



# LEONARDO DA VINCI ACADEMY

Governing Board Meeting Minutes  
Tuesday, September 24, 2024

## **Members in attendance (alphabetical)**

Kurt Blagden, Jennifer Brisebois, Rosemarie Carlomusto, Antonella D'Angelo, Anna-Maria Di Gaetano, Marco Di Manno, Sabrina Recine Di Nezza, Sabrina Gavita, Vanessa Giancioppi, Laetitia Kachmar, Johanne Lancellotta, Maria Loria, Fatima Marandola, Francesca Muro, Renata Nespeca, Anna-Maria Parente, Karen Polletta, Nadia Sammarco, Francesca Santone, Stellana Romeo, Tina Spiridigliozzi

### **1. Welcome and opening remarks**

In absence of a chairperson, Mrs. Sammarco welcomed the members and started the meeting at 6:45 p.m.

### **2. Additions to the agenda**

No additions to the agenda.

### **3. Adoption of the agenda**

Motion to adopt the agenda by Stellana Romeo, seconded by Francesca Muro.  
All in favour.

*Motion approved.*

### **4. Approval of the minutes of the June 10, 2024 meeting**

Motion to approve the minutes of the June 10, 2024 meeting with corrections by Antonella D'Angelo, seconded by Vanessa Giancioppi. All in favour.

*Motion approved.*

### **5. Business Issues**

#### **a. Code of Conduct of the Governing Board**

Mrs. Sammarco read and explained the Code of Conduct.

Motion to adopt the Code of Conduct by Sabrina Gavita, seconded by Renata Nespeca. All in favor.

*Motion approved.*



# LEONARDO DA VINCI ACADEMY

## Governing Board Meeting Minutes Tuesday, September 24, 2024

### **b. Assignment of the roles: Chair, Alternate Chair, Secretary and Treasurer**

- Marco Di Manno nominated Stellana Romeo to be Chairperson of the Governing Board, seconded by Francesca Muro. Stellana Romeo accepted.
- Vanessa Giancioppi nominated Marco Di Manno to be alternate Chairperson of the Governing Board, seconded by Francesca Muro. Marco Di Manno accepted.
- Francesca Muro nominated Tina Spiridigliozi to be Secretary, seconded by Stellana Romeo. Tina Spiridigliozi accepted.
- Francesca Muro nominated Antonella D'Angelo to be Treasurer, seconded by Vanessa Giancioppi. Antonella D'Angelo accepted.

### **c. Scheduling of meeting dates for the 2024-2025 school year**

- October 16, 2024
- November 6, 2024
- December 11, 2024
- January 22, 2025
- February 19, 2025
- April 23, 2025
- May 14, 2025
- June 11, 2025

Motion to approve meeting dates for 2024-2025 by Anna-Maria Parente, seconded by Vanessa Giancioppi. All in favor.

*Motion approved.*

### **d. Approval of virtual meetings to have a hybrid model for meetings**

Mrs. Sammarco explained that a hybrid model in which some meetings take place in-person and others virtually via Teams is helpful in ensuring quorum.

Motion to adopt a hybrid model for meetings by Anna-Maria Parente, seconded by Renata Nespeca. All in favour.

*Motion approved.*

### **e. Approval of online voting**

Motion to approve the use of online voting when deemed necessary by Karen Polletta, seconded by Sabrina Gavita. All in favour.

*Motion approved.*



# LEONARDO DA VINCI ACADEMY

## Governing Board Meeting Minutes Tuesday, September 24, 2024

**f. Approval of Scholastic Reading Club**

Mrs. Sammarco explained that the Scholastic Reading Club is a great opportunity for parents to purchase books for their children.

Motion to approve the Scholastic Reading Club by Johanne Lancellotta, seconded by Maria Loria. All in favour.

*Motion approved.*

**g. Approval of Home and School for the 2024-2025 school year**

Motion to maintain the Home and School Association for the 2024-2025 school year by Johanne Lancellotta, seconded by Jennifer Brisebois. All in favour.

*Motion approved.*

**h. Approval \$3.00 representation fee per student fund 3**

Mrs. Sammarco requested an amount of \$3.00 per student from fund 3 to be used as a representation fee. These funds would be used to benefit the children either in the form of an activity or item.

Motion to approve by Antonella D'Angelo, seconded by Vanessa Giancioppi. All in favor.

*Motion approved.*

**i. Daycare Ped Days to be approved**

DATE	ACTIVITY	COST
September 27, 2024	Raffaele Ferrara, Magician	\$25
October 18, 2024	No daycare services due to QPAT convention.	
November 1, 2024	Educator-based Camp-out	\$25
November 28, 2024	RécréOFUN	\$50
November 29, 2024	Educator-based Activity	\$20

Motion to approve the Daycare Ped Day activities by Anna-Maria Parente, seconded by Rosemarie Carlomusto. All in favour.

