



JOHN GRANT HIGH SCHOOL
STANDARDS & PROCEDURES

Department or Subject:	Career Development
Cycle and Level Taught:	Autonomy Preparation Program (APP)
Course code:	513-200

Term 1 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods</i>	<i>General Timeline</i>
<ul style="list-style-type: none"> • Demonstrates adaptability and flexibility within a dynamic work environment • Demonstrates the ability to problem solve in real time • Adopts a pro-active attitude 	<ul style="list-style-type: none"> • On-site assessments • Observation • Self-evaluations 	<ul style="list-style-type: none"> • Weekly • Weekly • End of term
<i>Communication to Students and Parents</i>	<i>Other Pertinent Information:</i>	
<ul style="list-style-type: none"> • Weekly interactions with workplace supervisors and co-workers • Monthly team meetings with employers, teachers, career advisor, principal and student • Phone calls • Texts • Report cards • Agenda 	Students are evaluated on: <ul style="list-style-type: none"> • appearance • attendance • work organisation • initiative • functional relationships with co-workers • reliability • punctuality • efficiency 	

Term 2 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods</i>	<i>General Timeline</i>
<ul style="list-style-type: none"> • Demonstrates adaptability and flexibility within a dynamic work environment • Demonstrates the ability to problem solve in real time • Adopts a pro-active attitude 	<ul style="list-style-type: none"> • On-site assessments • Observation • Self-evaluations • Formative and summative evaluations in accordance with the teacher and the employer 	<ul style="list-style-type: none"> • Weekly • Weekly • End of Term • End of Term
<i>Communication to Students and Parents</i>	<i>Other Pertinent Information</i>	
<ul style="list-style-type: none"> • Weekly interactions with workplace supervisors and co-workers • Monthly team meetings with employers, teachers, career advisor, principal and student • Phone calls • Texts • Report cards • Agenda 	<p>Students are evaluated on:</p> <ul style="list-style-type: none"> • appearance • attendance • work organisation • initiative • functional relationships with co-workers • reliability • punctuality • efficiency 	

Term 3 (60%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods</i>	<i>General Timeline</i>
<ul style="list-style-type: none"> • Demonstrates adaptability and flexibility within a dynamic work environment • Demonstrates the ability to problem solve in real time • Adopts a pro-active attitude 	<ul style="list-style-type: none"> • On-site assessments • Observation • Self-evaluations • Formative and summative evaluations in accordance with the teacher and the employer 	<ul style="list-style-type: none"> • Weekly • Weekly • End of Term • End of Term
<i>Communication to Students and Parents</i>	<i>End of Year Evaluation</i>	<i>Other Pertinent Information</i>
<ul style="list-style-type: none"> • Weekly interactions with workplace supervisors and co-workers • Monthly team meetings with employers, teachers, career advisor, principal and student • Phone calls • Texts • Report cards • Agenda 	Summative and Formative Evaluations	<p>Students are evaluated on:</p> <ul style="list-style-type: none"> • appearance • attendance • work organisation • initiative • functional relationships with co-workers • reliability • punctuality • efficiency