



# ÉCOLE NESBITT SCHOOL

6108 8<sup>th</sup> Avenue, Montreal, Quebec, H1Y 2M2  
Tel: 514-721-2850 – Fax: 514-721-2060



## GOVERNING BOARD - MEETING #3

**Tuesday, February 8<sup>th</sup>, 2022**

6:30 pm (via Microsoft Teams)

### MINUTES

Name of member	Role	P/A	Name of member	Role	P/A
Alexis, Melissa	Parent		Marcil, Martin	Teacher	P
Arcaro, Robert	Parent	P	McLaughen, Laurie	Community Rep	P
Balntas, Maria	Daycare Staff	P	Roberts, Todd	Support Staff	P
Bastide de Grave, Jerome	Parent	P	Rodrigue, Jonathan	Parent	P
Blain, Sylvie	Teacher	P	Romano, Nicholas	Principal	P
Codipietro, Katia	Teacher	P	Sacco, Anita	Teacher	P
Currie, Sophie	Parent	P	Santino, Maria	Parent	P
De Marco, Daniela	Teacher	P	Zampino, Alessia	Teacher	P
Di Martino, Maria Lisa	Parent	P	Zarnegar, Pardis	Parent	P
Garcia, Carolyn	Parent		VACANT	Community Rep	
Lanni, Sandra	Teacher	P	TOTAL: <u>18</u> Present ( <u>16</u> votes)		

Replacements in the event there are not enough parents for quorum: None for the moment

### Opening Time: 630 pm

#### 1. Adoption of the Agenda

- Moved by: Sophie C.  
Second: Sandra L.  
Vote: 16:0:0

#### 2. Adoption of the Minutes of the Previous Meeting

##### 2.1 Minutes from Tuesday, November 16th, 2021

- Moved by: Pardis Z.  
Second: Maria S.  
Vote: 16:0:0

#### 3. Business Arising from Previous Minutes:

##### School Renovations:

- The school board will get back to Nicholas R. with updates at the beginning of March (before March break). Will have update at next GB.

##### Pool Renovations

- At the end of December, an email was sent regarding the new temporary circulation around the school to avoid confusion with local residents.
- On Friday, Nicholas R. has meeting about the next step; Parent drop offs and Bus drop offs to be separate from the bike path and separate from each other. Will discuss Bus drop off being moved to 8<sup>th</sup> avenue (angle parking) and parent drop offs being moved to 6<sup>th</sup> avenue (city to give section for parking,



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whereby parking is restricted at certain times except for drop-offs). On Friday will receive a concrete timeline.

## 4. New Business

### 4.1. Approval of *Attestations pour mesures protégées* 2021-2022

- Done every year as per government request.
- To verify that the monies distributed to the school board have been allocated to the school.
- Mesure 15021:
  - 10,240\$ was distributed from the board to Nesbitt.
  - Additional support for coping with the pandemic and to bridge the gap for time missed at school (ex: tutors working virtually with students off hours).
  - To be used from January to June. All monies and more forecasted to be spent.
- Mesure 15029:
  - 9,125\$ distributed from Board to Nesbitt.
  - To bring life into the school yard, such as the purchase of installations of structures, equipment for outdoor play, can also include garden if we choose. Example: last year items were put in the yard such as basket ball hoop.
- Mesure 15103:
  - 2,819\$ distributed from Board to Nesbitt
  - To update the library collection. Added a forced contribution from the school of 1,500\$
- Mesure 15104:
  - 300\$ distributed from board to Nesbitt
  - To purchase book/magazines for Prek and cycle 1.
- Mesure 15186:
  - 8,839\$ distributed from board to Nesbitt
  - For cultural activities/field trips
- **Total allocated to Nesbitt from school Board= 31,323\$**
- All funds are included in our budgets. No roll over so all funds will be used.
- Resolution:

#### GOVERNING BOARD RESOLUTION

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#### RESOLUTION FOR MONIES PROTECTED FOR DECENTRALIZATION TO SCHOOLS (MEQ MESURES 2021-2022)

WHEREAS the Ministère de l'Éducation Québec (MEQ) allocated to the English Montreal School Board (EMSB) various financial resources related to Protected Measures, as defined in the amended Operating Budgetary Rules for the 2021-2022 school year.

WHEREAS the EMSB uses some of these financial resources to provide direct services to the schools, as per the Ministry's guidelines and in accordance with their intended purpose:

WHEREAS the EMSB decentralized the majority of these financial resources to our school for their intended purpose, in accordance with the Ministry's guidelines:

WHEREAS our school acknowledges that the funds allocated by the MEES as decentralized by the EMSB, were used for their intended purpose, as per the Ministry's guidelines:

IT WAS RESOLVED and APPROVED that the Governing Board of NESBITT SCHOOL confirms that the financial resources allocated by the English Montreal School Board (EMSB), related to the MEQ's Protected Measures, as per the attached summary, in the total amount of \$31,323 were allocated to the school in accordance with their intended purpose and as defined in the amended Operating Budgetary rules for the 2021-2022 school year.



