

GOVERNING BOARD - MEETING #3

Tuesday, March 21st, 2023

6:30 pm (via Microsoft Teams)

MINUTES

Name of member	Role	P/A	Name of member	Role	P/A
Alexis, Melissa	Parent	P	Newin, Emilee	Teacher	P
Balntas, Maria	Daycare Staff		Rodrigue, Jonathan	Parent	P
Bucci, Samantha	Teacher	P	Romano, Nicholas	Principal	P
Cascino, Jessie	Parent	P	Ruelland, Isabelle	Parent	
Currie, Sophie	Parent	P	Santino, Maria	Parent	P
Di Martino, Maria Lisa	Parent	P	Silvestrin, Silvana	Teacher	P
Garcia, Carolyn	Parent		Sirianni, Angela	Teacher	
Lanni, Sandra	Teacher	P	Stillitano, Alessia	Teacher	P
Marcil, Martin	Teacher	P	Zarnegar, Pardis	Parent	
McLaughlin, Laurie	Community Rep	P	VACANT	Community Rep	
Minicucci, Laura	Support Staff	P	TOTAL: _15_ Present (_13_ votes)		

Replacements in the event there are not enough parents for quorum: Alice Huang

Invited guest: Mr. Agostino Cannavino, EMSB Commissioner

Opening Time: 6:35 pm

1. Adoption of the Agenda:

- 4.6.4. was removed in the revised version of the agenda.

Moved by: Sophie C.

Second: Sandra Lanni

Vote: 13:0:0

2. Adoption of the Minutes of the Previous Meeting

2.1. Minutes from Tuesday November 29th, 2022

Moved by: Emilee N.

Second: Silvana S.

Vote: 13:0:0

3. Business Arising from Previous Minutes

- No follow up to report on.

4. New Business

4.1. Budget Building Process 2023-2024

- Question was asked if we can remove point 1. Building maintenance and improvements, since major renovations will soon begin. This point still needs to remain on the list, perhaps not with the same

priority, however snow removal and de-icing of the school yard are still very much important aspects.

- The safety aspect of the renovations is of utmost importance, especially given the fact that students and staff will remain in the building during renovations. Must ensure all is sealed properly vis-à-vis asbestos as this is a major concern for all involved. We must stress security and safety in terms of the renovations.
- Agreed Budget Building Process for 2023-2024:
 1. Building maintenance and improvements, including but not limited to: security, air quality and adequate winterization (snow-removal, de-icing, etc.), with a special emphasis on ensuring student's and staff's safety during renovations.
 2. Support for special needs, at-risk and advanced learners (resource teachers and non-teaching professionals). Ressources allocated according to school's specific needs based on ARC committee or student services' assessments and not solely on the number of validated students
 3. Funding to improve literacy and math skills (all levels and cycles
 4. Support mental and physical health and well-being initiatives (physical education & health support, environmental action and responsibilities).
 5. Increase Information and Technology services and support (maintenance and training in schools, support for assistive technology)
- Moved by: Sandra L.
Second: Maria S.
Vote: 13:0:0

4.2 Principal Selection Criteria 2023-2024

- It was agreed that we will adopt the following;

March 2023

The following criteria summarize the values shared by the Nesbitt Elementary School Governing Board and form the basis for the selection criteria when hiring a new principal.

Beliefs and Orientation

- Promotes transparency
- Open to new ideas, forward-looking
- Initiates and implements change
- Innovative
- Encourages parental participation and involvement
- Positive
- Respectful
- Creative
- Enthusiastic
- Fair



ÉCOLE NESBITT SCHOOL

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Teaching and Learning

- Responsive to the pedagogical needs of teachers and children
- Committed to continuous learning for all staff
- Experience in dealing with coded children and students with learning and behavioural difficulties
- Advocates for the integration of technology into classroom learning
- Innovative with current initiatives

Strategic Management

- Fluently bilingual (French and English), both oral and written
- Previous experience with both English Core and French Immersion streams
- Creates and manages a budget
- Good at multi-tasking
- Proven stakeholder management skills with all school clientele and community members (students, parents, teachers, administrators, support staff and local community)
- Proactively recognizes and prioritizes the needs of individuals and groups to ensure the unique needs of each are met
- Open to listening and implementing input from teaching professionals
- Forward looking in terms of environmental footprint and initiatives of the school.

Leadership Qualities

- Communicates effectively
 - Manages and motivates personnel
 - Encourages innovation while maintaining continuity in core areas
 - Fosters consensus
 - Diplomatic
 - Assertive
 - Personable
 - Good interpersonal skills
-
- Moved by: Maria S.
Second: Silvana S.
Vote: 13:0:0
 - Must send document to Nathalie Lacroix by the end of this week
 - Maria Lisa D. send document to Jonathan R.

