



École Pierre Elliott Trudeau School  
GOVERNING BOARD

Minutes for the Meeting on (January 16, 2024)  
Online via Microsoft Teams

Attendance	Present (x)
<b>Voting Members</b>	
Sandra Gabriele, Parent	x
Christi Milsom, Parent	x
Evelyn Tsang, Parent	x
Geoffrey Nairn, Parent	x
Darcy Kiefer, Parent	
Mark Carras, Parent	x
Victoria Grosko, Parent	x
Nadia Di Mattia, Teacher	x
Melinda Franceschini, Teacher	x
Maxime Mallette-Champoux, Teacher	
Dina Simec, Teacher	x
Carissa Valente, Teacher	x
Mara Filippone, Daycare staff	x
Maria De Palma-Nitti, Support staff	x
<b>Non-Voting Members</b>	
Tanya Alvares, Principal	x
Agostino Cannavino, Commissioner	

**1. Call to order** - Sandra calls the meeting to order at 19h00

**2. Adoption of Agenda**

**3. Approval of Minutes** - Evelyn moves to adopt the minutes from the December 5 meeting and the motion is seconded by Carissa.

**4. Business Arising from the Minutes**

4.1 - ABAV wording - The coordinator for the Anti-Bullying program was contacted and confirmed that the word perpetrator is considered standard language in this domain and will be staying in place at least for the next year.

4.2 - Daycare Handbook wording - The missing word development on page 3 and the updated lice policy were corrected. Online payment process streamlining continues including adding CIBC to the accepted banks.

4.3 - A response from "Our School Survey" was read aloud concerning data privacy. It stated that a report is created from our student responses for the sole access for a few select members of the school administration. Additionally it was clarified that the servers used by the company are based in Canada.

**5. Question Period** - no action

**6. New Business**

6.1 School Budget - The budget document created by the principal was reviewed in detail.

Notably, we were informed that:

1. There are a number of families that don't end up paying the school fees for their children each year.
2. There are difficulties involved in projecting lunch supervision costs due to the changing needs of the kids over the course of the year.
3. The teacher supervision release budget went unused last year because of staffing and scheduling conflicts. However this year the principal was able to make it work and Tanya find this to be a very good government initiative.

A question was asked about digital literacy and online behaviour and if there was a part of the budget specifically dedicated to that. Tanya answered that there was no specific category but that she uses different parts of the budget to respond to the needs of the school curriculum, which does indeed address those issues.

Another question unrelated to the budget was asked about the budget for the library specifically and also where the books are sourced from the library. Tanya responds that the books must be purchased from approved local booksellers.

Victoria moves to adopt the 2023/2024 Pierre Elliott Trudeau School budget for \$292,036 and Mark seconds the motion. Unanimously approved.

6.2 - Principal Selection criteria document was reviewed by the group with the current school principal absent from the meeting. A small addition was made to section 2:

“2.d. Proven ability to develop and maintain relationships with community leaders and organisations.”

Christi motions to adopt the change to the existing document and Evelyn seconds. Unanimous approval.

## **7. Reports**

1. Parent’s Committee - Victoria sent a report by email and it was reviewed by GB members. She adds that there was a lot of discussion on marketing the EMSB in order to attract new families. In order to better serve this interest, Victoria suggests that some effort should be made to specifically target immigrants and refugees who have obtained work permits.
2. Commissioner’s report - nothing to report, not present.
3. Treasurer’s Report - some money was spent on the holiday snacks at the last meeting \$240.40 which leaves the balance at \$882.21
4. Principal’s Report - The EMSB has sent the principal a holiday card wishing us all happy holidays. School survey was completed by about 10% of parents and over 30 staff. A lockdown drill is going to be taking place next week. Open house is next Thursday and help is being asked for. Registration week is coming in the week of the 29th. Currently the re-registration process is underway. New afterschool activities will soon be made available for registration to begin Feb 5. The upcoming parent teacher interviews will be taking place virtually.
5. Teacher’s Report - Melinda reports that the holiday concert, breakfast with Santa and telling jokes over the intercom were all well received by the student population. Many aspects of the school are going to be showcased next week at the open house.
  
6. PPO - Evelyn suggests that fundraiser forms be sent out in a bilingual format, and Tanya agrees. Bosapin brought in \$437.08. The breakfast with Santa event was a great success.

Mark moves to approve the following PPO fundraisers, and Victoria seconds. Unanimously approved.

- Scholastic book Fair, end of February

- A dance in March
- Dinner and Bingo in April
- Tulips in May
- Pizza or Bagels in June

Parent assistance is requested for the open house.

\$1000.00 is required for staff appreciation week at the end of February. Christi motions to approve and Mark seconds. Unanimously approved.

7. Grad Committee - black was chosen as the colour. The kids are happy with the look for the hoodies. Fundraising with scones is underway. Grade 6 grad is Monday June 14. Jungle themed. Party theme is to be voted on by students. Mark motions to approve a bake sale fundraiser during the open house next week, Carissa seconds. Unanimously approved.

8. Daycare - PED day coming up on January 26th, there will be an \$8 to \$10 cost. Christi moves to approve the day, and Mark seconds. Unanimously approved.

**8. Varia -**

**9. Adjournment -** Patty motions to adjourn and Geoff seconds. Unanimously approved.