ROYAL WEST
ACADÉMIE . ACADEMY

Secondary

Summary Standards and Procedures

2026-2027

Commission scolaire English-Montréal
English Montreal School Board

1. INTRODUCTION

Evaluation Standards and Procedures at **Royal West Academy** were proposed by a committee of teachers and approved by the school principal. Their aim is to define concrete actions in an effort to ensure that evaluation practices are consistent with the vision of evaluation adopted in the Québec Education Program. The discussions surrounding the development of these Evaluation Standards and Procedures also led to increased harmonization of evaluation practices in an effort to ensure consistency throughout the school.

FIELD OF APPLICATION

The Evaluation Standards and Procedures in this document apply to SECONDARY grade levels. They cover each of the stages in the evaluation process, namely:

1. Planning of evaluation
2. Information gathering and interpretation
3. Judgment
4. Decision/action
5. Communication of results

EFFECTIVE DATE

The Evaluation Standards and Procedures in this document are in effect as of **September 1, 2026**.

GOVERNING BOARD

The Governing Board was notified of the selected Evaluation Standards and Procedures on **May 19, 2026. Revised on September 30, 2026.**

CHANGES

Changes may be made to this document before September 30 as new situations arise.

SUMMARY

This document represents a summary of Evaluation Standards and Procedures and is provided to parents early in the year, as required by the MINISTÈRE DE L'ÉDUCATION DU QUÉBEC.

Summary of your child's Evaluation of Learning

Type of communication:	First Written Communication	Term 1 Report Card	Term 2 Report Card	Term 3 Report Card
Available on Parent Portal	**No later than October 15**	**November 20**	**March 15**	**July 10**
Term Mark will count for:	This written communication will include comments on how your child's year began in regard to their learning and behaviour.	20% of the final mark at the end of the school year.	20% of the final mark at the end of the school year.	60% of the final mark at the end of the school year.

SECONDARY 1						
Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated)	End-of-year Exam*
English Language Arts	Uses language to communicate and to learn	33%	☐	☒	☒	
	Reads and listens to texts	33%	☒	☒	☒	
	Produces spoken, written and media texts	34%	☒	☒	☒	
Mathématiques 126	Solves a situational problem	30%	☐	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	BOARD
Mathématiques 226 (Accelerated stream)	Solves a situational problem	30%	☒	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	BOARD
Français	Lire et apprécier des textes variés	FLE: 40%	☒	☒	☒	LOCAL
	Écrire des textes variés	FLE: 40%	☐	☒	☒	LOCAL
	Communiquer oralement selon des modalités variées	FLE: 20%	☒	☐	☒	
Science et Technologie	Practical	40%	☐	☒	☒	
	Theory	60%	☒	☒	☒	LOCAL
Géographie		100%	☐	☒	☒	
Histoire et éducation à la citoyenneté		100%	☐	☒	☒	
Physical Education and Health		100%	☐	☒	☒	

* Board Exam, 20% of the year **School Exam, weighting determined by the school ***MEQ, 50% of the year

SECONDARY 1					
Subjects and Competencies Evaluated	Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated))	End-of-year Exam
Culture and Citizenship in Québec	100%	☐	☒	☒	
Drama	100%	☐	☒	☒	
Visual Arts	100%	☐	☒	☒	
Music	100%	☐	☒	☒	
Ed. Tech and Programming 1	100%	☐	☒	☒	

Evaluation of Learning (by subject)
The report card includes a section for general teacher comments for each subject. The comments will describe your child's strengths, challenges and progress. Student learning will be evaluated on a regular basis, through different means such as in-class work, evaluation situations, assignments, tests, dictations, student portfolios, observations, etc.

Cross Curricular Competencies (CCC)

Teachers will provide comments **on at least two (2)** of the cross-curricular competencies for your child. They will appear on the report card at the following terms:

SECONDARY 1		
Cross Curricular Competencies (CCC)	**Term 1**	**Term 3**
Exercises critical judgment	☐	☐
Organize their work	☒	☐
Communicates effectively	☐	☒
Works in a team	☐	☐

("x" = Competencies commented on in Report Card)

SECONDARY 2						
Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated)	End-of-year Exam*
English Language Arts	Uses language to communicate and to learn	33%	☒	☐	☒	BOARD
	Reads and listens to texts	33%	☒	☒	☒	BOARD
	Produces spoken, written and media texts	34%	☐	☒	☒	BOARD
Mathématique 226	Solves a situational problem	30%	☐	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	BOARD
Mathematics 306 (Accelerated stream)	Solves a situational problem	30%	☐	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	BOARD
Français	Lire et apprécier des textes variés	FLE: 40%	☒	☒	☒	LOCAL
	Écrire des textes variés	FLE: 40%	☒	☒	☒	MEQ
	Communiquer oralement selon des modalités variées	FLE: 20%	☐	☒	☒	
Science et Technologie	Practical	40%	☐	☒	☒	
	Theory	60%	☒	☒	☒	BOARD
Géographie		100%	☐	☒	☒	
Histoire et éducation à la citoyenneté		100%	☒	☒	☒	LOCAL
Physical Education and Health		100%	☒	☒	☒	

