

Minutes of the Governing Board Meeting
November 7th, 2021 - Virtual Team Meeting

Attendance

Present:

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| Administrators Tony Pita Patty Tummillo Assunta Caruso LBP Staff Angela Antonacci Clorinda Antonacci Catherine Clarabut Sue Cristiano Sara Di Maulo Paul Karpontinis Charles Préfontaine Joseph Monachino | Parents Franco Mazzariello Marisa Papillo Pina De Stefano Joe Biunno Pierre Gosselin Sandra Greco Catherine Tamburrino Nadia Posterano Student Council Bryana Sansalone Student teacher invited guest: None Student council invited guests: None |
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Absent:

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| Tony Aversano Liliana Zarlenga | Amanda Calcada |
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1. Welcome/Guidelines:

Meeting was started by Marisa Papillo @ 19:10 (replaced Vice-Chair due technical difficulties from points 1 – 6.1)

Vice Chair Franco Mazzariello – replaced Chairperson Tony Aversano who was unable to attend due work

2. Attendance/ Voting Count: See attendees listed above

3. Approval of the Agenda:

Mr. Joe Biunno moved to adopt the agenda, seconded by Ms. Clorinda Antonacci. All in favor.

4. Approval of minutes of Oct 04th, 2021:

A 2nd version of the Minutes was sent out earlier in day with correction made to 5.1 which now states: Mr. Aversano appointed by acclamation

Motion to approve minutes – was moved by Mr. Paul K, seconded by Mrs. Clarabut. All in favor.

5. **Question Period:** No questions

6. **New Business:**

6.1. Educational Project Report 2020-2021

The Educational Project is good for 3 years but requires a report each year. Results are based on the Ministry exams however due to Covid pandemic – ministry exams were cancelled so unable to report on achievement for 2021-2022. Uniform exams in June worth 20%, will be able to use data to determine how well their doing.

Motion to approve Educational Project Report was moved by Mrs. Sandra Greco, seconded by Joe Biunno. All in favor.

6.2. Terry Fox Activities 2021-2022

Report by Ms. Angela & Clorinda Antonacci:

- This year's walk-a-thon will be held on Friday, April 29,2022 at 9:00 am (6KM walk, Pizza will be served at lunch, need to contact City for permit)
- **Regular School Day** (will try to alter schedule to create less disruption to instruction time)
- **Pledge sheets** – to be distributed in April (Each student who accepts pledge sheet must sign for it on homeroom list provided. Online donations strongly recommended)
- **Terry Fox teacher Challenges** – present challenges with monetary amount to encourage student participation – if amount is raised challenge will be done day of walk-a-thon
- **Sale of Terry fox T-shirts** - Terry Fox Committee will be selling them in plaza during lunch in month of March and April- approx. \$20 each (much appreciated for their help)
- **Raffle/Guessing Games** - during two major holidays students will pay \$1.00 to participate
- **2 Non-Uniform Days:** to be held Jan 14th, March 25th asking for \$2 Contribution
- **Bake Sales:** (Not sure yet about location to serve due pandemic restrictions)
- **Freeze Fridays** – month of May – freezes to be sold during lunch on 2 alternating Friday's weather permitting

** All contribution & pledge form proceeds will be donated to Terry Fox Foundation **

Comments/Suggestions made during report:

- To increase attendance keep it as Regular school day – Plan walk for period 2 (regular class teaching periods 1 and 4 so students don't skip school)
- Concern with after a walk- students will not be alert to instructions so if they know there's an early dismissal they will not show up to school.
- Plan an event instead of work related would be more appealing to students
- Suggestion for sock-up – music/dance and pizza after the walk
- Agreement – this will not be a traditional school day

As per Mr. Pita funding is available for event planning if required

Motion to approve Terry Fox Activities was moved by Mr. Paul K. and seconded by Mrs. Sandra Greco. All in favor.

6.3. Budget Update

Mr. Pita reported budget gets done 2 times per year. LBP is doing well financially. All funds have restrictions so needs to be used accordingly and school gets audited:

Fund 3 – schools bank account

- Was larger last year
- \$ 191,339 rollover
- Last meeting \$5000 was approved for advertisement use

Building Fund

- No rollover
- \$89,456 used for all school's repairs

Fund 5 – Operating Budget

- No rollover
- Used for Teacher and office supplies and for special Teacher events

Fund 6 – measure comes from School Board - \$645,982 received

- \$50.00 activity fee no longer being charged due Government has given now \$ 338,224 (covers for activities and tutors)

Fund 7 – Equipment & Furniture - \$ 34,060 budget for computers

**** Budget update was provided to GB and no motion required ****

6.4. Timetable (Start and end time) 2022-2023

Regular school day is divided into 4 periods of instructions of 75minutes, therefore each period accounts for 25% of a regular day. By lunch time students have completed 75% of their day.

