



Dear Parents,

Top Marks is proud to be your uniform supplier. We assure you that we're committed to serving you to the best of our ability.

We are offering free shipping on all orders received by **June 15, 2023**.

ORDER ONLINE

Visit www.topmarks.ca to place your order. Your school password is **LBP01**.



We ask for your cooperation in submitting orders by **June 15, 2023**, as this will **ensure delivery of your order prior to the start of school**.

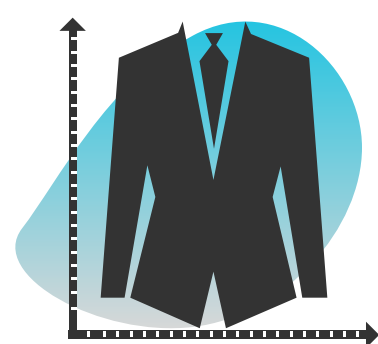
MONTREAL FITTING CENTER - BY APPOINTMENT ONLY

Visit www.topmarks.ca to book your fitting appointment (see attached for instructions).

OR

Attached you will find a guide to assist you with sizing. If you are unsure or uncomfortable selecting sizes, please contact our customer service department for assistance.

You will then be able to place your order online.



PAYMENT

Full payment must accompany your order. Amounts are payable by Visa or Mastercard.

Deposit by Cheque

Please note that all orders paid by cheque are held **15 working days** for clearance.



DELIVERY

All orders will be shipped via **Canada Post**. If you've provided an email address, Canada Post will email with a tracking number once your order has shipped.

Free Shipping

Back-to-school orders received between May 1, 2023 and June 15, 2023 will be eligible for free shipping.

Unclaimed Deliveries

Parcels unclaimed within 7 days are returned to Top Marks at a cost of **\$8.00**, which will be charged to you upon re-shipping.



RETURNS & EXCHANGES

Instructions will be included with your order.

Shrinkage (Wash Instructions)

Please consult the care and wash instructions included in your package, as certain items will shrink when washed. If you are unsure of how a garment will shrink, please contact our customer service department prior to washing. Once garments have been washed, they can no longer be exchanged or returned.

Policy

You have **60 days from the start of school** to return or exchange items **provided they have not been washed, worn or altered**. This does not apply to liquidation items purchased as a final sale.



QUESTIONS



(514) 344-5454



info@topmarks.ca



Visit our FAQ page
www.topmarks.ca



Orders must be submitted no later than **June 15, 2023** in order to guarantee delivery prior to the start of school



Step 1

WEBSITE

Visit our website at **www.topmarks.ca** and select "Online Orders"



Step 2

REGISTER / SIGN IN

For new customers, enter **LBP01** in the box on the right to begin registering.

For returning families, please enter your email address and password to sign in.

Should you have questions regarding sizing, please refer to the sizing chart or contact our customer service department.



Step 3

SHOP

Select the "Shop Now" option to begin. For each item select quantity, size and then "Add To Cart".

Step 4

DELIVERY

Orders are delivered by Canada Post to the shipping address provided.

We are offering **free shipping on all orders received between May 1, 2023 and June 15, 2023**.

You will receive an email confirmation from Canada Post with a tracking number once your order is shipped.



Step 5

EXCHANGE/RETURN

Simply follow the detailed instructions included in the parcel or contact our customer service department.

For your convenience, please use the **reusable shipping bag** that your package arrived in and **apply the prepaid return label** over the previous shipping label.

You have until **60 days after the start of school** to process returns and/or exchanges, so long as garments haven't been washed, worn or altered.

For assistance or questions regarding this process, please call 1-800-667-7105 or email us at info@topmarks.ca



TOP MARKS

FITTING CENTER 101

BY **APPOINTMENT** ONLY

OPERATING HOURS

TUES - FRI: 10:00 - 5:00

SATURDAY: 10:00 - 4:00 (MID-MAY - SEPT)

SUN - MON: CLOSED

8215 CHEMIN MONTVIEW, H4P 2L9

01

Book an **appointment** online at www.topmarks.ca

02

Try on samples at our Fitting Center to find the right fit.

03

All orders must be placed **online and will be shipped out.**

Orders placed before **June 15th** will be shipped **free of charge!**

04

Need to make a **return or exchange?**

All garments must be shipped using your **pre-paid** label.

Instructions for Booking Appointments Online

For families who wish to book an appointment, please visit our website at www.topmarks.ca and click “Online Orders”. In order to book an appointment, you must first create a family profile. Please note that if you have already created an online profile, simply login to the system and skip directly to # 3.

1. Enter **LBP01** as your school specific password.
2. Complete the registration form.
3. Under the section titled “Appointments”, click “Book Now”.
4. For each child that requires an appointment, please select from the drop down menu whether they are a new student or returning student and click “Verify Availability”
5. Select your desired appointment time and click “Book Now” directly below.