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- Moved by: Sophie C.  
Second: Sandra L.  
Vote: 16:0:0

## 4.2. Approval For Field Trips

### 4.2.1. Amendment to approval for Cycle 2 field trip to Mount Royal

- Cycle 2 Mount Royal Tubing: plan was to take public transportation but has been changed to private school bus.
- Fee for trip changed from 5\$ to 10\$
- Moved by: Katia C  
Second: Sylvie B.  
Vote: 16:0:0

## 4.3. Approval for Fundraisers

### 4.3.1. Jump Rope for Heart

- February is the month for heart & stroke awareness.
- Around the end of March/April, students will do outdoor activity of jumping rope and will collect funds at home.
- Funds are digital, parents can go online and register their kids.
- 10% of all funds raised will be returned to the school to purchase equipment.
- Moved by: Daniela D.  
Seconds: Maris S.  
Vote: 16:0:0

### 4.3.2. Graduation Committee: Used Book Fair (ADDED TO AGENDA)

- Was originally planned for February but will be moved to March or April.
- Families bring used books to school and parent volunteers sell them to the students in the school. All funds collected goes to Grad Committee.
- Unsold books will be donated to classrooms. Remainder will be donated to organizations in the community. Nicholas R. will reach out to Laurie M. for contacts for organizations. However, Laurie M. stated that most of her contacts would be primarily interested in French books.
- Moved by: Pardis Z.  
Seconds: Martin M.  
Vote: 16:0:0

## 4.4. Approval of *Editions Vaudreuil* for School Kit Supplier Program

- In prior years we were using the *Bureau en Gros* program for our school supply kits.
- But new supplier is offering the program to Nesbitt (EDITIONS VAUDREUIL).
- Parents have option to either go physically to the store or order online. If online, they will package and deliver to house for a fee or to the school.
- Seeking approval at this point in time in order to be able to create list ahead of time.
- With Bureau en Gros, had to order the entire package. With them, they build the list in its entirety but the parent can pick and choose what items they want.
- Main advantages over Bureau en Gros: online shopping and can pick and choose items
- Moved by: Maria S.  
Seconds: Pardis Z  
Vote: 16:0:0



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## 4.5. Budget Building Process 2022-2023

- Based on the 2019-2020 budget: the school hired a new assisted technology support so now there are 3, instead of 2, offering support.
- Based on the new circumstances we are living (post-pandemic), the following changes to the 2019-2020 Budget Building Process will be made;
  - Math & Literacy has moved to #3
  - Mental and physical health has moved to #4
  - IT & Technology has moved to #5
- **NEW BUDGET BUILDING PROCESS FOR 2022-2023** (the wording of #4 has been changed)
  1. Building maintenance and improvements, including, but not limited to: security, air quality and adequate winterization (snow removal, de-icing etc.)
  2. Support for special needs, at-risk and advanced learners (resource teachers and non-teaching professionals). Resources allocated according to a school's specific needs based on ARC committee or student services' assessment and not solely on the number of validated students.
  3. Funding to improve literacy and math skills (all levels and cycles)
  4. Support mental and physical health & well-being initiatives (physical education & health support, environmental action & responsibilities)
  5. Increase Information and Technology services and support (maintenance & training in schools, support for assistive technology)
- Moved by: Sandra L.  
Seconds: Anita S.  
Vote: 16:0:0

## 4.6. Principal Selection Criteria

- GB Members, except Nicholas R, entered private TEAMS meeting room.
- It was agreed that we will adapt the same criteria as February 2021.

February 2021

The following criteria summarize the values shared by the Nesbitt Elementary School Governing Board and form the basis for the selection criteria when hiring a new principal.

### Beliefs and Orientation

- Promotes transparency
- Open to new ideas, forward-looking
- Initiates and implements change
- Innovative
- Encourages parental participation and involvement
- Positive
- Respectful
- Creative
- Enthusiastic
- Fair

### Teaching and Learning

- Responsive to the pedagogical needs of teachers and children
- Committed to continuous learning for all staff
- Experience in dealing with coded children and students with learning and behavioural difficulties
- Advocates for the integration of technology into classroom learning
- Innovative with current initiatives

### Strategic Management

- Fluently bilingual (French and English), both oral and written
- Previous experience with both English Core and French Immersion streams
- Creates and manages a budget
- Good at multi-tasking
- Proven stakeholder management skills with all school clientele and community members (students, parents, teachers, administrators, and support staff)
- Proactively recognizes and prioritizes the needs of individuals and groups to ensure the unique needs of each are met
- Open to listening and implementing input from teaching professionals

### Leadership Qualities

- Communicates effectively
- Manages and motivates personnel
- Encourages innovation while maintaining continuity in core areas
- Fosters consensus
- Diplomatic
- Assertive
- Personable
- Good interpersonal skills



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- Moved by: Sophie C.  
Seconds: Daniela D.  
Vote: 16:0:0
- All GM members re-entered regular TEAMS meeting room.

