

**AGENDA**

1. Opening Remarks
2. Adoption of Agenda
3. Approval of Minutes of Last Meeting – May 12, 2020
4. Business Arising from the Minutes
5. Reports
  - 5.1 Principal's Report
    - 5.1.1 Resolution - MEES Funded Pre-K Classes 2020-2021
    - 5.1.2 School Fees 2020-2021
    - 5.1.3 Resolution - School Budget 2020-2021
    - 5.1.4 Lunch Fees 2020-2021
    - 5.1.5 School Registrations 2020-2021
    - 5.1.6 Graduation update
  - 5.2 Regional Delegate's Report
  - 5.3 Teacher's Report
  - 5.4 Daycare Report
  - 5.5 PPO Report
  - 5.6 Graduation Committee Report
  - 5.7 Treasurer's Report
6. Public Question Period
7. New Business
  - 7.1 Governing Board: Functions and Powers
8. Date of Next Meeting
9. Adjournment

MEMBERS IN ATTENDANCE

Silvana Crigna, Tanya MacDonald, Erica Manis, Giselle Alleyne, Siarna Genest, Hayley Juhl, Angela Sirianni, Jes Corbeil, Cynthia Di Rienzo, Leighton Jacobs, Avice Roberts-Joseph, Joanne Hall

Members Absent:

Caroline Thomassin, John Cloutier, Nadine Joy Collins

Members of the Public in Attendance: None

## **1. Opening Remarks**

Ms. Tanya MacDonald called the meeting to order at 7:09 pm.

In the absence of Caroline Thomassin, Erica Manis agreed to fill the role of secretary for this meeting.

## **2. Adoption of Agenda**

Amendment to agenda put forward by Ms. Silvana Crigna to add "Graduation Update" to the Principal's Report as item 5.1.6.

**Upon motion duly made by Mr. Jes Corbeil and seconded by Ms. Cynthia di Rienzo**, it was unanimously decided to approve the agenda with the above amendment.

## **3. Approval of Minutes of Last Meeting- Virtual Meeting- May 12, 2020**

**Upon motion duly made by Ms. Cynthia di Rienzo and seconded by Gisele Alleyne**, the minutes of the May 12, 2020 Governing Board meeting were approved.

## **4. Business Arising from the Minutes**

No items were tabled for discussion.

## **5. Reports**

### **5.1 Principals' Report**

Ms. Silvana Crigna read the resolution to approve the opening of three full day ministry funded pre-kindergarten classes at St. Monica for the 2020-2021 school year.

**Upon motion duly made by Ms. Angela Sirianni**, the Governing Board approved the resolution and it will be sent to the Assistant Director General of the EMSB.

Ms. Jes Corbeil asked about the staffing of these classes and Ms. Silvana Crigna clarified one pre-kindergarten class will have a bilingual teacher and the other two classes will have separate English and French teachers.

### **5.1.2 School Fees**

The school fees will change by a few dollars for the next school year. The school fees include the cost of an agenda and reproducibles requested by teachers.

There is a slight cost increase in the uniform cost.

The workbook costs are determined by grade level, with exception of pre-kindergarten who do not have a workbook charge.

**Upon motion duly made by Ms. Cynthia di Rienzo and seconded by Ms. Erica Manis, the school fees were approved as presented.**

### **5.1.3 Resolution- School Budget 2020-2021**

- Ms. Silvana Crigna highlighted that the budget in June is preliminary and additional amounts are added as they come in.
- School fees and workbook costs are determined by grade.
- Decentralized amount in Fund 5 will be split amongst materials, supplies, service contracts, furniture, and equipment. It is projected to have a remaining balance, depending on the expenditures for the year.
- The caretaking budget is divided into two areas: materials and supplies and service contracts. It is projected to have a remaining balance.
- We receive a MAL budget from the Ministry (based on registration) that is spent on equipment. This year it was spent on technology and that's where it will be spent next year as well, such as laptops to support student needs.
- School fees will bring in a revenue divided between supplies and contracts.
- Governing Board allocation remains the same as last year.
- Lunch supervision fees go towards staff salaries.
- Based on our last meeting, in the 2020-2021 school year, a family's third (3<sup>rd</sup>) child's school fees will no longer be free.
- Ms. Silvana Crigna read the resolution for the adoption of the school budget aloud

**As moved by Ms. Giselle Alleyne, the school budget was adopted as presented.**

### **5.1.4 Lunch Fees 2020-2021**

- Review point of approval from last meeting because next year there will be a merging of groups during lunch time.
- The collection of fees will have stricter measures, including notices and follow ups.
- Ms. Silvana Crigna may reiterate to parents that the lunch fee payment allows their child to remain at school for the lunch period and that the fees go towards staff salaries.

**Upon motion duly made by Mr. Jes Corbeil and seconded by Mr. Leighton Jacobs, the changes to the lunch fees structure was approved.**

### **5.1.5 School Registration 2020-2021**

- There are currently 317 students currently at St. Monica for September, but there is always the potential for this number to fluctuate.
- There are two changes to number of classes: three full day pre-kindergarten classes and no grade 5/6 split class.

