

**St. Monica Elementary School**  
**Governing Board Minutes – Regular Meeting**  
**Tuesday, February 9, 2021- 7:00 PM– virtual meeting**

**ATTENDANCE:**

Silvana Crigna, Tanya MacDonald, Nadine Joy Collins, Cynthia Di Renzo Jesse Corbeil, Tracy Davey, Jasmine Guillaume, Joanne Hall (joined at 19h20), Leighton Jacobs, Shanna Koussaie, Deema Qasrawi, , Robin Schulz-Peissel, Jennifer Young

**1. Opening Remarks**

Tanya MacDonald calls the meeting to order at 19h05

**2. Adoption of agenda**

Silvana Crigna: addition to the agenda: 5.1.3 Collecte info budget resolution

**Adoption of Agenda as modified with point 5.1.3 Collecte info budget resolution**

**Moved by Robin Schulz-Peissel**

**Seconded by Deema Qasrawi**

**Unanimously approved**

Tanya MacDonad: 4.1 will be moved to 7.1.4 Reopen budget building process

**Removal of 4.1 and moved to 7.1.4**

**Adoption of Agenda as modified**

**Moved by Robin Schulz-Peissel**

**Seconded by Jesse Corbeil**

**Unanimously approved**

**3. Approval of Minutes of last meeting**

**Approval of minutes of January 8<sup>th</sup> 2021**

**Moved by Jesse Corbeil**

**Seconded Shanna Koussaie**

**Unanimously approved**

#### ~~4. Business arising from the minutes~~

##### ~~4.1. Wording adjustment – Budget Building Process 2021-2022~~

Removed and put in the agenda as 7.4

#### 5. Reports

##### 5.1. Principal reports

###### 5.1.1. Educational Project Approval Resolution

Silvana Crigna: Reporting on the Educational Project for last year was not possible because of Covid. We are still not able to do an annual report based on the 2019-2020.

Read of the English Montreal School Board statement.

Read of the Resolution of St-Monica annual report on the educational project 2019-2020.

###### **Approval of the educational project 2019-2020**

**Moved by Robin Schulz-Peissel**

###### 5.1.2. Daycare Use of Hop Hop APP

Silvana Crigna: EMSB is looking at an APP for daycare allowing parents to be informed of children's pick up in order to prepare children and reduce waiting time. It's an outside service offer for parents who are interested. The yearly fee for the parent is approximately 26\$ a year.

Deema Qaraswi: The service would be useful but will the cost be manageable for all families? Is discount for school possible?

Silvana Crigna: The information will have to be gathered

Jesse Corbeil: Is there a choice to subscribe?

Silvana Crigna: The school will not be involved as it is an independent APP, it will be optional to the parents to subscribe to the service or not. Seeing the interest, we will look into offering the option to our parent community when it is available.

Jennifer young: suggesting Class dojo could as a free option

Silvana Crigna: Class dojo is not approved by IT security and by the EMSB.

###### 5.1.3. Collecte info budget resolution

Silvana Crigna: Reddition de compte for the Gouvernement,

1. Aide alimentaire: 20 154\$ including amount for daycare of 3183\$ is allocated by the ministry: the full amount was received. The school allocation was put towards the morning snack program.

2. Cour d'école vivante, animée et sécuritaire: 5639\$ is allocated by the ministry: the full amount was received and spent on recess activity materials.
3. Acquisition d'oeuvre littéraire et ouvrage documentaire: 3113\$ is allocated by the ministry: the full amount was received and put towards library books
4. Acquisition de livre de littérature jeunesse (pre-K / cycle 1): 413\$ is allocated by the ministry: the full amount was received and is managed by the library technician.
5. Sortie scolaire en milieu culturel: 9564\$ is allocated by the ministry: the full amount was received.
6. Total Received 18 729\$

Reading of the Resolution

Resolution and report will be submitted to the Board after signature

**Approval of the Resolution**

**Moved by Robin Schulz-Peissel**

**Unanimously approved**

## **5.2. Commissioner's Report**

Mr. Lalla is absent

## **5.3. Regional Delegate's Report**

Tanya MacDonald:

January 14, 2021

- Virtual parent conference planning is underway. Date has been set for Sunday, April 18, 2021. More information to follow.
- Governing board workshops to be held February 16 and 18. Everyone should have received my email-please let me know if you have not and I will resend. It is not mandatory, but as mentioned, I encourage everyone to attend.
- Council of Commissioners Town Hall to be held February 10, 2021.
- EPCA launching a video series. 1<sup>st</sup> topic is "How to talk to your child about their report card", 2<sup>nd</sup> is "How to talk to your child's teacher about the report card" Dates and access will be shared once available.