* Board Exam, 20% of the year
**School Exam, weighting determined by the school
***MEQ, 20% of the year

SECONDARY 2					
Subjects and Competencies Evaluated	Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated))	End-of-year Exam
Culture and Citizenship in Québec	100%	☐	☒	☒	
Drama	100%	☒	☒	☒	
Visual Arts	100%	☒	☒	☒	
Music	100%	☒	☒	☒	
Ed. Tech and Programming 2	100%	☐	☒	☒	

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SECONDARY 2		
Cross Curricular Competencies (CCC)	**Term 1**	**Term 3**
Exercises critical judgment	☐	☐
Organize their work	☒	☐
Communicates effectively	☐	☒
Works in a team	☐	☐

("x" = Competencies commented on in Report Card)

SECONDARY 3						
Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated)	End-of-year Exam*
English Language Arts	Uses language to communicate and to learn	33%	☐	☒	☒	
	Reads and listens to texts	33%	☒	☒	☒	
	Produces spoken, written and media texts	34%	☒	☒	☒	
Mathematics 306	Solves a situational problem	30%	☒	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	BOARD
Mathematics 426 SN (Accelerated stream)	Solves a situational problem	30%	☐	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	MEQ
Français	Communiquer en français	Enrichi: 33%	☒	☒	☒	
	Lire et apprécier des textes variés	FLE: 40%	☒	☒	☒	LOCAL
	Comprendre le sens d'un texte lu ou entendu	Enrichi: 34%	☐	☒	☒	LOCAL
	Écrire des textes variés	FLE: 40%	☒	☒	☒	LOCAL
	Produire des textes oraux ou écrits en français	Enrichi: 33%	☒	☒	☒	LOCAL
	Communiquer oralement selon des modalités variées	FLE: 20%	☐	☒	☒	
Science et Technologie	Practical	40%	☐	☒	☒	
	Theory	60%	☒	☒	☒	BOARD
Histoire du Québec et du Canada		100%	☒	☒	☒	BOARD
Physical Education and Health		100%	☒	☒	☒	

* Board Exam, 30% of the year
**School Exam, weighting determined by the school

SECONDARY 3					
Subjects and Competencies Evaluated	Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated))	End-of-year Exam
Drama (Sec 3: Term 1 and 2) (Sec 4 credit: Term 3)	100%	☒	☒	☒	
Visual Arts (Sec 3: Term 1 and 2) (Sec 4 credit: Term 3)	100%	☒	☒	☒	
Music 3/4 (Sec 3: Term 1 and 2) (Sec 4 credit: Term 3)	100%	☒	☒	☒	
Ed. Tech and Design	100%	☐	☒	☒	
Projet personnel d'orientation (Sec 4 credit)	100%	☐	☒	☒	

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Teachers will provide comments **on at least two (2)** of the cross-curricular competencies for your child. They will appear on the report card at the following terms:

SECONDARY 3		
Cross Curricular Competencies (CCC)	**Term 1**	**Term 3**
Exercises critical judgment	☐	☐
Organize their work	☒	☐
Communicates effectively	☐	☒
Works in a team	☐	☐

("x" = Competencies commented on in Report Card)

SECONDARY 4						
Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated)	End-of-year Exam*
English Language Arts	Uses language to communicate and to learn	33%	☒	☐	☒	
	Reads and listens to texts	33%	☒	☒	☒	
	Produces spoken, written and media texts	34%	☐	☒	☒	
Mathematics	Solves a situational problem	414 CST:30%	☒	☒	☒	
		426 SN:30%	☐	☒	☒	
	Uses math reasoning	414 CST:70%	☒	☒	☒	MEQ
		426 SN:70%	☒	☒	☒	MEQ
Mathematics 506 SN (Accelerated stream)	Solves a situational problem	30%	☐	☒	☒	
	Uses math reasoning	70%	☒	☒	☒	BOARD
Français	Communiquer en français	Enrichi: 33%	☒	☐	☒	
	Lire et apprécier des textes variés	FLE: 40%	☒	☒	☒	MEQ (SEC 5 FLS)
	Comprendre le sens d'un texte lu ou entendu	Enrichi: 34%	☒	☒	☒	LOCAL
	Écrire des textes variés	FLE: 40%	☐	☒	☒	MEQ (SEC 5 FLS)
	Produire des textes oraux ou écrits en français	Enrichi: 33%	☐	☒	☒	LOCAL
	Communiquer oralement selon des modalités variées	FLE: 20%	☒	☒	☒	MEQ (SEC 5 FLS)
Science and Technology/ Environment	Practical	S&T:40%	☐	☒	☒	
		Enviro:40%	☐	☒	☒	
	Theory	S&T:60%	☒	☒	☒	MEQ
		Enviro:60%	☒	☒	☒	BOARD
History of Québec and Canada/Histoire du Québec et du Canada		100%	☒	☒	☒	MEQ
Physical Education and Health		100%	☒	☒	☒	

