

General Assembly Minutes

Monday, September 26th, 2022

Location - School Gymnasium

35 people were in attendance after having RSVP by email

- Mrs. Sammarco thanks parents for being in attendance.
- Explanation of what is a Governing Board is provided to all in attendance. Governing Board is a committee made up of parents, teachers and administration. Their responsibility to make decisions for in the best interest and for the well-being of the entire school body.
- Domenic Gaetano- Previous years Governing Board Chair- explained the role of the parents on Governing Board. Provided examples of decisions that get taken, such as uniform, hot meals, etc.

- Mrs. Sammarco explained what a PPO and Home & School are and provided an explanation about the difference between the two organizations.
- Melissa Fasulo- Home and School President – Introduced herself. She explained Home and School and their role. She also explained how funds collected are allocated to student-centered activities. Ex: Halloween, Fun day. Explained the yearly fee for being a voting member. In addition, an explanation was given in regard to all volunteers having to pass a police check in order to volunteer.

- Explanation that there are 5 posts open for governing board this year: each with a two-year mandate.
- All candidates introduced themselves:
 - 1) Felicia Bondi
 - 2) Maria Pensato
 - 3) Vanessa Giancioppi
 - 4) Sara Tarfa
 - 5) Tina Spiridigliozzi

The following individuals were note present, however sent a message to be read on their behalf:

- 6) Franco Marateo
- 7) Anna Schicchitano

The Following individuals who had put their names forward did not attend and therefore were taken off the ballot form:

- Claudia Mayer
- Stefano Castricato

Votes were tallied and the following individuals were acclaimed:

- 1) Vanessa Giancioppi
- 2) Maria Pensato
- 3) Franco Marateo
- 4) Tina Spiridigliozzi
- 5) Felicia Bondi

Alternate governing board member:

Sara Tarfa

Votes were also tallied for the following question:

Do we form a PPO or Home & School Association?

PPO- zero votes

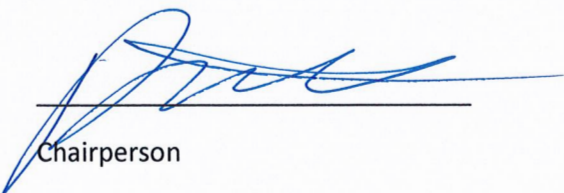
Home and School – unanimous vote

For the 2022-2023 school year LDVA will have a Home and School Association

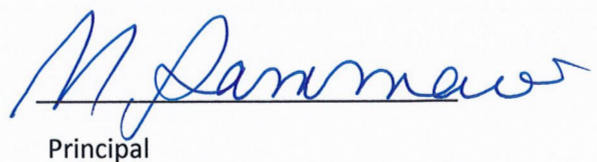
Parent Delegate-

Vanessa Giancioppi and Antonella D'Angelo offered to share the responsibility to be the representative – all were in favor.

General Assembly ended and all elected members moved to the staff room for the first governing board meeting to begin.



Chairperson



Principal



Leonardo da Vinci Academy

Governing Board Meeting

Thursday, September 26, 2022

Members in attendance:

Nadia Sammarco, Laetitia Kachmar, Angie Tarantini, Francesca Muro, , Rosemarie Carlomusto, Renata Nespeca, Maria Pensato, Dominic Gaetano, Stellana Romeo, Antonella D'Angelo, Fatima Marandola, Sabrina Gavita, Marco Di Manno, Tina Spiridigliozzi, Anna-Maria Parente, Vanessa Giancioppi, Felicia Biondi, Filomena Barbieri

Members not in attendance:

France Paquin, Franco Marateo, Pietro Mercuri were unable to attend the meeting.

Welcome and opening remarks

Ms. Nadia Sammarco and Dominic Gaetano welcome all members for the first Governing Board Meeting of the new school year.

Additions to the agenda

No additions to the agenda.

Adoption of the agenda

Motion to adopt the agenda by Antonella Di Angelo seconded by Stellana Romeo, all in favor. Motion accepted.