- Mini HR – 8:15-8:20 (Period 1 Teacher)
- Period 1 – 8:20 – 9:35
- Recess 9:35-9:52
- Period 2 – 9:52 -11:07
- Period 3 - 11:12-12:27
- Lunch 12:30-13:20
- Period 4 13:24 – 14:39

Mr. Pita's Mini-day Change proposal for 2022-2023:

- Proposal is to divide 1 LBP Ped day into 4PM ped days- mini day accounting for 25% less compared to a regular school day.
- 4 shorter "Mini-Day" periods still scheduled on PM Ped Day approx. 55 minutes each to ensure students see all teachers. (Period 4 = 55minutes accounts for 25%)
- 4- 8 PM Ped Days in additional to remaining full day ped days. (4PM Ped Days = 1 Full Ped Day)
- Sport-Études classes no longer adversely impacted – now guaranteed 75% of instruction
- Teacher planning meetings (4x a year or 8 x a year should we remove 2 PED Days)
- Ensure better service of STM buses on all regular school days.
- Consistent learning and planning for 75-minute periods.
- Homeroom of 5 minutes attached to period 1 to help with Morning Announcements, School Distributions, Mask recycling, Non-Uniform Day collections, etc.

Note: Proposal of 4-8 PM Ped-Days to be implement when Calendar is set

Comment: Mr. Paul K in agreement with proposal as well as majority of staff are willing to try the new proposed model

Motion to Accept Timetable proposal as presented was moved by Mrs. Marisa Papillo, seconded by Mrs. Clarabut. All in favor. The motion was carried.

6.5. Uniform Contract

Mr. Pita reported the following:

- Last year with Top marks Uniform contract
- 1028 LBP students
- School Board does not recommend changing company
- Recommendation is to stick with Top Marks seeing distributor for many big schools, they can provide service unlike a smaller company would be risk
- We have many options so best to remain with a big distributor
- Top marks offer's good customer service - during covid – they provided free shipping of items and returns
- Top Marks – Price increase due to lack of employees and price of material is going up

Key points made by staff and parents:

- Need to address concerns with no pockets and no belt hoops on girls' pants
- Dazzle gym shorts – students not crazy about material – Can we switch to cotton?
- Uniform colors any possibility for change? Why blue and not black bottoms?

Mr. Pita: We can ask for different styles (add pockets, belt hoops, better quality gym shorts)

Question: If we change colors to black would it reduce the cost?

Mr. Pita: Possible penalty as well can become more costly to families having to repurchase new uniform

Comment: Top mark label missing on the girls 4 way stretch

Mr. Pita: Changes are being made to the stitching and missing label will be added

Comment: White tops were worn throughout elementary so refreshing to have different color options (LBP has choice of white & blue tops)

Question: Is there option to not having a uniform?

Mr. Pita: No. Uniform creates a safety issue – Students can be better identified when in uniform

Mrs. Caruso added: Discussion on fitting and opening show room – looking to put in place:

- End of April – fitting at school
- Top Marks Show room in August

Motion to continue with Top Marks for 3-year contract was moved by: Marisa Papillo, seconded by Pina De Stefano. All in favor

Mr. Pita presented Top Marks Price Option list:

Option 1 – offer choices (different quality & price options)

- Increase 4.00-5.81 % (approx. 1.00-3.00 \$)
- Adult Ladies 4 way stretch pant highest increase - **7 % (3.50 \$ increase)**

Option 2 – Increase Higher

- Increase 6.00-8.14 % (approx. 1.50 – 3.50 \$)
- Adult Ladies 4 way stretch pant highest increase - **9 % (4.50 \$ increase)**
- Max 5 % increase in 2nd year
- No increase in 3rd year
- \$ 2500 of free of charge clothing to families in need of assistance (Mr. Pita to follow up with Top Marks if per year)

Motion for Option 2 proposal was moved by Mr. Paul K, seconded by Clorinda Antonacci. All in favor. The motion was carried.

7. Reports

7.1. Principal

- The Class of 2021 was honored at the Class of 2021 Graduation Ceremony. It was great to see the students and parents again. Special thanks to the Graduation Committee, which includes teachers and Vice-Principals, that worked extremely hard in difficult circumstance to give our students a special day. Thank to our student volunteers as well. They did a great job representing the school at this event.

-The class of 2022 will have their Graduation Ceremony on June 22 or 23 and Prom is scheduled for June 28. We are looking for a venue that can hold over 1000 people so families can each get 4 tickets.

- Graduation pictures will begin in February. Covid has made the process much longer this year. Teachers and administrators have raised concerns about the number of classes missed due to grad picture. The picture package offered by LBPHS may have to be reviewed so we can do as most schools and take pictures during Ped. Days.