Should you require any assistance during the process, or simply wish to book an appointment by phone, please do not hesitate to contact our customer service department at **1-800-667-7105** (Monday to Friday, 9:00am – 5:00pm).



TOP MARKS

STUDENT'S FAMILY NAME: _____	APT# _____	PICK-UP <input type="checkbox"/> SHIP-OUT <input type="checkbox"/> Please select one option
ADDRESS: _____	Postal Code: _____	
CITY: _____	Postal Code: _____	
SHIP TO: <small>(if different than above)</small>	Postal Code: _____	
STUDENT'S GIVEN NAME: _____		
Home Phone # () _____		
Day Phone # () _____		
Already a Customer? <input type="checkbox"/> No <input type="checkbox"/> Yes # _____		
e-mail: _____		

DELIVERY CANNOT BE GUARANTEED BEFORE THE START OF SCHOOL IF YOUR ORDER IS RECEIVED AFTER JUNE 15, 2023.

ORDERS CAN BE FAXED, MAILED, E-MAILED OR PLACED ON LINE

WEBSITE: WWW.TOPMARKS.CA - SCHOOL PASSWORD - LBP01

LESTER B. PEARSON HIGH SCHOOL

MENS ITEMS	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
MID-BLUE SHORT SLEEVE POLO SHIRT - (50% poly/50% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J2/A1-IRISBL			\$23.50	\$25.00	
MID-BLUE LONG SLEEVE POLO SHIRT - (50% poly/50% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1005-J2/A1-IRISBL			\$25.75	\$27.75	
WHITE SHORT SLEEVE POLO SHIRT - (100% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1006-J2/A1-WHITE			\$23.50	\$25.00	
BOYS FLAT FRONT TWILL PANT with ELASTIC BACK - (65% poly/35% cotton)	10-12-14-16-18-20	N/A	6015-J4-NAVY			\$36.75	N/A	
BOYS TWILL PANT - (65% poly/35% cotton) (HUSKY FIT)	10-12-14-16-18-20	N/A	6029-J4-NAVY			\$36.75	N/A	
MENS FLAT FRONT TWILL PANT - (65% poly/35% cotton) (REGULAR FIT)	N/A	28-30-32-34-36-38-40-42-44	6020-A2-NAVY			N/A	\$44.00	
MENS FLAT FRONT TWILL PANT - (65% poly/35% cotton) (SLIM FIT)	N/A	26-28-30-32-34-36-38-40	6024-A2-NAVY			N/A	\$44.00	

LADIES ITEMS	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
MID-BLUE GIRLS FITTED SHORT SLEEVE POLO SHIRT - (50% poly/50% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1082-J2/A1-IRISBL			\$23.50	\$25.00	
MID-BLUE GIRLS FITTED LONG SLEEVE POLO SHIRT - (50% poly/50% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1081-J2/A1-IRISBL			\$25.75	\$27.75	
WHITE GIRLS FITTED SHORT SLEEVE POLO SHIRT - (100% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1082-J2/A1-WHITE			\$23.50	\$25.00	
GIRLS FLAT FRONT TWILL PANT W/ SIDE ELASTIC - (65% poly/35% cotton)	10-12-14-16-18-20	N/A	6021-J4-NAVY			\$36.75	N/A	
LADIES PANT - (54% cotton/44% poly/2% spandex)	N/A	4-6-8-10-12-14-16-18-20	3084-A3-NAVY			N/A	\$44.00	
LADIES PANT - (70% poly / 25% rayon / 5% spandex)	N/A	4-6-8-10-12-14-16-18-20	3065-A3-NAVY			N/A	\$44.00	
LADIES 4 WAY STRETCH PULL ON PANT w/back elastic (52% cotton/42% nylon/6% spandex)	N/A	4-6-8-10-12-14-16-18-20	3384-A3-NAVY			N/A	\$57.25	

UNISEX ITEMS	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
DOUBLE KNIT FULL ZIP CARDIGAN (75% poly/25% cotton) - emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1416J-J2/A1-NAVY			\$48.75	\$50.75	
LONG SLEEVE V-NECK SWEATER (100% acrylic) - emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2044-J2/A1-NAVY			\$53.50	\$55.50	

GYM UNIFORM	JUNIOR	ADULT	STYLE #	SIZE	QTY	JUNIOR	ADULT	TOTAL
UNISEX GYM T-SHIRT - (100% cotton) emb. logo LBP	JM-JL-JXL	AS-AM-AL-AXL-AXXL	1027-J2/A1-WHITE				\$10.75	
UNISEX WICKING GYM SHORT - (100% polyester) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1230L-J2/A1-NAVY			\$20.50	\$21.50	
GIRLS' FIT WICKING GYM SHORT - (100% polyester) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1231-J2/A1-NAVY			\$20.50	\$21.50	
JOGGING PANT -140Z FLEECE - (80% cotton/20% poly) emb. logo LBP (elastic bottom)	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1401P-J2/A1-NAVY				\$36.50	

