

**St. Monica Elementary School**  
**Governing Board Minutes – Regular Meeting**  
**Tuesday, October 12<sup>th</sup> 2021 7:00 PM– virtual meeting**

**ATTENDANCE:**

Silvana Crigna, Cynthia Di Renzo, Jesse Corbeil, Jasmine Guillaume, Joanne Hall, Joseph Lalla, Deema Qasrawi, Lynn Watson Jennifer Young, Angela Zambito.

**1. Opening Remarks**

Silvana Crigna calls the meeting to order at 19h05.

**2. Adoption of agenda**

Silvana Crigna additional points:

- 7.5.1 Daycare handbook 2021-2022.
- 7.5.2 November 1<sup>st</sup> Ped day.

- **Adoption of Agenda**
- **Moved by Angela Zambito**
- **Seconded by Jennifer Young**

**3. Composition of Governing Board**

**3.1. Governing Board Chairperson Selection**

Nomination of Jesse Corbeil for 2021-2022 school year by Cynthia Di Rienzo and Deema Qasrawi.

Jesse Corbeil accepts the nomination.

- **All in favour**

**3.2. Governing Board Secretary Selection**

Jasmine Guillaume volunteers for 2021-2022 school year.

- **All in favour**

### **3.3. Governing Board Treasurer Selection**

Jennifer Young volunteers to be treasurer for 2021-2022 school year.

- **All in favour**

### **3.4. Governing Board Community Representation Selection & Approval**

Jesse Corbeil: Nadine Joy Collins could join the board for the 2021-2022 school year.

Silvana Crigna: Nadine Joy Collins is suggested and has been approached. We do not have a second community representative at this time. Presentation of Nadine Joy Collins to the board.

- **Adoption of Nadine Joy Collins as community representative**
- **Moved by Cynthia Di Renzo**
- **Seconded by Angela Zambito**
- **Unanimously approved**

Silvana Crigna: second representative is not mandatory but is favourable.

Jesse Corbeil: the second name of community representative is tabled for now as only one community member is required.

- **Motion to approve Nadine Joy Collins as community representative**
- **Moved by Jennifer young**
- **Seconded by Deema Qasrawi**
- **Unanimously approved**

### **3.5. Governing Board Annual Report 2020-2021**

Silvana Crigna: Confirms the annual report approval with the sum of 537\$ GB budget moved forward for the 2021-2022 school year.

Confirmation that Annual Report approval done September 21, 2021

### **3.6. Governing Board Member Contact Information**

Silvana Crigna: seeks approval of the board to share the board member's emails among the members; phone numbers will remain confidential.

- **Motion to share emails of the board members, phone numbers or address will remain confidential**
- **Moved by Deema Qaraswi**
- **Seconded by Angela Zambito**
- **Unanimously approved**

### **3.7. Governing Board Meeting Date**

Silvana Crigna: the format for the 2021-2022 governing board meetings must be determined (in person or virtual).

- **Motion to maintain virtual meetings for the school year and in person when required or requested**
- **Moved Cynthia Di Rienzo**
- **Seconded Deema Qaraswi**
- **Unanimously approved**

#### **Meeting dates for 2021-2022**

October 12<sup>th</sup> 2021

November 16<sup>th</sup> 2021

December 14<sup>th</sup> 2021

January 18<sup>th</sup> 2022

February 15<sup>th</sup> 2022

Mars 22<sup>nd</sup> 2022

April 12<sup>th</sup> 2022

May 17<sup>th</sup> 2022

June 14<sup>th</sup> 2022

- **Motion to approve 2021-2022 meeting dates**
- **Moved by Angela Zambito**
- **Seconded Cynthia Di Rienzo**
- **Unanimously approved**

## **4. Approval of Minutes of last meeting September 17 2021**



Silvana Crigna: correction: September 17<sup>th</sup> should be replaced by September 21<sup>st</sup>. Angela Zambito was added to attendance of the meeting.

- **Approval of minutes of September 21<sup>st</sup> 2021 as corrected**
- **Moved by Cynthia Di Rienzo**
- **Seconded Agnela Zambito**
- **Unanimously approved**

**5. Public question period**

No public.

**6. Business arising from the minutes**

No business.

