



École Pierre Elliott Trudeau School
GOVERNING BOARD MINUTES
Nov 2, 2022 @ 7:00PM
Virtual via Teams

Minutes taken by Jan Barbieri

Participants

PRESENT: (14 total / 13 (of 14) voting members present / 0 guests)

Voting members

Parents: Daniel Tatone, Jan Barbieri, Christi Milsom, Jasmin Legatos, Geoff Nairn,
Darcy Kiefer, Evelyn Tsang

Teachers: Mary Carone, Michael L'Altrella, Dina Simec, Leanna Verrillo, Carissa
Valente

Other staff: Mara Filippone (daycare)
(Support and daycare)

Non-voting members

Principal: Tanya Alvares

Com. reps: (absent)

Commissioner: (absent)

Guests: none

ABSENT:

Jonathan Marcanio (comm. rep), Agostino Cannavino (commissioner), Maria Depalma-Nitti
(support)

1. Call to Order

The meeting was called to order by D. Tatone at 7:01 pm.

2. Adoption of Agenda

J. Barbieri motioned to adopt the agenda, seconded by L. Verrillo, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

3. Approval of Minutes (October 4, 2022)

M. Carone motioned to approve minutes, seconded by J. Legatos, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

4. Business Arising from the Minutes

4.1 Green Committee Report

There was a meeting last Friday. Members discussed future steps. Suggestions included making school events zero waste, start recycling and composting initiatives. Note that Shannon Holston from EMSB green committee is currently helping implement green initiatives at school. No new funds are needed for Beehive project this year.

4.2 GB Community Member #2

GB needs another community representative. C. Milsom will resend her suggestions from last year and contact Épicerie Les Récolts. T. Alvares will meet with Roots of Empathy this week and follow up with La Cabane. D. Kiefer will contact the manager of the park chalet for ideas. Forward other ideas to T. Alvares.

4.3 GB Community Forum - Leveraging teams to help with collaboration:

There were four GB people at the Teams orientation. Check the Teams folder for the most recent versions of documents. There is a new channel called Green Committee to upload and manage Green Committee docs and use the chat outside of GB. Reach out if you still need docs emailed to you.

4.4 PLCs – activity funding (fundraising) for students during PLC days (approval)

The cost of activities/supervision for the PLC days for 17 groups of students is much higher than anticipated (pre-pandemic total cost was around \$15,000; this year it will cost approximately \$23,530.65). There are three free activities and 14 paid, ranging from \$50 – \$125/hr. T. Alvares will explore allocating funds from the budget for this and would like to use some PPO fundraising money as well

(estimate: \$12,000). It could impact funds available for other student activities that the PPO typically funds. PPO fund is currently around \$25,000, but this does not include money that has to be paid out and collected from fundraisers (e.g., the chocolate fundraiser). For future school years, GB members suggested using parent volunteers who can make a firm commitment to animating several sessions, using lesson plans to ensure a quality activity. We would need to recruit parents for 2023-24 year starting in April 2023.

Daniel Tatone motioned to reserve \$12,000 for PPO funds for PLCs

J. Legatos motioned to table the motion until December 2022 GB meeting, seconded by M. Carone, motion resolved with 1 nay, 1 abstention.

Vote: 11-1-1 – Motion Tabled

5. Question Period

5.1 Question from Jessica Bruzzese

J. Bruzzese suggested having a school-wide yearbook. T. Alvares already replied to her inquiry with an alternative idea.

6. New Business

6.1 PET Daycare Handbook 2022-2023

M. Filippone presented the 2022-23 daycare handbook. It is a standard handbook from the school board. It is the same as last year with modifications to pricing for different daycare blocks (i.e., morning and afternoon daycare).

C. Milsom motioned to approve the PET Daycare Handbook 2022-23 as provided, seconded by M. Carone, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

6.2 Sexuality Education Plan 2022-2023

T. Alvares presented. This is the same plan as last year with a few small changes: different dates; ERC added to grade 2; subject area Science and Health Care Professional added for grade 5; subject area Science and Health care professional added and one date changed for Grade 6. Plan and letter will be sent out to parents. Teachers are trained to provide this education with support resources from the school board. Pre-cycle sexuality education is optional, but they already talk about emotions, feelings, etc.

Pierre Elliott Trudeau School / Sexuality Education Curriculum Plan

WHEREAS section 85 of the Education Act states that the curriculum plan for the compulsory content in Sexuality Education must be approved by the school's governing board;

WHEREAS the principal, together with a committee of school staff and professionals from the health and social services system, have determined who will provide Sexuality Education content.