4.3. Approval of Editions Vaudreuil for School Kit Supplier Program

- Renewal from last year's school kit supplier program
- Last year only 4 families used the service. If participation doesn't increase, this will be our last year using the program. Need to vote on trying the program for one more year.

Moved by: Maria S.
Second: Alessia S.
Vote: 13:0:0



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4.4. Approval of Lunchtime Activities (week of Apr 10 to Jun 2, 2023)

4.4.1. Enfant & Compagnie activities

- DiBella Karate- waiting to hear back from them.
- Enfant & Compagnie lunchtime activities will run for 8 weeks at a cost of 112\$/child.
- All activities are available for students in PreK to grade 6.
- 3 activities:
 1. Kid Chef- emphasis on desserts
 2. Kid science Food Lab: experience science and chemistry through food
 3. Jewelry and craft making
- It was suggested that it be emphasized that Kid Science is not geared towards science experiments but rather on Food based experiments.
- Moved by: Emilee N.
Second: Alessia S.
Vote: 13:0:0

4.5. Approval of School Fundraisers

4.5.1. Clothing and Used Items

- As the renovations are approaching, staff members have been packing boxes and looking through all the old items. There are lots of old textbooks, workbooks, novels, a few over-head projectors, and even furniture that will need to be thrown out if they are not re-used. There is no need for the items as the school will be given new furniture and the books are outdated and no longer in use.
- There are clothing items as well which were donated by Sun Youth and have the old Nesbitt crest.
- Nesbitt has already shared all of this information with the EMSB and they have replied that they have no need for any of the items.
- The renovation information session, which will be held on Tuesday March 28th, would be a good opportunity for parents to look through the items and present a donation to the school for any items which would be taken. This would require GB approval.
- All items which are left by the end of May must be given away or thrown out.
- Melissa A: Can we reach out to Renaissance for any left-over books?
- The furniture requires moving trucks as they are big items.
- They need volunteers to organize and triage all the items, drop off to renaissance, etc.
- Laurie McLaughlin will look into any organizations which will pick up the items and will send the information to Nicholas R & Sandra Lanni.
- Jonathan R: volunteered to offer a truck with tailgate & driver from his company to pick up any items which may need to be dropped off at an organization.
- Maria Santino: will ask St-Brendon's Parish if they can use the over-head projector.
- Approval for fundraiser for school community:
- Moved by: Maria Lisa D.
Second: Sophie C.
Vote: 13:0:0

4.6. Approval of Fundraisers for Graduation Committee

4.6.1 Approval for adjusted costs to Greeting Card fundraiser

- The original price was stated as 33\$ but in actuality it was 35\$.
- Was already approved but need approval for adjusted price.



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4.6.2. Approval for Used Book Sale

- In the next few weeks, they will begin to collect used books in the hopes of selling them to students for 1-2\$/book.
- Will be the kick-off to Read-a-Thon.

4.6.3. Approval for Advertisement in Grad Book

- They want to ask for sponsorships for ads in the yearbook.

Approval for all 3 items:

- Moved by: Emilee N.
Second: Silvana S.
Vote: 13:0:0

4.7. Approval for Home & School Fundraisers

4.7.1. Read-A-Thon

- Approval for the annual Read-a-Thon through the Home & School
- Date TBC, but will be second half of April
- Scholastics Festival du Livre
- Students collect money for every minute that they read
- Moved by: Jessie C.
Second: Sophie C.
Vote: 13:0:0

5. Reports

5.1. Principal Report

- Enrollment (Current):
 - 310 students
- Enrollment (for Next Year):
 - 276 at the moment, 10 pending
- School Activities:
 - December 2022:
 - Non-perishable food items drive held in December.
 - Sox-in-a-box
 - The activity to wrap the sox was hosted by Nesbitt. Other schools joined us in the activity.
 - Dec 19-23: visit from Santa, Holiday Breakfast, Rosemount Music concert, Polar Express Activity Day.
 - January 2023:
 - Jan 17: Started Football activity run by Sun Youth for cycles 2 & 3 and is free of charge. Runs every Tuesday and Thursday until mid-June. 1 hour/week for cycle 2, and 1 hour/week for cycle 3.
 - Jan 24: Open House. 22 Families requested information to sign in.
 - February 2023:
 - Black History Month:
 - Ja Genesis Community Foundation for grades 3-6 to educate on black history month.
 - Student workshops
 - Cycle 3 core event at RHS Feb 22
 - Grade 4 vaccinations Feb 10