February 4, 2021

- EPCA has released a statement chastising the QC government for giving funds to AlloProf, which is available only in French, while not giving and to LEARN Quebec, which services the English-speaking community. The general feeling is that once again, English students are being ignored.
- Virtual enrollment was met with mixed reviews. While everyone agreed that it is infinitely better than having parents camp out in the cold, there were concerns about transparency, as parents were not told when they registered what number they were. There were also worries about this creating another divide, as some parents may have slower internet connections and other families have access to multiple devices to log on simultaneously from.
- The transportation app, M Transport, is already being used as a pilot project in some schools. The children scan their phones when they get on and off and parents receive a notification. The intention is to have all schools using it by the end of the year.
- The transport committee is looking at remapping some boundaries, as this was last done ten years ago.
- Pela, director of elementary sector, let the PC chair know that water fountains in all schools and centres have been tested and results will be shared with governing boards once principals receive them. Any required updates are already in progress.

Two upcoming meetings next week for the elementary school sub committee and the low enrollment sub committee. I will be sending an email later this week asking if you have any thoughts, concerns, or points you would like me to bring up.

#### **5.4. Teacher's Report**

Leighton Jacobs: last week cycle 2-3 tried curling, equipment was rented for the students to be introduced to a new sport

#### **5.5. Daycare Report**

Gisele Alleyne is absent

Silvana Crigna: everything is running normally, correction for Ped Day February 15<sup>th</sup> was sent to correct the cost.

## **5.6. PPO and Graduation Committee Report**

Jesse Corbeil:

1. Grad committee will be moving the date for the event for Friday February 26<sup>th</sup> 2021

**Approval of the new date for fundraising activity Zumba  
Moved by Jesse Corbeil  
Seconded Shanna Koussaie  
Tanya MacDonald abstain  
Approved**

2. Dress down day to come Friday 12<sup>th</sup> 2021
3. Staff appreciation planning is ongoing. Fundraising might be needed depending on service provider. Letter would be sent to parent's for donations without a specific activity for now or see the funds from previous years that are available. Fundraising will be addressed in the next meetings.  
Staff number: about 60.

Silvana Crigna: Fundscrip was approved and can be used by PPO.

## **5.7. Treasure's Report.**

No expenditure

## **5.8. Community Representative Report**

Nadine Joy Collins: Valentine's Day cards for seniors project was set in place and will be delivered for Valentine's Day.

Silvana Crigna: if pictures or video of the seniors receiving the cards could be done to share with the children it would show the children the result of their engagement.

## **6. Public question period**

No question

## **7. New Business**

### **7.1. Selection Criteria for the Appointment of a Principal**

Silvana Crigna left for this part of the meeting (20h06-20h12)

Tanya MacDonald: share last year's list

**Adoption of the criteria for appointment of a Principal  
Moved Jesse Corbeil  
Seconded by Robin Schulz-Peissel  
Approved**

## **7.2. Operating Budget Allocation (tabled from January)**

Tanya MacDonald: Will be tabled for the next meeting in March

### **Unanimously Approved**

## **7.3. Varia - as needed**

**No subject**

## **7.4. Wording adjustment - Budget Building Process 2021-2022 reopen**

Silvana Crigna: suggestions to add 2 points: all students at risk should be accounted not only students that have a code but also students in process of assessment allocation for resource teachers, behavior technicians and attendants and increase special education attendants and technician's allocation according to all difficulty code.

Jesse Corbeil: point 1-2 difference?

Silvana Crigna: first refers to resource teachers as well, point 2 is a general statement specific to support staff

Tanya MacDonald: is there an agreement on the placement of items as point 1 and 2?

Robin Schulz-Peissel: it needs to rank high as it is a priority for the school

Silvana Crigna: it's an important priority for the school, additional support is needed in order to continue to offer the services required for the students. There's also a guideline suggestion that a minimum 50% release staff assistant should be taken in consideration before the beginning of the school year.

## **Adoption of the Budget Building Process 2021-2022**

**Moved Robin Schulz-Peissel**

**Seconded by Jennifer Young**

**Unanimously Approved**

**8. Date of next meeting**

March 16<sup>th</sup> 2021- 7:00 PM

**9. Adjournment**

**Adjournment of the meeting 20:30**

**Moved Robin Schulz-Peissel**


**Seconded by Jesse Corbeil**

**End of meeting**



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Silvana Crigna  
Principal



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Tanya MacDonald  
Chairperson