**7. Reports**

**7.1. Principal reports**

**7.1.1.PPO Sign-Up**

Silvana Crigna: Attendance was low on the night of PPO election. Considering the limited attendance, PPO and volunteer sign-up was not put up. A memo will be sent to the parents to explain PPO and give the parents a choice to sign up for individual events or become a PPO member. Joanne Hall will compile the participants, first meeting will be called and chairperson and secretary of PPO will be appointed at that meeting.

- **All in favour.**

**7.1.2.Volunteer Sign-up**

See point 7.1.1

**7.1.3.School Start-Update**

Silvana Crigna: It has been an extremely busy year but a great start up. Students are engaged and mingling well. The students enjoyed the tents from the community centre that were put up in the senior yard. No outings are planned for now but small activities will be organized.

Support for the children is provided and available if needed. Attention to the needs of every children and family is of the utmost importance.

Staff hires still present some difficulties, as we are missing permanent teachers. We are looking to remedy the situation, and substitutes who have been put in place are mentored by staff members to ensure that curriculum is covered.

Jennifer Young: Concerned about communications with the substitute teachers.

Silvana Crigna: We are looking for long term substitutes which will help with communication. The curriculum is being covered in the classroom and the support from our assigned classroom tutors is in place.

Jesse Corbeil: The shortage of French teachers seems to be extended to other schools as well.

Silvana Crigna: Human Resources continues to interview people but the demand is great within the network.

#### **7.1.4. Graduation Committee Planning**

Silvana Crigna: as soon as PPO is in place and chairperson chosen, we will call a graduation committee meeting to determine the meeting dates in order for the Board to be aware of the meetings, and to ensure reporting to the Governing Board.

Jesse Corbeil: same set up as last year

- Sign Up Request
- Selection of Chairperson
- Meeting Dates

## **7.2. Commissioner's Report**

Joseph Lalla: teacher shortage is shared by other schools in the network. EMSB Human Resources is working on it on a daily basis.

This problem even extends to finding contractors, which is affecting school upkeep and improvement projects that are planned. We were able to start online education again for students with medical exemptions

## **7.3. Regional Delegate's Report**

No reports

## **7.4. Teacher's Report**

Cynthia Di Rienzo: start-up of the school year went very well. Masks, social distancing, and sanitary measures feel kind of normal.

Activities:

- Terry Fox Run on September 17<sup>th</sup> with outdoor activities.
- Orange Shirt Day for Truth and Reconciliation Day: presentation to the children according to age about the residential schools and all children matter.
- Swimming is planned for physical education.

## **7.5. Daycare Report**

Angela Zambito: Daycare fee for regular daycare users is increased from \$8.50 to \$8.55.

Joanna Hall: Are registration numbers up?

Angela Zambito: Registrations are the same but we are accepting sporadic students for less than 3 times a week and on ped days. Students who are not registered for daycare cannot attend ped days for this year.

### **7.5.1. Daycare Handbook 2021-2022**

Daycare handbook is the same as last year with cost updates.

- **Approval of the daycare handbook 2021-2022.**
- **Moved by Jennifer Young**
- **Seconded Deema Quarashi**
- **Unanimously Approved**

### **7.5.2. November 1<sup>st</sup> Ped Day**

Angela Zambito: Bricks for Kids, their fee is \$12 plus daycare fee; total fee would be \$21.

- **Approval of the November 1<sup>st</sup> Ped Day activity.**
- **Moved by Jennifer Young**
- **Seconded Cynthia Di Rienzo**
- **Unanimously approved**

### **7.6. PPO**

No reports

### **8. New Business**

No new business


### **9. Date of next meeting**

November 16<sup>th</sup> 2021.

### **10. Adjournment**

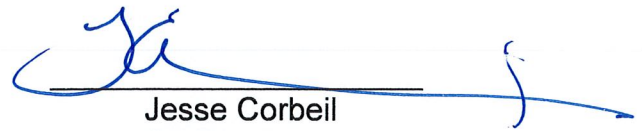
Meeting adjourned at 19h57.

- **Approval of**
- **Moved by Cynthia**
- **Seconded Jennifer Young**
- **Unanimously approved**



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Silvana Crigna  
Principal



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Jesse Corbeil  
Chairperson