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- Jody Theater Feb 24 "What If" play held at Nesbitt.
- March 2023:
 - March 2 Parent-teacher interviews
 - March break
- Blanket Approval for Field Trips:
 - Cycle 2 Les Amies de la Montagne Jan 17
 - Cycle 3 Tubing Mont Avila Jan 19
 - Grades 3-4 rock climbing Feb
 - Ice skating at arena Etienne Marteau for various grades
- Nesbitt School Major Renovations:
 - Information session for parents held on March 28th at 6:30pm in big gym.
 - Minor prep work is currently underway on the 4th floor. i.e. flooring, walls being fixed, electrical work for smart boards, sinks installed.
 - At end of March: tender for the Summer construction bid goes out. (Contractor for the Summer prep work).
 - Summer 2023: All prep work to have the Rosemount side functional must be completed by August 15.
 - September 2023 to August 2025: Bellechasse construction takes place.
 - Packing has begun- they received many plastic boxes so they can slowly start packing and begin to move.
 - Started to receive concept drawings but they need to be validated by architect/project manager and Nicholas R.
 - **Can Nicholas R. send out the information that will be shared at the meeting for the parents who will be unable to attend?** Yes he will share what he has available, but he has been receiving information in pieces.
 - On the Rosemount side, we know where the classrooms, bathrooms will be located. The temporary daycare will be held in the current library, as well as the current cafeteria and throughout classrooms.
 - M. Cannavino had a discussion with the DG and asked him to walk him through the building. Is waiting for his availability. He will advise us of any news should he be invited to the next GB meeting.
 - **In regards to the decision to leaving students/staff in the building during renovations:** moving location is difficult because needs to be close by and space must be available.
 - **Do we know the specifics of how the renovation side of the building will be blocked off?** Not known yet because the contractor is not yet selected. Once contractor is selected, they will design the plans as to how the space will be divided. i.e. build a physical wall, negative air pressure system, etc. After that, the architect and environmental engineer need to validate the plans.
 - **Was the option of mobile classrooms looked into?** No because Nesbitt has enough space to house all students on one side of the building so no need to have mobile classrooms.

5.2. Teachers Report

- PreK-K: Silvana Silvestrin
 - Holiday sing-a-long: students were surprised to see teachers sing and dance alongside them.
 - Kindergarten end of year activities will be held a little earlier this year because they need to pack for the upcoming renovations.
 - Mother's Day special activity planned
 - March 16 Biodome field trip
- Cycle 1: no teacher on GB for cycle 1
 - No reports were sent



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- Cycle 2 – Alessia Stillitano (Immersion)
 - Ms. Farida and Ms. Alessia are organizing a field trip to Chateau Ramzy or Pointe a Calliere as part of the Unvers Social.
 - Grade 4 ELA prep for end of cycle exams
 - Grades 3,4 unit on Space: Lisa Judy from the Canadian Space Agency- masters degree, came to talk to the students about space.
- Cycle 3 -Emilee Newin (Core)
 - Story telling presentation, cycles 2,3 were in the audience. Students were then chosen to represent Nesbitt with English and French stories and will present them at Gerald McShane school.
 - AMSFA all board games workshop: runs for 6 weeks. An animator will present students with unconventional board games.
 - Zomba instructor: offered for 12 classes
 - Art grades 4,5,6: creation of Venetian masks with Ms. Yole. They are hoping to parade the masks.
 - Exams are coming up for cycle 3 grade 6.
- Sandra Lanni : the art inspired grant West African drummer came to Nesbitt and all classrooms had a session with them.

5.3. Daycare Report: Maria Balntas was unable to attend tonight's meeting

5.4. Treasurer Report

- 162\$ left, as 100\$ was spent on donations to St-Brendon's in December.

5.5 Parents' Committee Report (Jessie Cascino)

- Jessie and Melissa were unable to attend the last PPC meeting, but they will forward notes soon.
- Melissa Alexis had to leave GB meeting early so was not available to speak.

5.6 Chairperson's Report

- Jonathan Rodrigue thanked Mr. Cannavino for accepting our invitation to attend GB meeting. He also thanked Nicholas R., teachers and staff for all the work they are doing in preparation for the upcoming renovations.

5.7 Home & School Committee Report

- The Scholastics Festival du livre will be discussed at the next meeting.
- No meeting dates have been set for March yet.

6. Question Period

7. Varia

- Sandra Lanni: A special thank you, from all of the teachers, to H&S and daycare for spoiling them during the teacher appreciation week. Calvin has been coming to Nesbitt and it is working out quite well. There are now 2 dogs at the school.



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8. Adjournment

Adjournment time: 8:20PM

Moved by: Maria S.

Second: Alessia S.

Vote: 12:0:0

Next meeting: Tuesday April 11th, 2023

X

Jonathan Rodrigue
Chairperson

X

Nicholas Romano
Principal