- The grade 3/4 split class is no longer a bilingual teaching post and there will be separate English and French teachers, who will also be teaching a grade 1 bilingual class.

### **5.1.6 Graduation Update**

- Due to the hard work of Ms. Silvana Crigna and several staff members, a yearbook for the graduating class has been produced and will be distributed to students.
- Ms. Silvana Crigna suggested to the Graduation Committee that the funds raised this year could be used for a drop-in yearbook signing event in the Fall, along with cake and coffee.
- On June 22, 2020, it has been arranged for graduating students to come take distant pictures with their teachers and receive their yearbook. A virtual ceremony will also be held via Zoom that evening.

### **5.2 Regional Delegate's Report**

Ms. Siarna Genest shared the following information:

- St. Monica is currently running a learning camp.
- At the meeting there was a lot of discussion about the reopening of schools in September, but everything is pending guidelines from the Ministry.
- Discussions were held pertaining to how to help students who are behind academically and the postponement or adaptation of graduation ceremonies.
- For any questions in relation to the elections in November, please check the website for updates.
- The parent committee meetings are likely to continue throughout the summer.

Ms. Tanya MacDonald asked a follow up question in regard to a previously mentioned transportation app, but it is still pending and discussions will likely resume in the fall based on the directives for bussing needs and spacing.

Ms. Giselle Alleyne asked if pre-kindergarten and kindergarten will still have progressive entry in the fall. Ms. Silvana Crigna confirmed this is still intended, but the exact dates are TBD.

### **5.3 Teacher's Report**

Ms. Erica Manis said Google Classroom is going well for Cycle 2 and Ms. Angela Sirianni reminded everyone we are all in the new reality of distant learning together.

### **5.4 Daycare Report**

Ms. Giselle Alleyne is continuing with registrations for the upcoming school year. Parents have faced some challenges registering with Mosaic, but overall it is going well.

### **5.5 PPO Report**

On behalf of PPO, Ms. Tanya MacDonald presented three things for Governing Board approval for the upcoming school year. It should be noted that all events are pending and will be based on the government's rules and regulations at the time of occurrence.

- 1) Pizza lunch for October to January, inclusive. Very successful and it seemed to work well sending one letter for multiple months.
- 2) Car wash fundraiser. Ideally held in late September, with the exact date TBD. Would ask for \$10/vehicle and would occur in the school yard. Grade 5 and 6 students would be asked to come help. PPO already has all the necessary materials to host the event.
- 3) Monthly dress down days. Would try to be consistent with the dates, such as the first Monday of every month.

**Upon motion duly made by Ms. Gisele Alleyne and seconded by Mr. Leighton Jacobs, the PPO activities above were approved as presented.**

### **5.6 Graduation Committee Report**

No updates besides the aforementioned.

### **5.7 Treasurer's Report**

Mr. Jes Corbeil announced there is a small rollover of \$18.07 for next year's Governing Board.

### **6. Public Question Period**

No members of the public were in attendance.

### **7. New Business**

#### **7.1 Governing Board: Functions and Powers**

- Ms. Tanya MacDonald announced that there will be mandatory training for all Governing Board members in September. Moreover, there is the possibility that the roles of the Governing Board may change, based on Bill 40. Some of the new responsibilities will be adopting instead of approving items such as the antibullying plan and adopting daycare rules. It will also include an annual consultation with students on pertinent subjects like extracurricular and social activities.
- Ms. Tanya MacDonald spoke about seeking positive ways to improve the relationship between the PPO and the Governing Board. The PPO is a useful tool which allows them to build relationships with parents and bring any comments and concerns they may have to the Governing Board.
- Ms. Tanya MacDonald read the mandate of the PPO aloud and highlighted that fundraising is not officially listed as a mandate. Ms. Tanya MacDonald spoke to the importance of fundraising and suggested that PPO have the mandate for fundraising every year, as it is currently under Governing Board responsibilities, and if granted, it should be done so at the beginning of the year. Also it is important to clarify the frequency of which the PPO is reporting on their efforts to the Governing Board.

- Ms. Tanya MacDonald also suggested that a Governing Board representative should attend PPO meetings.
- Ms. Tanya MacDonald has begun writing the annual report. Ideally the annual report will be presented and adopted by the current sitting Governing Board at a meeting in September. It is highly encouraged for all current Governing Board members to be in attendance at this meeting, which may occur at the Annual General Assembly night (date TBD).
- Ms. Giselle Alleyne asked on behalf of daycare about approval for pedagogical days and Ms. Silvan Crigna confirmed it will be done in September.

**8. Date of Next Meeting**


Date to be determined.

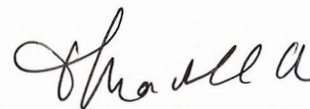
**9. Adjournment**

Everybody thanked each other for all of their hard work the last few months.

**Motion to adjourn made by Mr. Jes Corbeil and seconded by Ms. Cynthia di Rienzo**

Meeting adjourned at 8:04pm

  
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Silvana Crigna  
Principal

  
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Tanya MacDonald  
Chairperson