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**School Exam, weighting determined by the school
***MEQ, 50% of the year

SECONDARY 4					
Subjects and Competencies Evaluated	Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated))	End-of-year Exam
Culture and Citizenship in Québec	100%	☒	☒	☒	
Spanish	100%	☒	☒	☒	
Human & Physical Geography	100%	☒	☒	☒	
Leadership & Leisure Studies	100%	☒	☒	☒	
Music/Musique	100%	☒	☒	☒	LOCAL
Visual Arts	100%	☒	☒	☒	
Computer Science	100%	☒	☒	☒	
Biology	100%	☒	☒	☒	
Film	100%	☒	☒	☒	

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SECONDARY 4		
Cross Curricular Competencies (CCC)	**Term 1**	**Term 3**
Exercises critical judgment	☐	☐
Organize their work	☒	☐
Communicates effectively	☐	☒
Works in a team	☐	☐

("x" = Competencies commented on in Report Card)

SECONDARY 5						
Subjects and Competencies Evaluated (weighting of the competency in the calculation of the result)		Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated)	End-of-year Exam*
English Language Arts	Uses language to communicate and to learn	33%	☐	☒	☒	MEQ
	Reads and listens to texts	33%	☒	☒	☒	MEQ
	Produces spoken, written and media texts	34%	☒	☒	☒	MEQ
Mathematics	Solves a situational problem	504 CST:30%	☒	☒	☒	
		506 SN:70%	☐	☒	☒	
	Uses math reasoning	504 CST:30%	☒	☒	☒	BOARD
		506 SN:70%	☒	☒	☒	BOARD
AP Calculus (Accelerated stream)	Solves a situational problem	30%	☐	☒	☒	AP EXAM
	Uses math reasoning	70%	☒	☒	☒	AP EXAM
Français	Communiquer en français	Enrichi: 33%	☒	☐	☒	
	Lire et apprécier des textes variés	FLE: 40%	☒	☒	☒	LOCAL
	Comprendre le sens d'un texte lu ou entendu	Enrichi: 34%	☒	☒	☒	MEQ
	Écrire des textes variés	FLE: 50%	☒	☒	☒	MEQ
	Produire des textes oraux ou écrits en français	Enrichi: 33%	☒	☒	☒	MEQ
	Communiquer oralement selon des modalités variées	FLE: 10%	☐	☒	☒	
Physics/Chemistry	Practical	Physics:40%	☐	☒	☒	LOCAL
		Chemistry:40%	☐	☒	☒	LOCAL
	Theory	Physics:60%	☒	☒	☒	LOCAL
		Chemistry:60%	☒	☒	☒	LOCAL
Physical Education and Health		100%	☒	☒	☒	

* Board Exam, 30% of the year
**School Exam, weighting determined by the school
***MEQ, 50% of the year

SECONDARY 5					
Subjects and Competencies Evaluated	Weighting	**Term 1** ("x" if evaluated)	**Term 2** ("x" if evaluated)	**Term 3** ("x" if evaluated))	End-of-year Exam
Culture and Citizenship in Québec	100%	☒	☒	☒	
Visual Arts	100%	☒	☒	☒	
Music	100%	☒	☒	☒	LOCAL
Financial Education	100%	☒	☒	☒	
Contemporary World	100%	☒	☒	☒	
20th Century World History	100%	☒	☒	☒	
Sound Engineering	100%	☒	☒	☒	
3D Design	100%	☒	☒	☒	
Digital Graphics	100%	☒	☒	☒	
Intro to Psychology	100%	☒	☒	☒	
Digital Graphics	100%	☒	☒	☒	

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SECONDARY 5		
Cross Curricular Competencies (CCC)	**Term 1**	**Term 3**
Exercises critical judgment	☐	☐
Organize their work	☒	☐
Communicates effectively	☐	☒
Works in a team	☐	☐

("x" = Competencies commented on in Report Card

If there are any changes made to the above evaluation and reporting information, an updated version of this document will be made available. For any more information concerning your child's learning, please contact your child's teacher(s).

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David Lee
School Principal