IT WAS MOVED BY C. Milsom, seconded by L. Verrillo AND RESOLVED THAT the **2022-2023 Sexuality Education Curriculum Plan** be approved, as presented, by the Governing Board and that it be communicated to all parents on the school website. Passed unanimously.

Vote: 13-0-0 Unanimous Approved

6.3 Educational Project 2022-2023

T. Alvares presented. There was no data for last year's report, but this year there is data from exams and a questionnaire from 73 students from grades 5/6 in 2021-22. The educational project is over 3 years. This year, learning gaps were identified. PET has funds for tutors, but we need more tutors to come during the day or after school.

Pierre Elliott Trudeau School ANNUAL REPORT ON THE EDUCATIONAL PROJECT 2021-2022

WHEREAS Article 36 of The Education Act requires that The School develop an Educational Project that is coherent with the School Board's Commitment-to-Success Plan;

WHEREAS Article 37 requires that The School produces an annual report of its achievements concerning the objectives of the Educational Project for submission to the School Board;

WHEREAS the period covered by the Educational Project is harmonized with the Commitment-to-Success Plan period covered by the School Board;

IT WAS MOVED BY M. L'Altrella, seconded by C. Valente AND RESOLVED

THAT the Annual Report on the Educational Project 2021-2022 be approved by the Governing Board, and that it be communicated to all stakeholders.

Vote: 13-0-0 Unanimous Approved

6.4 Marketing & Communications Subcommittee

J. Legatos proposed starting a marketing and communications subcommittee to help with external and internal communications (e.g., to promote PET in the community to boost enrollment, to contact parents to see if they would like to commit to giving a PLC workshop, etc.). GB offered feedback. The school board and Parent Committee has a marketing committee which might be interested in these ideas. Help with recruiting parent volunteers for PLCs or other communications could be offered to the principal directly, without a committee.

7. Reports

7.1 EMSB Parent's Committee Report

D. Tatone summarized recent meeting. Annual general assembly was Oct. 20; facebook.com/EMSBparents is a good online resource; EMSB currently fighting Bill 40, Bill 21, Bill 96.

7.2 Commissioner's Report

A. Cannavino absent.

7.3 Treasurer's Report

There were a few expenses for refreshments from the in-person GB meeting (October 2022) totaling \$43.64. C. Milsom will forward receipts to T. Alvares and follow up with her on the current balance.

7.4 Principal's Report

T. Alvares summarized recent events. Four fire drills done during class, lunch, and daycare, went well and improved drill behaviors. Best time: daycare, 2 min 59 seconds. Upcoming SPVM session with some PET staff to discuss code silver/code argent (lockdown). This is the standard code for lockdown used across QC. Parents will be notified before the lockdown drill in December. Photo retakes are Nov. 10. There will be several days of construction to replace the school's exterior doors Nov. 21 (south yard, north yard, main and 1 pre-k door). For construction days during school hours, student flow will be directed away from these areas, and

parent-teacher interviews will be conducted online. Second interviews in March will be in-person.

Vote: 13-0-0 Unanimous Approved

7.5 Teacher's Report

M. Carone and M. Altrella reported. Thanks given to Metro Marcanio for Halloween celebration treats (chips and candies). Grade 5 students participated in Kids Save Lives workshop on how to use defibrillators. The following was submitted to the EMSB Focus newsletter: *À L'école Pierre Elliott Trudeau, les élèves en 5e année ont eu la formation Kids-Save-Lives. Il s'agit d'une sensibilisation faite par une équipe médicale du CIUSSS NIM sur le RCR (réanimation cardiorespiratoire) et sur l'utilisation des DEA (défibrillateur externe automatisé) adaptée aux enfants d'âge primaire. Plusieurs pays dans le monde offrent cette formation aux jeunes de niveau primaire. Merci à Dr. Lawrence Leroux, CIUSSS et l'infirmière Mme Blandine.* There will be a student holiday concert on Wed., Dec. 21 in the gym. Pre-K to grade 3 will perform 9-11 am; grades 4-6 will perform 12:30-2:25. The spring concert will take place at night.

M. L'Altrella motioned to approve the holiday concert with a suggested donation of two non-perishable items or \$5 at door, to be donated to a food bank, seconded by C. Valente, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

7.6 PPO Report

D. Kiefer reports. Upcoming fundraiser: Perfection fundraiser (online catalogue of items) will start next week, items ordered will arrive at school before Christmas (est. Dec. 15) to be distributed to students to take home. Wood ornaments (cost of \$500) will be given to each student. Pumpkin fundraiser received good feedback, raised \$444.