NAMETAPES (75 per pack)	NAME:	NAME-TAPES-WHITE		\$10.50
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****THE STYLES LISTED BELOW ARE BEING DISCONTINUED. WE WILL SELL WHILE QUANTITIES LAST.****

**WHITE LONG SLEEVE POLO SHIRT - (100% cotton) emb. logo LBP	JS-JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1005-J2/A1-WHITE			\$25.75	\$27.75	
**WHITE GIRLS FITTED LONG SLEEVE POLO SHIRT - (100% cotton) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	1081-J2/A1-WHITE			\$25.75	\$27.75	
**WHITE TURTLENECK - emb. logo LBP	JM-JL-JXL	AXS-AM-AL-AXL	4401-J2/A1-WHITE			\$23.00	\$24.00	
**UNISEX WICKING T-SHIRT/ ROUND NECK - (100% polyester) emb. logo LBP	JM-JL-JXL	AXS-AS-AM-AL-AXL-AXXL	2006-J2/A1-RED				\$19.00	
**GIRLS WICKING T-SHIRT/ V-NECK - (100% polyester) emb. logo LBP	JL	AXS-AS-AL-AXL-AXXL	2008-J2/A1-RED				\$19.00	

Payment:

CASH: MASTERCARD VISA CHEQUE

CVV CODE (3 DIGITS BEHIND THE CREDIT CARD)

Expiration date: ____ / ____

Credit Card Number: _____

MM / YY

Cardholder Name: _____

Signature: _____

ORDERS PAID BY CHEQUE WILL BE HELD FOR 15 WORKING DAYS

FULL PAYMENT MUST ACCOMPANY YOUR ORDER
ORDERS ARE ACCEPTED BY FAX WHEN DEPOSITS ARE PAID BY VISA OR MASTERCARD.

TOP MARKS
8215 CH. MONTVIEW, MONTRÉAL, QC, H4P 2L9
Telephone: (514) 344-5454 - Fax: (514) 344-5350
Toll Free: Telephone: 1-800-667-7105 - Fax: 1-855-344-5350
E-Mail: info@topmarks.ca

FREE SHIPPING ON ORDERS
PLACED PRIOR TO
JUNE 15, 2023.

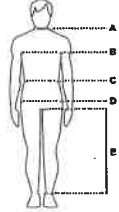
PURCHASE TOTAL	=
SHIPPING	+ \$ 7.50
SUB TOTAL	=
TAX: 14.98%	+
TOTAL	=

SHIPPING CHARGES MAY VARY WITHOUT NOTICE

LESTER B. PEARSON HIGH SCHOOL SIZING CHART

UNSURE OF A SIZE ? HERE'S HELP

TO ENSURE A GREAT FIT, MEASURE YOUR CHILD CAREFULLY - KEEP TAPE FIRM BUT NOT TIGHT.



NECK (A) : MEASURE LOOSELY AROUND THE NECK. YOU SHOULD BE ABLE TO FIT 1 FINGER BETWEEN THE NECK AND THE TAPE.

CHEST (B) : MEASURE AROUND THE FULLEST PART OF THE CHEST/BUST (1 INCH BELOW THE ARMPIT)

