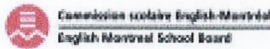




**St. Monica Elementary School**  
**Governing Board Minutes – Regular Meeting**  
**Tuesday, November 16<sup>th</sup> 7:00 PM – virtual meeting**



**ATTENDANCE:**

Silvana Crigna, Cynthia Di Renzo, Nadine Joy Collins (joined at 19h10), Jesse Corbeil, Jasmine Guillaume, Joanne Hall, Lynn Watson, Deema Qasrawi, Jennifer Young, Angela Zambito

**1. Opening Remarks**

Jesse Corbeil called the meeting to order at 19h04  
Opening remarks

**2. Adoption of agenda**

**Adoption of Agenda**  
**Moved by Cynthia Di Rienzo**  
**Seconded by Deema Qasrawi**  
**Unanimously approved**

**3. Approval of Minutes of last meeting October 12<sup>th</sup> 2021**

**Approval of minutes of October 12<sup>th</sup> 2021**  
**Moved by Jennifer Young**  
**Seconded Cynthia Di Rienzo**  
**Unanimously approved**

**4. Business arising from the minutes**

No business

## 5. Reports

### 5.1. Principal reports

#### 5.1.1. Marketing Analysis

Silvana Crigna: We are seeking to promote St-Monica ~~school~~ in the community. The need to promote the school and understand what is needed from the parents is important to ensure that we provide engaging learning environments and meet expectations. First step is to identify St-Monica's needs. Second step was taken to promote accomplishments like the school garden, which has been a special project for our school. The garden allows St-Monica to be present in the community with the seedling sales. We were part of an EMSB podcast, which will be used as a promotion tool at our open house.

The next step is to create a committee responsible for the marketing analysis and promotion campaign. The committee will reach out to parents within our community to gather information and help our campaign. In order to share updates, a motion was requested to add "Marketing Analysis and Promotion Campaign" to our GB agenda as a standing item.

Jesse Corbeil: accepts to put the motion to include marketing analysis and promotion campaign as a standing item for all meetings.

**Motion of marketing analysis and promotion campaign to become a standard item of the Governing Board's agenda**

**Moved by Cynthia Di Rienzo  
Seconded by Jennifer Young  
Unanimously approved**

#### Questions:

Jennifer Young: can parents from PPO or other parents from Governing Board be on the committee?

Silvana Crigna: it would be preferable that parents from the Governing Board be on the committee but PPO could be part of the information gathering process.

Deema Qaraswi: what would be the tasks for the involved parents?

Silvana Crigna: committee needs to be formed to decide the plan and tasks to be completed.

Silvana Crigna: we are asking for Governing Board parents to be part of the committee,

- > Jesse Corbeil
- > Jennifer Young

Silvana Crigna: We will need teacher representation

- > Cynthia Di Rienzo

Silvana Crigna: We are asking for a support staff implication in the committee:

- > Angela Zambito

Silvana Crigna: We will be looking for another support staff, 1 more teacher, and 2 students to complete the committee

Cynthia Di Rienzo: When will the marketing and analysis committee have its first meeting?

Silvana Crigna: December or January

### **5.1.2. Inclusivity and Diversity Awareness Campaign**

Silvana Crigna: this campaign aims at helping the students accept and understand differences, background, culture, beliefs, food, etc.

Nadine Joy Collin: Pat Nicholson local author of children book: "Sometimes My Friends Don't Look Like Me".

Silvana Crigna: we got touch with her last year and books were bought for the library. We will reach out to her again.

5.1.3. Basketball practices and in-house games  
Competitions within our school are on going

5.1.4. Exploring student activities  
Guest speakers and engaging activities

5.1.5. Student clubs and lunchtime activities  
The staff is volunteering with different themes for students at lunchtime to have activities

#### 5.1.6.PPO meeting

Silvana Crigna: 5 members for PPO are confirmed

- > Chairperson: Natasha Bassett-Saltarelli
- > Secretary: Sohaifa Amiri
- > Treasurer Jennifer young

Additional members Jesse Corbeil and Matthew Conway. 3 parents didn't show up to the first meeting so we may be expecting additional members to join for next meetings.

#### 5.1.7.Junior yard update

Silvana Crigna: Junior yard is still fenced off but should be finished by Monday.

#### 5.1.8.Newsletter GB contributions

Silvana Crigna: If GB has contributions to make to the newsletter such as an article or link, submission has to be in by the 15th of every month.

### 5.2. Commissioner's Report

Mr. Lalla was absent

### 5.3. Regional Delegate's Report

2 parents committee meetings where held: October 14, 2021 and November 4, 2021.

Chairperson is Caleigh Saucier from Marymount

November 4<sup>th</sup>: we collected donations for the family of the student who died in a recent attack.

Subjects discussed during the committee

- > Differences
- > Parents virtual meeting
- > GB meeting moving to virtual format to increase parent participation.

### 5.4. Teacher's Report

Cynthia Di Rienzo: grade 5 and 6 basketball after school, contemporary art museum came to animate in class and was enjoyed by all.



Lynn Watson: Miss Samantha came to talk to pre-K about Remembrance Day and assembly with the older kids. Dance party and clay activities on Friday are shared between the classes on Friday.

#### **5.5. Daycare Report**

Angela Zambito: Cooking activities were organized, and aquarelle sessions.

#### **5.6. PPO Report**

Jesse Corbeil: first meeting, offices were set, discussed fundraising: dress down days were looked into for December

We are seeking clearance for dress down days:

- > Friday November 26<sup>th</sup>
- > Friday December 17<sup>th</sup>
- > One dress down day per month from January till the end of school year

#### **Motion to approve a monthly dress down day throughout the year**

**Approval of Motion for Dress down days**

**Moved by Cynthia Di Rienzo**

**Seconded Jennifer Young**

**Unanimously Approved**

Jennifer Young: we are also looking into pizza lunches. Would love to see if the staff have some ideas about fundraising.

#### **5.7. Treasure's Report.**

Nothing to report

Silvana Crigna: adding community representative report to point 5.8 and grade 6 Graduation parent committee report to point 5.9

#### **5.8. Community Representative Report**

Nadine Joy Collins: clothing drive: a trained dog was used to check for bedbugs in the donations.

#### **5.9. Grade 6<sup>th</sup> parents' graduation committee**

Nothing to report

**6. Public question period**

No public

**7. New Business**

Jesse Corbeil: asking to send flowers on behalf of the Governing Board to Tanya MacDonald, former chairperson who had a serious health issue in the past weeks.

**Approval of budget of 150\$ for flowers for Tanya MacDonald**

**Moved by Cynthia Di Rienzo**

**Seconded Angela Zambito**

**8. Date of next meeting**

Tuesday – December 14, 2021, 7:00 PM

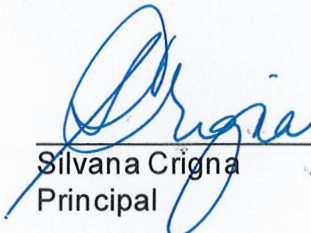
**9. Adjournment**


**Adjournment of the meeting at 20h02**

**Moved by Angela Zambito**

**Seconded by Cynthia Di Rienzo**

**End of meeting**

  
\_\_\_\_\_  
Silvana Crigna  
Principal

  
\_\_\_\_\_  
Jesse Corbeil  
Chairperson