



ROSLYN
Private attention. Public spirit.

ROSLYN GOVERNING BOARD MINUTES

Thursday January 23rd 2020

PRESENT: Shannon Hurtubise (Chair), Joanna Genovezos (Principal), Laura Fundaro (Vice-Principal), Geraldine Gras, Melanie Fernandes, Annie-Claude Godin, Ysanne Zmanay, Julia Carbone, Suzanne Wexler, Anabel Fournier, Jude Samson, Jennifer Maxwell, Marie-Hélène Navaro, Julie Genesseeux

Meeting opened at 6:08pm by Shannon Hurtubise.

1. Public Questions or Comments

None.

2. Adoption of the Agenda (D)

Motion to Approve by Julia Carbone; seconded Marie-Hélène Navaro. **Approved.**

3. Adoption of the minutes of November 12, 2019.

A few mistakes were noted on the minutes. Some names and dates need to be changed. There was a motion to approve them with the changes. Motion to Approve by Julie Genesseeux; seconded by Ysanne Zmanay . **Approved.**

4. Reports (I):

4.1. RGB Chair

4.1.1 Principal Criteria

Principal Criteria was moved to the end of the meeting to ensure a better discussion on how to proceed to look through, modify and adapt the criteria to reflect our opinion as a Governing Board. The decision was made the criteria would be sent online to the Governing Board members to allow us to read and make suggestions and comments about what we feel is best. Jude volunteered to compile the results, which will be presented at the next Governing Board meeting.

4.1.2 Governing Board Guidelines

There is a guideline available online made specifically for the Governing Boards of the English Montreal School Board. It contains various information and specific guidelines on how to run a Governing Board effectively and fairly to all its members.

<https://www.emsb.qc.ca/emsb/community/parents/governing-boards>

The Roslyn School Governing board received a Holiday card from the EMSB!

4.2. Principal

Website update

The Roslyn school website has been updated. This grants the vice-principal access to make some changes. The Governing Board members and teachers were invited to look through the website and submit ideas of what they feel would be relevant to have on the website.

Code of Conduct

The Code of Conduct will be modified for the year 2020-2021. There will be a few policies added/updated about cellphones, the dress code, field trips and behavior.

Empathy Workshops

Grades 4-5-6 will have an empathy workshop by Ensemble Pour la Diversite.

Parent Workshop:

A child safety on and offline workshop will be organized for parents. It will take place in the evening. It is a free workshop by Missing Children organization.

Roslyn will make a donation to the organization on behalf of Parents attending the free workshop

Math Enrichment

The math enrichment program will start next week (Jan. 30).

Governing Board Budget

The Governing Board has a budget of 1600\$.

Field Trips

Grade 3 – Museum of Fine Arts – March

Grade 4 (207-208) – Cepsum – June

Grade 5 – Arsenal Contemporary Art Museum – January

Aviation Museum – March

Maison Symphonique – March

The motion to approve of the field trips was moved by Jude Samson; seconded by Géraldine Gras. **Approved.**

Holiday Concert

The Holiday Concert is cancelled until further notice. There has been no work done in the gym and the administration does not have a time frame for the repairs that will take place.

- The YMCA representative offered their gym in case if ever it would be needed.

Farewell to Mr. McKelvie

Mr. Peter McKelvie has been promoted to be vice-principal at Vincent-Massey High School. His last day will be January 31st. Good luck to him in his new assignment.

Miss Tiffany Quinn will replace him until the end of the school year.

Budget

The budget was presented by the principal. She explained different measures Roslyn school has received for the year from the MEES.

The measures are for : Resource teachers, Workshop to parents, Resource and Homework program, Library books, Books for kindergarten, Educational field trips, Field trips, Speakers. The total of those measures is 174 926,00\$.

Motion to approve the money allocated by the MEES to Roslyn school is used as intended and equals the amounts shown on p.11 of the budget report (see budget attached).

Motioned by Julie Genesseeux, seconded by Jennifer Maxwell.

Budget Building process

It was brought to our attention that the Governing Board should come up with their recommendation on the items to be prioritized for next year's budget. Some ideas were discussed such as extra assistance (i.e. psychologist), "classroom beautification", building/property maintenance, pedagogical materials.

We decided to table this point, to think about it and revisit it at the next meeting.

Budget updates

Roslyn has been granted an extra night caretaker. He comes 2-3 times each week to help with the cleaning of the school.

The school is in a budget deficit on the aspect of lunch monitors and paper usage. There was a discussion regarding the school fees where it was mentioned that there were still some families that did not pay their registration fees. We will continue to think of a way to ensure that all school fees are paid. It was suggested that we bring the school fees up for the next school year to compensate for it. We will compare our registration fees with some neighbor schools to make sure we are in the average.

More updates on the budget will be presented at the next Governing board meeting.

5. HandS

Regrets.

Home and School is preparing for Teacher Appreciation Week (Feb. 10-14, 2020)

6. Regional Delegate

Regrets.

There was a notice from the Parent Committee for the closing of St-Dorothy school.

7. Community Representatives

Tyndale – February is Black History Month, they will present a show on February 19th 2020.

YMCA – The pilot staff is receiving their 5th and final training for the new program around physical literacy. A new cohort of monitors will start their training soon.

Students are going sledding this year, which is new this year and there is swimming time for each group as well. With the closure of the gym, it has been a struggle for the monitors at Roslyn to manage the students with such a limited space.

8. Good and Welfare

Nothing to report.

9. Questions Arising

The health room has been low on food and snacks for the students in need due to a lack of budget. Roslyn School Governing Board has agreed to allocate 1500\$ from its budget to help.

Motion to approve by Marie-Hélène Navaro; seconded by Suzanne Wexler. All in favour.
Approved.

Suzanne Wexler suggested a presentation on anti-bullying for the upcoming Anti-Bullying Week at Roslyn. The cost would be approximately 800\$. The information will be sent to Laura

and it will be looked into.

10. Next meeting

- Will be on Tuesday, February 18th 2020 at 6:00pm.

Meeting adjourned at 8:18pm

Minutes Respectfully submitted by Anabel Fournier

Joanna Genovezos
Principal

Date:

Shannon Hurtubise
Chair, Governing Board

Date: