

AGENDA

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 - 3.2 Governing Board Secretary
 - 3.3 Governing Board Community Representation Approval
 - 3.4 Governing Board Annual Report 2018-2019
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 - 3.7 *Governing Board Treasurer Selection*
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 - 7.1.1 New Timetable Approval
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 - 7.1.3 Apple Picking School Outing
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 - 7.4 Teacher's Report
 - 7.5 Daycare Report
 - 7.6 PPO Report
8. New Business
9. Date of Next Meeting
10. Adjournment

MEMBERS IN ATTENDANCE

Joseph Lalla, Silvana Crigna, Tanya MacDonald, Caroline Thomassin, Siarna Genest, Giselle Alleyne, Hayley Juhl, Joanne Hall, John Cloutier, Erica Manis, Cynthia Di Rienzo, Jes Corbeil, Angela Zambito

Members Absent:

Leighton Jacobs
Roseline Dorcin

1. Opening Remarks

Silvana Crigna welcomed everyone to the meeting and advised she would be leading the meeting until the Governing Board Chairperson was elected.

2. Adoption of Agenda

Silvana Crigna asked the Governing Board Members whether there were topics to be added to the agenda. Item 3.7 - Governing Board Treasurer Selection (listed above under "Agenda") was added to the agenda.

3. Composition of Governing Board**3.1 Governing Board Chairperson Selection**

Ms. Tanya MacDonald put forth her own name and Jes Corbeil supported her candidacy. **Upon motion duly and seconded**, it was decided to elect Ms. Tanya MacDonald to the position of Governing Board Chairperson.

3.2 Governing Board Secretary Selection

Upon motion duly made and seconded it was **unanimously** decided to elect Ms. Caroline Thomassin to the position of Governing Board Secretary.

3.3 Governing Board Community Representation Approval

Governing Board Members were reminded that the Community representative is someone who knows the school, maintains strong ties with the community and is able to support the school and move its projects forward.

It was announced that two positions needed to be filled.

Governing Board Members discussed three potential candidates: Mr. Pierre Turcot, Ms. Avice Joseph and Ms. Nadine Joy Collins. The merits of each candidacy were discussed. Governing Board Members then voted for their two first choices by secret ballot which were counted by Ms. Silvana Crigna and Mr. Jes Corbeil.

Ms. Avice Joseph and Ms. Nadine Joy Collins were elected. Ms. Silvana Crigna advised she would write Mr. Pierre Turcot a letter in order to thank him for his service as well as a letter confirming to the two members that they were elected. The Governing Board Chairperson confirmed she would contact the candidates selected.

3.4 **Governing Board Annual Report 2018-2019**

The draft Annual report was tabled for review at the meeting. Governing Board Members reviewed the report and paid special attention to the Chairperson's Report. The attendance record was also reviewed for accuracy.

The list of issues decided by the Governing Board was also reviewed and it was determined that the Governing Board Chairperson would follow-up with school staff in order to ensure completeness of the report.

3.5 **Governing Board Member Contact Information**

Ms. Silvana Crigna circulated the contact information sheet for review by the Members for accuracy and advised she would submit it to EMSB.

3.6 **Governing Board Meeting Dates**

After discussion, the following meeting dates were selected, with all meetings to begin at 7:00 PM:

November 12, 2019

December 10, 2019

January 14, 2020

February 11, 2020

March 10, 2020

April 7, 2020

May 12, 2020

June 9, 2020

After this point, the Governing Board Chairperson chaired the meeting.

3.7 **Governing Board Treasurer Selection**

Mr. Jes Corbeil put forth his own name and John Cloutier supporter his candidacy. **Upon motion duly made and seconded** it was decided to elect Mr. Jes Corbeil to the position of Governing Board Treasurer. One Governing Board member abstained from voting.

4. Approval of Minutes of Last Meeting

4.1 Regular Meeting – June 4, 2019

Upon motion duly made by Ms Giselle Alleyne and seconded by Ms. Erica Manis, it was unanimously decided to approve the minutes of the Governing Board meeting held on June 4, 2019, as tabled.

5. Public question period

Ms. Silvana Crigna informed the Board that she had received an e-mail relative to the formation of an Elementary school sub-committee within the EMSB delegates' committee and encouraged the Governing Board to follow-up on this idea.

6. Business Arising from the Minutes

The Governing Board Chairperson advised that the Governing Board now had a Google account and a Gmail address: stmonicagoverningboard@gmail.com. She advised that minutes of the meetings would be uploaded to the Google account and that her goal was to publicise the e-mail as a means for parents to communicate with the Governing Board.

7. Reports

7.1 Principal's Report

7.1.1 New Timetable Approval

Ms. Silvana Crigna reminded the Governing Board Members that the Government had implemented a two 20-minute recess per day policy and that as a result, the school timetable had to be adjusted. She reviewed the timetable and indicated that classes would begin at 9:05 AM with dismissal at 3:50 PM.

Upon motion duly made by Ms. Giselle Alleyne and seconded by Ms. Siarna Genest it was unanimously decided to approve the new timetable as tabled.

Ms. Crigna then advised the Governing Board that the bus service was problematic this year, with buses arriving late for afternoon pick-up. She advised she would be contacting the transportation companies about the situation and request that they provide the school with adequate prior notice if they are going to be late. The school is often not able to advise parents before they leave their house to wait for the children at the bus stop.

