3** Minutes from the AGA 2022 – 2023

**9.1.4** Minutes from June 5, 2023 Meeting

### **9.2 Collection of Donations for Terry Fox Run**

The collection of donations for Terry Fox Run were adopted unanimously.  
Motioned by Ms. Mangione, seconded by Ms. Palmieri.

### **9.3 Collection of Donations for Remembrance Day**

The collection of donations for Remembrance Day were adopted unanimously.  
Motioned by Ms. Mangione, seconded by Ms. Carbone.

### **9.4 Collection of Donations for the Pediatric Research Foundation (*formally Foundation of Stars*)**

The collection of donations for the pediatric research foundation were adopted unanimously.  
Motioned by Ms. Palmieri, seconded by Ms. Brisson.

### **9.5 Community Collection Drive (ACRA, Spirit of Giving and others)**

The collection of non-perishable goods was adopted unanimously.  
Motioned by Ms. Mangione, seconded by Ms. Carbone.

### **9.6 PPO**

#### **9.6.1 Election of a PPO Chairperson**

Mariasabrina Mangione will be the Fundraising Chair for the 2023-2024 school year.  
Motioned by Ms. Di Done seconded by Ms. Carbone, unanimously approved.

#### **9.6.2 Allocation of \$100/Month**

A motion was passed to allocate \$100 per month from Fundraising to Ms. Mangione for miscellaneous expenses.  
Motioned by Ms. Carbone, seconded by Ms. Palmieri, unanimously approved.

#### **9.6.3 Canadian Safety Supplies Fundraiser**

A motioned was passed that Canadian Safety Supplies will be one of our school fundraisers for the 2023-2024 school year.  
Motioned by Ms. Brisson, seconded by Ms. Palmieri, unanimously approved.

#### **9.6.4 Domino's Pizza Night Fundraiser**

A motioned was passed that JCA have a Domino's pizza fundraiser for the 2023-2024 school year.  
Motioned by Ms. Palmieri, seconded by Ms. Attardo, unanimously approved.

**9.6.5 TCBY Fundraiser**

A motioned was passed that TCBY be one of our fundraisers for the 2023-2024 school year.  
Motioned by Ms. Carbone, seconded by Ms. Palmieri, unanimously approved.

**9.6.6 Groupe Cleroux Fundraiser**

A motioned was passed that Groupe Cleroux be one of our fundraisers for the 2023-2024 school year.  
Motioned by Ms. Palmieri, seconded by Ms. Brisson, unanimously approved.

**9.6.7 Community Event December 2023- Point of Info**

A community event will be scheduled in December. More information to follow

**9.6.8 John Caboto Merchandise Fundraiser**

A motioned was passed that selling John Caboto Merchandise will be one of our fundraisers for the 2023-2024 school year.  
Motioned by Ms. Palmieri, seconded by Ms. Petrillo, unanimously approved.

**10. VARIA:** None

**11. QUESTION PERIOD:** None

**12. NEXT MEETING DATE:**

October 10<sup>th</sup> at 6:15 p.m., and to be held in person.

**13. ADJOURNMENT**

The meeting was adjourned at 7:15 p.m.

Motioned by Ms. Mangione, seconded by Ms. Brisson, unanimously approved.

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Sonia Marotta, Principal

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Vanessa Chimienti, Chairperson