*Motion approved.*



# LEONARDO DA VINCI ACADEMY

## Governing Board Meeting Minutes Tuesday, September 24, 2024

**j. Approval of Play Ventures extracurricular activity**

Mrs. Sammarco explained that grade 2 students would benefit from Play Ventures extracurricular activities. The program strives to improve personal social skills, leadership, improvisation, mindfulness and nature by creating positive and conscious play skills. Going forward, the plan is to offer the program to other grades.

Motion to approve Play Ventures extracurricular activities by Sabrina Gavita, seconded by Vanessa Giancioppi. All in favour.

*Motion approved.*

**k. Approval of PELO program at lunch for grades 1-6**

Motion to approve the PELO program during the lunch hour for grades 1-6 by Johanne Lancellotta, seconded by Vanessa Giancioppi. All in favour.

*Motion approved.*

**l. Approval of Terry Fox Fundraiser**

Motion to approve the Terry Fox Fundraiser by Antonella D'Angelo, seconded by Johanne Lancellotta. All in favour.

*Motion approved.*

**m. Approval of RSEQ Soccer Tournament**

Mrs. Sammarco explained that this tournament is taking place at the park close to the school which would greatly facilitate participation and reduce the cost associated with such an activity.

Motion to approve the RSEQ Soccer Tournament by Anne-Maria Parente, seconded by Maria Loria. All in favour.

*Motion approved.*



# LEONARDO DA VINCI ACADEMY

## Governing Board Meeting Minutes Tuesday, September 24, 2024

### 6. Reports

#### a. Principal's Report

- The Welcoming Day event was a great success thanks to the many volunteers who participated.
- The corn roast was also a great success. Everyone enjoyed the sweet corn.
- Fire Drills are in progress. Lockdown drills will also be planned for later in the school year. Parents will be notified in advance.
- Grace the dog will be visiting and is now even participating during recess. Grace loves the LDVA students who are committed to treating her well and with calm.
- The Buddy Program between kindergarten and grade 6 students is ongoing. Their first meeting will take place soon in preparation for the Terry Fox Run which is their first official event together.
- Monday, September 30, 2024 is Orange Shirt Day in commemoration of Every Child Matters. This is also attestation day and parents are encouraged to ensure attendance.
- School pictures will take place on October 2 and 3, 2024. This year there will be a google form for families to register for sibling picture day.
- Smile Day is October 4, 2024. Many surprises have been planned for the children to enjoy.
- First Communication to parents will be available on October 11, 2024. The digital document will be made available to parents via Mozaik Parent Portal.

#### b. Vice Principal's Report

Ms. Kachmar expressed gratitude for being at LDVA for the 4<sup>th</sup> year and very much enjoys working with the students and its community.

#### c. Commissioner's Report

Mr. Mercuri thanked everyone for their contribution to the school as members of the Governing Board. Mr. Mercuri also reminded the members that there is an upcoming school election on November 3, 2024 and encouraged parents to vote. RDP is now considered as Ward 6.

#### d. Teacher's report

- The Buddy Program begins soon. The buddies will be meeting each other on Thursday, September 26, 2024 in preparation for the Terry Fox Run on Tuesday, October 1, 2024.
- Grace the dog will be visiting classes for 30 minutes every Wednesday in cycle 3 classes.



# LEONARDO DA VINCI ACADEMY

## Governing Board Meeting Minutes Tuesday, September 24, 2024

- The Filles Actives program for grade 6 girls is ongoing this year. This program is meant to address the fact that as of the age of 12 the level of physical activity decreases dramatically.
- Mme. Gavita will begin her grade 6 Fitness Club next week.

### e. Regional Delegate Report

No report.

### f. Daycare Report

Mrs. Muro explained the following changes in daycare fees:

- Daycare fees have increased from \$9.20 to \$9.50 per day.
- Sporadic student fees have increased from \$12.24 to \$12.85 which only includes morning and afternoon participation.
- The total cost for students including the lunch hours, is \$15.10.
- Ped Day fees are increased from \$12.00 to \$15.00.

### g. Home and School Report

Antonella D'Angelo explained the following:

- Chocolate fundraiser is upcoming and it traditionally earns the most money for the school.
- Plans for Halloween and Christmas are also underway.

### 7. Question Period

No questions.

### 8. Adjournment

Motion to adjourn the meeting at 8:26pm by Anna-Maria Parente and Sabrina Gavita.  
All in favour.

*Motion approved.*