WAIST (C) : MEASURE AROUND THE WAIST WHERE YOUR CHILD WEARS THEIR PANT OR SKIRT

HIPS (D) : MEASURE AROUND THE FULLEST PART OF THE HIP

INSEAM (E) : MEASURE FROM THE CROTCH ALONG THE INSIDE LEG TO YOUR PREFERRED LENGTH

LONG AND SHORT SLEEVE POLO SHIRT-1005/1006												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
CHEST	28/30	30/32	32/34	35/36	37/38	39/40	41/42	43/44	45/46			
BOYS PANT - 6015												
	10	12	14	16	18	20	BOYS TWILL PANT - 6029 (HUSKY FIT)					
WAIST	22 1/2	23 1/2	24 1/2	25 1/2	26 1/2	28 1/2	29 1/2	30 1/2	31 1/2	33 1/2	35 1/2	37 1/2
HIP	29/30	30/31	31/32	32/33	33/34	35/36	37/38	38/39	39/40	41/42	43/44	45/46
INSEAM	27	28	29	30	31	31	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34 1/2
MENS PANT - 6020 (REGULAR FIT)												
	28	30	32	34	36	38	40	42	44			
WAIST	27/28	29/30	31/32	33/34	35/36	37/38	39/40	41/42	43/44			
HIP	33/34	35/36	37/38	39/40	41/42	43/44	45/46	47/48	49/50			
INSEAM	34	34	34	34	34	34	34	34	34			
MENS PANT - 6024 (SLIM FIT)												
	26	28	30	32	34	36	38	40				
WAIST	25/26	27/28	29/30	31/32	32/34	35/36	37/38	39/40				
HIP	29/30	31/32	33/34	35/36	37/38	39/40	41/42	43/44				
INSEAM	34	34	34	34	34	34	34	34				
GIRLS/LADIES FITTED POLO - 1081 & 1082												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
CHEST	26/27	28/29	30/31	32/33	34/35	36/37	38/39	40/41	42/43			
GIRLS PANT - 6021												
	10	12	14	16	18	20						
WAIST	23	24	25	26	27	28 1/2						
HIP	29 1/2	30 1/2	31 1/2	32 1/2	33 1/2	34						
INSEAM	28	29	30	31	32	32						
LADIES DRESS PANT- 3084												
	4	6	8	10	12	14	16	18	20			
WAIST	24/25	26/27	28/29	30/31	32/33	34/35	36/37	38/39	40/41			
HIP	29/30	31/32	33/34	35/36	37/38	39/40	41/42	43/44	45/46			
INSEAM	32	32	32	32	32	32	32	32	32			
LADIES DRESS PANT- 3065												
	4	6	8	10	12	14	16	18	20			
WAIST	24/25	26/27	28/29	30/31	32/33	34/35	36/37	38/39	40/41			
HIP	29/30	31/32	33/34	35/36	37/38	39/40	41/42	43/44	45/46			
INSEAM	33	33	33	33	33	33	34	34	34			
LADIES DRESS PANT- 3384 - NEW STYLE (4 WAY STRETCH PULL ON PANT WITH BACK ELASTIC)												
	4	6	8	10	12	14	16	18	20			
WAIST RELAXED		24 1/2	26 1/2	28 1/2	30 1/2	32 1/2	34 1/2	36 1/2	38 1/2	40 1/2		
HIP		28/29	30/31	32/33	34/35	36/37	38/39	40/41	42/43	44/45		
INSEAM		32 1/2	32 1/2	32 1/2	32 1/2	32 1/2	32 1/2	32 1/2	32 1/2	32 1/2		
LONG SLEEVE V-NECK SWEATER - 2044												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
CHEST	33/34	35/36	37/38	38/39	40/41	42/44	45/47	48/50	51/53			
LENGTH	22	23	24	25	26 1/2	28	29	30	31			
DOUBLE KNIT FULL ZIP CARDIGAN -1416J												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
CHEST	30/31	32/33	34/35	36/38	38/39	40/42	43/44	45/46	47/48			
GYM T-SHIRT-1027												
	JM	JL	JXL	AS	AM	AL	AXL	AXXL				
CHEST	31/32	33/34	35/36	31/32	33/36	37/40	41/44	47/48				
LENGTH	23 1/2	25	26 1/2	28	29	30	31	32				
GYM SHORT-1230L (UNISEX FIT) /1231 (LADIES FIT)												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
WAIST	24/25	26/27	28	28	29/30	31/32	33/34	35/36	37/38			
INSEAM (1230L)	8 1/2	9	9 1/2	10	10 1/2	11	11 1/2	12	12			
INSEAM (1231)	4 1/2	5	5	5 1/2	5 1/2	5 1/2	5 1/2	6	6			
JOGGING PANT-1401P												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
WAIST	26/27	27/28	28/29	29/30	31/32	33/34	35/36	37/38	39/40			
INSEAM	26	28	30	32	32 1/2	33	33 1/2	34	34 1/2			
PLEASE NOTE THE INSEAM ON THE JOGGING PANT (STYLE 1401P) IS BEFORE THE 9% SHRINKAGE												
UNISEX TURTLENECK-4401												
	JM	JL	JXL	AXS	AS	AM	AL	AXL				
CHEST	29/30	31/32	32/33	33/34	34/35	36/37	38/39	40/42				
GIRLS WICKING GYM T-SHIRT - 2008												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
CHEST	31/32	32/33	33/34	33/34	34/35	35/36	37/38	39/40	41/42			
LENGTH	23	23 1/2	24	25 1/2	26 1/2	27 1/2	28 1/2	28 1/2	28 1/2			
BOYS WICKING GYM T-SHIRT - 2006												
	JM	JL	JXL	AXS	AS	AM	AL	AXL	AXXL			
CHEST	31/32	33/34	35/36	35/36	37/38	39/40	41/42	43/44	45/48			
LENGTH	24	25	26	27	28	29	30	31	32			