Approval of minutes

Approval of minutes from June 6th, 2022 meeting - motion to accept the minutes by Sabrina Gavita and seconded by Renata Nespeca. Only those in attendance at that meeting were entitled to vote, all who were allowed to vote were in favor.

Business issues

a) Code of conduct of LDVA Governing Board

Nadia Sammarco explained the Governing Board Code of Conduct. Members were asked to read and review the code. Disclosure form also explained. Motion to approve by Francesca Muro and seconded by Angie Tarantini, all in favor. Motion was approved.

b) Nomination of Positions on governing board

Position for Chair of Governing Board- Antonella D'Angelo nominated Dominic Gaetano, was seconded by Maria Pensato. Domenic accepted the nomination and all were in favor.



Leonardo da Vinci Academy

Governing Board Meeting

Thursday, September 26, 2022

Alternate Chair, Marco Di Manno volunteered, Stellana Romeo motioned and Antonella D'Angelo seconded. All were in favor.

Secretary position Antonella D'Angelo nominated Maria Pensato, was seconded by Marco Di Manno. She accepted the nomination and all were in favor.

Treasurer, Antonella D'Angelo volunteered, was motioned by Marco Di Manno to approve Antonella D'Angelo, seconded by Stellana Romeo all in favor. Motion was approved.

c) Scheduling of the meeting dates for the 2022 – 2023 school year

The following dates were agreed upon for GB meetings: October 24, 2022 at 6:30 pm, November 17, 2022 at 6:30 pm, December 19, 2022 at 6:30 pm, January 23, 2023 at 6:30 pm, February 20, 2023 at 6:30 pm, April 17, 2023 at 6:30 pm, May 15, 2023 at 6:30 pm and June 5, 2023. Should a meeting not be required for a particular month, an email will be sent in advance to inform all members that the meeting has been canceled.

d) Approval of virtual meetings

This is to allow meetings to take place via Teams due to any type of closure, pandemic, or bad weather. We agreed to meet in person for the last meetings in May and June 2023 unless we receive new directives from public health. Motion to approved by Angie Tarantini, seconded by Antonella D'Angelo all in favor. Motion was approved.

e) Approval of online voting

This is to allow voting for emergency items such as a fundraiser for the Ukraine or for a field trip as has been done in the past. Motion to approve by Antonella D'Angelo, seconded by Stellana Romeo all in favor. Motion was approved.

f) Open House

After two years online due to COVID, the Open House which will be held on November 11, 2022 will be in person. LDVA Staff members and students will be participating in the Open House and will welcome parents. Social media and word of mouth will be the best advertising tools.

g) Approval of Scholastic Reading Club

Nadia Sammarco asked for approval to solicit parents through their children to purchase books through the Scholastic Reading Club. Motion to approve by Antonella D'Angelo, seconded by Stellana Romeo all in favor. Motion was approved.



Leonardo da Vinci Academy

Governing Board Meeting

Thursday, September 26, 2022

h) Approval of Home and School

Home and School was voted in during the General Assembly. This is a formal approval motioned by Antonella D'Angelo and seconded by Maria Pensato. All in favor.

i) Approval of \$2.00 representation fee per student to be used from Fund 3.

Nadia Sammarco asked for approval for a \$2.00 representation fee per student from Fund 3 which would be a total of \$892. Motion to approve by Antonella D'Angelo, seconded by Stellana Romeo all in favor. Motion was approved.

j) Approval of Annual Report

Nadia Sammarco handed out to all members a copy of the Annual Report which was reviewed. The report will be signed by Dominic Gaetano (2021 -2022 President) and Nadia Sammarco, Principal. Motion to approve by Marco Di Manno, seconded by Antonella D'Angelo. All in favor. Motion was approved.

k) Approval of Daycare Ped days – will be explained in detail during daycare report.

Reports:

a) Principal's Report

Nadia Sammarco asked for approval of the PELO program which will take place once a week during lunch for 25 weeks for students in grades 1 to 6. Motion to approve by Angie Tarantini, seconded by Stellana Romeo, all in favor. Motion was approved.