7.1.2 Graduation Committee

Ms. Silvana Crigna informed the Governing Board that she had notified graduating parents of the creation of a Graduation Committee and had solicited their interest. She confirmed that approximately 10 parents had agreed to form the committee. Ms. Crigna informed the Board that she would hold a

graduation meeting with this committee in order to outline respective roles and responsibilities between the Graduation Committee and the school.

She then advised the Governing Board that the \$2,220 budget for graduation activities in the 2018-2019 school year had proven to be insufficient and that the school had increased its financial participation. She recommended a budget of \$3,500, with the Graduation Committee responsible to fundraise the difference between this amount and PPO contributions. She also suggested the Governing Board Chairperson attend the first meeting with her.

Upon motion duly made by Mr. Jes Corbeil and seconded by Ms. Cynthia Di Rienzo it was unanimously decided to approve a maximum budget of \$3,500 for 2019-2020 Graduation activities.

7.1.3 Apple Picking School Outing

Ms Silvana Crigna informed the Governing Board that the apple picking activity would be a school activity, with all 319 students attending. She confirmed that the cost of this activity for the parents was \$24 per child and that the children who did not participate in the activity would remain at the school.

Upon motion duly made by Mr. Jes Corbeil and seconded by Ms. Joanne Hall, it was unanimously decided to approve the cost of the apple picking activity.

7.2 Commissioner's Report

Mr. Joseph Lalla reported that EMSB was anticipating surpluses which would result in approximately \$10,000 additional funds to St. Monica School.

He informed the Governing Board that EMSB was intensely involved in a number of legal matters: turnover of 2 schools to the French school board, challenge to Bill 21, challenge to the abolition of school boards.

He also informed the Governing Board that for the 4th year, EMSB had scored top school board in the Province of Quebec for graduation (92.4%, at par with the private school sector).

7.3 Regional Delegate's Report

There was nothing to report.

7.4 Teacher's Report

It was reported that the Cycle 2 and 3 children had begun going to the pool and that basketball tryouts would begin next week. The Governing Board was also informed that the Welcome Back BBQ had been a great success.

7.5 Daycare Report

It was noted that the month of November was a busy month with 4 Ped Days scheduled on November 1, 15, 21 and 22.

Ped Day activities and costs were tabled as follows:

Date	Activity	Cost
October 21	Jungle Adventure	\$21
November 1	Escape Room (Dynamix)	\$23
November 15	Ceramic Café	\$23
November 21	Funtropolis	\$25
November 22	Pyjama Day	\$9

Ms. Silvana Crigna confirmed she would be studying the possibility of offering regular day care service for the children unable to attend these activities.

Upon motion duly made by Ms. Cynthia Di Rienzo and seconded by Mr. Jes Corbeil it was unanimously decided to approve the cost of the above-noted activities.

7.6 PPO Report

The Governing Board Chairperson, who is also the PPO Chairperson, informed the Board that PPO membership had increased as had its list of volunteers. She advised that a pizza lunch fund raising activities had been organised for October 30 and that a free dress day was scheduled for November 4.

She advised that / payment for pizza lunches would be changed to 1 or 2 installments in order to lighten the administrative load of this activity. The following upcoming activities were discussed:

Monthly pizza lunches - \$5 for two slices or \$6 for three

Monthly dress down days – minimum contribution of \$1 or a non-perishable food item. All food items will be brought to the Depot.

Book Fair – November 18-22

Used Uniform sale – Nov. 21, 2019: Shirts \$3 – Skirts \$4 / Shorts \$4 / Sweaters \$5 / Pants \$5 / Tunics \$5

Movie Night – November 29, 2019: \$5 admission includes a bag of popcorn and a drink. Extra popcorn/drinks will be \$1 each

Bake Sale – During movie night

Upon motion duly made by Ms. Cynthia Di Rienzo and seconded by Ms. Joanne Hall, it was unanimously decided to approve the above-noted fundraising activities and their cost. One Governing Board member abstained from voting.

8. New Business

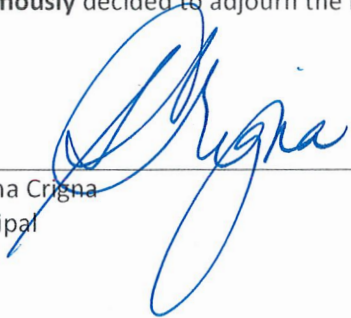
Nil.

9. Date of Next Meeting


November 12, 2019 at 7:00 PM.

10. Adjournment

Upon motion duly made by Ms. Cynthia Di Rienzo and seconded by Ms. Giselle Alleyne, it was **unanimously** decided to adjourn the meeting at 8:50 PM.



Silvana Crigna
Principal



Tanya MacDonald
Chairperson

SCHEDULE A

Governing Board Members 2019-2020	
Chairperson	Tanya MacDonald
Secretary	Caroline Thomassin
Treasurer	Jesse Corbeil
Parent Member	John Cloutier
Parent Member	Siarna Genest
Parent Member	Hayley Juhl
Alternate Parent Member	Shanna Kousaie
Alternate Parent Member	Chantal Pilon
Teacher Member	Roseline Marie Christine Dorcin
Teacher Member	Cynthia Di Rienzo
Teacher Member	Leighton Jacobs
Teacher Member	Erica Manis
Support Staff Member	Joanne Hall
Daycare Member	Angela Zambito
Community Representative	Avice Joseph
Community Representative	Nadine Joy Collins
PC Delegate	Siarna Genest
PC Alternate Delegate	Caroline Thomassin
Principal	Silvana Crigna
Commissioner	Joseph Lalla