



## Our Lady of Pompei School

9944 Saint Michel Blvd. Montreal, Qc. H1H 5G8

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### Meeting Minutes Governing Board Meeting #6

Monday, June 12, 2023 at 6:30 pm

Members in attendance:

Governing Board Members	GB Meeting #6 Monday, June 12
Bergantino, Elvira	Present
Cassoli, Anahi	Absent
Corso, Elvira	Present
Di Meo, Michelle	Absent
Di Stefano, Andrea	Present
Di Zazzo, Erica	Absent
Ludovico, Tanya	Present
Misaiphon, Olivia Mayouli	Present
Nicita, Agatina	Absent
Paradiso, Julio	Present
Rosciano, Joe	Present
Stroz Breton, Olivia	Present
Valente-Paterno, Amanda	Present

**Administration:** Lisa Ancona

**Guests:** none

**Members of the Public:** none

#### 1. Welcome

- The meeting was called to order by Mr. Paradiso at 6:35 pm.
- The secretary, Mr. Di Stefano, is taking the minutes.

#### 2. Additions to the Agenda

None.



### **3. Approval of the Agenda**

It was moved by Ms. Corso and seconded by Ms. Bergantino to approve the agenda. Motion was unanimously approved.

### **4. Adoption of the Minutes from Meeting #5 – April 27, 2023**

It was moved by Mr. Paradiso and seconded by Ms. Ludovico to adopt the minutes from the previous meeting. 6 in favour, 3 abstentions, 0 opposed. Motion passed.

### **5. Question Period**

None.

### **6. Business Arising from Minutes**

None.

### **7. New Business**

#### **7.1 Electronic Votes**

On May 23<sup>rd</sup>, a motion to approve two field trips was sent via email: pre-school and cycle 1 théâtre de la source field trip and flag football at John Caboto. Moved by Mr. Paradiso and seconded by Ms. Corso to approve these two field trips. 13 votes for, 2 abstentions, and 0 against. Motion passed.

#### **7.2 School Yard Renovations**

Ms. Corso discussed the need to renovate the school yard and make it a priority to improve the yard for our students, particularly the inclusion of play structures.

Ms. Ancona shared the background behind requests for school yard renovations. It's been a priority for a number of years, but the School Board has never fulfilled any of these requests. One possible option is for parents to apply for a school yard grant. Several GB members expressed an interest in pursuing this option, and Ms. Ancona agreed to collect the necessary documents to share with board members via email.

It was also brought up that the daycare's school yard garden is broken and has been partially dismantled. No plans to replace it yet.

#### **7.3 GB Report of expenditures**

Money from the GB budget (\$200) was spent to provide 4 students bursaries that were disbursed earlier today. The remaining money in the purse (\$118) will be passed forward to next year's Governing Board.

Motion to approve the budget put forth by Ms. Corso, seconded by Mr. Paradiso. All in favour; motion passed.

#### **7.4 Supply Lists 2023-2024**

Ms. Ancona provided an overview of the school supply lists for the Governing Board.

Some concerns about the clarity of the lists were shared, and Ms. Ancona shared that a standard



format is recommended but teachers cater the lists according to their needs.

Motion to accept the supply lists as they are put forth by Mr. Paradiso, seconded by Ms. Ludovico. All in favour; motion passed.

#### **7.5 Provisional Budget 2023-2024 (school & lunch fees)**

Ms. Ancona explained the process behind the provisional budget and how the amounts are estimated, as well as the rationale behind some of the estimates.

Ms. Ancona then went over the various budgets with the Governing Board.

Motion to approve the provisional budget for 2023-2024, including the school and lunch fees, was put forth by Ms. Corso, seconded by Mr. Rosciano. All in favour; motion passed.

#### **7.6 Lunch Handbook 2023-2024**

Ms. Ancona gave an outline of the lunch handbook, which is similar to last year's.

Motion to approve the lunch handbook for 2023-2024 was put forth by Ms. Corso, seconded by Mr. Paradiso. All in favour; motion passed.

#### **7.7 Pre-K Class**

Ms. Ancona presented a motion to approve a pre-K class for next year.

Motion was put forth by Mr. Paradiso and seconded by Ms. Stroz Breton. All in favour; motion passed.

#### **7.8 Annual Report 2022-2023**

Mr. Paradiso shared an outline of the Annual Report of the 2022-2023 Governing Board's activities.

Motion to approve the Annual Report of 2022-2023 put forth by Mr. Di Stefano, seconded by Ms. Stroz Breton. All in favour; motion passed.