## 5. Reports

### 5.1. Principal Report

- Enrollment: 313 current students
  - Working on enrollment for next year
  - Registration for next year: to confirm on Mozaik portal deadline Friday, and on paper as well. (131 parents thus far on Mozaik).
- February is a charged month
- Pelo will resume at the end of January
- Staff led ECA resumed
- Lunch time activities by Enfants & Compagnie started today (was postponed from w/o Jan 10 due to confinement, but will be extended past March break).
- Lunch time different: back to last year's system where students ate in their respective classes. Maybe will return to normal operations after March break.
- JAN/FEB Activities:
  - Transition to High school program started for grade 6
  - Field trips for tubing at Mount Royal started. Logistics to be worked out for all grades because mountain is too busy.
  - Black history month: mobile exhibit in the library. Schedule for all classes to visit exhibit. In past held assembly but not possible due to COVID restrictions.
  - Cycle 2 & 3 game for underground rail road.
  - Dance teacher for juniors and seniors starts tomorrow (virtually)
  - Reports cards: Friday February 11<sup>th</sup> on Mozaik
  - Hep and HPV vaccines for grade 4: Friday February 18<sup>th</sup>
  - Holiday breakfast next Tuesday February 15<sup>th</sup>
  - COVID19 vaccine 2<sup>nd</sup> dose: Thursday February 24<sup>th</sup>. Information will be sent to parents. Coincides with the virtual parent/teacher interviews.
  - March break: February 28<sup>th</sup> to March 4<sup>th</sup>, 2022

### 5.2. Teachers Report

#### Prek/K: Sylvie Blain (Immersion)

- K & cycle 1: a new staff member will be present once a week to help students work on social skills.
- Mme. Sharon will start in April, and will work until June (play based learning)
- Tubing next week for cycle 1, preK/K will be before March break.

#### Cycle 1: see Prek/k

#### Cycle 2: Anita Sacco

- Music therapy- a success with the students
- Valentines Day project: Art pen pals with US students
- Cycle 2 immersion & Core: mini Olympic units. Class divided into countries and play games
- End of cycle Exams: English (used to help students practice for cycle 3 exams), French has been cancelled, Math upcoming

#### Cycle 3: Daniela De Marco



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- Black history month activities
- Mount Royal Tubing field trip next Friday
- Grade 6 Transition to high school: students learning how to work a lock, how to cope with peer pressure and bullying.
- Snow castle challenge: 15-24<sup>th</sup> out in the field, will build snow castles
- Olympic theme activities

## 5.3. Daycare Report: Maria Balntas

- Taxation preparation for 2021 fiscal year
- Module training from school board: learned how to send emails to parents for account statements and PED day letters.
- January 24<sup>th</sup> PED day: Café ceramic will deliver ceramic mugs to the school for students to paint, and will be sent back to bake.
- February 14<sup>th</sup> PED Day: Decorate Valentines cookies

## 5.4. Treasurer Report: Carolyn Garcia

- N/A

## 5.5. Parents' Committee Report: Melissa Alexis & Sophie Currie

- Melissa Alexis: not present and Sophie C. was not present at PC meeting.

## 5.6. Chairperson's Report: Jonathan R.

- N/A

## 5.7. Home & School Committee Report:

- Small bank of parents for volunteers
- Staff/teacher appreciation week: volunteers will come to the school to help with activities.
- No H&S meeting has been scheduled yet.

## 6. Question Period

- Maria Santino:
  - Mr. Cannavino had responded to Maris S's email in November (regarding the situation for the major renovations)
  - He was waiting to obtain information from governor general.
  - Tender has been issued for the professionals
  - Final requirement/time determined by professionals.
  - Renovations will be done in phases: students will stay in the building while renovations are being completed. Maris S. proposed mobile classrooms instead of kids staying in the school.
- Pardis Z:
  - Will we have a say in anything?
  - Nicholas R. trying to obtain information. He would like a virtual town hall meeting, or for someone to explain the details and for the board to get parents' feedback. He is hoping he will have some answers in March.

## 7. Varia

- Jonathan R. thanked teachers and staff in the spirit of staff appreciation week.



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8. Adjournment:

**Adjournment time: 8:16 pm**

Moved by: Maria S.

Second: Pardis Z.

Vote: 16:0:0

**Next meeting Tuesday March 15<sup>th</sup>, 2022 (virtual).**

X

Jonathan Rodrigue  
Chairperson

X

Nicholas Romano  
Principal

Hello Jonathan,

Please sign these 7 documents  
and return as soon as possible