D. Kiefer motioned to approve Perfection fundraiser, November 21, delivery week of Dec. 12, seconded by M. Carone, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

D. Kiefer motioned to approve TCBY fundraiser, \$3 per cup, 1x/month starting in November, seconded by M. Carone, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

D. Kiefer motioned to approve \$500 of PPO funds to pay for wood ornaments to be handed out to students during Breakfast with Santa in December, seconded by M. Carone, motion resolved with 1 abstention.

Vote: 12-0-1 Approved

D. Kiefer motioned to have \$500 of PPO funds in reserve for Breakfast with Santa on December 16, seconded by M. Carone, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

7.7 Grad Committee

First meeting will be this month. They want to purchase the grad hoodies and distribute before the holidays so the kids can wear them in the cold weather (instead of getting them in June).

D. Tatone motions to approve \$1,3000 for hoodies from PPO funds, to be reimbursed from grad fundraising, seconded by G. Nairn, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

L. Verrillo motions to approve pizza fundraiser (1 slice pizza, juicebox, snack) 1x/month November to June, funds given to grad committee, seconded by J. Barbieri, motion unanimously resolved.

Vote: 13-0-0 Unanimous Approved

7.8 Daycare/Lunch Report

G. Nairn motions to approve the Nov. 25 daycare outing to Zig Zag Zoo in Vaudreuil, total cost of \$46 for the day, paid by parents, seconded by C. Valente, motion resolved with 3 abstentions.

Vote: 10-0-3 Approved

8. **Varia**

8.1 De-icing of the School yard entrance / BASE entrance

Not much can be done about the icy side entrance. Snowblower is repaired and the area will be salted. T. Alvares will be contacting a snow removal company as well.

9. Adjournment

D. Simac motioned to adjourn the meeting, seconded by C. Valente, motion unanimously resolved. Meeting adjourned at 9:23 pm.

Vote: 13-0-0 Unanimous Approved

Business between November and December 2022 GB meetings (e-vote)

Base Plein Air grade 5 ski field trip proposal from physical education teachers (see proposal below)

M. Carone motioned that the Phys. Ed. teachers have permission to take the grade 5 students to Base de Plein Air in Tremblant, from Tuesday, February 7 to Thursday, February 9, 2023, seconded by L. Verrillo, motion resolved with 2 abstentions (non-responses).

Vote: 11-0-2 Approved

Nov 15 E-Vote:

Proposal from physical education teachers sent to GB:

Dear Governing Board,

Winter is fast approaching and the P.E.T Physical Education department would really like our students to be introduced to downhill skiing. We are always encouraging our students to lead an active and healthy lifestyle, especially during our long winter season. Therefore, we are organizing an outdoor winter ski trip. This will include a day of snowshoeing, orienteering and 2 days of downhill skiing sessions.

The trip is 3 days / 2 nights, to **Base de Plein Air in Tremblant**, from **Tuesday, February 7 to Thursday, February 9, 2023**. **All students, no matter their experience level, will** have the opportunity to downhill ski at Mont Blanc.

This incredible experience will not only be an introduction to downhill skiing but also work on communal living, acquiring autonomy, building confidence and creating unforgettable memories.

This trip includes:

- Transportation for school to the Base de plein air Tremblant
- 3 days / 2 nights stay at the base de plein air Tremblant
- Students (2-4) share a room that includes a bathroom
- All meals and snacks
- Transportation from the base de plein air to Mont Blanc
- Supervision and coaching at the Base de plein air and Mont Blanc

- Two Lift tickets for Mont Blanc
- Ski equipment rental for two days(optional)
- Transportation from Base de plein air Tremblant to school

Note: Mr. Max, Ms. Patty, Ms. Jennifer and **qualified** monitors will **always** accompany students during activities.

The cost of the trip is **400\$** with ski rental equipment included (skis, poles and boots).

The cost of the trip without ski equipment rental is **350\$** (this would require student to bring their own ski equipment).

Two payment options are offered:

- 1- Full payment before December 1, 2022, **OR**
- 2- First payment of 200\$ before December 1, 2022 and the remaining payment before January 27, 2023.

*As of now we have 25 students that answered **YES** to our survey.

We appreciate you taking the time to review the details of this trip and we are hoping for a positive response promptly.

If you need any more information on this trip, please contact us.

The P.E.T. Physical Education Team (Mr. Max and Ms. Patty)

Vote: 11-0-2 Approved