Welcome Day took place on September 16, 2022 and was a great success! A big thank you to Beyond Fun Games, the Staff and Volunteers for making it such a memorable day. Maxi RDP donated Mr. Freeze to the school for the children.

The Terry Fox Run which takes place every 2 years, will be held on Thursday, September 29, 2022. The children listened to a personalized message from Terry's brother. The children will run outside around the school and through the park.

The Buddy Program has returned to LDVA. Kindergarten students are buddied up with a kindergarten student. The first activity will be that the Grade 6 students will accompany their kindergarten "buddy" during the Terry Fox run. They have also prepared letters for their "buddies".

Friday, September 30, 2022, is *Every Child Matters* day; the children are asked to wear an orange shirt and will participate in themed activities throughout the day.



Leonardo da Vinci Academy

Governing Board Meeting

Thursday, September 26, 2022

Friday, September 30, 2022 is also Attestation Day. It is very important that all children be present. If a child is sick, then the parent will need to come in and sign papers that must authenticate that the child is attending school. This permits the school to receive funding from the government per child registered.

Picture day is October 4, 2022. Students are asked to wear a white shirt with the school logo and black pants/skirt.

After school activities have begun with Soccer and Kickboxing. Enfant & Compagnie is offering grade 6 students high school exam taking preparation courses.

We are participating in a leadership program with the SPVM "Unité sans violence". This is a leadership-training program. Students will learn about how to mediate and advocate to other students. Students will receive a certificate at the end of the program.

With the collaboration of the school board and school, we purchased 15 additional cameras and replaced the old cameras. We updated our exterior doors with a keyless entry system given to all staff members. This allows for all doors to be locked and secured but can be opened by a staff member. The cost of this project was \$20,000.

Smile day is October 7, 2022 – activities are planned which will make the children smile!

b) Vice Principal's Report

Laetitia Kachmar states that she was excited for her second year at LDVA and is happy to return.

c) Commissioner's Report

Pietro Mercuri was unable to attend the meeting and did not provide a report.

d) Teacher's Report

Anna-Maria Parente presented the teacher's report.

- Grade 6 students will be reading their letters to their kindergarten "buddies". They are excited to run with their "buddies" for the Terry Fox run.
- Re-started the "Active Girls Club" at lunch. We are the only elementary school to have this program since it is done at the high school level. It is important to keep girls active as it promotes self-confidence and good health and helps them keep a positive sense of self as they head to high school.

e) Regional Delegate Report

No report – absent will send report next meeting



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Governing Board Meeting

Thursday, September 26, 2022

f) Daycare Report

Francesca Muro presented the daycare report.

There is an increase in the daycare fees which are set by the government:

Regular Attendance: \$8.55 -> 8.95

Ped Day Base Cost: \$9.00 -> 12.00

Sporadic Attendance: \$11 -> 12.24

A request for the approval of the following daycare ped day charges to parents:

- October 14, 2022 – Mega animations (Witches and Vampire) \$12 + 18 (activity) = \$30
- November 24, 2022 – Bullzeye (Bowling – Laser Tag) includes bus transportation \$12 + 20 (activity) = \$32
- November 25, 2022 – PJ Day is only the daycare fee of \$12
- December 9, 2022 – Stephanie – “Take an Elfie” Snowball Fight \$12 + 10 (fee) = \$22

Motion to approve by Angie Tarantini, seconded by Renata Nespeca. All in favor.

g) Home and School Report

Antonella D’Angelo represented H&S and gave her report. The first fundraiser will be the chocolate drive, this is an important fundraiser as it usually brings in the most funds for the school. The first event will be Halloween and there will be a committee who will organize the event which will include a haunted house.


Question Period

No questions we asked

Adjournment

Meeting was adjourned at 8:05 pm. Motioned by Anna-Maria Parente and seconded by Sabrina Gavita. All in favor.

Chairperson’s Signature:



Dominic Gaetano

Principal’s Signature:



Nadia Sammarco