- Once again, this year our students will be completing the Our School Survey on December 20th so that LBP can get feedback from students about what they think of the school environment which is affecting their success and well-being.

- The ministry has once again provided schools with additional hours of tutoring online. Students may be matched with a tutor who may or may not be an LBP employee. The list of students targeted includes students identified by teacher referrals. LBP continues to offer a full-time Math tutor who staffs the Math Help Center, and a French tutor three days a week.

- LBP has begun to offer a variety of activities in addition to the great work the Student Council does on a regular basis. There are basketball teams and swimming added to the sport etudes hockey teams. There is also babysitting course offered, fitness, kickboxing, anti-bullying, jewelry club, improv club, knitting, Cooking club, guitar club, movie club, dungeons and dragons club, young writers club, psyched-up club, GSA club, art club, RAK club, thrift club, etc.

Finally, we would like to welcome our newest staff members to LBPHS:

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|---------------------|------------------------|
| Daphnee Joly | French |
| Vanessa Mazzilli | Student Supervisor |
| Amanda D'Aloia | ECA Coordinator |
| Katie Garipey-Saper | Professional Librarian |

7.2. Teacher

Mr. Paul K announced Progress reports going out at end of this week

This school year feels more like normal, next week mandate to remove face masks in class.

Remains optimistic for end of year

Digitizing old variety shows (fashion shows 1980's-2019) and repertoires – will be posted on social media. Looking to also scanning school yearbooks

7.3. Student Council – Report by Bryana:

Carnival day

The school organized a mini day for all students followed by a free lunch as well as many activities, and inflatables. It was a welcome back to school day for students to enjoy.

Halloween lunch activities

We offered various Halloween activities, for example, Halloween cookie decorating, pumpkin decorating, a costume contest, and a raffle to win mason jars filled with candy. We ran out of supplies every day due to popularity of activities.

Haunted house

The students managed to build a haunted house in three weeks for the students to enjoy on Halloween. We welcomed 18 groups of students, which was about half of the school.

Grad hoodie sales

Student council sold 200 combos of graduation apparel sales last week at lunch and at recess for sport-études students. We are hoping for a delivery before Christmas break

We scare hunger walk + collection of food

The school held our annual “We Scare Hunger” walk during period 1 on October 19 in order to raise money. Student council members placed non-perishable food items collected in boxes to give to different organizations. We were able to collect 965 food items for our community.

Honor Roll free lunch

Administration organized a free cafeteria lunch for students who achieved Honour roll for term 3 of the 2020-21 school year, we would like to thank administration on behalf of our students.

Dress down day November 5th

We had a traditional dress down, with a donation of \$2 each, to raise money for various school activities, we raised 1617\$ and student council will be looking into making an addition to the plaza, games room or cafe with the funds.

Pride day

On October 8th, students and staff were encouraged to wear any school branded clothing to promote personal pride. Next Pride Day is Nov 12.

Mask recycling

Student council members collect masks every Monday and place them in our mask recycling bins.

Council helps with graduation ceremony

Student council members volunteered to help setup and give out awards to last year’s graduating class.

Remembrance Day (poppy sales, and decorating, vow of silence)

Student council and Mr. Monachino decorated for Remembrance Day, organized poppy sales, and will hold a moment of f silence on November 11th commemorating soldiers who died.

We will be doing a Sundae fundraiser on Friday Nov 12th

We didn’t get enough signups for coffee house, might do a lunch hour version next week instead.

7.4. EMSB PC Delegate

Franco Mazzariello reported 1st meeting held on Nov 4th

Land acknowledgements

1 minute of silence for EMSB student killed recently

Collection of funds \$ 3000 (includes raised and matched funds)

Resolution on forming a GB in schools that lack one (How can be created)

7.5. Commissioner Report – sent their regrets

8. Varia

Question (Mr. Paul K): Is GB considering land acknowledgment as GB?

Response: (Franco M): Proposal can be added to next GB meeting

Question (Joe Biunno): How was career day online?

Response: (Mr. Pita):

- Guidance dept went to each classroom. Class was engaged. During 1st period they explored the site and asked questions
- Ideally in person would have been much better, but the platform offered for online was interesting and available to be explored by students and parents

9. Question Period

None.

10. Next Meeting – December 6,2021: to be held @ 7pm on Teams

11. Adjournment:

Meeting adjourned @ 8:45pm

Motion to adjourn meeting was moved by Mr. Joe Biunno, seconded by Ms. Marisa Papillo. All were in favor.

Principal – Tony Pita

Vice Chair – Franco Mazzariello (replaced Chairperson- Tony Aversano)