#### **7.9 Charitable Cause 2023-2024 (dress down day)**

Ms. Ancona shared the background of this initiative and shared that funds collected through dress down day will be donated to Starlight Foundation for the upcoming year.

Motion to approve the donation of funds collected through dress down day to Starlight Foundation for 2023-2024 put forth by Mr. Paradiso, seconded by Mr. Rosciano. All in favour; motion passed.

#### **7.10 PELO Program 2023-2024**

Motion to continue with the PELO program put forth by Ms. Corso and seconded by Mr. Rosciano. All in favour, motion passed.

#### **7.11 Fundraising Calendar 2023-2024**

Details of the proposed fundraising calendar for 2023-2024 were shared by Ms. Ancona. The calendar is similar to the 2022-2023 fundraising calendar, though many of the final details will be confirmed by the PPO next year.

Various bake sales, dress down days, chocolate drives, bowling night, special events, etc. are



tentatively planned for each month.

Motion to approve the fundraising calendar for 2023-2024 put forth by Mr. Paradiso, seconded by Ms. Misaiphon. All in favour. Motion passed.

#### **7.12 OLP Activity Calendar 2023-2024**

Ms. Ancona shared the proposed OLP Activity Calendar for 2023-2024. The dates are similar to last year, with the exception of Open House which was moved to October (from January).

Motion to approve the OLP Activity Calendar for 2023-2024 put forth by Ms. Stroz Breton, seconded by Ms. Rosciano. All in favour. Motion passed.

#### **7.13 PPO Calendar**

Mr. Paradiso and Ms. Ancona presented the proposed PPO calendar for 2023-2024.

Motion to approve the PPO Calendar for 2023-2024 put forth by Mr. Paradiso, seconded by Ms. Bergantino. All in favour; Motion passed.

#### **7.14 After-school activities 2023-2024**

Ms. Ancona discussed the results of a survey about after-school activities, and feedback was generally positive and parents were satisfied with the current service provider, Éducation. It was proposed to continue with Éducation for the upcoming year.

Motion to approve the proposal to continue with Éducation for after-school activities in 2023-2024 put forth by Mr. Paradiso, seconded by Ms. Misaiphon. All in favour. Motion passed.

#### **7.15 GB Fund 3 Activities**

Ms. Ancona requested approval of expenditures toward Fund 3 for several activities planned for the upcoming 2023-2024 school year. All activities and expenditures were listed on the document shared with all members.

Motion to approve the proposed GB Fund 3 expenditures in 2023-2024 as presented by Ms. Ancona put forth by Mr. Paradiso, seconded by Ms. Valente-Paterno. All in favour. Motion passed.

### **8. Reports**

#### **8.1 Principal**

Ms. Ancona shared the Principal's report. OLP received a sum from a legal settlement with Microsoft. GB bursaries were delivered to students. Kindergarten graduation was a successful event. Thanks were given to PPO and all volunteers involved in planning and executing all events. Grade 6 graduation will take place at Plaza Vogue. Tech Fair happened and, this year, took place during the day and was a great success. It was noted that by the end, students were tired, so it may be a good idea to make the Tech Fair slightly shorter next year.

GB members were invited to admire the student mural which was started in the staircase and will be completed shortly.

Our population forecast was for 183 students for the coming year; most because of changes in territory.

Fun Day is planned for June 22; more information to come.

Ms. Ancona expressed her gratitude to Governing Board members for their time and effort.



**8.2 Teacher**

Ms. Ludovico shared the Teacher's report. Feedback was provided about recent field trips. Pre-K and K students went to Inter Miel on May 19, and in June there was a Pre-school and Cycle 1 trip to the Théâtre de la Source. Tech Fair and "Welcome to Kindergarten" activities were also great successes.

**8.3 Daycare**

Ms. Nicita was absent so no daycare report was shared.

**8.4 RPC**

Mr. Rosciano shared information about the previous RPC meeting, including a discussion about uniforms vs dress codes.

**8.5 PPO**

Ms. Misaiphon shared the PPO report. The BBQ planned for June 13 will happen, rain or shine. In case of rain, the event will be moved to the gym.


**9. Varia**

None.

**10. Next Meeting/Adjournment**

Next meeting will be the Annual General Assembly on September 21<sup>st</sup>, 2023. Motion to adjourn the meeting put forth by Mr. Paradiso, seconded by Mr. Rosciano. All in favour; meeting adjourned at 9:17pm.

Signatures:

  
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Principal

September 29, 2023

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Date

  
\_\_\_\_\_  
Governing Board Chair

September 29, 2023

\_\_\_\_\_  
Date



