



**LINKS HIGH SCHOOL
STANDARDS & PROCEDURES**

Department or Subject:	Preparation for the Job Market
Teacher(s):	Lauren Costello
Cycle and Level Taught:	PREWORK 3
School Year:	2023-2024

Term 1 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
Establishes personal and occupational profile Gains understanding of the job market	-Anecdotal Observation (Group discussions, group work, participation) -Completion of projects and assignments -Checklists	August 30 th to November 10 th
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<u>Other Pertinent Information</u> Preparation for work stages Themes: Personal and Occupational Identity Personal and Occupational Aspirations Characteristics and impact of the Job Market	
-Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Progress Report -Report card		

Term 2 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
Establishes personal and occupational profile Gains understanding of the job market	-Anecdotal Observation (Group discussions, group work, participation) -Completion of projects and assignments -Checklists	November 13 th – February 23 rd
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<u><i>Other Pertinent Information</i></u> Preparation for work stages Themes: Personal and Occupational Identity Personal and Occupational Aspirations Characteristics and impact of the Job Market	
-Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Report card		

Term 3 (60%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
Establishes personal and occupational profile Gains understanding of the job market	-Anecdotal Observation (Group discussions, group work, participation) -Completion of projects and assignments -Checklists	February 26 th – June 21 st
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<i>End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)</i>	<i>Other Pertinent Information</i>
-Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Report card	-Classroom and work placement reflection -Stage Evaluations	Themes: -Personal and Occupational Identity -Personal and Occupational Aspirations -Characteristics and impact of the Job Market